Secondary Student Check-In Process

HYBRID MODEL

In-Person Students - Attendance will be taken as normal by your teacher on the days when students are in the building.

> **Cohort A:** In-person on Monday and Thursday
> **Cohort B:** In-person on Tuesday and Friday

Distance Learning Students - For distance learning days, students will need to check in once per day using the Campus Student app.

> **Cohort A:** Distance Learning on Tuesday, Wednesday and Friday
> **Cohort B:** Distance Learning on Monday, Wednesday and Thursday
> **Digital Academy:** Distance Learning Monday - Friday
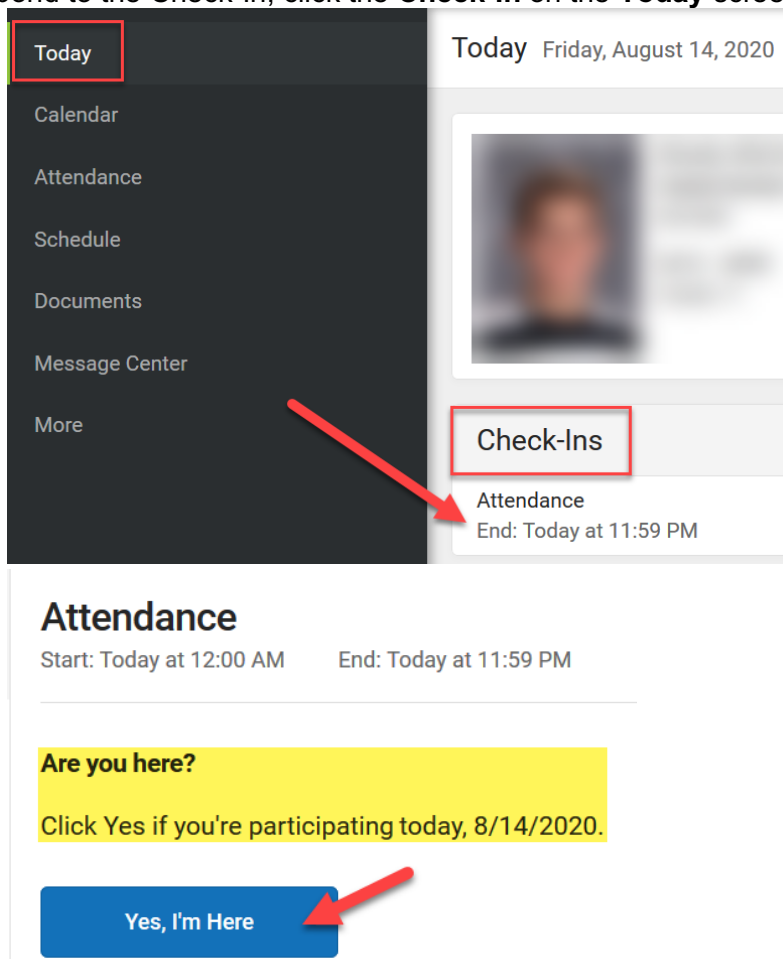
- Open the Campus Student app.

- The first time they log in they will need to search for our district to set up their account.
  - District Name - Type Rosemount
  - State - Choose Minnesota
  - Click Search District
  - Click on Rosemount-Apple Valley-Eagan

- They will enter their district Username (student ID) and Password to log in.

- To respond to the Check-In, click the **Check-In** on the **Today** screen and then click **Yes, I'm here**.

- Your attendance has been marked for the day.

DISTANCE LEARNING MODEL

All Students - Check-in will take place Monday through Friday using Campus Student. In the Distance Learning Model, **ALL** students are distance learning. Follow the instructions listed above for "Distance Learning Students".