



**GOVERNING COUNCIL**

Regular Meeting of the SAMS Academy Governing Council on  
Thursday, October 17, 2019

4100 Aerospace Parkway NW  
Albuquerque, NM 87120  
Conference Room

**BOARD MEMBERS PRESENT**

Larry Kennedy, Roland Dewing, Farrah Nickerson, and  
Ed Smith

**BOARD MEMBERS ABSENT**

LyDawn Blount and Tiffany Roth

**ALSO IN ATTENDANCE**

Coreen Carrillo, Nathan Hardin, Alice Chavez, Bridget Barrett, Amanda Castaneda

**PUBLIC**

None

These minutes were approved on 11-21-19

By a vote of 4 yes 0 no 2 absent 0 abstained

Larry Kennedy President  
Jill Brame Secretary

## **I. Call to Order**

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on October 17, 2019 at 8:33AM in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120.

### **A. Roll Call**

Larry asked Jill to call roll. Jill called Larry Kennedy, Roland Dewing, Ed Smith, and Farrah Nickerson. LyDawn Blount and Tiffany Roth were absent.

### **B. Pledge of Allegiance**

Larry led the Pledge of Allegiance.

### **C. Adoption of the Agenda\***

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Roland seconded the motion. Larry called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

### **D. Review/Approval of Minutes from September 12, 2019 Special Meeting\***

Larry asked for a motion to approve the Minutes from the September 12 special meeting. Farrah made a motion to approve the minutes. Roland seconded the motion. Larry called for a voice vote to approve the minutes from the September 12 special meeting, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

## **II. Closed Session**

### **A. Limited personnel matters, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).**

Larry said there was no need for Closed session.

## **III. Open Session**

### **A. Action on matters discussed in Closed Session**

No closed session.

#### **IV. Ongoing Business Matters**

##### **A. Aviation Program Update**

Nathan reported the following:

- \* C-172 should be ready to fly in the next week.
- \* 22 missions so far this semester
- \* Dr. Chavez will start next week as flight instructor
- \* Ground class is going well and students are motivated and studying for their written.
- \* LOEFI was a success and had many conversations with interested families.

#### **V. New Business Matters**

##### **A. Transfer of Ownership of Cessna from SSLC to SAMS\***

Nathan informed the board that Coreen Carrillo needs to be allowed to be the signer for the necessary paperwork to transfer ownership of the Redbird Simulator from SSLC to SAMS. Larry called for a motion to approve Coreen as the signer of the necessary paperwork. Farrah made a motion to approve Coreen Carrillo as the signer for the necessary paperwork for the Redbird Simulator transfer from SSLC to SAMS. Roland seconded the motion. Larry called for a voice vote to approve motion, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

#### **VI. Governing Council Development**

##### **A. Update from PCSNM**

Jill reported that Alice, Coreen and herself met with Kelly Callahan to discuss the board training that will be embedded into the governing council meetings. Kelly will be at the November board meeting and would like all board members to submit their responses to a survey to her before the meeting. This training will cover the hours needed by the governing council each year.

#### **VII. Administrative Update**

Coreen gave the following updates and information.

##### **A. Fall Conferences**

Teachers are meeting with students and parents 10/17 and 10/18 for middle of the semester conferences.

##### **B. Enrollment**

There are currently 268 students enrolled.

##### **C. Holiday Party**

An invitation was given to the board members for the annual SAMS Academy holiday party.

## **VIII. Finance Report**

### **A. Business Office Operation Update**

Alice reported that the finance committee met before the board meeting.

She also reported:

\* Revenues are 28.2% of budget.

\* Expenditures are 20.9% of the budget

### **B. Voucher Approvals\***

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Ed seconded the motion. Larry called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

### **C. Budget Adjustment Requests\***

**BARs 11-IB – 14-IB:** Larry called for a motion to approve BARs 11-IB – 14-IB. Farrah made a motion to approve BARs 11-IB – 14-IB. Ed seconded the motion. Larry called for a voice vote to approve BARs 11-IB – 14-IB, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

## **IX. Public Comment**

None.

## **X. Announcements**

### **A. Date for next Regular SAMS Academy Governing Council Meeting**

The next regular meeting will be November 21, 2019 at 8:30AM in the conference room.

## **XI. Adjournment\***

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a voice vote, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on October 17, 2019 in the conference room at SAMS Academy, 4100 Aerospace Parkway Northwest, Albuquerque, NM 87120 at 9:13AM.