



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Thursday, July 16, 2020

Via Zoom

BOARD MEMBERS PRESENT

Larry Kennedy, Roland Dewing, Farrah Nickerson, Mike Romo, LyDawn Blount and Alex Carothers

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Bridget Barrett, Nathan Hardin, Alice Chavez, Kelly Callahan

PUBLIC

Stephanie Tuttle, Jose Garcia-Galvez, Laurie Hall

These minutes were approved on 8-20-2020

By a vote of 5 yes ~~0~~ no 2 absent ~~0~~ abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on July 16, 2020 at 8:30AM on zoom.us.

A. Roll Call

Larry asked Jill to call roll. Jill called Larry Kennedy, Farrah Nickerson, Roland Dewing, LyDawn Blount, and Mike Romo. Ed Smith was absent. Alex Carothers was absent during roll call.

B. Adoption of the Agenda*

Larry asked for a motion to approve the agenda. Farrah made a motion to approve the agenda. Mike seconded the motion. Larry called for a roll call vote to approve the agenda. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from June 25, 2020*

Larry asked for a motion to approve the minutes from the June 25 special meeting. Farrah made a motion to approve the minutes. Mike seconded the motion. Larry called for a roll call vote to approve the June 25 minutes. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Closed Session

A. Limited personnel matters, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant to NMSA 1978, Section 10-15-1(H)(7).

Larry said there was no need for closed session.

III. Open Session

A. Action on matters discussed in Closed Session

No closed session.

IV. Ongoing Business Matters

A. Aviation Program Update

Nathan reported the following:

- * The state is allowing SAMS graduated seniors until December 15 to finish flying to get their license. Two students are flying currently, then the other two will begin.
- * Moving maintenance shop to save cost and time.
- * The program is growing with more classes.
- * PED approved the disposal of the simulator
- * looking at potentially adding a second plane to the fleet

B. Governing Council Recruitment

Larry reminded everyone that if a someone is interested in becoming a board member, applications should be sent to him.

C. Building Lease

The city approved the lease and it has been signed.

V. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly has sent the proposals for the 2020-21 school year to Larry for the Governing Council training. They will focus more on developing an evaluation process for the Head Administrator. Kelly will also help with the development of the policies that are needed. She is also going to be working with Bridget. Kelly said she looked forward to working with this top-notch governing council again.

VI. New Business Matters

A. IT Vendor Contract Discussion

Bridget asked Jill to discuss this item. Jill told the board that the company has been out working already and we are very happy with them. It was asked about the cost and Jill said around \$55,000 is the cost. LDD is also getting Chromebooks ordered for our students.

B. Audit Committee*

Larry said that he is still ok being on the Audit committee. He said that Scott Peck will also remain on the committee. Larry asked LyDawn if she wanted to continue to be on the committee and she said she would continue to serve. No action needed.

C. Finance Committee*

Larry said he and Roland currently serve on this committee. He said he would like to remove himself off this committee. Larry asked if anyone wanted to replace him. No other members wanted to join this committee. No action needed to be taken.

D. Policy Manual Revision – Student’s Right to Self-Administer Certain Medication*

Larry asked Bridget to explain this item. Bridget said that we need to have new policy added to the student handbook as directive from the state. This policy allows students to administer their own medication as needed; i.e. inhalers, adhd meds, etc. Bridget said this has been sent to the lawyer; no response yet. Larry called for a motion, pending the lawyers approval. Farrah made a motion to approve the policies pending approval from the lawyer. Roland seconded. Larry called for a roll call vote to approve the agenda. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

* Alex arrived at 9AM. His connection was unstable was available for the next two votes.

E. Audit Engagement Letter for CLA*

Larry said that the letter for engagement for the auditors, Clifton Larson Allen, was due by June 30 and he had to sign the document. Larry called for a motion to approve him signing before the meeting. Roland made a motion to approve Larry signing the engagement letter. Farrah seconded. Larry called for a roll call vote to approve the signature for the engagement with CLA. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Alex Carothers, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Re-entry Assurances Document for PED*

Bridget explained this re-entry assurance document was due to PED by July 15. It covers the academic and socio-emotional needs of our students during the pandemic. Larry said because it was due before the meeting, he had to sign it on July 14th. Larry called for a motion. Mike made motion to approve Larry signing the assurance document for the re-entry. Alex seconded. Larry called for a roll call vote to approve the assurances document signature by Larry. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Alex Carothers, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

G. Revised Teacher Salary Schedule*

Jill explained that after the legislative session, the 4% raise for teachers was decreased to 1%. The salary schedule presented shows the 1% raise from the 2019-20 school year. Larry called for a motion. Farrah made a motion to approve the revised teacher salary schedule. Roland seconded. Larry called for a roll call vote to approve the revised teacher salary schedule. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Administrative Update

A. Preparations for Fall Semester

Bridget explained what is being done at the school to make the building safe for students return. She showed some pictures of the construction happening. Larry informed everyone that the city has approved the changes and the correct permits have been given.

VIII. Finance Report

A. Business Office Operation Update

Alice reported that the finance committee met before the board meeting. She also reported:

* Revenues are 96.9% of budget.

* Expenditures are 59.5% of the budget

B. Voucher Approvals*

Larry said that the Finance Committee recommends the check register. Larry called for a motion to approve the vouchers. Farrah made a motion to approve the vouchers. Mike seconded the motion. Larry called for a roll call vote to approve the vouchers. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Budget Adjustment Requests*

BARs 47-D: Larry called for a motion to approve BAR 47-D. Farrah made a motion to approve BAR 47-D. Mike seconded the motion. Larry called for a roll call vote to approve BAR 47-D. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

IX. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be August 20, 2020 at 8:30AM. Location to be determined; either zoom or in the conference room.

X. Adjournment*

Larry called for a motion to adjourn. Farrah made a motion to adjourn. Roland seconded the motion. Larry called for a roll call vote to adjourn the meeting. Jill called Farrah Nickerson, Roland Dewing, LyDawn Blount, Mike Romo, and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on July 16, 2020 on zoom.us at 9:48AM.