



NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING COUNCIL OF  
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY  
(See Special Procedures Below)

July 16, 2020  
8:30 a.m.  
Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology and problem solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
  - A. Roll Call
  - B. Adoption of the Agenda\*
  - C. Review/Approval of Minutes from June 25, 2020 Special Meeting\*
  
- II. Closed Session \*
  - A. Limited personnel matters, pursuant to NMSA 1978, Section 10-15-1(H)(2) and matters subject to the attorney-client privilege pertaining to pending or threatened litigation in which the public body is or may become a participant, pursuant to NMSA 1978, Section 10-15-1(H)(7).
  
- III. Open Session \*
  - A. Action on matters discussed in Closed Session
  
- IV. Ongoing Business Matters
  - A. Aviation Program Update
  - B. Governing Council Recruitment
  - C. Building Lease
  
- V. Governing Council Development
  - A. Discussion with Kelly Callahan
  
- VI. New Business Matters
  - A. IT Vendor Contract Discussion
  - B. Audit Committee (discussion/action)\*
  - C. Finance Committee (discussion/action)\*
  - D. Policy Manual Revision – Student’s Right to Self-Administer Certain Medications (discussion/action)\*



Above. And beyond.

- E. Audit Engagement Letter for CLA (discussion/action)\*
- F. Re-entry Assurances Document for PED (discussion/action)\*
- G. Revised Teacher Salary Schedule (discussion/action)\*

VII. Administrative Update

- A. Preparations for Fall Semester

VIII. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action)\*
- C. Budget Adjustment Requests (discussion/action)\*

IX. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

X. Adjournment\*

Note: \* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.

## Special Procedures for July 16, 2020 SAMS Governing Council Meeting

In response to the Governor's declaration of a Public Health Emergency and restrictions on public gatherings, the SAMS Governing Council Meeting on July 16, 2020 at 8:30 am will be limited to no in-person attendance.

No one will be permitted to be at SAMS to physically attend the meeting. However, the public, Governing Council Members and SAMS staff will have the ability to view and hear the meeting via the internet using Zoom. The procedures for accessing the meeting are as follows:

**From a computer, tablet or smartphone**, enter the following URL:

<http://zoom.us/j/9231897874>

OR

**Call one of the following numbers:**

1-669-900-6833

1-301-715-8592

1-253-215-8782

*(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)*

Meeting ID: 923 189 7874

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

There will be no public comment during the meeting, however, the public may email comments to Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com). Email comments will be kept with the records of the meeting.

Should the Governing Council vote to close the meeting in order to discuss items allowed by the Open Meetings Act, the Zoom application has a means to do so.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.