

BOARD OF EDUCATION
OF MINOOKA COMMUNITY
CONSOLIDATED SCHOOL DISTRICT 201
GRUNDY COUNTY, ILLINOIS

Notice is hereby given by the Board of Education of Minooka Community Consolidated School District 201 in the County of Grundy, State of Illinois, is seeking competitive bids for snow removal at all of the district's seven (7) schools and the transportation facility. Bid specifications can be picked up during normal business hours 8a.m. - 4p.m. Monday thru Friday at the District Office Superintendents Office, 305 W. Church Street, Entrance #12, Minooka, Illinois, 60447. Any questions should be directed to Rich Searl at 815-710-0001. Bid opening will take place on Friday, September 25th, 2020, 9:00a.m. at Minooka Community Consolidated District Office, 305 W. Church Street, Entrance #12, Minooka, Illinois, 60447. Dated, this 8th day of September 2020. Board of Education of Minooka Community Consolidated School District 201 Grundy County, Illinois.

Al Skwarczynski, Secretary
September 8th, 2020

MINOOKA COMMUNITY CONSOLIDATED SCHOOL DISTRICT 201
305 W. Church Street, Entrance #12, Box 467
Minooka, Illinois 60447
(815) 467-6121

INSTRUCTIONS TO BIDDERS

Sealed proposals are invited for snow removal at all of the Minooka School District #201 school locations including the transportation facility.

Proposals:

Proposals must show a total bid price for all items specified herein and further bid should be broken down into bid categories for item.

Proposals will be received and publicly read aloud at the Minooka Community Consolidated School District 201, Superintendent's Office at 9:00 a.m. on Friday, September 25th 2020. Proposals received after this time will not be accepted.

Proposals will be submitted to Rich Searl, Minooka Community Consolidated School District 201, 305 W. Church Street, Entrance #12, Box 467, Minooka, Illinois, 60447.

Proposals must be made in accordance with the instructions contained herein. They shall be submitted in duplicate on forms furnished by the School District in an envelope plainly marked with the Contractor's Name and address and the notation:

Snow Removal Bids
Due: September 25th 2020, 9:00 a.m.

The following conditions and requirements, as appropriate will become part of the contract:

A. Bidding Documents

Bidding Documents may be obtained from Minooka Community Consolidated School District 201, Superintendent's Office, 305 W. Church Street, Entrance #12, Minooka, Illinois 60447. The Bidding Documents consist of the following:

- Instruction to Bidders
- General Conditions
- Proposal Form
- Contract
- Addenda (if any)

B. Requirements for Signing Bids

All bids must be signed by persons legally qualified to sign such documents.

C. Certain Bidding Conditions and Requirements

1. Forms - All bids must be typewritten or prepared in ink. Sign Bid Form in ink and

longhand by person or persons legally qualified to sign such documents for the Bidder.

2. Bidding Procedures - A bid is invalid if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Advertisement or Invitation to Bid, or prior to any extension thereof to the Bidders.
3. Unless otherwise provided in any supplement to the Instructions to Bidders, no bidder shall modify, withdraw or cancel his bid or any part thereof for sixty (60) days after the time designated for the receipt of bids in the Advertisement of Invitation to Bid.
4. Changes or corrections may be made in the contract documents after they have been issued or before bids are received. In such case, a written Addendum describing the change or correction will be issued by the School District to all bidders of record. Such addendum or addenda shall take precedence over that portion of the documents concerned, and shall become part of the contract documents. Except in unusual cases, addenda will be issued to reach the bidders at least four (4) days prior to the date established for receipt of bids.
5. Examination of Bidding Documents - Each bidder shall carefully examine all contract documents and all addenda thereto, and shall thoroughly familiarize himself with the detailed requirements thereof prior to submitting a proposal. Should a bidder find discrepancies or ambiguities in, or omissions from documents, or should he be in doubt as to their meaning, he shall at once and in any event not later than four (4) days prior to bid due-date, notify the School District, who will, if necessary send written addenda to all bidders. The School District will not be responsible for any oral instructions. All inquiries shall be directed to Rich Searl, Buildings and Grounds Department, 305 W. Church Street, Box 467, Minooka, Illinois 60447 (Telephone 815-710-0001). Each bidder by making his bid represents that he has read and understands the bidding documents.
6. Qualification of Bidders - If required, a bidder shall submit to the School District a properly executed Contractor's Qualification statement, AIA Document A305.
7. Rejection of Bids - The Bidder acknowledges the right of the School District to reject any or all bids and to waive informality or irregularity in any bid received and to award each item to different bidders or all items to a single bidder. In addition, the bidder recognizes the right of the School District to reject a bid if the bidder failed to furnish any required bid security or to submit the data required by the bidding documents, or if the bid is in any way incomplete or irregular.
8. Compliance With Laws - The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, County, and other local government agencies, which may in any manner affect the performance of the Contract including, but not limited to, laws pertaining to safety, wage rates, discrimination, intimidation of employees and preference to citizens of the United States and the State of Illinois. Provisions of said Acts are hereby incorporated by reference and become a part of these specifications.
9. Non-Discrimination - The Contractor, in performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, age, sex, or national origin, or otherwise commit an unfair employment practice. The Contractor further agrees that this article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services, contracts and subcontractors and all labor organizations, furnishing

- skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this Contract.
10. Indemnity - To the fullest extent permitted by law the Contractor shall indemnify, keep and save harmless the Board, their agents, officials and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgements, costs, and expenses, arising from or related to any act, negligence or omission of the Contractor or his employees in performing under this contract, and the Contractor shall, at his own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred against the Board in any such action, except to the extent caused by any negligence of the Board or its employees.
 11. Default - The Board may, subject to the provisions specified herein, by written notice of default to the Contractor, terminate the whole or any part of this Contract in any one of the following circumstances:
 - a. If the Contractor fails to make delivery or to perform the services within the time specified herein or any extension thereof or:
 - b. If the Contractor fails to perform any of the other provisions of this Contract, or so fails to make progress as to endanger performance of this Contract in accordance with its terms, and in either of these two circumstances, does not correct such failure within a period of ten (10) calendar days (or such other period as the Board may authorize in writing) after receipt of notice from the Board specifying such failure.
 - c. In the event the Board terminates this Contract in whole or in part as provided above, the Board may procure, upon such terms and in such manner as the Board may deem appropriate, supplies or services similar to those terminated, and the Contractor shall be liable to the Board for any excess costs for such similar supplies for services: provided, that the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.
 12. Payments - Payments are approved by the Board of Education at its board meeting (fourth Wednesday) of each month provided said service has been properly provided and accepted by the Board of Education.
 13. Prompt Payment Discount - The Board of Education recognizes that there are obligations, which, if paid on a timely basis, could gain discounts. The Treasurer is authorized to pay expenses at a time, which will offer the best financial advantage to the school district. Bidders should include their discounts in the space provided on the proposal sheet.
 14. Tax Exemption - Minooka Community Consolidated School District 201 is exempt from Federal, State, and Municipal Taxes. The Contractor shall secure all permits (if any), fees and licenses necessary for the execution of the work. The Minooka CCSD 201 Tax Exempt Identification Number is E9996-7596.
 15. Insurance - The Contractor shall procure and keep in force during the entire period of the Contract and any extension thereof, in companies licensed to do business in Illinois with an A.M. Best rating of AVI and satisfactory to the District.
 16. Conditional Bids - Qualified bids are subject to rejection in whole or in part.

The following conditions and requirements will be a part of the Contract:

- A. Bidder Responsibility - The Contractor is responsible for an on-site visitation at all of the facilities. Attached is an approximate estimation of square footage at all facilities. Contractor should still perform a site visit for verification as well as a hazard's survey.
- B. Award or Rejection of Bids
 1. A contract, if awarded, will be awarded to the Bidder who meets fully the responsibility qualifications set forth below and is the lowest responsible bidder of those meeting such qualifications and complies with all the provisions of the specifications. The School District reserves the right to reject any or all bids received whenever such rejection is in the interest of the School District and reserves the right to waive any irregularities. The School District also reserves the right to reject the bid of a Bidder who has previously failed to meet the terms of this or similar contracts or fails to demonstrate the ability to meet the terms of this contract. In determining eligibility, the following qualifications (in addition to price) will be considered by the School District:
 - a. The ability to perform the service required within the specified time; whether the Bidder has failed to meet time requirements in other contracts.
 - b. The experience and efficiency of the Bidder.
 - c. The quality of references from previous contracts or services; whether with Minooka School District or another organization.
 - d. The compliance by the Bidder with laws and ordinances.
 - e. Such other information as may be secured by Minooka School District having a bearing on the decision to make the award.
 2. Please provide the information necessary to investigate the qualifications.
 3. We reserve the right to ask for additional and related information pertaining to the above requirements and the Contractor shall provide such information expeditiously, but in no event no later than three (3) working days after such request.

DEFINITION OF TERMS

Comprehensive General Liability and Contractual Liability Endorsement:

Policies (including physical damage) in minimum amounts of insurance as follows:

- Combined single limit bodily injury and property damage coverage of \$1,000,000 for each occurrence.
- Medical coverage of not less than \$100,000 per person.

Such insurance shall name District as an additional insured and shall insure members of the Board of Education. Officers, employees and agents in all of their official capacities, and other persons, firms or corporation as the District from time to time may direct for claims arising out of the performance of this contract. The Carrier's insurance coverage is considered primary to

any other collectable insurance. Contractual liability shall be provided under the Comprehensive General Liability policy to include the Indemnity set out in Specifications to Bidders, page 3, paragraph 9.

A certificate of insurance shall be provided to the District evidencing this coverage and must include requirement of a thirty-day cancellation notice.

The liability insurance referred to above should be at least as broad as Insurance Services Office, Inc.'s occurrence forms CG001 1185, GL 0002 or GL 0404. Insurance Services Office endorsements CG 21 34 11 88 and CG 21 39 11 88, or other such endorsement or policy provisions which limit contractual liability are not acceptable.

Workers' Compensation:

The Carrier will maintain policies of insurance that carry a Best's Rating of AVI or greater and is satisfactory to the District covering Workers' Compensation including Occupational Diseases, with Statutory Limits as provided by the laws of the State of Illinois or any other state which might take jurisdiction. Employer's Liability coverage shall be included in the same policy with limits of at least \$500,000.

Custody of Insurance Policies:

The Carrier shall present all policies or exact copies of original policies to District for insurance required herein for approval and safekeeping during the life of this transportation contract.

Termination: Each insurance company must agree not to terminate their coverage without thirty days written notice to both District and Carrier and to include this clause in the insurance policy. In such case of termination, the Carrier will provide evidence of new insurance at the earliest possible date, but not later than ten days prior to the termination of the original policy.

CONTRACTOR'S CERTIFICATION

Pursuant to P.A. 85-1295 (Ill.Rev.Stat.ch 38 para 33 E-1 et.seq..), the undersigned contractor hereby certifies to Minooka Community Consolidated School District 201 that the contractor is not barred from bidding on the contract as a result of a violation of either Section 33 E-3 or 33 E-4 of that Act.

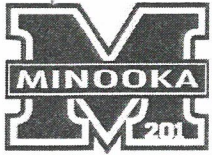
Name of Contractor

Contractor's Signature

Date

Print Name & Title

The Contractor's Certificate must be signed and submitted with the bid document. Omission or failure to sign the Contractor's Certificate is cause for rejection of a bid.



MINOOKA COMMUNITY CONSOLIDATED SCHOOL DISTRICT #201

Rich Searl - Director of Buildings & Grounds

Buildings & Grounds Office

305 W. Church Street Box 467, Minooka, IL 60447

Phone (815) 467-2138 Fax (815) 467-9544

September 25, 2020

To: Snow Removal Bidders (1-year contract starting December 1st, 2020 to November, 30th 2021)

From: Rich Searl, District Buildings and Grounds Director

Thank you for your interest in Minooka Community Consolidated School District 201. We are asking you to submit a price for snow removal (based on the number of inches of snow indicated below) along with a flat rate price per ton for salt spreading.

Scope of Work:

1. Snow Removal: Provide necessary equipment and labor for proper snow and / or ice removal of drives and parking lots in all specified areas designated and located within Minooka Community Consolidated School District 201. **All designated buildings must be cleared and salted by 6:00am.** In the event that a building will not be completed by 6:00am the bidder must contact the Director of Buildings and Grounds by 5:00am to discuss the reason for not completing by the designated time and timeline for completion. The only reason acceptable for not completing the work by the designated time is listed below. For the purpose of determining the timing of an event it is assumed all work can be completed at each site within 2 hours.
 - a. Plowing shall occur when 1 or more inches of snow has accumulated on the pavement or as determined by the owner.
 - b. Weather occurrences that start or finish after 4:00am are not counted against the 6:00am completion time as long as one of the following criteria has been met.
 - i. Removal has started by 4:00am and it is still snowing and accumulating until at least 5:00am.
 - ii. The snow has reached 1" accumulation after 4:00am and removal started as soon as it reached 1".
 - iii. When snow is coming down at a rate that cannot be kept up with.
 - iv. When ice begins to accumulate salting has started.
 - c. Added plowing shall be authorized only by the Director of Buildings and Grounds, or designee.
2. Salting: Shall occur when 1" or less of snow is on the ground, after initial plowing, in the event of freezing rain or ice or as directed by the owner.
 - a. The successful bidder(s) shall use rock salt (NACL) for ice removal in surface temperatures above 10 degrees and treated rock salt for ice removal in surface temperatures below 10 degrees
 - b. In the case of a shortage of rock salt alternatives may be approved by the owner with prior approval and costs.
 - c. Added salting shall be authorized only by the owner.
3. Priority: Shall be placed on Minooka Community Consolidated School District 201 to ensure the district is able to open their schools on time.
4. Schools must be plowed according to the completion time schedule above, even when school is not in session.
5. Weather Conditions: May require the successful bidder(s) to plow or salt to provide exiting of personnel in the evening, at night or during the daytime hours as directed by the owner.

Please know that we will expect all parking areas, driveways, and sidewalks (as close to doors as possible) to be cleared. There is no need to include costs for manual labor (hand shoveling); district custodial/maintenance staff handle all manual shoveling at our schools. Please submit a price (not to exceed) for each school site based on the number of inches of snow pushed and salt spread.

MJHS/MIS Campus (333 & 321 McEvilly Road, Minooka)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Minooka Elementary School (400 Coady Drive, Minooka)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Aux Sable Elementary School (1004 Misty Creek Drive, Minooka)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Walnut Trails Elementary School (301 Wynstone Drive, Shorewood)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Jones Elementary School (800 Barberry Way, Joliet)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Minooka Primary Center (305 W. Church Street, Minooka)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

Minooka Transportation (700 East Minooka Road, Minooka)

1"-3" _____ 4" _____ 6" _____
Salt per ton (flat rate) \$ _____

On a separate sheet please list the equipment that you plan to use at each school/campus. Please understand that all sites will need to be plowed simultaneously.

Please use this sheet and submit your prices in a sealed envelope to the district office by Friday, September 25th, 2020 by no later than 9:00am. We will read all bids aloud. Please feel free to contact me if you have any questions concerning this request at 815-710-0001. Thank you again for your interest in our schools.



Google

X

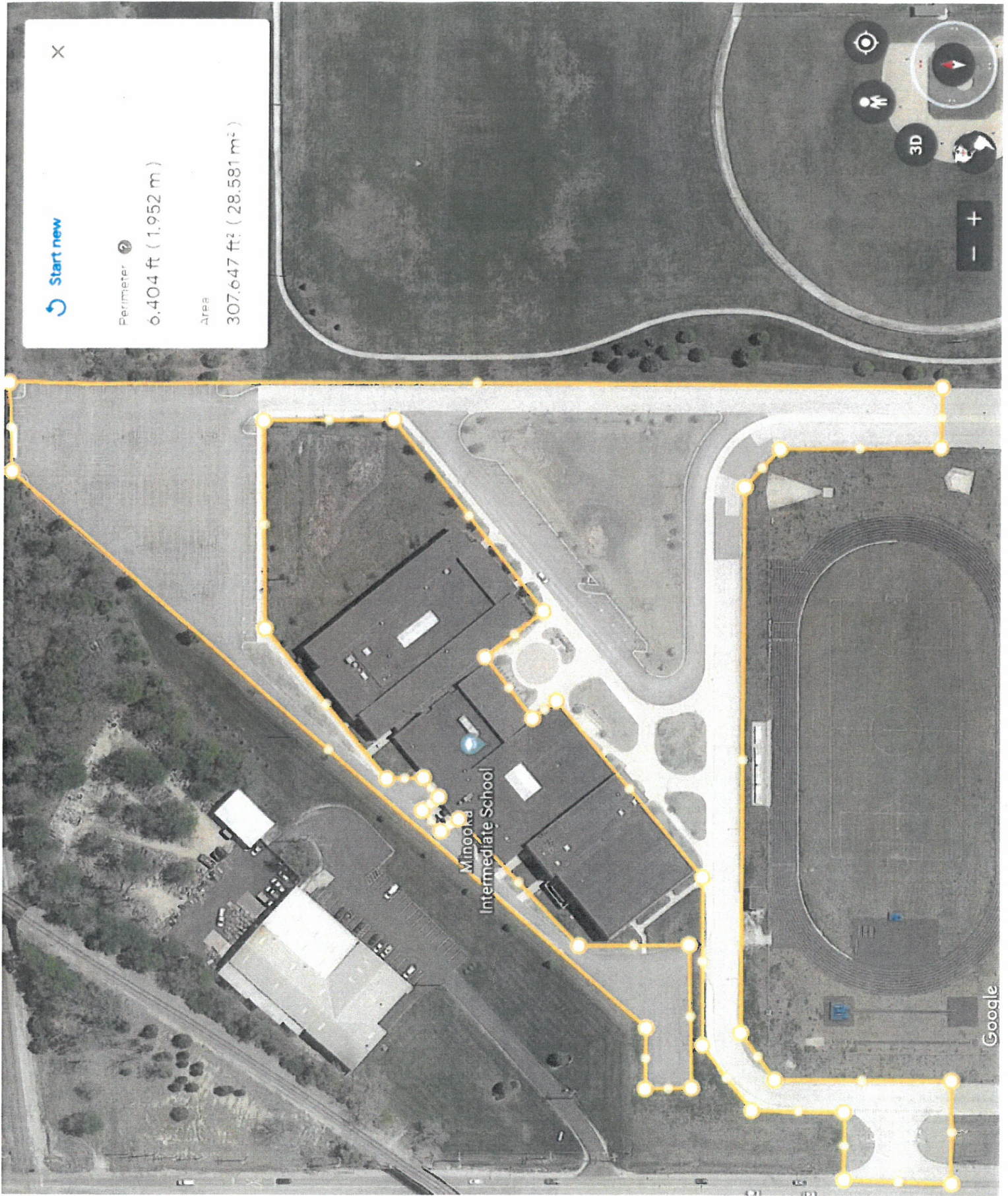
Start new

Perimeter

9,454 ft (2,881 m)

Area

274,827 ft² (25,532 m²)



Start new

X

Perimeter

6,404 ft (1,952 m)

Area

307,647 ft² (28,581 m²)

Minooka
Intermediate School

Google



Start new

Perimeter

3.615 ft (1.102 m)

Area

93.835 ft² (8.718 m²)

Google



Start new

Perimeter

5,000 ft (1,551 m)

Area

157,626 ft² (14,644 m²)

Aux Sable
Elementary School

Google





