SUPPLEMENTAL INFORMATION FORM

STUDENT INSTRUCTIONS: Fill in the top portion of this form and give to the teacher, coach, employer, etc. who can supply helpful information to your counselor.

ONCE REQUESTED, THIS INFORMATION IS CONFIDENTIAL AND FOR COUNSELOR USE ONLY

TO: ______________________________ (TEACHER OR OTHER ADULT)

STUDENT NAME: ______________________________

RETURN TO: ______________________________
(COUNSELOR NAME)
(COUNSELOR EMAIL)

STUDENT LIST OF ACCOMPLISHMENTS, PRESENTATIONS, PAPERS, PROJECTS, ETC.

REFERENCE INSTRUCTIONS: Please complete the information below to be considered for inclusion in future recommendation of this student. Once completed, the handout can be turned in or emailed to the counselor referenced above. Thank you for your time and consideration!

1. I have taught/known this student ________ years in _________________________ (subject/activity)

2. The first words that come to mind when I think of this student are ______________________________

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3. Please provide any memorable interactions, anecdotes, quotes, or accomplishments that speak to the student’s love of learning, engagement, leadership, character, work ethic, passion, etc.

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