

RELEASE OF INFORMATION AUTHORIZATION

(Use one form per student per agency/school.)

Date: _____

This is to request/authorize your release of the records or exchange information on:

Name: _____ Date of Birth: _____ Grade: _____

THE FOLLOWING ARE REQUESTED:

- | | | |
|--|--|--|
| <input type="checkbox"/> Transcripts/Cumulative Records | <input type="checkbox"/> Special Education Records | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Health/Immunization Record | <input type="checkbox"/> Psychological Records | <input type="checkbox"/> Medical Information |
| <input type="checkbox"/> Psychiatric/Counseling Information | <input type="checkbox"/> Attendance/Discipline Records | <input type="checkbox"/> Athletic Physical |
| <input type="checkbox"/> Communication (verbal, email, etc.) | <input type="checkbox"/> Grading & Credit System | |
| <input type="checkbox"/> Other: _____ | | |

PLEASE SEND INFORMATION TO:

- | | |
|---|---|
| <input type="checkbox"/> Christ the King Elementary School
1801 S. Lake Ave.
Sioux Falls, SD 57105 | <input type="checkbox"/> Holy Spirit Elementary School
4309 S. Bahnson Ave.
Sioux Falls, SD 57103 |
| <input type="checkbox"/> St. Katharine Drexel Elementary School
1800 S. Katie Ave. Ste. 2
Sioux Falls, SD 57106 | <input type="checkbox"/> St. Lambert Elementary School
1000 S. Bahnson Ave.
Sioux Falls, SD 57103 |
| <input type="checkbox"/> St. Mary Elementary School
2000 S. 4 th St.
Sioux Falls, SD 57105 | <input type="checkbox"/> St. Michael Elementary School
1610 S. Marion Rd.
Sioux Falls, SD 57106 |
| <input type="checkbox"/> O'Gorman Junior High
3100 W. 41 st St.
Sioux Falls, SD 57105 | <input type="checkbox"/> O'Gorman High School
3201 W. Kiwanis Ave
Sioux Falls, SD 57105 |

RECORDS REQUESTED FROM:

Agency/School _____

Street Address _____

City/State/Zip _____

Phone & Email _____

SIGNATURES REQUIRED

School Rep: _____

Student: _____

Position: _____

Parent/Guardian: _____

Date: _____

Date: _____

Parental permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Education Records, Federal Register, June 17, 1976, Vol. 41, No. 118, page 24673).