

Chartiers Valley School District

Educational Tour/Trip Request Form

This request form must be completed and submitted in accordance with Chartiers Valley School District Attendance Policy #204.

Please check the appropriate school:

Primary School Intermediate School Middle School High School

Student's complete name _____ Date of application _____

Student's grade _____ Homeroom _____

Date(s) of educational trip: Begin _____ Return to School _____

Destination of trip _____

List itinerary and educational experiences: _____

Were there prior requests this school year? Yes _____ No _____ If so, date(s): _____

I understand that my student is required to complete all school assignments upon return to school, the work not completed will be graded as zero (0), and that this request form, if approved, will be used in place of the standard written excuse. I certify that all of the above information is true and accurate.

Signature of parent/guardian

Date

(For school use only)

Request approved _____

Request denied _____

If denied - Reason(s) _____

Principal's signature

Date

High School & Middle School Students

Students are responsible for communicating with their teachers about the pending educational tour/trip. Students are responsible for identifying, completing and turning in all missed assignments/classwork following the educational tour/trip.

Period	Teacher Signature	Subject	Comments
Period 1			
Period 2			
Period 3			
Period 4			
Period 5			
Period 6			
Period 7			
Period 8			
Period 9			