

Breakfast Club Booking System Instructions

Link: <https://stpeterscroydon.schoolcloud.co.uk/> (also available on the school website under 'Parent Information', 'Parent Evening/Club Bookings').

To login click on the link above and enter the details as below.

The screenshot shows a web browser window displaying the login page for the St Peter's Primary School Parents' Evening System. The page has a green header with the school name. Below the header, there is a section titled "Parents' Evening System" with a welcome message and a note about email confirmation. The main content area is divided into two sections: "Your Details" and "Student's Details".

Your Details

Title: [Dropdown menu]
First Name: [Text input]
Surname: [Text input]
Email: [Text input]
Confirm Email: [Text input]

Student's Details

First Name: [Text input]
Surname: [Text input]
Registration Class: [Text input]

[Log In button]

Teacher Login Administrator Login

You will then be able to see the following screen; select 'continue'.

The screenshot shows the dashboard of the Breakfast Club booking system. The page has a green sidebar with navigation options: Home, My Bookings, Send Feedback, and Sign Out. The main content area displays three booking periods for the Breakfast Club, each with a "Continue" or "Closed" button.

Test Breakfast Club (Monday 20 - Friday 24 July 2020)

Please book your child's place at Breakfast Club on a daily basis and make your payment of £3.00 per session via ParentPay. <https://www.parentpay.com/>

Continue
Open for bookings

Breakfast Club (Monday 7 - Friday 11 September 2020)

Opens one month from now

Please book your child's place at Breakfast Club on a daily basis and make your payment of £3.00 per session via ParentPay. <https://www.parentpay.com/>

Closed
Not yet open for bookings

Breakfast Club (Monday 14 - Friday 18 September 2020)

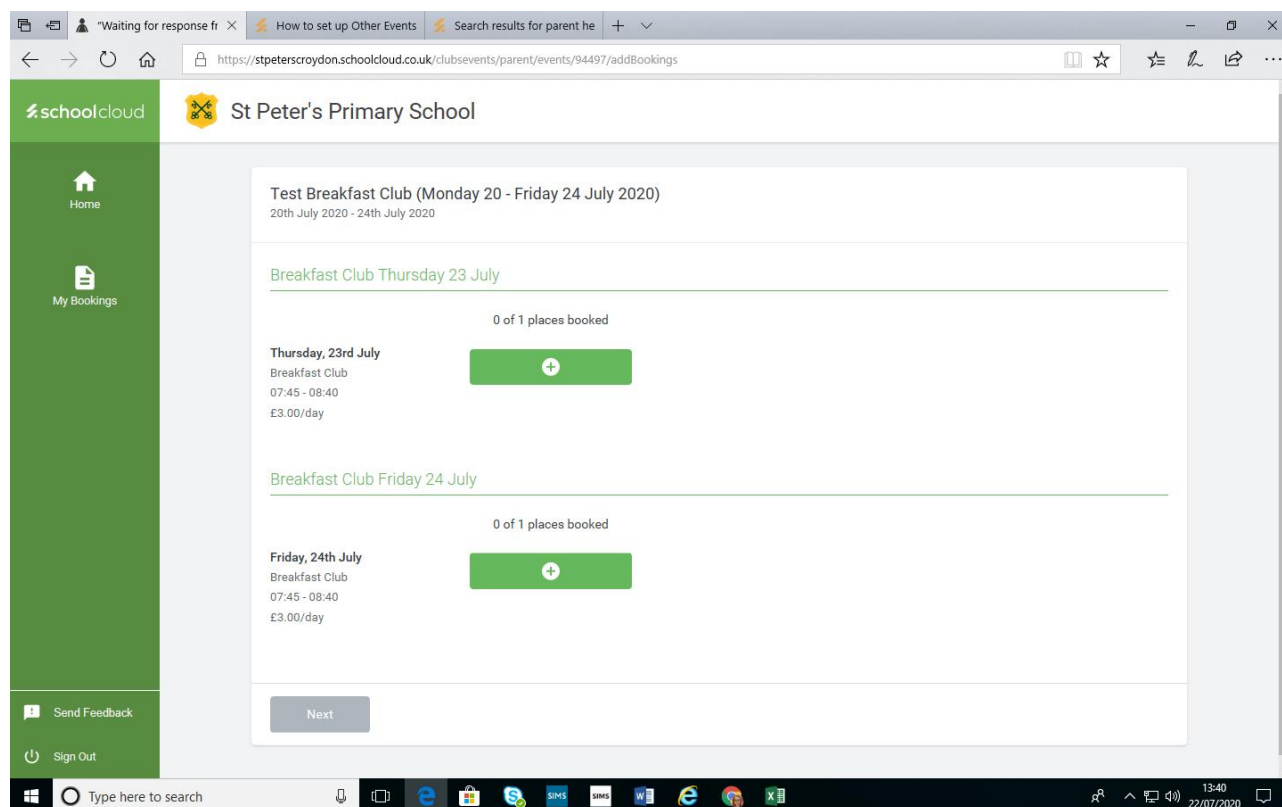
Opens one month from now

Please book your child's place at Breakfast Club on a daily basis and make your payment of £3.00 per session via ParentPay. <https://www.parentpay.com/>

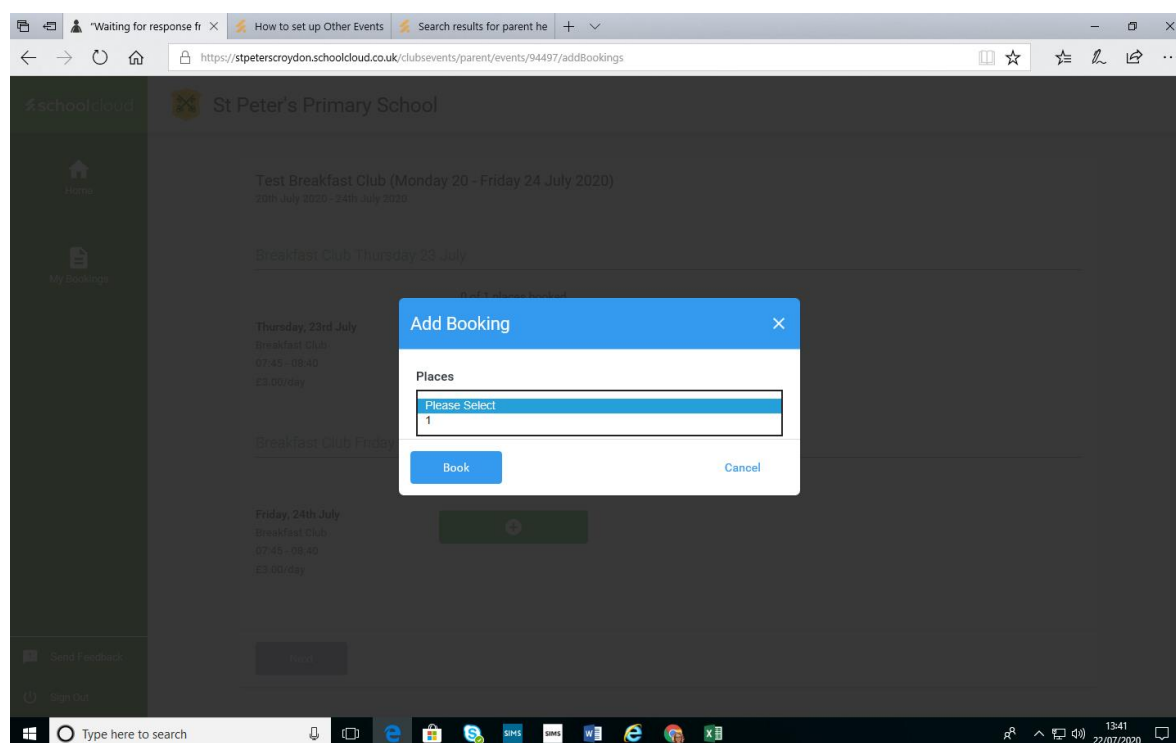
Closed

The next screen will then provide the opportunity to book places for Monday to Friday for the following week.

Select the '+' button for each day you need to make a booking(s) for. Select the number of places you need (i.e. one place if you have one child attending; two places if you have two children attending). Then click on 'Book'.



Repeat this process if you need to book for more than one day.



When you have completed your booking selections, click on 'Next'.

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Test Breakfast Club (Monday 20 - Friday 24 July 2020)
20th July 2020 - 24th July 2020

You have 04:50 to progress to the next step.

Breakfast Club Thursday 23 July

1 of 1 place booked

Thursday, 23rd July
Breakfast Club
07:45 - 08:40
£3.00/day

1 Place

Breakfast Club Friday 24 July

0 of 1 places booked

Friday, 24th July
Breakfast Club
07:45 - 08:40
£3.00/day

+

Next

Type in the name(s) of the child(ren) attending.

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Test Breakfast Club (Monday 20 - Friday 24 July 2020)
20th July 2020 - 24th July 2020

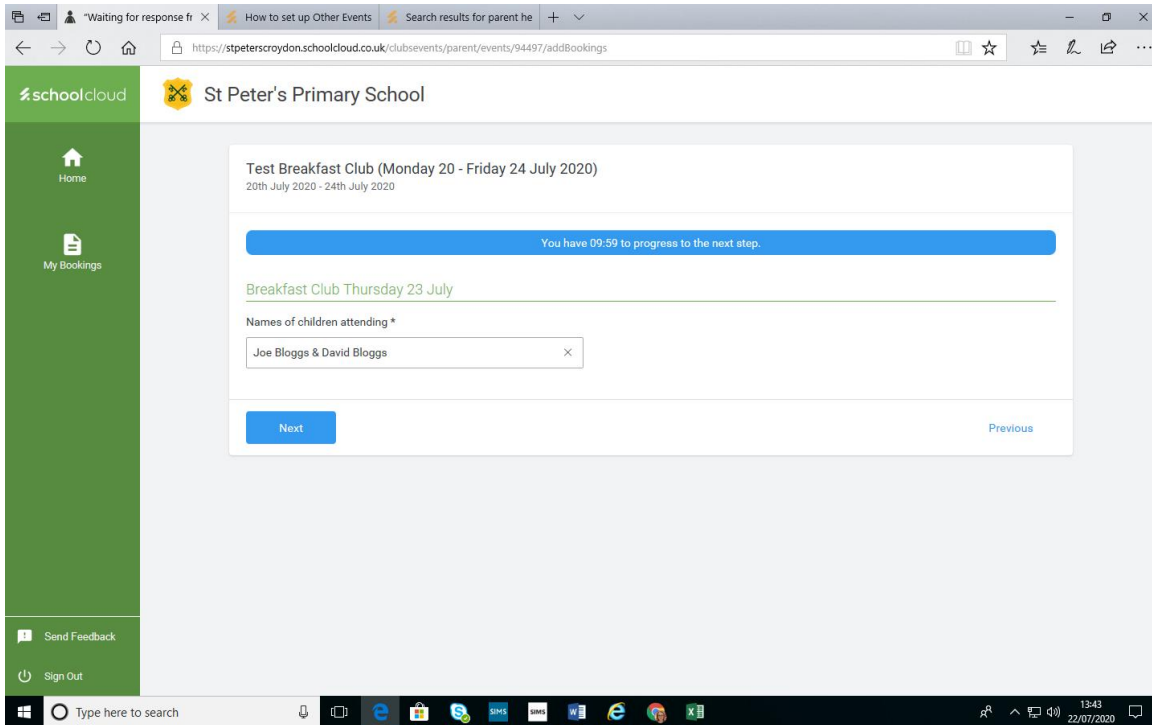
You have 09:54 to progress to the next step.

Breakfast Club Thursday 23 July

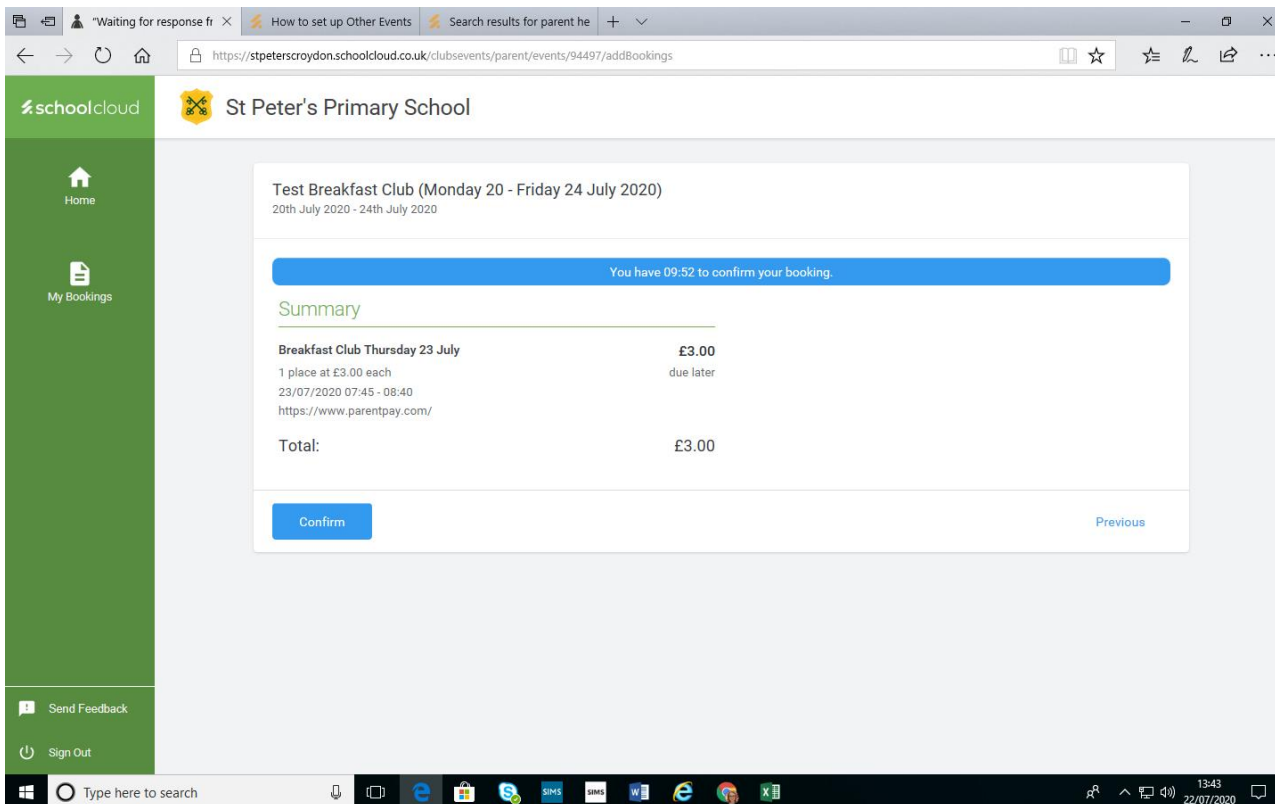
Names of children attending *

Please type here

Next Previous



You should then see the following message:



Please ensure that you then click on the confirm button. When you have done this you will see the message below validating your booking.

The screenshot shows a web browser window with the URL <https://stpeterscroydon.schoolcloud.co.uk/clubsevents/parent/events/94497/addBookings>. The page header includes the Schoolcloud logo and St Peter's Primary School. A green navigation bar on the left contains 'Home' and 'My Bookings' icons. The main content area displays the following information:

Test Breakfast Club (Monday 20 - Friday 24 July 2020)
20th July 2020 - 24th July 2020

Your bookings are confirmed

Summary

Breakfast Club Thursday 23 July	£3.00
1 place at £3.00 each	due later
23/07/2020 07:45 - 08:40	
https://www.parentpay.com/	
Total:	£3.00

Buttons at the bottom of the summary box: 'Go to My Bookings' and 'Book a Different Event'. The footer of the page includes 'Send Feedback' and 'Sign Out' options.

You will also receive a confirmation email. **If you do not receive this then please login again to check that you have gone through all the stages necessary to confirm your booking, or contact the school.**

Please do not bring your child to breakfast club unless you are sure you have booked a place and you have an email to confirm this.

If you have any queries, please do not hesitate to contact the school (admin@spps.foliotrust.uk).

SPPS