

ClassWallet for Florida Teacher Classroom Supply Assistance Program

Info for the **2020-2021** Classroom Supply Assistance Program through ClassWallet

Dear Educators,

Thank you ALL for your dedicated service and for the diligent and continued efforts you make to comply with the Florida Teacher Classroom Supply Assistance Program rules.

This year we will be using an online purchasing program through **ClassWallet**. This will be the **only** option to receive your 2020-2021 Classroom Supply Assistance funds.

There are 2 advantages to you and the District:

Advantage 1 is Tax Free Online Shopping –No receipts required

When you log onto your ClassWallet account you will be able to shop online, tax-free with your favorite vendors such as Office Depot, Staples, Really Good Stuff, School Specialty, Scholastics and dozens more. Most vendors offer free shipping specials. When you shop online through ClassWallet, you will not be required to save or remit any receipts. ClassWallet does that work for you.

Advantage 2 Easier Receipts Submission for Reimbursements

Eligible purchases, made on or after July 1, 2020, can be reimbursed by submitting your receipts through the ClassWallet platform. Receipts can be submitted by scanning them using a desktop printer and submitting through the ClassWallet online application or through the ClassWallet mobile app.

The funds for teachers will be applied to accounts no later than ***September 30, 2020*** and will run through ***March 31, 2021***.

You will receive an email directly from ClassWallet to your Lake County Schools email address. The email will give you detailed instructions to sign on to your account. Once you receive your sign on from ClassWallet, you will:

1. Sign on to the Class Wallet Teacher Classroom Supply Assistance Program link provided.
2. You will follow the set up instructions.
3. You will be given a spending limit. (Any unused amount will be given to the School Advisory Committee at your school.)
4. You will select items for purchase.
5. The order will be delivered to your school, to your attention.
6. The receipts for your purchase will be sent to the District.

Attached are additional instructions and the ClassWallet Flyer with a link to online tutorials.