



Clifton High School

co-educational nursery pre-school to sixth form

COVID-19 Visitor Guidelines

Clifton High School is asking for the support and understanding of our visitors in helping us minimise the risk of COVID-19 at our School.

All visitors, including parents, to the School must now report to our new reception area in the Gatehouse.

- You will be required to use the intercom buzzer at the Main Gate, College Road; directly to the right-hand side
- Once buzzed in, please follow the sign to the Gatehouse entrance, located immediately to your right as you enter the school grounds

The vast majority of the school site, including the School Office, is limited to Staff and Pupils only.

Clifton High School continues to take guidance from The Department for Education and Public Health England. We have placed a number of procedures and policies throughout the School site to remain COVID safe. Taking this into account, we are now limiting access to the site to essential visitors only.

Parents will be invited onto site by a pre-arranged appointment and are to stay with a member of staff throughout; in-line with our safeguarding policy. If you are unsure as to whether your proposed visit is considered essential, please email the School Office: schooloffice@cliftonhigh.co.uk

We would ask that all visitors refrain from attending a meeting at School, essential or otherwise, if the one of the following applies:

- you have developed or are experiencing a symptom of COVID-19; a high temperature; a new, continuous cough or a sudden loss of taste or smell
- you have travelled from or transited through any of the FCO Countries or territories removed from the travel corridor list, in the past 14 days
- anyone in your household is required to self-isolate in accordance with Government guidelines

Along with all members of the School community, all visitors to the site should wash their hands with soap and water:

- before leaving home or the location they are coming from
- and**
- once they arrive at Clifton High. There is access to visitor toilets and gel hand sanitiser on arrival and throughout your visit

All visitors must 'sign in' to the Clifton High School 'Test and Trace' system. Please scan the QR code displayed on arrival, and fill in and sign the necessary online declaration form.

At this time, School is operating a 'no handshake' policy for all members of its community, and we continue to observe a social distance of 2m.

We ask all visitors to bring a face mask, that should be worn as advised by the member of staff you meet. The requirement to wear a mask may differ given the time of day of the visitor.

We apologise that we are unable to give our usual warm welcome to visitors, but we must take the current situation very seriously and look after the welfare of our pupils and staff.

Thank you in advance for your co-operation to help keep our School and the wider community safe.