



# Financial Aid Application Procedure Checklist

- ☐ **Step 1.** Go to the School and Student Services' ("SSS") Family Portal (<https://sssandtadsfa.force.com>) to complete and submit the SSS Parents' Financial Statement ("PFS") application online by February 15.
- ☐ **Step 2.** Upload copies of the following documents after submitting the PFS: Prior year's federal tax return (1040), current year's federal tax return (1040), current year's W2s, 1099.
- ☐ **Step 3** - Mail or deliver copies of the following items (if applicable) to Cannon School's Admission Office at the address below:
  - ~ Divorce or separation decree that indicates any financial responsibility related to cost of education by either partner, custody arrangement, disability documentation; and/or unemployment or severance agreements.
- ☐ **Step 4.** Financial aid grants will not be finalized until all required documentation mentioned above has been received. Parents are notified of grant decisions by electronic letter. No financial aid grant will be offered until the student's enrollment application is processed and the student is offered enrollment at Cannon School.

Cannon School  
Director of Financial Aid  
5801 Poplar Tent Road  
Concord, NC 28027

**Visit the Financial Aid webpage for  
additional details at:**

**[http://www.cannonschool.org/admission/  
financialaid](http://www.cannonschool.org/admission/financialaid)**

