



DOHA ENGLISH SPEAKING SCHOOL

Learning Together • High Expectations • Celebrating Success

Date: _____

Doha English Speaking School
PO Box 7660
Doha
Qatar
Email: registrar@dess.org

FAO. The Registrar

Reference: Leaver's Notice

Dear Registrar,

I would like to confirm that my child/children listed below will be leaving Doha English Speaking School.

CHILDS FULL NAME	CLASS

The last day of attendance will be: _____

We will be moving to: _____

You are kindly requested to prepare a Progress Report and Attendance Certificate for my child/children

We would greatly appreciate further details as to why your child/children are leaving DESS:

Yours sincerely,

Signature

Print Name

Sean Sibley School Principal
Charlotte Molloy Head of School

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