



# **Procedures for Close Contact, Illness and Notification**

## **COVID-19 Fact Sheet**

*As we continue to experience the impacts of COVID-19 in our community, Spring Lake Park Schools is following guidance provided by Minnesota Department of Health to ensure the health and safety of everyone in our schools and programs. We work directly with Minnesota Department of Health on any potential close contacts and positive confirmed cases of COVID-19 and follow their direction for contact tracing, notification and other critical actions.*

**Close contact** is defined as being near a COVID-19 positive person closer than 6 feet for 15 minutes or longer during the infectious period. The infectious period is defined as beginning two days before onset of symptoms OR two days before a positive test if the person did not experience symptoms.

**Illness:** If students or staff have a confirmed case of COVID-19 or symptoms...

- The individual must stay home for at least 10 days since symptoms began AND until no fever for at least 24 hours without medication AND improvement of other symptoms.
- Siblings and household members stay home for 14 days.
- Students, families and/or staff who have been in close contact during the infectious period will be asked to stay home/quarantine for 14 days.
- If a student or staff member is awaiting test results, they DO NOT go to school or work.

**Notification:** Working with the Minnesota Department of Health, school or district staff will notify students, families and/or staff if they have had close contact with a positive case and what further actions are recommended. Minnesota Department of Health guides us on the notification process for close contact and illness to ensure individual health privacy.

The scope of the notification depends on the breadth of exposure and interaction with others. Generally:

- **Elementary (grades K-4) notifications** will include families of entire classroom group; all staff that worked directly with student or staff that tested positive and building and district leaders.
- **Intermediate/Middle School and High School (Grades 5-12) notifications** will include families of the impacted learning team, families of other students that may have been in elective classes with the student of staff that tested positive; all staff that worked directly with the student or staff that tested positive and building and district leadership.
- **People participating in athletics and activities** will be notified within and between their designated “pod” as guided by Minnesota Department of Health in the contact tracing process.

Notifications of close contact will include direction from Minnesota Department of Health that includes things like recommendations for testing, staying home and other next steps.