

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, April 20, 2020
7:00 p.m. School Board Meeting

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF THE AGENDA
- III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS
 - A. Public Comment
 - B. Superintendent Update
 - 1. Distance Learning and Coronavirus Update
 - 2. Special Education Child Count
 - 3. Vision Card C
- IV. CONSENT AGENDA
 - A. Routine Matters
 - 1. Minutes of the regular meeting held April 6, 2020
 - 2. General Disbursements as of April 15, 2020 for \$337,374.65
 - B. Personnel Items
- V. NEW BUSINESS
 - A. Renewal of Group Medical and Dental Coverage
 - B. Richfield Middle School Change Order #001
 - C. Richfield STEM School Change Order #019
 - D. Centennial Elementary School Change Order #002
 - E. Richfield Dual Language School Change Orders #017, #018, #019, #020, #021, #022, #023, #024

F. Temporary Waiver of Board Policy 521, Section IV, Service Requirement

G. Donations

VI. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

05-04-20 7:00 p.m. Regular Board Meeting

05-18-20 7:00 p.m. Regular Board Meeting – Public Comment

D. Suggested/Future Agenda Items

VII. ADJOURN REGULAR MEETING

FOR INFORMATION

Agenda Item III.B.2.

Board of Education
Independent School District #280
Richfield, Minnesota

Regular Meeting, March 16, 2020

Subject: 2019-2020 Resident Special Education Unduplicated Child Count

(Prepared by Mary Clarkson)

The attached report summarizes the results of this year's special education child count.

RICHFIELD PUBLIC SCHOOLS
2019-2020 SPECIAL EDUCATION UNDUPLICATED CHILD COUNT

AREA OF DISABILITY	15-16	16-17	17-18	18-19	19-20
Speech/Language Impaired (401)	134	127	103	95	102
Developmental Cognitive Disabilities: Mild-Moderate (DCD:MM) (402)	27	29	30	33	31
Developmental Cognitive Disabilities: Severe-Profound (DCD:SP) (403)	6	8	5	4	4
Physically Impaired (404)	15	13	11	11	13
Hearing Impaired (405)	15	12	10	10	9
Visually Impaired (406)	1	2	2	1	3
Specific Learning Disability (407)	174	167	178	190	199
Emotional Behavioral Disorder (408)	74	79	60	77	74
Deaf/Blind (409)	1	1	0	0	0
Other Health Disabilities (410)	71	74	66	83	88
Autism Spectrum Disorder (411)	133	127	120	136	131
Developmentally Delayed (ECSE) (412)	106	111	131	132	149
Traumatic Brain Injured (414)	1	2	0	0	0
Severely Multiply Impaired (416)	19	21	18	21	22
Total (Resident Students)	777	773	767	793	824
Resident Students Served in District	657	646	617	643	668
Resident Students Outside District*	120	127	150	150	156
Special Education FTE	81.6	78.1	78.1	80.6	79.1
Non-Resident Students Served in District	94	86	117	98	112

*includes students receiving services at 287

On December 1, 2019, the annual unduplicated child count was conducted by the special education staff as required by federal and state law. Resident students are identified as those students living within the Richfield attendance area. Not all resident students receive their educational programming through Richfield Public Schools. The total number of resident students identified as receiving special education services has increased since last year from 793 to 824.

As of December 1st child count, Richfield Public Schools **served** 780 students in special education, 668 were resident students and 112 were non-resident students. Of the 824 **resident** students, 130 were enrolled in other districts and 26 were enrolled in 287 ALC and special education programs. In 2018-19 Richfield **served** 741 students in special education, 643 were resident students and 98 were non-resident students. Of the 793 **resident** students 129 were enrolled in other districts and 21 were enrolled in 287 ALC and special education programs. Resident districts pay tuition for the 85% of the excess costs associated with providing services to non-resident students.

There have been increases to note in the numbers of students identified as having Speech Language Impaired, Specific Learning Disability, Other Health Impairments and Developmentally Delayed. A decrease to note was seen in students whose primary handicapping condition was Emotional Behavior Disorder and Autism Spectrum Disorder.

An area of interest is in the Developmentally Delayed (ECSE) category. When children birth to age six qualify for special education services they can now do so in one of three ways:

1. They can qualify by meeting the criteria for developmentally delayed (ECSE); or
2. They can qualify by meeting the criteria for one of the more specific disability categories; or
3. They may qualify by having a medically diagnosed condition or disorder that has a high probability of resulting in a developmental delay. (For children ages birth through age two)

The numbers of students listed as Developmentally Delayed (ECSE) is only a partial count of students with disabilities within this age grouping. In actuality, 206 children ages birth through six years were receiving special education services at the time of our December count.

Special education services continue to be provided either indirectly (consultation/monitoring of student progress with teachers and/or parents) or directly (working with the student within the regular classroom, resource room or self-contained setting).

Enriching and accelerating learning



RICHFIELD
PUBLIC SCHOOLS

**Special Education Unduplicated
Child Count**

School Board

April 20, 2020

Enriqueciendo y acelerando el aprendizaje

December 1, 2019 Child Count



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Richfield Unduplicated Child Count **824**

Receiving service in Richfield **780**

- Non-resident served 112

Resident students served out of District **156**

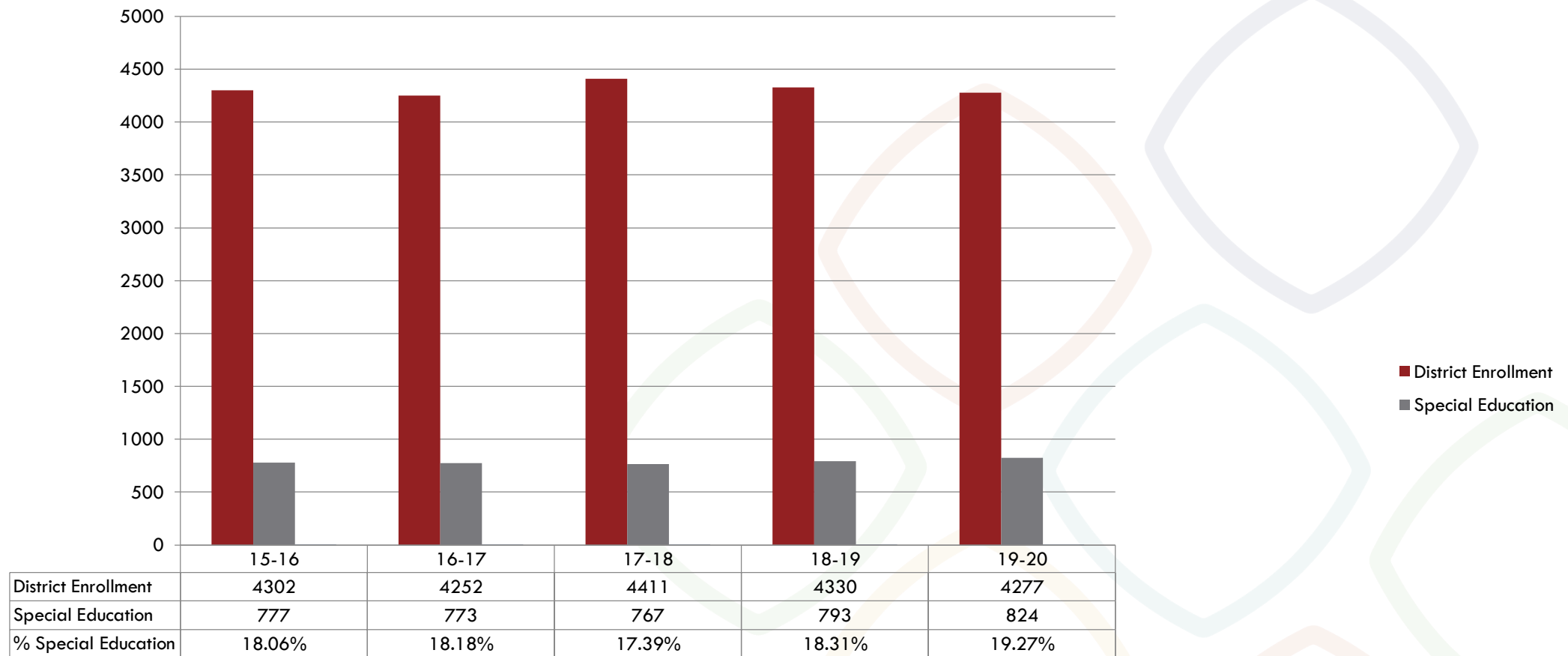
- Intermediate 287 26
 - Special Education Placements 16
 - Alternative Learning Center 10
 - Court Placed or Day Treatment 0

Open Enrolled or Private School **130**

Five year Child Count Comparison



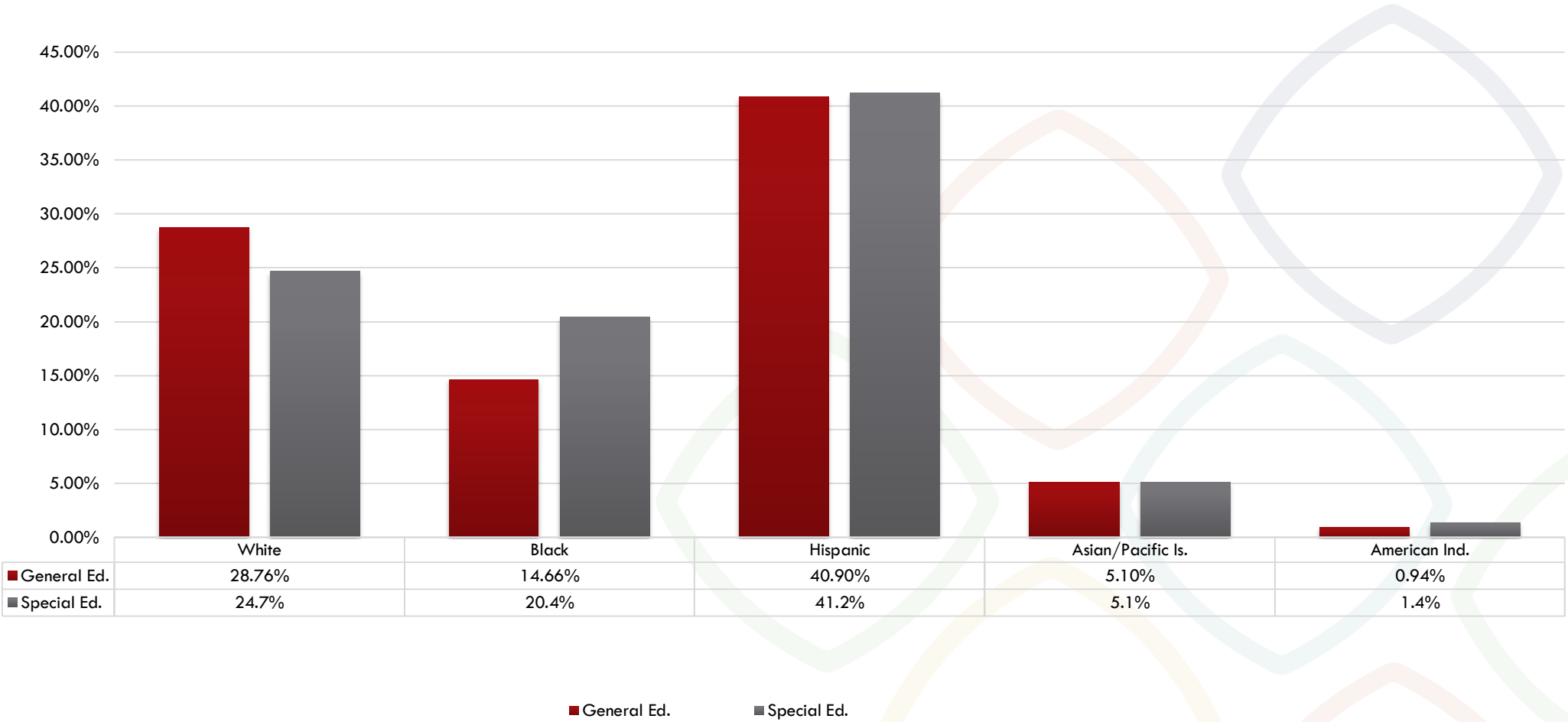
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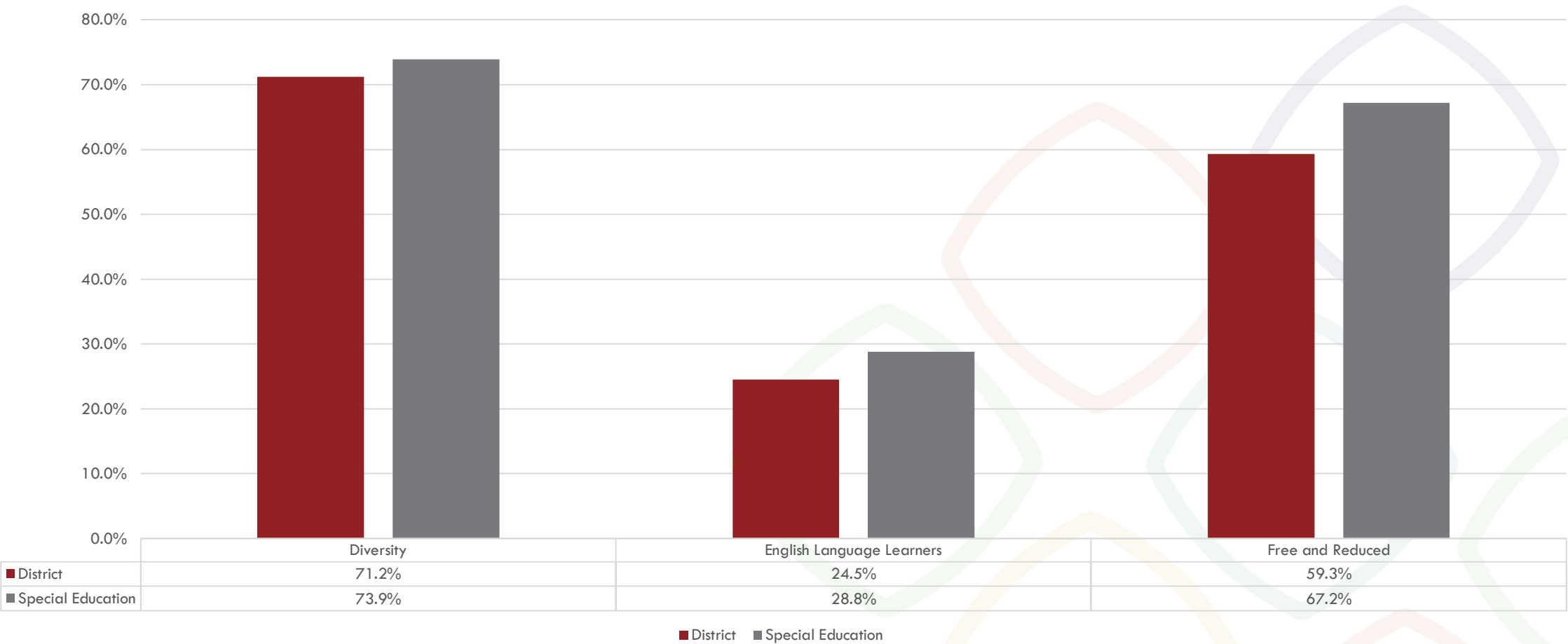
Special Education Compared to General Education by Ethnicity



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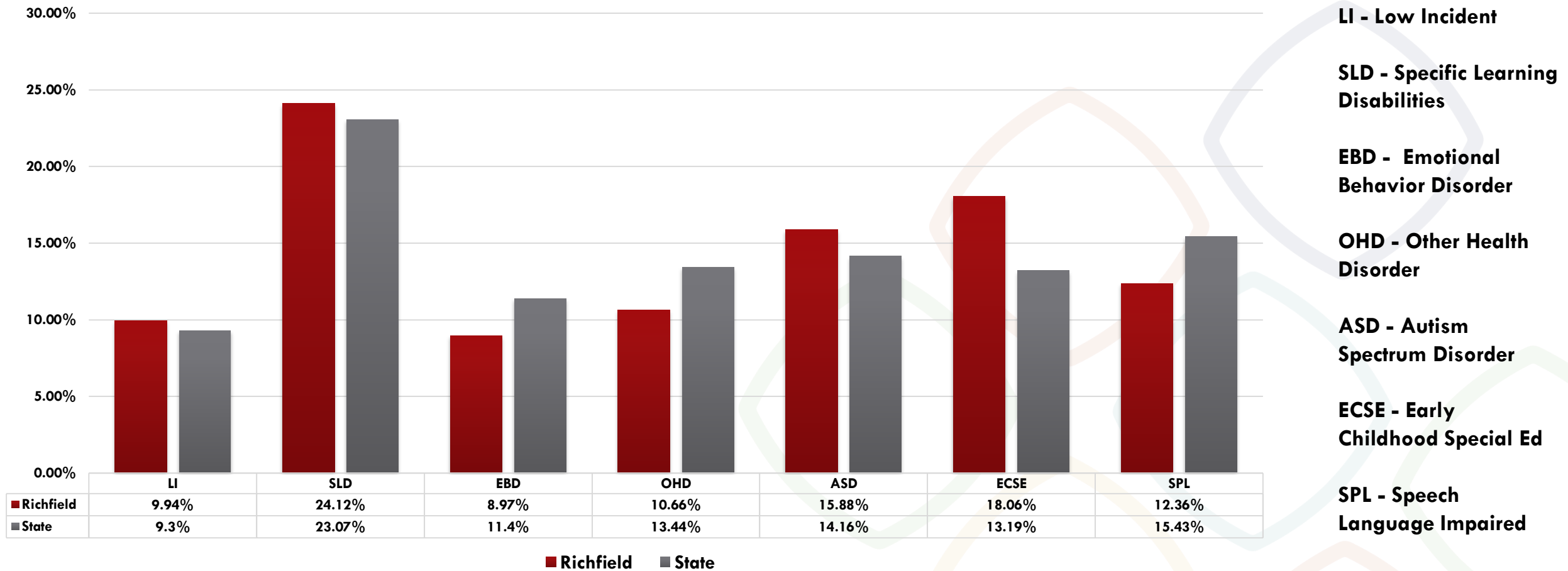
Special Education Demographics Compared to General Education



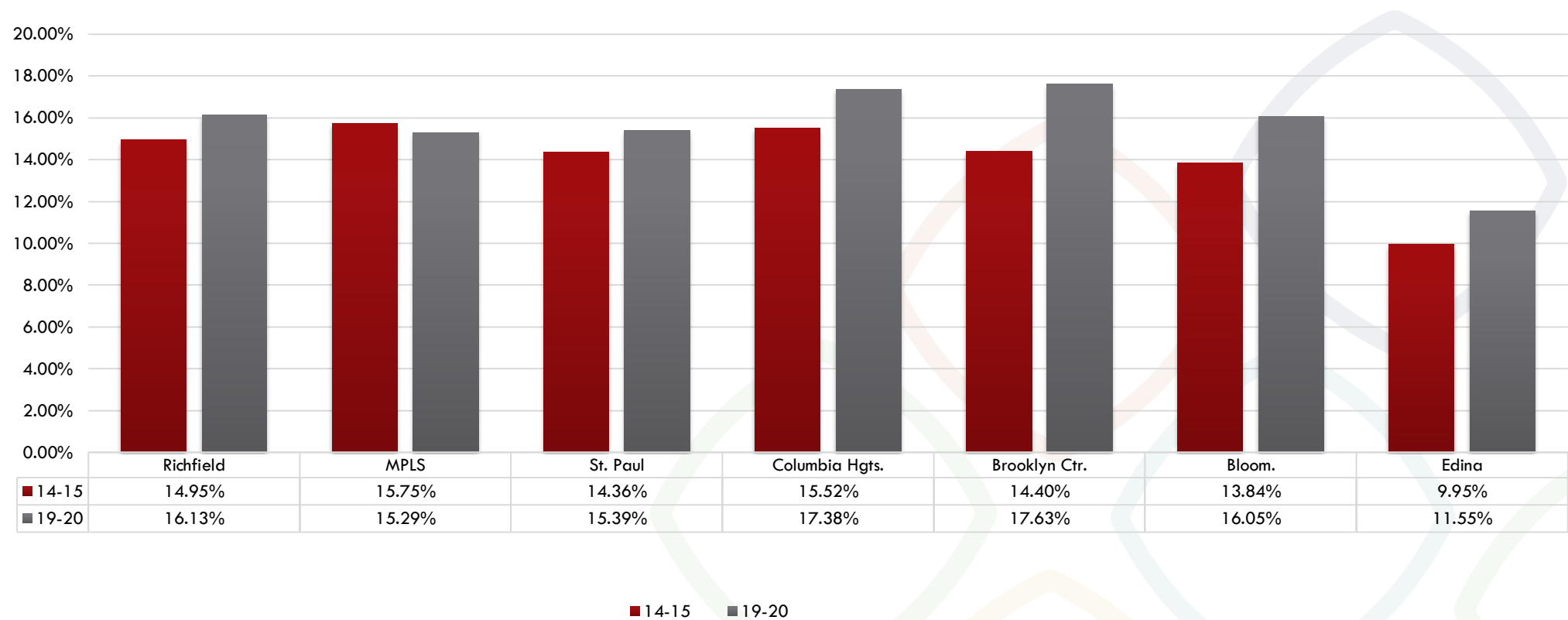
Disability Compared to State



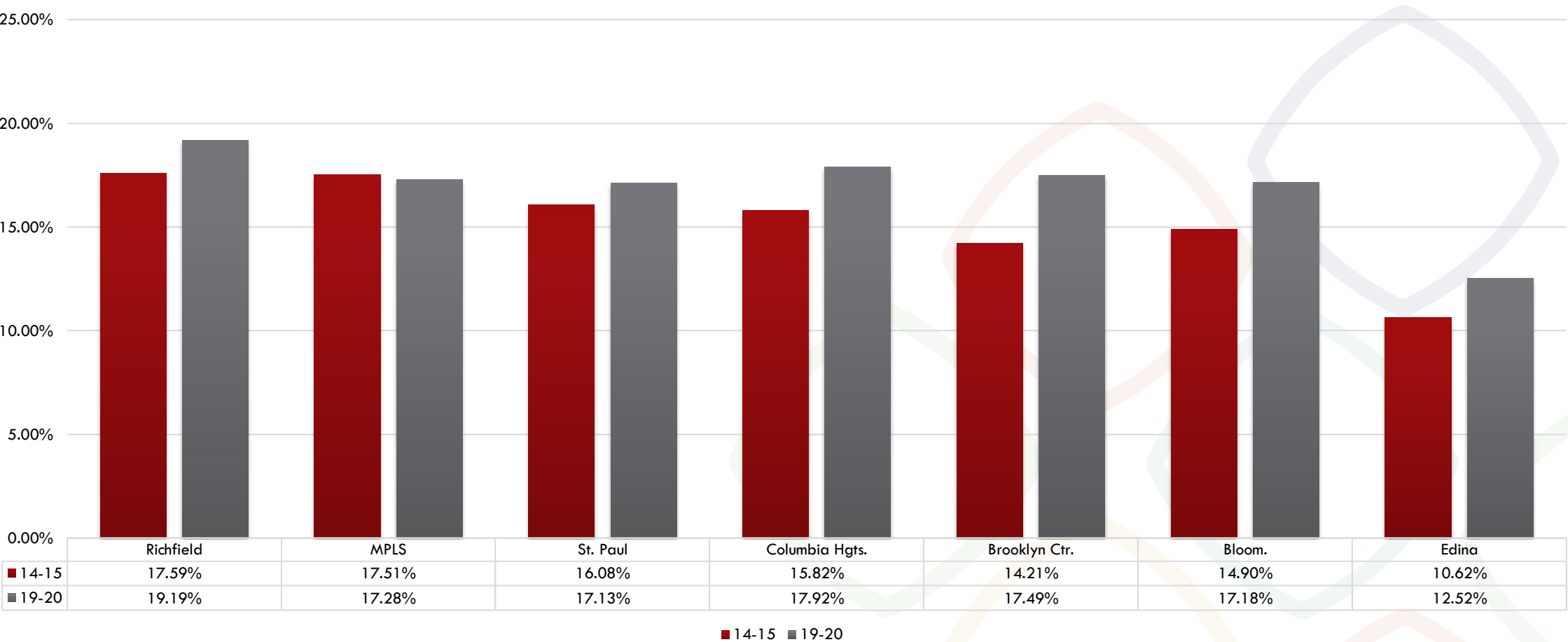
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Special Education Child Count Comparison - Public & Non-Public Students



Special Education Child Count Comparison - Public School Students



Richfield Child Count Summary



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- Special education has increased by 1.5% over the past five years
- District is below the State average in Emotional/Behavioral Disabilities, Other Health Disabilities, and Speech/Language.
- Compared to the state, RPS special education population is higher in the disability areas of Developmental Delay (early childhood special education) (4.87%), Autism (1.72%), Specific Learning Disability (1.05%) and Low Incidence (.64%)
- 61% of students qualified for Specific Learning Disability are identified as Hispanic
 - Higher percentage of English Language Learners (ELL) identified as special education
- Higher percentage of students who identify as Black students are qualified for special education
 - 38% of our students identified as EBD identify as Black

Within each building, further develop a multidisciplinary Student Teacher Assistance Team to refine:

- Tiered systems of support
- Academic interventions at the skill deficit level implemented with consistency and fidelity with ongoing data collection
- Behavior interventions at the skill deficit level implemented with consistency and fidelity with ongoing data collection
- Speech/Language pre-referral interventions and staff training
- Dual Identified – Learning Disability and English Language Learner
 - Examine referral and evaluation practices for multi-lingual learners.
- Continued staff development regarding cultural competence, trauma informed practices and restorative practices

Enriching and accelerating learning

Questions

Enriqueciendo y acelerando el aprendizaje

Enriching and accelerating learning



Vision Cards

Reporting Our Progress

School Board Meeting

April 20, 2020

Enriqueciendo y acelerando el aprendizaje

What is a Vision Card?

- **A way of reporting progress** on our strategic plan strategies, goals, actions and activities
- **A public accountability system**
- **A way to remain focused** on our top priorities

What Vision Cards are there?

There is one card for each strategic plan strategy and one additional student achievement measures card:

Vision Card A: We will provide challenging, relevant and engaging educational opportunities for all students that will increase learning

Vision Card B: We will positively promote Richfield Public Schools

Vision Card C: We will provide a welcoming, healthy, supportive, safe and caring environment

Vision Card D: We will acquire and align human, financial, operational and technology resources to maximize organizational goals

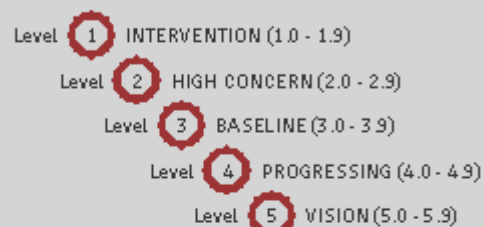
Vision Card B 2018-2019



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VISION CARD B

Positively promote RPS to enhance engagement, recruitment and retention of students, families and staff



**Total number of
new PreK-12 student
applications to
district**

Level
3.0



**Annual
overall
retention of
students**

Level
3.9



**Parents reporting on
survey that they would
recommend RPS to
other families**

Level
2.7



**Stakeholders reporting
on survey that RPS is
promoted in a positive
manner**

Level
1.0



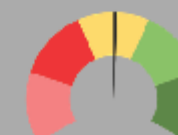
**Participation in extra-
curricular activities**

Level
3.4



**Participation in
Community Education
activities (outside of
school time)**

Level
3.5



Vision Card B 2019-2020



RICHFIELD
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VISION CARD B
2019-2020

**Positively promote RPS to enhance engagement,
recruitment and retention of students, families and staff**



- Level 1 INTERVENTION (1.0 - 1.9)
- Level 2 HIGH CONCERN (2.0 - 2.9)
- Level 3 BASELINE (3.0 - 3.9)
- Level 4 PROGRESSING (4.0 - 4.9)
- Level 5 VISION (5.0 - 5.9)



Total number of new
PreK-12 student
applications to
district (Jun 1-Aug 31)

Level
5.9



Annual
overall
retention of
students

Level
4.5



Parents reporting on
survey that they would
recommend RPS to
other families

Level
3.8



Stakeholders reporting
on survey that RPS is
promoted in a positive
manner

Level
2.3



Participation in extra-
curricular activities

Level
4.0



Participation in
Community Education
activities (outside of
school time)

Level
3.7



Vision Card D 2018-2019



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PUBLIC SCHOOLS

VISION CARD D

Acquire and align human, financial, operational and technology resources to maximize organization goal



- Level 1 INTERVENTION (1.0 - 1.9)
Level 2 HIGH CONCERN (2.0 - 2.9)
Level 3 BASELINE (3.0 - 3.9)
Level 4 PROGRESSING (4.0 - 4.9)
Level 5 VISION (5.0 - 5.9)

New teachers
scoring above 50%
proficient on
domains observed

 **Level 3.5**



On-time
completion of
teacher evals for
on-cycle teachers

 **Level 4.5**



On-time
completion of
classified evals for
on-cycle paras,
clerical & nutrition
staff

 **Level 4.0**



Amount of waste
generated vs.
recycling

 **Level NA**

NA - Development of
measure in process -
not currently
being measured

Unassigned GF
fund balance as
percent of district
expenditures

 **Level 4.5**



Budget accurately
represents
revenue and
expenditures

 **Level 5.9***



*Increase vision for future

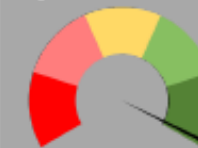
Average ratio of 2-1
mobile devices for
PreK-5 as
percentage of
enrollment

 **Level 5.3**



Average ratio of 1-1
mobile devices for
Grades 6-12 as
percentage of
enrollment

 **Level 5.9***



*Increase vision for future

Vision Card D 2019-2020



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VISION CARD D
2019-2020

Acquire and align human, financial, operational and technology resources to maximize organization goal

R
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- Level 1 INTERVENTION (1.0 - 1.9)
- Level 2 HIGH CONCERN (2.0 - 2.9)
- Level 3 BASELINE (3.0 - 3.9)
- Level 4 PROGRESSING (4.0 - 4.9)
- Level 5 VISION (5.0 - 5.9)

New teachers
scoring above 50%
proficient on
domains observed

 **Level 3.6**



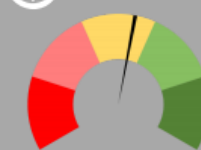
On-time
completion of
teacher evals for
on-cycle teachers

 **Level 5.0**



On-time
completion of
classified evals for
on-cycle paras,
clerical & nutrition
staff

 **Level 3.7**



Amount of waste
generated vs.
recycling

 **Level 5.0**



Unassigned GF
fund balance as
percent of district
expenditures

 **Level 5.5**



Budget accurately
represents
revenue and
expenditures

 **Level 6.0**



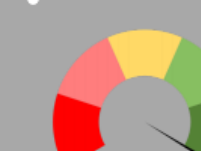
Average ratio of 2-1
mobile devices for
PreK-5 as
percentage of
enrollment

 **Level 6.0**



Average ratio of 1-1
mobile devices for
Grades 6-12 as
percentage of
enrollment

 **Level 6.0**



Vision Card C 2018-2019



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VISION CARD C

Provide a welcoming, healthy, supportive, safe and caring environment.



- Level 1 INTERVENTION (1.0 - 1.9)
Level 2 HIGH CONCERN (2.0 - 2.9)
Level 3 BASELINE (3.0 - 3.9)
Level 4 PROGRESSING (4.0 - 4.9)
Level 5 VISION (5.0 - 5.9)

Total number of disciplinary referrals resulting in suspension



Level 4.1

Suspensions are proportional to student populations served



Level 1.0

Total number of office intervention/consequence disciplinary referrals



Level 3.0

Disciplinary referrals are proportional to student populations served



Level 1.0

Number of students reporting bullying and harassment

Level in progress

Reports of bullying and harassment proportional to student populations served

Level in progress

Number of parents reporting a positive transition for their children into grades K, 6 and 9



Level 1.0

Number of parents reporting they can discuss feelings/worries with school administration



Level 1.0

Openness with school administration proportional to student populations



Level 4.2

Number of parents reporting they can discuss feelings/worries with child's teacher



Level 3.0

Openness with child's teacher proportional to student populations



Level 3.2

Number of parents reporting they can discuss feelings/worries with school support staff



Level 1.0

Openness with school support staff proportional to student populations



Level 3.8

Vision Card C 2019-2020



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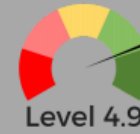
VISION CARD C
2019-2020

Provide a welcoming, healthy, supportive, safe and caring environment.

R
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- Level 1 INTERVENTION (1.0 - 1.9)
- Level 2 HIGH CONCERN (2.0 - 2.9)
- Level 3 BASELINE (3.0 - 3.9)
- Level 4 PROGRESSING (4.0 - 4.9)
- Level 5 VISION (5.0 - 5.9)

Total number of disciplinary referrals resulting in suspension



Suspensions are proportional to student populations served



Total number of office intervention/consequence disciplinary referrals



Disciplinary referrals are proportional to student populations served



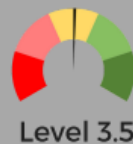
Number of students reporting bullying and harassment



Reports of bullying and harassment proportional to student populations served



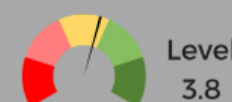
Number of parents reporting a positive transition for their children into grades K, 6 and 9



Number of parents reporting they can discuss feelings/worries with school administration



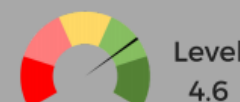
Openness with school administration proportional to student populations



Number of parents reporting they can discuss feelings/worries with child's teacher



Openness with child's teacher proportional to student populations



Number of parents reporting they can discuss feelings/worries with school support staff



Openness with school support staff proportional to student populations



Vision Card C - Data



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VISION CARD C: Provide a welcoming, healthy, supportive, safe and caring environment											
Item	Measure	Level 1	Level 2	Level 3	Level 4	Level 5	Person	2018	2018	2019	2019
1a	Total number of disciplinary referrals resulting in suspension	# of	15-19%	10-14%	3-9%	2% or less	Kaye Sweeney	3.5%	4.9	3.3%	4.9
1b	Suspensions are proportional to student populations served	One or more	15-19%	10-14%	3-9%	2% or less	Kaye Sweeney	37%	1.0	45%	1.0
2a	Total number of office intervention/consequence disciplinary referrals	# out of class	15-19%	10-14%	3-9%	2% or less	Kaye Sweeney	20%	1.9	15%	2.9
2b	Disciplinary referrals are proportional to student populations served	One or more	15-19%	10-14%	3-9%	2% or less	Kaye Sweeney	30%	1.0	26%	1.1
3a	Number of students reporting bullying and harassment	<15% reported	11-14%	5-10%	3-5%	2% or less	Kaye Sweeney	in progress		2%	5.0
3b	Reports of bullying and harassment are proportional to student populations served	One or more	15-19%	10-14%	3-9%	2% or less	Kaye Sweeney	in progress		19%	2.0
4	Number of parents reporting a positive transition for their children into grades K, 6 and 9	>80% reported	81-84%	85-89%	90-97%	98% or more	Cory Klinge	78%	1.0	87%	3.5
5a	Number of parents reporting they can discuss feelings/worries with school administration	>80% reported	81-84%	85-89%	90-97%	98% or more	Cory Klinge	76%	1.0	76%	1.0
5b	Openness with school administration proportional to student populations	One or more	15-19%	10-14%	3-9%	2% or less	Cory Klinge	4%	4.8	11%	3.8
6a	Number of parents reporting they can discuss feelings/worries with child's teacher	>80% reported	81-84%	85-89%	90-97%	98% or more	Cory Klinge	85%	3.0	84%	2.9
6b	Openness with child's teacher proportional to student populations	One or more	15-19%	10-14%	3-9%	2% or less	Cory Klinge	11%	3.8	7%	4.6
7a	Number of parents reporting they can discuss feelings/worries with school support staff	>80% reported	81-84%	85-89%	90-97%	98% or more	Cory Klinge	77%	1.0	73%	1.0
7b	Openness with school support staff proportional to student populations	One or more	15-19%	10-14%	3-9%	2% or less	Cory Klinge	13%	3.2	18%	2.2
PRESENTED TO SCHOOL BOARD:											
03/04/19											
04/20/20											

Questions/Comments



FUND	CHECK	DATE	VENDOR	TYPE	TOTAL
01	V2000579	03/03/2020	P-CARD BAIRD LISA	R	2,739.03
01	V2000581	03/03/2020	P-CARD BRUNNER PATTI	R	10,513.56
01	V2000582	03/03/2020	P-CARD BURT EMILY	R	363.32
01	V2000583	03/03/2020	P-CARD CARUSO MATTHEW	R	1,022.63
01	V2000584	03/03/2020	P-CARD FINDLEY LAMPKIN MELISSA	R	182.81
01	V2000585	03/03/2020	P-CARD FINKE RYAN	R	20.00
01	V2000586	03/03/2020	P-CARD GACEK SARAH	R	389.55
01	V2000587	03/03/2020	P-CARD GARCIA DIANA	R	343.78
01	V2000588	03/03/2020	P-CARD GEURINK AREND	R	1,252.60
01	V2000589	03/03/2020	P-CARD GULLICKSON KEVIN	R	14.00
01	V2000590	03/03/2020	P-CARD HAUPT PAM	R	90.14
01	V2000591	03/03/2020	P-CARD HINES CARLONDREA	R	3,651.63
01	V2000592	03/03/2020	P-CARD HOLJE CRAIG	R	163.21
01	V2000593	03/03/2020	P-CARD KRETSINGER DAN	R	2,796.60
01	V2000594	03/03/2020	P-CARD LANZENDORFER TERRI	R	12,816.24
01	V2000595	03/03/2020	P-CARD LEWIS JENNIFER	R	1,372.63
01	V2000596	03/03/2020	P-CARD MACE CHRISTI JO	R	1,515.25
01	V2000597	03/03/2020	P-CARD MAHONEY COLLEEN	R	356.76
01	V2000598	03/03/2020	P-CARD MARYN ANGELA	R	1,061.73
01	V2000599	03/03/2020	P-CARD MCGINN DAN	R	380.92
01	V2000600	03/03/2020	P-CARD MCNAUGHTON COMMERS CAROLE	R	532.34
01	V2000601	03/03/2020	P-CARD POMERLEAU DORIS	R	102.75
01	V2000602	03/03/2020	P-CARD SHAHSAVAND MARTA	R	2,007.16
01	V2000603	03/03/2020	P-CARD STACHEL NANCY	R	161.84
01	V2000604	03/03/2020	P-CARD VALLEY JENNIFER	R	879.15
01	V2000605	03/03/2020	P-CARD WINTER AMY	R	852.69
01	V2000606	03/03/2020	P-CARD ZEHNPFENNIG ELIZABETH	R	692.69
01	V609874	03/16/2020	KATHERINE E CABIESES	R	52.90
01	V609875	03/16/2020	KRISTINE A DAHL	R	150.00
01	V609876	03/16/2020	JAMES A GILLIGAN	R	39.10
01	V609877	03/16/2020	JESSICA M HOFFMAN	R	74.47
01	V609878	03/16/2020	ANNE-MARIE KILSTOFTE	R	134.98
01	V609879	03/16/2020	ANGELA M MARYN	R	44.91
01	V609880	03/16/2020	ERIN H NEILON	R	35.54
01	V609881	03/16/2020	TANYA M NEWELL	R	124.95
01	V609882	03/16/2020	JODI A NICKELL	R	150.00
01	V609883	03/16/2020	STEVEN C PEER	R	22.40
01	V609884	03/16/2020	RENEE C REED-KARSTENS	R	33.52
01	V609885	03/16/2020	LEADRIANE L ROBY	R	95.26
01	V609886	03/16/2020	MAUREEN E RUHLAND	R	51.18
01	V609887	03/16/2020	JOSE A SALGADO GAXIOLA	R	45.04
01	V609888	03/16/2020	LORI A SCHMIDT	R	277.45
01	V609889	03/16/2020	LU ANN N TAUER STONE	R	92.00
01	V609890	03/16/2020	MELISSA J WILLIAMS	R	8.30
01	253278	03/17/2020	ANDERSON SHERRI M	V	-68.00
01	253279	03/17/2020	MORALES ANDREW LICSW	V	-100.00
01	296186	03/17/2020	STMA HIGH SCHOOL	V	-220.00
01	296663	03/17/2020	FLOYD LOCK AND SAFE	V	-11.83
01	296684	03/17/2020	TWIN CITY TRANSPORT & RECOVERY, INC	V	-1,633.71

01	297049	03/17/2020	GENEVA HOSPITALITY LLC	V	-6,038.40
01	297178	03/18/2020	AVANT GARB FASHIONS, LLC	R	42.00
01	297179	03/18/2020	BRINK'S INCORPORATED	R	1,219.04
01	297180	03/18/2020	BSI MECHANICAL, INC.	R	3,264.40
01	297181	03/18/2020	BSN SPORTS, LLC	R	4,350.00
01	297182	03/18/2020	CBP REPAIR	R	78.99
01	297183	03/18/2020	CEL PUBLIC RELATIONS, INC.	R	6,600.00
01	297184	03/18/2020	CEP ART & DESIGN	R	1,557.00
01	297185	03/18/2020	CHANHASSEN HIGH SCHOOL	R	1,080.00
01	297186	03/18/2020	CHRISTIAN NICHOLAS	R	45.00
01	297187	03/18/2020	CITY OF RICHFIELD	R	15,148.25
01	297188	03/18/2020	CITY OF RICHFIELD	R	122,488.44
01	297189	03/18/2020	COMCAST BUSINESS	R	511.36
01	297190	03/18/2020	CONTEMPORARY TRANSPORTATION LLC	R	3,990.00
01	297191	03/18/2020	CONTINENTAL RESEARCH CORP	R	1,416.75
01	297192	03/18/2020	CULLIGAN SOFT WATER	R	9.50
01	297193	03/18/2020	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	297194	03/18/2020	DECKER EQUIPMENT INC	R	125.60
01	297195	03/18/2020	DIGITAL INSURANCE LLC	R	3,468.00
01	297196	03/18/2020	DOVER PUBLICATIONS	R	96.90
01	297197	03/18/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	426.99
01	297198	03/18/2020	FAIRCON SERVICE COMPANY	R	2,256.44
01	297199	03/18/2020	FINANGER PHILLIP J	R	80.00
01	297200	03/18/2020	FURTHER	R	5,445.00
01	297201	03/18/2020	GARRETT O'CONNELL	R	300.00
01	297202	03/18/2020	WW GRAINGER INC	R	1,064.03
01	297203	03/18/2020	GROTH MUSIC COMPANY	R	178.77
01	297204	03/18/2020	H BROOKS AND COMPANY LLC	R	7,272.76
01	297205	03/18/2020	HAMMER SPORTS, LLC	R	245.00
01	297206	03/18/2020	HENNEPIN COUNTY ACCOUNTS RECEIVABLE	R	382.00
01	297207	03/18/2020	HENNESSY CATHERINE	R	225.00
01	297208	03/18/2020	HILLYARD	R	2,831.89
01	297209	03/18/2020	HOGAN ASSESSMENT SYSTEMS INC	R	550.00
01	297210	03/18/2020	HOUSE OF PRINT	R	4,581.15
01	297211	03/18/2020	INTERMEDIATE DISTRICT 287	R	110,302.52
01	297212	03/18/2020	JAMES STANFIELD COM	R	2,098.00
01	297213	03/18/2020	JW PEPPER & SON INC	R	305.88
01	297214	03/18/2020	LOFFLER	R	1,225.09
01	297215	03/18/2020	LOFFLER COMPANIES	R	29.26
01	297216	03/18/2020	MATH LEARNING CENTER	R	60,258.12
01	297217	03/18/2020	MATRIX COMMUNICATIONS INC	R	6,666.00
01	297218	03/18/2020	MCTM	R	600.00
01	297219	03/18/2020	MINNESOTA CLAY COMPANY	R	842.54
01	297220	03/18/2020	MN DEPT OF LABOR AND INDUSTRY	R	100.00
01	297221	03/18/2020	ALBIN ACQUISITION CORP	R	250.00
01	297222	03/18/2020	MSCA	R	200.00
01	297223	03/18/2020	NOVACARE REHABILITATION	R	75.00
01	297224	03/18/2020	NOVACARE REHABILITATION	R	15,333.00
01	297225	03/18/2020	NUSS TRUCK & EQUIPMENT	R	1,786.00
01	297226	03/18/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	104.00

01	297227	03/18/2020	OKEY CHRIS	R	80.00
01	297228	03/18/2020	PAM HALVERSON	R	1,100.00
01	297229	03/18/2020	PAN O GOLD BAKING CO	R	811.85
01	297230	03/18/2020	PAPCO, INC.	R	377.00
01	297231	03/18/2020	PHOENIX SCHOOL COUNSELING	R	5,441.60
01	297232	03/18/2020	PLAINVIEW MILK PRODUCTS COOPERATIVE	R	8,724.45
01	297233	03/18/2020	PREMIUM WATERS INC	R	26.00
01	297234	03/18/2020	PUMP & METER SERVICE	R	120.38
01	297235	03/18/2020	SCHMITT MUSIC CREDIT	R	185.93
01	297236	03/18/2020	SCHOOL OUTFITTERS	R	161.02
01	297237	03/18/2020	SHERWIN WILLIAMS CO	R	106.74
01	297238	03/18/2020	PARK ADAM TRANSPORTATION	R	93,977.31
01	297239	03/18/2020	TEACHER'S DISCOVERY	R	46.95
01	297240	03/18/2020	TYSON FOODS INC	R	8,481.89
01	297241	03/18/2020	TOLL COMPANY	R	41.87
01	297242	03/18/2020	TRIO SUPPLY COMPANY	R	1,078.38
01	297243	03/18/2020	TWIN CITY TRANSPORTATION	R	107,474.23
01	297244	03/18/2020	UNITED HEALTHCARE	R	159.60
01	297245	03/18/2020	UNITED HEALTHCARE INSURANCE CO	R	479.54
01	297248	03/18/2020	UPPER LAKES FOODS	R	33,492.63
01	297249	03/18/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	297250	03/18/2020	VELOCITY DRAIN SERVICES INC	R	1,050.00
01	297251	03/18/2020	WESTERN PSYCHOLOGICAL SERVICES	R	273.90
01	V609891	03/19/2020	MICHAEL L FRANKENBERG	R	276.00
01	V609892	03/19/2020	SARAH A GACEK	R	41.38
01	V609893	03/19/2020	SARA-ROSE K GARCIA	R	63.69
01	V609894	03/19/2020	GUADALUPE P HERNANDEZ-BALBUENA	R	150.00
01	V609895	03/19/2020	AMY J JOHNSON	R	18.40
01	V609896	03/19/2020	TYONE L LADOUCEUR	R	35.48
01	V609897	03/19/2020	LISA A LEIKNES	R	129.25
01	V609898	03/19/2020	KENT D MEYER	R	276.00
01	V609899	03/19/2020	SEGUNDO R MOROCHO CUZCO	R	107.50
01	V609900	03/19/2020	TANYA R OLSON	R	23.05
01	V609901	03/19/2020	BETTIE J RONNING	R	129.98
01	V609902	03/19/2020	REBECCA S WALD	R	58.35
01	297035	03/25/2020	THE ADLER PLANETARIUM	V	-1,674.00
01	297100	03/25/2020	BRE 312 SKYDECK, LLC	V	-1,412.00
01	297252	03/25/2020	ALL STATE COMMUNICATIONS INC	R	5,455.00
01	297253	03/25/2020	BSN SPORTS, LLC	R	7,560.00
01	297254	03/25/2020	BUSINESS ESSENTIALS	R	265.58
01	297255	03/25/2020	CANON USA	R	116.33
01	297256	03/25/2020	CUB FOODS	R	505.03
01	297257	03/25/2020	H BROOKS AND COMPANY LLC	R	4,670.39
01	297258	03/25/2020	HOPE CHURCH	R	13,988.75
01	297259	03/25/2020	LAKESHORE LEARNING MATERIALS	R	463.62
01	297260	03/25/2020	LEARNING A-Z	R	367.30
01	297261	03/25/2020	MATH LEARNING CENTER	R	7,400.00
01	297262	03/25/2020	PAN O GOLD BAKING CO	R	745.40
01	297263	03/25/2020	PITNEY BOWES GLOBAL FINANCIAL SVC	R	1,104.42
01	297264	03/25/2020	SCHOOL SPECIALTY INC	R	66.35

01	297265	03/25/2020	TRIO SUPPLY COMPANY	R	2,386.36
01	297267	03/25/2020	UPPER LAKES FOODS	R	30,264.63
01	297268	03/25/2020	USI INC	R	321.61
01	297269	03/25/2020	MUSICIANS FRIEND INC	R	7,213.00
01	297270	03/25/2020	ALL FURNITURE INC	R	7,682.00
01	297271	03/25/2020	ALL STATE COMMUNICATIONS INC	R	74,777.64
01	297272	03/25/2020	BRAUN INTERTEC CORP	R	2,219.00
01	297273	03/25/2020	CITY OF RICHFIELD	R	34,515.75
01	297274	03/25/2020	EBERT CONSTRUCTION	R	84,450.01
01	297275	03/25/2020	ICS CONSULTING, INC.	R	77,855.39
01	297276	03/25/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	69,307.68
01	297277	03/25/2020	INSTITUTE FOR ENVIROMENTAL	R	26,526.76
01	297278	03/25/2020	INTEREUM, INC	R	35,909.85
01	297279	03/25/2020	LS BLACK CONSTRUCTORS, INC.	R	3,129,753.65
01	297280	03/25/2020	PHASOR ELECTRIC COMPANY	R	210.00
01	297281	03/25/2020	PHILLIP HUCH	R	2,530.00
01	297282	03/25/2020	SHAW-LUNDQUIST ASSOCIATES, INC.	R	567,678.20
01	297283	03/25/2020	WEIDNER PLUMBING & HEATING CO	R	630.00
01	297284	03/25/2020	WOLD ARCHITECTS AND ENGINEERS	R	76,415.01
01	297285	03/26/2020	ADVANCE AUTO PARTS	R	62.30
01	297286	03/26/2020	ALLIED PROFESSIONALS, INC.	R	210.00
01	297287	03/26/2020	ANDERSON JULIE R	R	180.00
01	297288	03/26/2020	BAYADA	R	3,930.00
01	297289	03/26/2020	BIRD JACQUELINE	R	150.00
01	297290	03/26/2020	BSI MECHANICAL, INC.	R	5,298.37
01	297291	03/26/2020	BSN SPORTS, LLC	R	1,200.00
01	297292	03/26/2020	CAPITAL ONE COMMERCIAL	R	175.98
01	297293	03/26/2020	CARQUEST AUTO PARTS	R	518.47
01	297294	03/26/2020	CEDAR SMALL ENGINE	R	199.46
01	297295	03/26/2020	CHAMPION YOUTH	R	962.50
01	297296	03/26/2020	CINTAS CORPORATION NO 2	R	201.04
01	297297	03/26/2020	CITY OF RICHFIELD	R	7,665.00
01	297298	03/26/2020	CITY OF RICHFIELD	R	425.26
01	297299	03/26/2020	CONTINENTAL RESEARCH CORP	R	729.87
01	297300	03/26/2020	DOOR SERVICE COMPANY OF THE TWIN CI	R	453.00
01	297301	03/26/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	325.74
01	297302	03/26/2020	ESCOBAR GENEAH J	R	92.00
01	297303	03/26/2020	FASTENAL INDUSTRIAL	R	29.10
01	297304	03/26/2020	WW GRAINGER INC	R	634.39
01	297305	03/26/2020	GROUP MEDICAREBLUE RX	R	6,200.00
01	297306	03/26/2020	GSSC-GENERAL SECURITY SERVICE	R	112.95
01	297307	03/26/2020	H&L MESABI COMPANY	R	3,516.56
01	297308	03/26/2020	HAWKINS INC	R	2,072.95
01	297309	03/26/2020	HIBBING BOYS SWIM CLUB	R	100.00
01	297310	03/26/2020	HILLYARD	R	8,221.52
01	297311	03/26/2020	ULMER, INGA	R	125.00
01	297312	03/26/2020	ZACKS INC	R	637.30
01	297313	03/26/2020	HOGLUND BUS CO INC	R	1,009.75
01	297314	03/26/2020	HOME DEPOT U.S.A.	R	893.49
01	297315	03/26/2020	HR SIMPLIFIED INC.	R	684.00

01	297316	03/26/2020	IDEAL ENERGIES LLC	R	992.09
01	297317	03/26/2020	IIX INSURANCE INFORMATION EXCHANGE	R	49.15
01	297318	03/26/2020	INDOFF INC	R	498.54
01	297319	03/26/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	2,559.20
01	297320	03/26/2020	INSTITUTE FOR ENVIROMENTAL	R	34,909.75
01	297321	03/26/2020	INTERMEDIATE DISTRICT 287	R	1,709.65
01	297322	03/26/2020	KINECT ENERGY INC	R	41,097.41
01	297323	03/26/2020	KLEIN MORVA A	R	125.00
01	297324	03/26/2020	KREMER SERVICES LLC	R	15,380.57
01	297325	03/26/2020	LANGUAGE LINE SERVICE	R	1,233.03
01	297326	03/26/2020	LARSON ENGINEERING	R	1,900.00
01	297327	03/26/2020	LINKEDIN CORPATION	R	3,000.00
01	297328	03/26/2020	LOMAX CARLA	R	210.00
01	297329	03/26/2020	MEYERS MELINDA	R	82.50
01	297330	03/26/2020	MIDWEST BUS PARTS INC	R	618.17
01	297331	03/26/2020	MINNESOTA UI TRUST FUND	R	403.07
01	297332	03/26/2020	MULTILINGUAL WORD INC	R	1,931.25
01	297333	03/26/2020	NGUYEN PHAM	R	50.00
01	297334	03/26/2020	NIEBUR TRACTOR & EQUIPMENT INC	R	267.94
01	297335	03/26/2020	NOKOMIS SHOE SHOP	R	250.00
01	297336	03/26/2020	NORTH CENTRAL BUS	R	316.48
01	297337	03/26/2020	NUSS TRUCK & EQUIPMENT	R	116.52
01	297338	03/26/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	117.00
01	297339	03/26/2020	PUMP & METER SERVICE	R	210.00
01	297340	03/26/2020	RATWIK ROSZAK & MALONEY PA	R	4,550.41
01	297341	03/26/2020	REGION 3AA	R	1,246.00
01	297342	03/26/2020	RUPP ANDERSON SQUIRES & WALDSPURGER	R	2,037.00
01	297343	03/26/2020	SCHUMACHER ELEVATOR COMPANY	R	2,115.00
01	297344	03/26/2020	PARK ADAM TRANSPORTATION	R	216.50
01	297345	03/26/2020	STONE VICTORIA	R	62.10
01	297346	03/26/2020	TWIN CITY FILTER SERVICE INC	R	538.52
01	297347	03/26/2020	TWIN CITY GARAGE DOOR	R	72.00
01	297348	03/26/2020	UNITED STATES TREASURER	R	430.00
01	297349	03/26/2020	UNIVERSITY OF MINNESOTA	R	24,505.00
01	297350	03/26/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	297351	03/26/2020	VOSS ELECTRIC CO	R	209.25
01	297352	03/26/2020	ALLSTATE PETERBILT OF S ST PAUL	R	375.00
01	297353	03/26/2020	WHEELCO	R	183.89
01	297354	03/26/2020	XCEL ENERGY	R	88.38
01	297355	03/31/2020	KREMER SERVICES LLC	R	1,000.00

TOTAL P-CARDS, E-PAYS, CHECK TOTAL					5,159,694.11
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P-Cards,E-PAY & Check RUNS FOR 04/06/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
P-CARDS (Paid on 3/3/2020)	3/23/2020	46,275.01
E-PAY	3/16/2020	1,432.00
	3/19/2020	1,309.08
CHECKS	3/17/2020-voided	(8,071.94)
	3/18/2020	655,677.91
	3/25/2020	79,807.77
Construction Checks	3/25/2020	4,190,460.94
	3/26/2020	191,803.34
	3/31/2020	1,000.00

CHECK REGISTER BANK 05 TOTAL =	5,159,694.11
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BREAKDOWN	
01-206-00	483,027.37
02-206-00	110,690.99
03-206-00	231,711.99
04-206-00	16,190.14
06-206-00	4,312,949.38
07-206-00	-
08-206-00	-
20-206-00	3,588.72
21-206-00	1,535.52
47-206-00	
50-206-00	
BANK TOTAL =	5,159,694.11

SUPERINTENDENT'S REPORT AND MINUTES

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and excel

Monday, April 6, 2020
7:00 p.m. School Board Meeting

CALL TO ORDER

The regular meeting of the Board of Education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, April 6, 2020, via virtual meeting due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic. Chair Crystal Brakke called the Regular Board Meeting to order at 7:00 pm with the following school board members in attendance: Cole, Toensing, Smisek, Maleck, and Pollis.

Student Representatives Dayani Maceo Sandoval and Naomi Ferguson were also present.

Administrators present were Superintendent Unowsky and Chief HR & Admin Officer Holje.

REVIEW AND APPROVAL OF THE AGENDA

Motion by Maleck, seconded by Cole, and unanimously carried, the Board of Education approved the agenda.

INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Superintendent Update

1. Coronavirus Update/First Day – Distance Learning Update
2. YTD Budget & Actual as of February 29, 2020

CONSENT AGENDA

Motion by Maleck, seconded by Toensing, and unanimously carried, the Board of Education approved the consent agenda.

A. Routine Matters

1. Minutes of the regular meeting held March 16, 2020.
2. General Disbursements as of March 31, 2020 for \$5,159,694.11.

3. Investment Holdings as of January 27, 2020

B. Personnel Items

Management Team Position for Employment

Michael Manning – Director of Food & Nutrition Services – District

Certified Full Time Retirement

Lu Ann Tauer Stone – Work Exp. Handicapped Teacher – SEC

Certified Full Time Resignation

Morgan Myhra – Early Childhood Special Education Teacher – Central

Certified Full Time Resignation Per Agreement

Erik Christianson – Band Teacher – Richfield Middle School

Classified Full Time Request for Leave of Absence – Admin. & Mgmt. Support Professional

Rosa Rubio Escoda – Administrative Assistant 3, 11 month – District

Classified Full Time Resignation – Admin. & Mgmt. Support Professional

Shelly Ulmer – Administrative Assistant 3, 10.5 month - Centennial

Classified Part Time Position for Employment – Facilities and Transportation

Roseabelle Shelton – 35 hr/wk Bus Driver – Garage

Classified Part Time Position for Employment – Food & Nutrition Services

Shelley Wessman – 17.5 hr/wk Kitchen Assistant – RSTEM

Classified Part Time Resignations – Paraprofessionals

Kristine Smith – 31.5 hr/wk Instructional/Managerial Para – Centennial (to accept long- term teaching position)

America Vega – 13.75 hr/wk Managerial Para – RSTEM

NEW BUSINESS

- A. Resolution - Notice to hold teleconference meetings pursuant to Minnesota Statutes 13D.021

Motioned by Maleck, seconded by Cole, and unanimously carried, the Board of Education approved the amended Resolution to read as follows:

1. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19

(coronavirus) pandemic, by action of the school board of Richfield Public Schools, all future meetings of the Richfield School Board will be conducted in accordance with Minnesota Statutes 13D.021—Meetings by Telephone or Other Electronic Means—until further notice.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location. It is also not feasible for the public to attend at the regular meeting location due to the health pandemic.

2. In accordance with Minnesota Statutes 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. Persons may monitor this meeting from a remote location by live-stream through the Richfield Public Schools website at <https://www.richfieldschools.org/Page/402> . The meeting can also be replayed at a later date/time if you are unable to live-stream the night of the meeting.

3. Public comment for school board meetings may be submitted as follows:

Individuals who wish to address the School Board during a regular School Board meeting may do so during the Public Comments portion of the agenda at the beginning of the meeting. *Public comment occurs at the 2nd meeting of the month.* To participate in the public comments, individuals must make a written request by Noon on the day of the Board Meeting by emailing Board Chair Crystal Brakke at Crystal.Brakke@rpsmn.org. The guidelines for public comment are on the District's website and also will be read at the start of the School Board meeting as well as are outlined in board policy 216.

B. Centennial Elementary Change Order #001

Motioned by Maleck, seconded by Pollis, and unanimously carried, the Board of Education approved Change Order #001 for Centennial Elementary.

C. RSTEM Elementary Change Order #018

Motioned by Smisek, seconded by Pollis, and unanimously carried, the Board of Education approved Change Order #018 for RSTEM Elementary.

D. Richfield High School Change Order #018

Motioned by Toensing, seconded by Maleck, and unanimously carried, the Board of Education approved Change Order #018 for RHS.

E. Donations

Motion by Cole, seconded by Maleck, and unanimously carried, the Board of Education accepts the donations with gratitude.

ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

4-20-20 7:00 p.m. Regular Board Meeting – Public Comment

5-04-20 7:00 p.m. Regular Board Meeting

D. Suggested/Future Agenda Items

ADJOURN REGULAR MEETING

Board Chair Brakke adjourned the meeting at 8:08 p.m.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	297022	04/01/2020	AMAZON.COM SYNCB/AMAZON	V	-5,665.53
01	297023	04/06/2020	EASYPERMIT POSTAGE	V	-267.84
01	297024	04/01/2020	H BROOKS AND COMPANY LLC	V	-4,511.16
01	297025	04/06/2020	LIZBETH LARA HERNANDEZ	V	-450.00
01	297026	04/01/2020	PAN O GOLD BAKING CO	V	-922.00
01	297027	04/01/2020	TRIO SUPPLY COMPANY	V	-3,659.38
01	297031	04/01/2020	UPPER LAKES FOODS	V	-36,993.89
01	297032	04/01/2020	VSP VISION SERVICE PLAN	V	-1,612.62
01	297363	04/02/2020	AMAZON.COM SYNCB/AMAZON	R	5,665.53
01	297364	04/02/2020	PURCHASE POWER	R	267.84
01	297365	04/02/2020	H BROOKS AND COMPANY LLC	R	4,511.16
01	297366	04/02/2020	LIZBETH LARA HERNANDEZ	R	450.00
01	297367	04/02/2020	PAN O GOLD BAKING CO	R	922.00
01	297368	04/02/2020	TRIO SUPPLY COMPANY	R	3,659.38
01	297372	04/02/2020	UPPER LAKES FOODS	R	36,993.89
01	297373	04/02/2020	VSP VISION SERVICE PLAN	R	1,612.62
01	297374	04/02/2020	ALL STATE COMMUNICATIONS INC	R	4,950.00
01	297375	04/02/2020	ARTEDUTC LLC	R	1,474.00
01	297376	04/02/2020	BIO CORPORATION	R	339.77
01	297377	04/02/2020	BUSINESS ESSENTIALS	R	24.96
01	297378	04/02/2020	CANON USA	R	3,922.16
01	297379	04/02/2020	CARLEX INC	R	150.10
01	297380	04/02/2020	CARQUEST AUTO PARTS	R	746.11
01	297381	04/02/2020	CHASKA PARKS & RECREATION	R	215.00
01	297382	04/02/2020	CHESS & STRATEGY GAME ASSOCIATION	R	1,895.95
01	297383	04/02/2020	CONTINENTAL RESEARCH CORP	R	2,870.45
01	297384	04/02/2020	ECOLAB INC	R	948.63
01	297385	04/02/2020	FIREFLY COMPUTERS, LLC	R	8,450.00
01	297386	04/02/2020	FIRST BOOK MARKETPLACE	R	102.75
01	297387	04/02/2020	WW GRAINGER INC	R	64.24
01	297388	04/02/2020	HILLYARD	R	841.89
01	297389	04/02/2020	INTERMEDIATE DISTRICT 287	R	156.00
01	297390	04/02/2020	JAYTECH, INC	R	18.52
01	297391	04/02/2020	MADISON NATIONAL LIFE INS CO INC	R	14,416.82
01	297392	04/02/2020	MINNESOTA MEMORY, INC.	R	1,701.49
01	297393	04/02/2020	MINUTEMAN PRESS OF RICHFIELD	R	1,621.71
01	297394	04/02/2020	NAVIANCE	R	3,137.52
01	297395	04/02/2020	NCS PEARSON INC	R	136.00
01	297396	04/02/2020	NORMANDALE COMMUNITY COLLEGE	R	72,225.00
01	297397	04/02/2020	OPTIMIST CLUB OF RICHFIELD	R	50.00
01	297398	04/02/2020	RICHFIELD ICE ARENA	R	6,585.00
01	297399	04/02/2020	RUPP ANDERSON SQUIRES & WALDSPURGER	R	2,029.36
01	297400	04/02/2020	SHERWIN WILLIAMS CO	R	288.72
01	297401	04/02/2020	TAFFE SARAH ANN	R	8,044.93
01	297402	04/02/2020	ULINE	R	226.13
01	297403	04/02/2020	XCEL ENERGY	R	1,803.95
01	V609903	04/02/2020	JAMES A GILLIGAN	R	70.00
01	V609904	04/02/2020	DAVID M BOIE	R	70.00
01	V609905	04/02/2020	PATRICK L BURRAGE	R	70.00

01	V609906	04/02/2020	KATHERINE E CABIESES	R	40.00
01	V609907	04/02/2020	MIRIAM A CASTRO SANJUAN	R	40.00
01	V609908	04/02/2020	PHIL N CEDER	R	40.00
01	V609909	04/02/2020	MARY L CLARKSON	R	70.00
01	V609910	04/02/2020	TIA B CLASEN	R	70.00
01	V609911	04/02/2020	JOHNNY R COOK	R	70.00
01	V609912	04/02/2020	LATANYA R DANIELS	R	70.00
01	V609913	04/02/2020	GEORGE A DENNIS	R	35.00
01	V609914	04/02/2020	RYAN D FINKE	R	70.00
01	V609915	04/02/2020	PETER J FITZPATRICK	R	40.00
01	V609916	04/02/2020	STEVEN T FLUCAS	R	70.00
01	V609917	04/02/2020	MICHAEL L FRANKENBERG	R	70.00
01	V609918	04/02/2020	CHRISTINA M GONZALEZ	R	70.00
01	V609919	04/02/2020	KYLE L GUSTAFSON	R	40.00
01	V609920	04/02/2020	KEVIN D HARRIS	R	40.00
01	V609921	04/02/2020	PAM A HAUPT	R	70.00
01	V609922	04/02/2020	JAMES L HILL	R	40.00
01	V609923	04/02/2020	CARLONDREA D HINES	R	70.00
01	V609924	04/02/2020	JESSICA M HOFFMAN	R	40.00
01	V609925	04/02/2020	CRAIG D HOLJE	R	70.00
01	V609926	04/02/2020	MARY J IHLEN	R	70.00
01	V609927	04/02/2020	CORY J KLINGE	R	70.00
01	V609928	04/02/2020	DANIEL E KRETSINGER	R	70.00
01	V609929	04/02/2020	ANOOP KUMAR	R	40.00
01	V609930	04/02/2020	COLLEEN M MAHONEY	R	70.00
01	V609931	04/02/2020	DANIEL P MCGINN	R	40.00
01	V609932	04/02/2020	DOUG R MCMEEKIN	R	70.00
01	V609933	04/02/2020	CAROLE R MCNAUGHTON-COMMERS	R	70.00
01	V609934	04/02/2020	MARY PAT MESLER	R	70.00
01	V609935	04/02/2020	KENT D MEYER	R	70.00
01	V609936	04/02/2020	ERIN H NEILON	R	40.00
01	V609937	04/02/2020	ROBERT G OLSON	R	40.00
01	V609938	04/02/2020	DENNIS E PETERSON	R	35.00
01	V609939	04/02/2020	RENEE C REED-KARSTENS	R	40.00
01	V609940	04/02/2020	KEITH D RIEF	R	40.00
01	V609941	04/02/2020	LEADRIANE L ROBY	R	70.00
01	V609942	04/02/2020	TERESA L ROSEN	R	70.00
01	V609943	04/02/2020	MAUREEN E RUHLAND	R	40.00
01	V609944	04/02/2020	MARTA I SHAHSAVAND	R	70.00
01	V609945	04/02/2020	NANCY J STACHEL	R	70.00
01	V609946	04/02/2020	PATRICK M SURE	R	40.00
01	V609947	04/02/2020	VLADIMIR S TOLEDO	R	40.00
01	V609948	04/02/2020	IAN D TOLENTINO	R	40.00
01	V609949	04/02/2020	STEVEN P UNOWSKY	R	270.00
01	V609950	04/02/2020	STEPHEN C URBANSKI	R	40.00
01	V609951	04/02/2020	CARRIE A VALA	R	70.00
01	V609952	04/02/2020	JENNIFER K VALLEY	R	70.00
01	V609953	04/02/2020	RYAN WAGNER	R	40.00
01	V609954	04/02/2020	REBECCA S WALD	R	40.00
01	V609955	04/02/2020	KASYA L WILLHITE	R	70.00

01	V609956	04/02/2020	AMY J WINTER AHSENMACHER	R	70.00
01	297115	04/06/2020	COMFORT INN GENEVA	V	-6,038.40
01	297324	04/07/2020	KREMER SERVICES LLC	V	-15,380.57
01	297404	04/09/2020	ALLIED PROFESSIONALS, INC.	R	210.00
01	297405	04/09/2020	BAUER BUILT INC	R	704.04
01	297406	04/09/2020	BAYADA	R	1,560.00
01	297407	04/09/2020	BRAMBILLA'S LEASE SYSTEMS, INC	R	2,161.00
01	297408	04/09/2020	BSN SPORTS, LLC	R	390.00
01	297409	04/09/2020	BUSINESS ESSENTIALS	R	745.52
01	297410	04/09/2020	CARMEN SEGURA GONZALEZ	R	110.00
01	297411	04/09/2020	CARQUEST AUTO PARTS	R	96.46
01	297412	04/09/2020	CATALYST BUYING GROUP LLC	R	189.99
01	297413	04/09/2020	CEP ART & DESIGN	R	175.50
01	297414	04/09/2020	CINTAS CORPORATION NO 2	R	402.08
01	297415	04/09/2020	CITY OF RICHFIELD	R	74,695.50
01	297416	04/09/2020	COMCAST	R	265.61
01	297417	04/09/2020	COMCAST BUSINESS	R	244.74
01	297418	04/09/2020	CULLIGAN SOFT WATER	R	9.50
01	297419	04/09/2020	DICK BLICK COMPANY	R	1,486.65
01	297420	04/09/2020	DICKS LAKEVILLE SANITATION INC	R	7,817.85
01	297421	04/09/2020	DOOR SERVICE COMPANY OF THE TWIN CI	R	597.00
01	297422	04/09/2020	GOPHERMODS	R	225.00
01	297423	04/09/2020	WW GRAINGER INC	R	65.01
01	297424	04/09/2020	H&L MESABI COMPANY	R	1,070.96
01	297425	04/09/2020	HALL KIRK	R	182.00
01	297426	04/09/2020	HEART ZONES, INC	R	153.72
01	297427	04/09/2020	HILLYARD	R	2,197.56
01	297428	04/09/2020	IIX INSURANCE INFORMATION EXCHANGE	R	70.20
01	297429	04/09/2020	INGRAM LIBRARY SERVICES	R	419.54
01	297430	04/09/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	154.82
01	297431	04/09/2020	JAYTECH, INC	R	4,953.51
01	297432	04/09/2020	JENNIFER SHEPARDSON	R	80.00
01	297433	04/09/2020	JEREMIAH DALE-WOODS	R	25.00
01	297434	04/09/2020	JW PEPPER & SON INC	R	83.95
01	297435	04/09/2020	KAJEET, INC.	R	7,053.48
01	297436	04/09/2020	KINECT ENERGY INC	R	505.00
01	297437	04/09/2020	KREMER SERVICES LLC	R	1,291.09
01	297438	04/09/2020	LEARNING A-Z	R	131.54
01	297439	04/09/2020	LINKS TO LEARNING	R	350.00
01	297440	04/09/2020	LOFFLER COMPANIES	R	14,295.13
01	297441	04/09/2020	LUPIENT CHEVROLET	R	187.26
01	297442	04/09/2020	MESSERLI & KRAMER	R	1,209.60
01	297443	04/09/2020	METRO APPLIANCE RECYCLING	R	2,183.70
01	297444	04/09/2020	MIDWEST BUS PARTS INC	R	121.77
01	297445	04/09/2020	MISSY KVAMME	R	91.00
01	297446	04/09/2020	THE PROPHET CORPORATION	R	466.83
01	297447	04/09/2020	ALBIN ACQUISITION CORP	R	97.00
01	297448	04/09/2020	MULTILINGUAL WORD INC	R	3,322.75
01	297449	04/09/2020	NETWORK DESIGNS, INC.	R	1,894.85
01	297450	04/09/2020	NORTH CENTRAL BUS	R	47.53

01	297451	04/09/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	75.00
01	297452	04/09/2020	PARALLEL TECHNOLOGIES, INC.	R	1,108.98
01	297453	04/09/2020	PUMP & METER SERVICE	R	420.00
01	297454	04/09/2020	RYAN JEANNIE M	R	568.27
01	297455	04/09/2020	RYKKEN ERIN	R	182.00
01	297456	04/09/2020	INDIGO SIGNWORKS, INC.	R	213.50
01	297457	04/09/2020	SNAPOLOGY OF MINNEAPOLIS	R	256.00
01	297458	04/09/2020	TEXTBOOK WAREHOUSE	R	297.00
01	297459	04/09/2020	TRIMARK	R	4,345.26
01	297460	04/09/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	297461	04/09/2020	VERIZON WIRELESS	R	556.01
01	297462	04/09/2020	VICTORIA LOPEZ GONZALEZ	R	25.00
01	297463	04/09/2020	VSP VISION SERVICE PLAN	R	1,637.78
01	297464	04/09/2020	WILSON HOPE	R	182.00
01	297465	04/09/2020	WORKS COMPUTING, LLC	R	8,943.47
01	297466	04/09/2020	WORLD FUEL SERVICES, INC.	R	10,232.55
01	297467	04/09/2020	XCEL ENERGY	R	51,321.07
01	V609957	04/09/2020	KIMBERLY S DORAN	R	87.08
01	V609958	04/09/2020	DONNAMARIE HARDY	R	95.63
01	V609959	04/09/2020	JENNIFER K LEWIS	R	255.73
01	V609960	04/09/2020	MAIA M MACK	R	37.27
01	V609961	04/09/2020	MICHAEL A MANNING	R	90.34
01	V609962	04/09/2020	JACQUELINE O NWAIWU	R	111.80
01	V609963	04/09/2020	JAMES R PADDOCK	R	31.78
01	V609964	04/09/2020	MAUREEN E RUHLAND	R	22.08
01	V609965	04/09/2020	LU ANN N TAUER STONE	R	58.65

TOTAL VOIDS, E-PAYS, CHECK REGISTER					337,374.65
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Voids,E-PAY & Check RUNS FOR 04/20/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
VOID CHECK RUN 02/28/20		
CHECKS LOST BY THE USPS	4/6/2020	(54,082.42)
VOID-RHS CHICAGO TRIP CANCEL	4/6/2020	(6,038.40)
VOID-INS PAID REPAIR	4/7/2020	(15,380.57)
E-PAY	4/2/2020	3,280.00
	4/9/2020	790.36
CHECKS-RERUN FROM 2/28/20	4/2/2020	54,082.42
	4/2/2020	139,437.16
	4/9/2020	215,286.10

CHECK REGISTER BANK 05 TOTAL =	337,374.65
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BREAKDOWN	
01-206-00	239,999.03
02-206-00	5,878.19
03-206-00	1,127.82
04-206-00	15,604.11
06-206-00	74,765.50
07-206-00	-
08-206-00	-
20-206-00	-
21-206-00	-
47-206-00	-
50-206-00	-
BANK TOTAL =	337,374.65

Agenda Item IV.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

Subject: PERSONNEL ITEMS
(Recommended by Superintendent)

That the Board of Education approve the following personnel items:

Certified Full Time Request to Extend Leave of Absence – Child Care
Elizabeth Winslow – Band Music – Senior High

Certified Full Time Resignations
Kelsey Kinsella – Special Education Autism Teacher – Centennial

Katelyn Klaus – Special Education LD Teacher – Middle School

Allison Weber – School Social Worker – Middle School

Certified Full Time Resignation Per Agreement
Lee Janson – Language Arts/Special Education LD – Senior High

Classified Management Team Resignation
Mary Ihlen – Assistant to the Superintendent - District

Classified Part Time Position for Employment – Facilities & Transportation
Manisha Sephus – 22.5 hr/wk Bus Driver – Garage

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

Subject: Renewal of Group Medical and Dental Coverage

(Recommended by Superintendent)

It is recommended that the Board of Education approve the recommendation of the District Insurance Advisory Committee to continue a self-funded health insurance plan with Preferred One as the third party administrator for the program and to increase the premium equivalent rates by 1%. It is also recommended that the deductibles and max-out-of-pocket be increased by \$200 for each of the single plans and \$400 for each of the family plans to account for increases that have occurred in medical trend since our last deductible changes. It is also recommended that Delta Dental continue as the third party administrator for the dental plan with our current rates.

<u>Health Plan Rates</u>	Single	Family
\$1450/\$2900 Deductible Plan	\$686.14	\$1,671.36
\$2700/\$5400 Deductible Plan	\$559.32	\$1,362.42
<u>Dental Plan Rates</u>	\$59.00	\$70.66

Background Information

(Prepared by Craig Holje)

On Wednesday, March 11, 2020, the District Insurance Advisory Committee recommended a 1% increase in medical rates for the Richfield self-funded medical plan for the 2020-2021 plan year along with an increase in the deductibles and max-out-of-pockets by \$200 for single plans and \$400 for the family plans.

The District completed a formal Request for Proposals for Health Coverage last year as is required every two years as part of the Health Insurance Transparency Act. Fixed costs are projected to increase by 8.8% as a result of increases in stop-loss premiums for the plan.

Current claims underwriting indicates a 15% increase in expected claims from current year for 2019-2020. Total costs of the plan with this increase would exceed current funding levels for the program by about 5.37%. The District had built a substantial fund balance in this program with limited increases in funding since 2012, ending last year at approximately 94% of expected costs. The District is anticipating starting to spend down some of the reserve while continuing to plan for the financial sustainability of the program by looking at small changes to premiums and deductibles over time.

This spring, the District also introduced the HealthJoy app that provides for a free online/telehealth clinic as well as benefits management support as an added benefit that is projected to reduce employee and plan costs while improving benefit opportunities.

When the self-funded plan was initially established in 2012, the District Insurance Advisory Committee recommended building a reserve to achieve a 25% fund balance in the health care reserve within 3 years and a 40% - 50% reserve fund in 3-5 years. The first goal allows the fund to cover maximum annual claims. The second goal assists in mitigating any high claims years that would result in significant cost increases. We are currently in our eighth year of our self-funded medical plan and currently have exceeded our goal range.

Over the years, the Insurance Advisory Committee has made small changes in the plan including a 4% increase in premiums in 2013-2014 as well as changes in 2018-2019 that included modifications to the prescription benefit that maintained the same level of copay for preferred pharmacies based on negotiated prices and increased the pharmacy copay for other, more expensive pharmacies. The plan also provided a deductible waiver for bundled joint replacement procedures with MHealth which have the potential to save employees and the plan expenses.

Committee Meeting

March 11, 2020

RICHFIELD PUBLIC SCHOOLS ISD#280

Summary

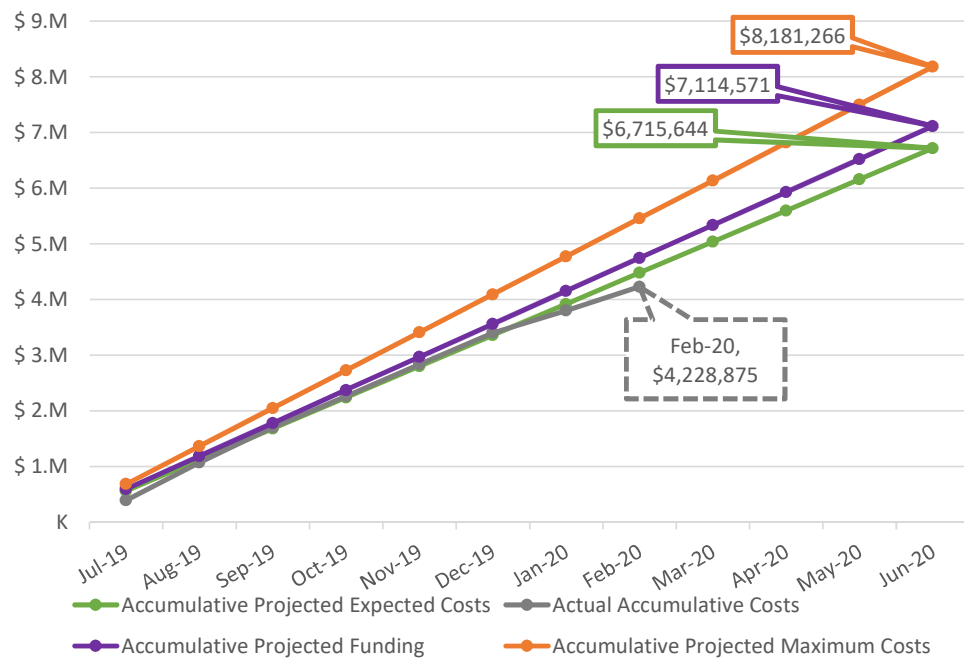
- Medical
 - Claims are running at 96% of expected. There are 11 claimants with \$50K in spend or greater with these 11 claimants consisting of 24% of total claims. Of the 11 claimants, 3 claimant have exceeded the specific level of \$100k. Enrollment is down 5% with total claims paid up 4% compared to the same time last year.
- Dental
 - Dental claims through January are running at 103% of funding with \$315K in Claims and Fees compared to \$307K in funding for the plan year to date. The estimated rolling reserve balance is at \$111K or 2.46 months of annualized plan costs. Total costs on a per subscriber basis increased by 7% compared to this time last year.

Medical & Dental Financial Analysis

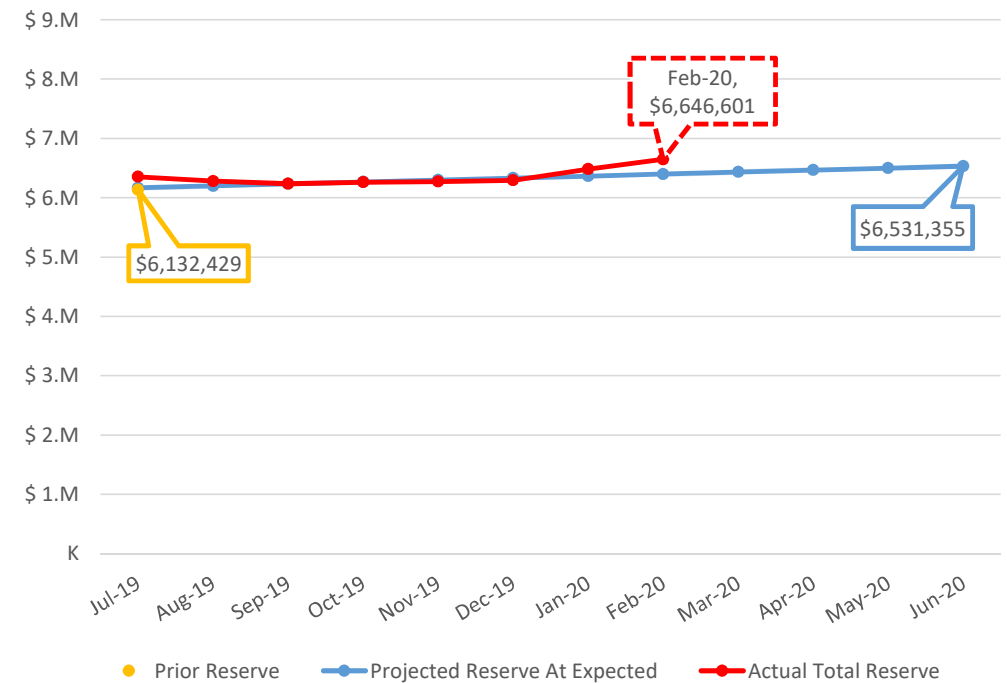
Medical Plan Performance

Plan Year July 2019 – June 2020

Funding & Cost



Reserve



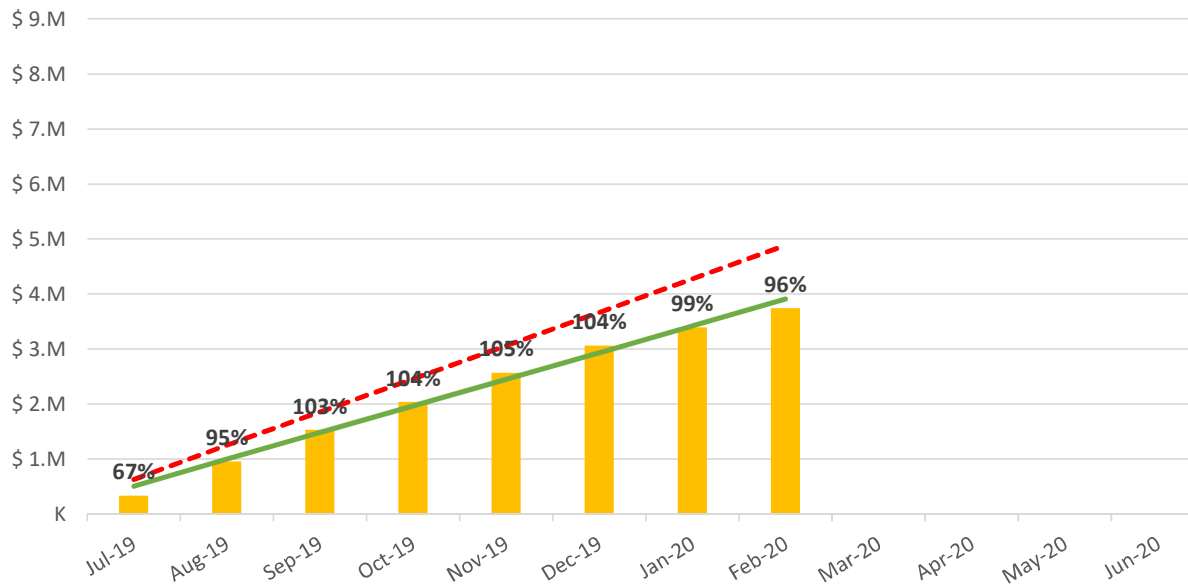
Medical Plan Performance

Plan Year July 2019 – June 2020

Claims

Stop Loss

Actual Accumulative Claims Expected Accumulative Claims Maximum Accumulative Claims



Attachment Point: 125%
Contract: 12/18

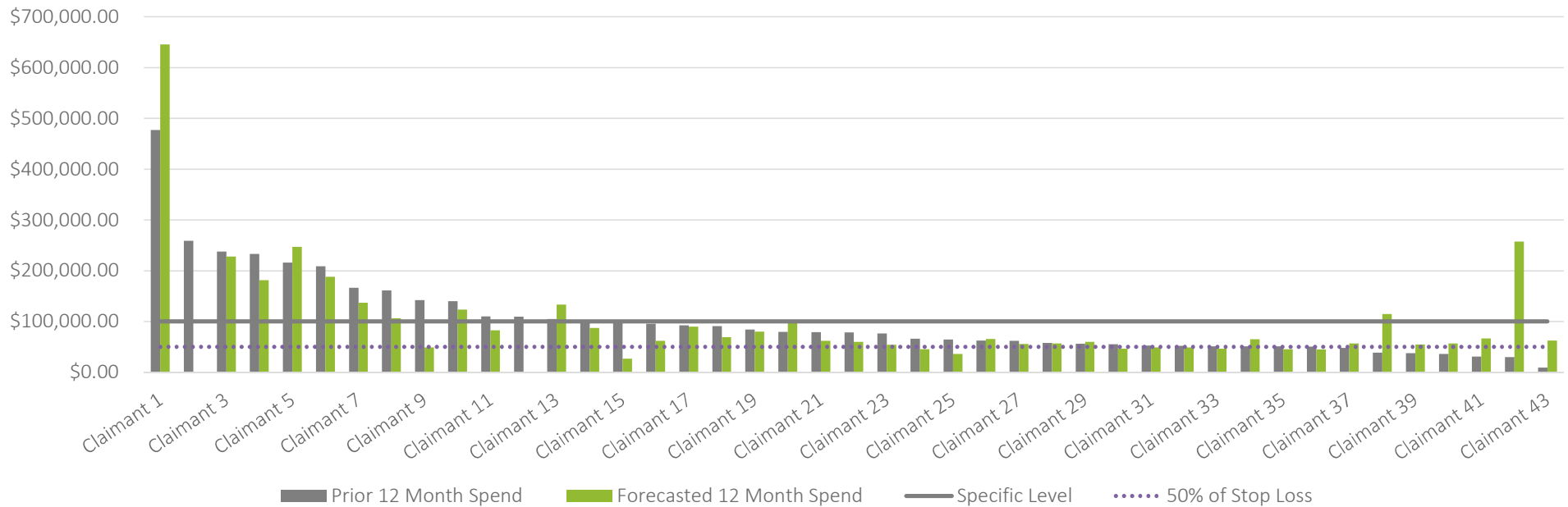
Claims Exceeding 50% of Specific

Stop Loss: **\$100,000**

Current Year				
Count	Total Claim	Stop Loss Eligible	Stop Loss	Plan Paid
#1	\$183,580	\$83,580	\$83,580	\$100,000
#2	\$114,782	\$14,782	\$14,782	\$100,000
#3	\$108,797	\$8,797	\$8,797	\$100,000
#4	\$92,743	\$0	\$0	\$92,743
#5	\$86,954	\$0	\$0	\$86,954
#6	\$84,195	\$0	\$0	\$84,195
#7	\$68,046	\$0	\$0	\$68,046
#8	\$67,789	\$0	\$0	\$67,789
#9	\$66,212	\$0	\$0	\$66,212
#10	\$60,455	\$0	\$0	\$60,455
#11	\$59,308	\$0	\$0	\$59,308
#12	\$0	\$0	\$0	\$0
Total	\$992,861	\$107,159	\$107,159	\$885,702
				23.69%

HIGH CLAIMANTS

Data Through December 2019

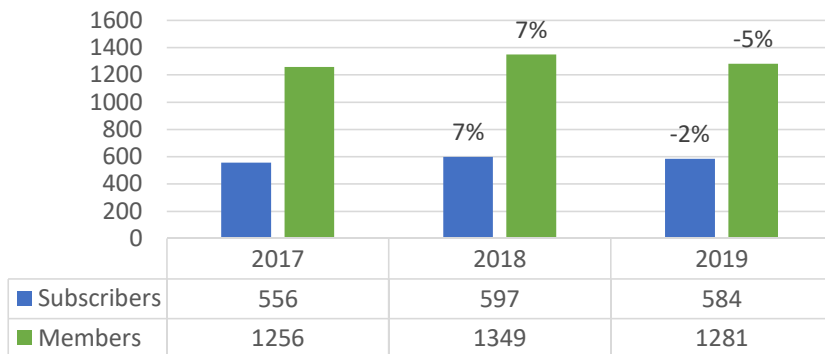


Current Volume High Claimants	Current Plan High Claimant Spend	Future Volume High Claimants	Future High Claimant Spend
36	\$4,168,357	31	\$3,704,269

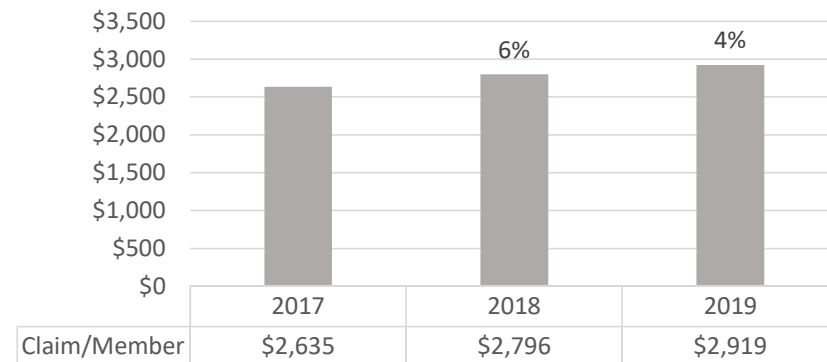
Medical Plan Performance

Plan Year to Date After 8th Month

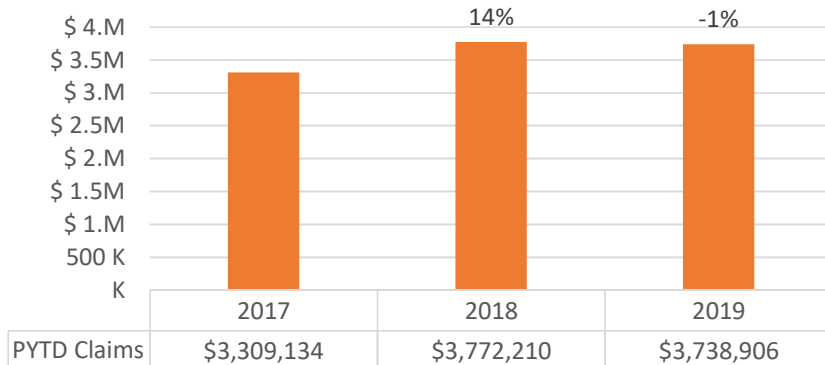
Enrollment



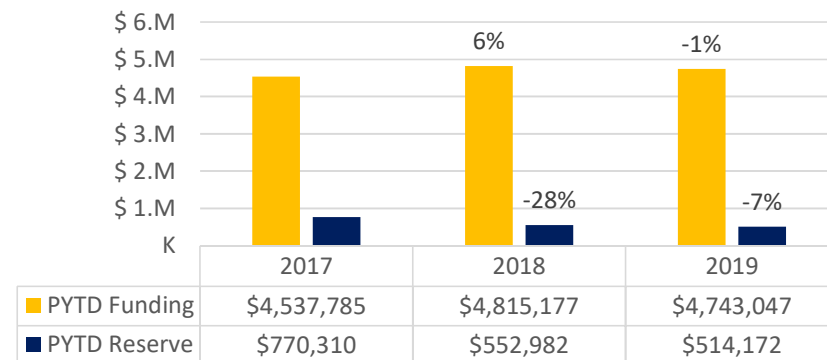
Claim/Member



PYTD Claims



PYTD Funding & Reserve



Self Funded Medical

	Current	Renewal	OneDigital
	PreferredOne	PreferredOne	Underwriting
Current Enrollment			<i>Historical Carrier Trend</i>
Total Enrollment	584	584	584
Total Members	1,281	1,281	1,281
Fixed Costs			
Stop-Loss Coverage Contract	12/18	12/18	12/18
Specific Individual Deductible	\$100,000	\$100,000	\$100,000
Total Annual Specific Premium:	\$495,605	\$575,702	\$575,702
Total Annual Aggregate Premium:	\$10,000	\$10,000	\$10,000
Annual Reinsurance Premium:	\$505,605	\$585,702	\$585,702
Administration Services			
Medical Administration			
Single	\$43.00	\$43.00	\$43.00
Family	\$43.00	\$43.00	\$43.00
HealthJoy	\$6.50	\$6.50	\$6.50
EAP	\$1.25	\$1.25	\$1.25
Springbuk Analytics	\$1.00	\$1.00	\$1.00
Consulting Fee	\$5.94	\$5.94	\$5.94
Annual Administration Cost	\$404,280	\$404,280	\$404,280
Total Annual Fixed Cost	\$909,885	\$989,982	\$989,982
Difference To Current Fixed Costs		8.80%	8.80%

Self Funded Medical

	Current		Renewal	OneDigital
	Preferred	One	Preferred	One
				Underwriting
Estimated Expected Claims Cost				
Expected Annual Claims	\$5,859,427	584	\$7,149,003	\$6,738,211
Difference To Current Expected Annual Claims			22.01%	15.00%
Maximum Annual Claims (Attachment Point)	\$7,324,284	1.25	\$8,936,253	\$8,422,763
Rebate Estimate	\$235,140		\$235,140	\$235,140
Expected Grand Total Costs				
Current Contract Expected	\$6,534,172			
Expected Renewal Cost			\$7,903,845	\$7,493,052
Difference To Current Expected			\$1,369,672	\$958,880
			20.96%	14.67%
Current Claims Funding				
Current Self Insured Funding	\$7,110,858			
Expected Renewal Cost			\$7,903,845	\$7,493,052
Difference To Current Funding			\$792,987	\$382,195
			11.15%	5.37%
Maximum Grand Total Costs				
Current Self Insured Funding	\$7,110,858			
Maximum Renewal Cost			\$9,691,095	\$9,177,605
Difference To Current Funding			\$2,580,237	\$2,066,747
			36.29%	29.06%

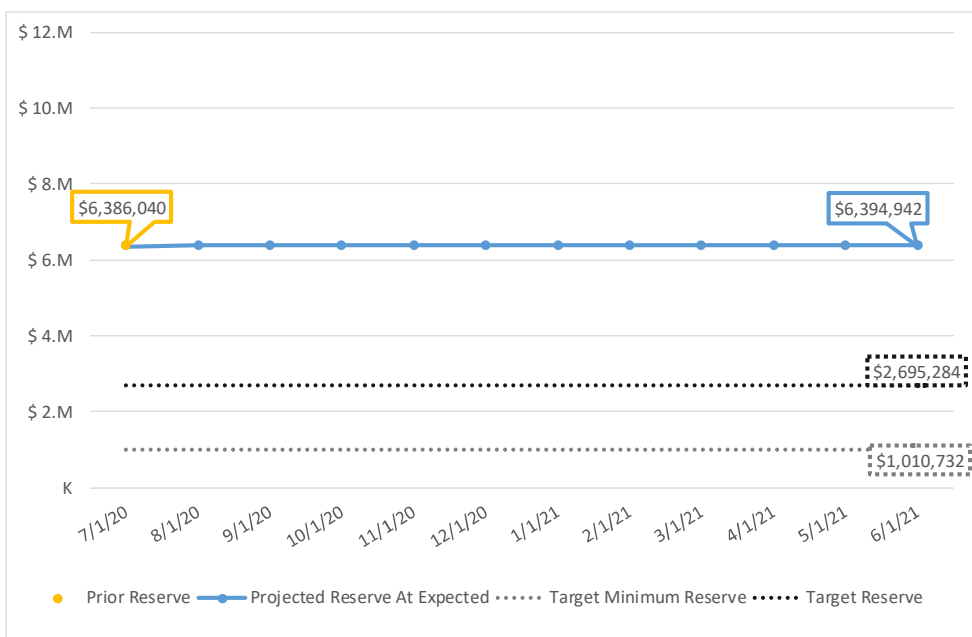
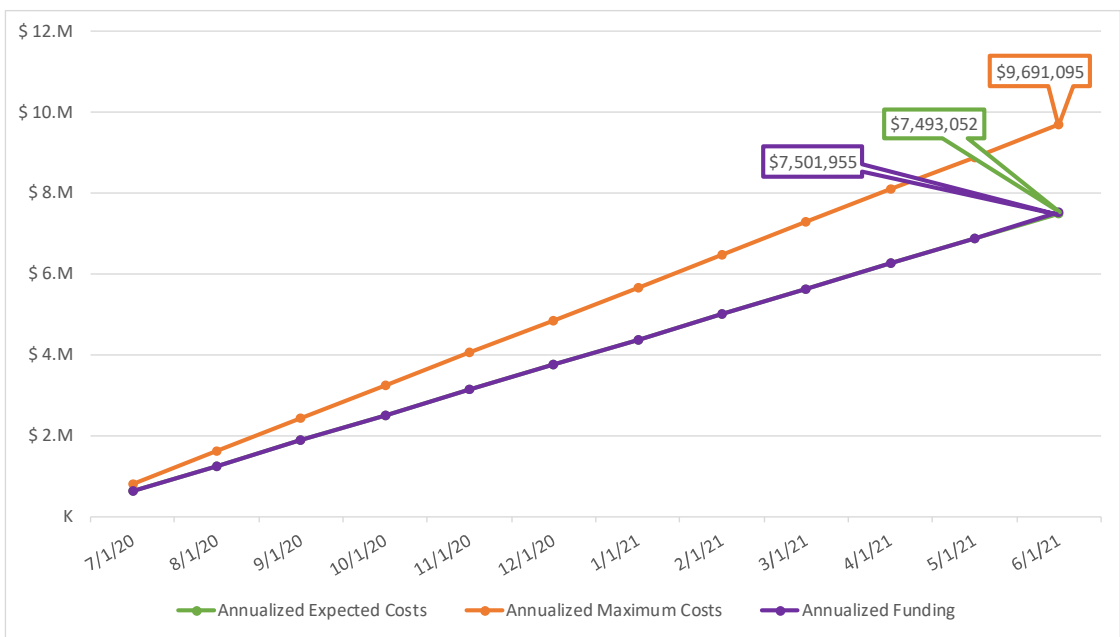
Self Funded Medical

	Current	Renewal	Renewal Alt 1	Renewal Alt 2
	PreferredOne	PreferredOne	PreferredOne	PreferredOne
Current Enrollment				
Total Enrollment	584	584	584	584
Total Members	1,281	1,281	1,281	1,281
Fixed Costs				
Stop-Loss Coverage Contract	12/18	12/18	12/18	12/18
Specific Individual Deductible	\$100,000	\$100,000	\$100,000	\$100,000
Total Annual Specific Premium:	\$495,605	\$575,702	\$575,702	\$575,702
Total Annual Aggregate Premium:	\$10,000	\$10,000	\$10,000	\$10,000
Annual Reinsurance Premium:	\$505,605	\$585,702	\$585,702	\$585,702
Administration Services				
Medical Administration				
Single	\$43.00	\$43.00	\$43.00	\$43.00
Family	\$43.00	\$43.00	\$43.00	\$43.00
HealthJoy	\$6.50	\$6.50	\$6.50	\$6.50
EAP	\$1.25	\$1.25	\$1.25	\$1.25
Springbuk Analytics	\$1.00	\$1.00	\$1.00	\$1.00
Consulting Fee	\$5.94	\$5.94	\$5.94	\$5.94
Annual Administration Cost	\$404,280	\$404,280	\$404,280	\$404,280
Total Annual Fixed Cost	\$909,885	\$989,982	\$989,982	\$989,982
Difference To Current Fixed Costs		8.80%	8.80%	8.80%

Self Funded Medical

	Current		Renewal	Renewal Alt 1	Renewal Alt 2
	Preferred	One	Preferred	One	Preferred
Estimated Expected Claims Cost					
\$1250 Deductible		Counts		\$1450 / \$2900	\$1650 / \$3300
Single	\$559.84	275	\$683.05	\$676.22	\$669.39
Family	\$1,363.78	34	\$1,663.92	\$1,647.28	\$1,630.64
\$2500 Deductible				\$2700 / \$5400	\$2900 / \$5800
Single	\$456.26	27	\$556.68	\$552.34	\$548.11
Family	\$1,111.46	248	\$1,356.08	\$1,345.50	\$1,335.20
Expected Annual Claims	\$5,859,427	584	\$7,149,003	\$7,086,788	\$7,025,417
Difference To Current Expected Annual Claims			22.01%	20.95%	19.90%
Maximum Annual Claims (Attachment Point)	\$7,324,284	1.25	\$8,936,253	\$8,858,485	\$8,781,771
Rebate Estimate	\$235,140		\$235,140	\$235,140	\$235,140
Expected Grand Total Costs					
Current Contract Expected	\$6,534,172				
Expected Renewal Cost			\$7,903,845	\$7,841,630	\$7,780,258
Difference To Current Expected			\$1,369,672	\$1,307,458	\$1,246,086
			20.96%	20.01%	19.07%
Current Claims Funding					
Current Self Insured Funding	\$7,110,858				
Expected Renewal Cost			\$7,903,845	\$7,841,630	\$7,780,258
Difference To Current Funding			\$792,987	\$730,772	\$669,400
			11.15%	10.28%	9.41%
Maximum Grand Total Costs					
Current Self Insured Funding	\$7,110,858				
Maximum Renewal Cost			\$9,691,095	\$9,613,327	\$9,536,612
Difference To Current Funding			\$2,580,237	\$2,502,469	\$2,425,755
			36.29%	35.19%	34.11%

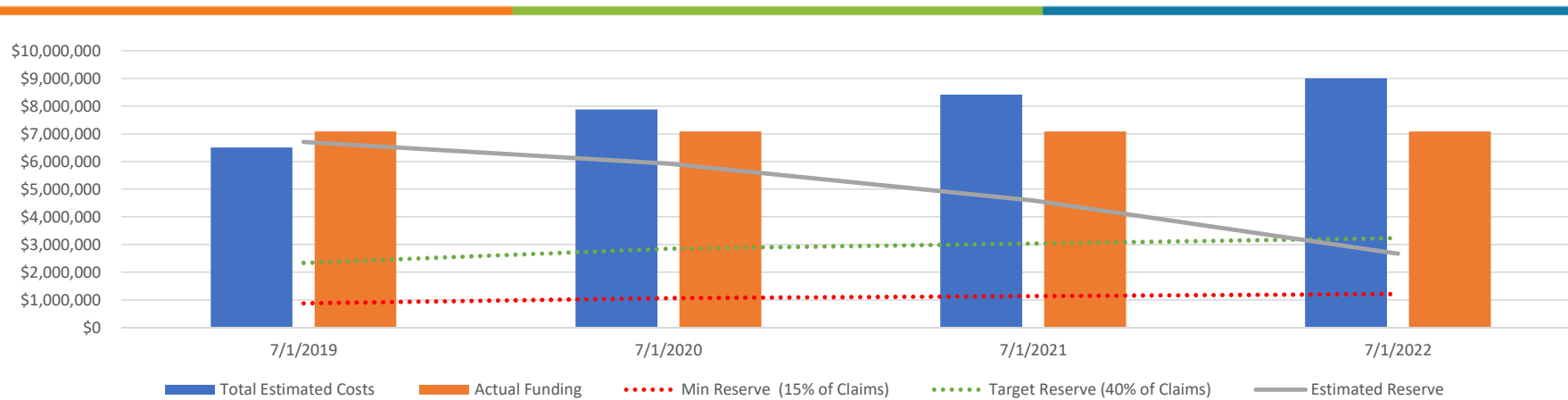
Funding Model



TOTAL COSTS		
Annualized OneDigital Expected Claims	\$6,738,211	\$7,493,052
Annualized Maximum Claims	\$8,936,253	\$9,691,095
Annualized Costs	\$754,842	<i>*Assuming rebates</i>
Proposed Increase	5.50%	
Annualized Funding	\$7,501,955	

Current Reserve PYTD	\$6,646,601
Projected Current Reserve PYTD	\$6,398,380
Projected Current Reserve End	\$6,531,355
17-18 Runout Costs	\$475,683
16-17 Runout Costs	\$390,593
15-16 Runout Costs	\$329,809
Estimated Current Plan Year End Reserve	\$6,386,040
Target Minimum Reserve	15%
Target Reserve	40%

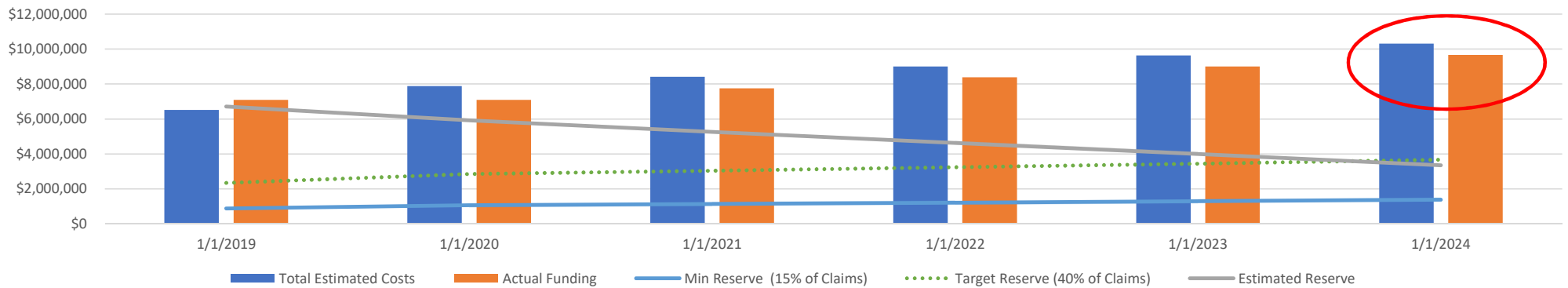
5 Year Model: The Cliff



	Current 7/1/2019	Year 1 7/1/2020	Year 2 7/1/2021	Year 3 7/1/2022	Year 4 7/1/2023	Year 5 7/1/2024	
Total Estimated Costs	\$6,506,484	\$7,870,725	\$8,413,840	\$8,999,442	\$9,631,394	\$10,313,974	
Actual Funding	\$7,082,770	\$7,082,770	\$7,082,770	\$7,082,770	\$7,082,770	\$7,082,770	
Surplus/Depletion	\$576,286	(\$787,955)	(\$1,331,070)	(\$1,916,672)	(\$2,548,624)	(\$3,231,204)	
Reserve Position	\$6,708,715	\$5,920,760	\$4,589,690	\$2,673,017	\$124,393	-\$3,106,811	
Target Reserve (40% of Claims)	\$2,334,514	\$2,848,306	\$3,033,446	\$3,230,620	\$3,440,611	\$3,664,250	
Increase to fund at expected:	0.00%	11.12%	18.79%	27.06%	35.98%	45.62%	To fund at expected
The Cliff: Fund When Reserve Dips Below Target	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
				7.87%	46.82%	95.60%	To return to target reserve
				34.93%	82.80%	141.22%	To return to target reserve and fund at expected

5 Year Model: 50% of Expected

Substantial Increase
Back to Expected



	Current 7/1/2019	Year 1 7/1/2020	Year 2 7/1/2021	Year 3 7/1/2022	Year 4 7/1/2023	Year 5 7/1/2024
Total Estimated Costs	\$6,506,484	\$7,870,725	\$8,413,840	\$8,999,442	\$9,631,394	\$10,313,974
Funding	\$7,082,770	\$7,082,770	\$7,082,770	\$7,748,305	\$8,373,874	\$9,002,634
Actual Funding	\$7,082,770	\$7,082,770	\$7,748,305	\$8,373,874	\$9,002,634	\$9,658,304
Surplus/Depletion	\$576,286	(\$787,955)	(\$665,535)	(\$625,569)	(\$628,760)	(\$655,670)
Reserve Position	\$6,708,715	\$5,920,760	\$5,255,225	\$4,629,656	\$4,000,896	\$3,345,226
Min Reserve (15% of Claims)	\$875,443	\$1,068,115	\$1,137,542	\$1,211,483	\$1,290,229	\$1,374,094
Target Reserve (40% of Claims)	\$2,334,514	\$2,848,306	\$3,033,446	\$3,230,620	\$3,440,611	\$3,664,250
Increase to fund at expected:	0.00%	11.12%	18.79%	16.15%	15.02%	14.57%
When costs are expected to exceed funding, increase funding to cover 50% expected	0.00%	5.56%	9.40%	8.07%	7.51%	7.28%

Deductible Projection with 5% Annual Increase

	\$1,000 / \$2,000 Plan		\$1,000 / \$2,000 to \$1,250 / \$2,500		\$2,500 / \$5,000 Plan	
	Individual	Family	Individual	Family	Individual	Family
2004-2005	\$1,000	\$2,000				
2005-2006	\$1,050	\$2,100				
2006-2007	\$1,103	\$2,205				
2007-2008	\$1,158	\$2,315				
2008-2009	\$1,216	\$2,431			\$2,500	\$5,000
2009-2010	\$1,276	\$2,553			\$2,625	\$5,250
2010-2011			\$1,250	\$2,500	\$2,756	\$5,513
2011-2012			\$1,313	\$2,625	\$2,894	\$5,788
2012-2013			\$1,378	\$2,756	\$3,039	\$6,078
2013-2014			\$1,447	\$2,894	\$3,191	\$6,381
2014-2015			\$1,519	\$3,039	\$3,350	\$6,700
2015-2016			\$1,595	\$3,191	\$3,518	\$7,036
2016-2017			\$1,675	\$3,350	\$3,694	\$7,387
2017-2018			\$1,759	\$3,518	\$3,878	\$7,757
2018-2019			\$1,847	\$3,694	\$4,072	\$8,144
2019-2020			\$1,939	\$3,878	\$4,276	\$8,552

ClearScript Rx Rebates

Plan Month	Enrollment	Additional Admin	Rebates	Monthly Win/Loss	YTD Win/Loss
July	588	\$13,524.00	\$20,061.95	\$6,537.95	\$6,537.95
August	584	\$13,432.00	\$16,061.21	\$2,629.21	\$9,167.16
September	572	\$13,156.00	\$18,057.62	\$4,901.62	\$14,068.78
October	569	\$13,087.00	\$24,199.28	\$11,112.28	\$25,181.06
November	576	\$13,248.00	\$16,484.91	\$3,236.91	\$28,417.97
December	575	\$13,225.00	\$19,253.32	\$6,028.32	\$34,446.29
January	581	\$13,363.00			
February	584	\$13,432.00			
March					
April					
May					
June					
Totals		\$106,467.00	\$114,118.29	\$34,446.29	\$34,446.29

Win/(Loss)			\$7,651.29		
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Additional Admin Cost PEPM with Rx Rebates Included

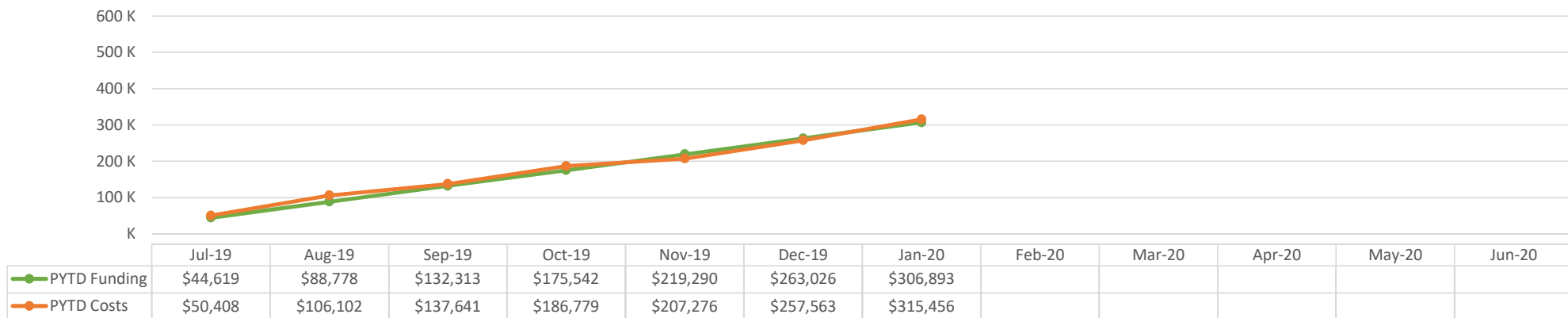
\$23.00

	316.76	61.48	172.38	746.57	
MailOrder	Retail 30	Retail 90	Specialty	Total	
6	74	14	15	\$ 20,061.95	
4	65	15	11	\$ 16,061.21	
5	97	9	12	\$ 18,057.62	
7	124	14	16	\$ 24,199.28	
2	85	14	11	\$ 16,484.91	
7	108	17	10	\$ 19,253.32	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
31	553	83	75	\$ 114,118.29	

Dental Plan Performance

Plan Year July 2019 – June 2020

Funding & Cost



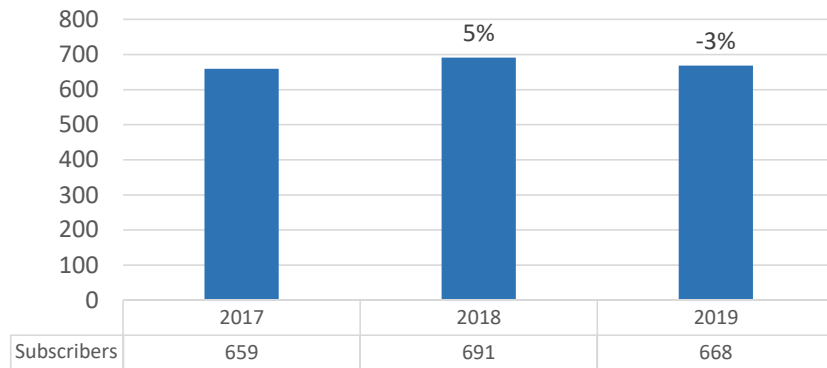
Reserve

- Estimated Reserve Prior Year: \$119,433
- Current Estimated Year to Date Reserve: -\$8,563
- Total Estimated Reserve: \$110,870
 - Equivalent to **2.46** months of annualized spend

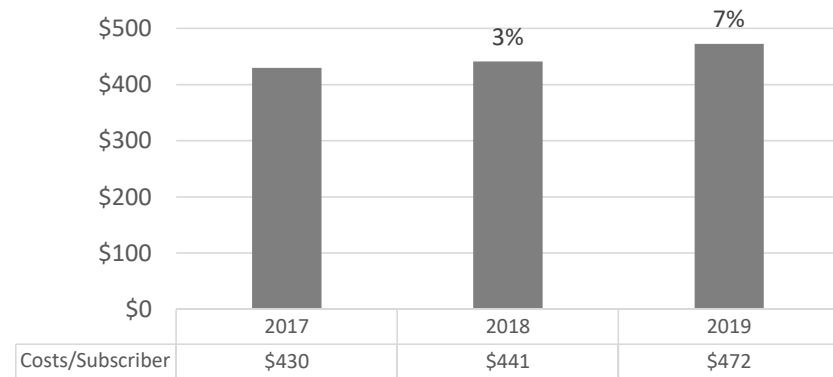
Dental Plan Performance

Plan Year to Date After 7th Month

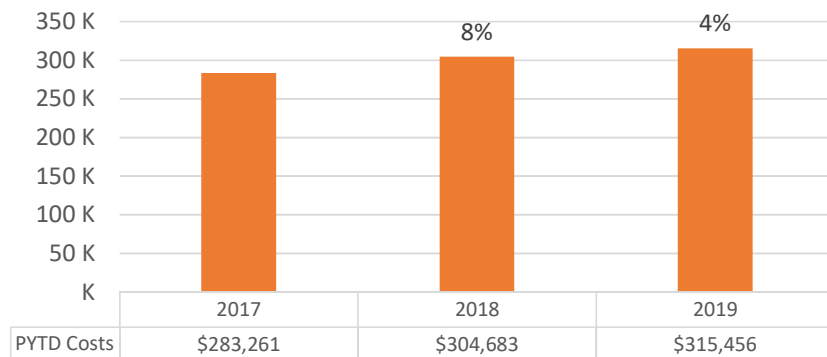
Subscribers



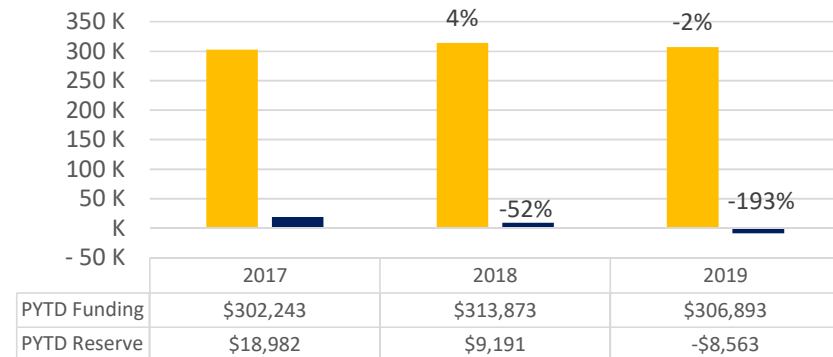
Costs/Subscriber



PYTD Costs



PYTD Funding & Reserve



Dental Underwriting

	Current Delta	Mid Contract Delta	OneDigital Underwriting
Current Enrollment			
Single	286	286	286
Family	382	382	382
Total Enrollment	668	668	668
Fixed Costs			
Administrative Fee	\$4.47	\$4.47	\$4.47
Consulting Fee	\$0.00	\$0.00	\$0.00
Annual Administration Costs	\$35,832	\$35,832	\$35,832
Estimated Claims Cost			
Single	\$54.53	\$32.56	\$56.59
Family	\$66.19	\$84.91	\$68.69
Expected Annual Claims	\$490,562	\$500,973	\$509,123
Per Employee Per Year Estimated Claims	\$734	\$750	\$762
Expected Grand Total Costs			
Current Contract Funding	\$526,393		
Expected Renewal Cost		\$536,805	\$544,955
Difference To Current Funding		\$10,411	\$18,561
		1.98%	3.53%

NEW BUSINESS – FOR ACTION

Agenda Item V.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

SUBJECT: Richfield Middle School Change Order #001

(Recommended by Superintendent)

That the Board of Education approve Richfield Middle School Project Change Order #001 for a credit of \$2601.00.

Background Information

Richfield Middle School Change Order #001 – A credit of \$2,601.00 for plumbing fixtures to be supplied by the owner out of current stock on hand in lieu of by the contractor.

The original (Contract Sum)	\$ 16,701,000.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 16,701,000.00
The contract sum will be decreased by this Change Order in the amount of	(\$2,601.00)
The new contract sum including this Change Order will be	\$ 16,698,399.00
The contract time will not be changed by this Change Order by 0 days	



ICS
3890 Pheasant Ridge Drive N.E., Suite 180
Blaine, Minnesota 55449
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S180064 - RMS - ISD #280, Richfield Middle School
7461 Oliver Avenue South
Richfield, Minnesota 55423

Contract Change Order #001: Shaw-Lundquist CO 001 - DRAFT for approval

CONTRACT COMPANY:	Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, Minnesota 55121	CONTRACT FOR:	SC-S180064 - RMS-001:Shaw-Lundquist Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/13/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	(\$2,601.00)

DESCRIPTION:

Change Order #1 consists of a credit to use the four new toilets and two new urinals that were originally going to be used at the STEM school. The other change event is a no cost proposal request with clarifications and modifications required from the Minnesota Department of Labor and Industry's plumbing plan review.

CE #001 - PR #001 RMS Plumbing Plan Review Response: No cost impact: \$0.00

CE #002 - PR #002 - Plumbing Fixture provided by Owner: (\$2,601.00)

ATTACHMENTS:

[PR #002 Pricing for Approval RMS 2020-03-17.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 16,701,000.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 16,701,000.00
The contract sum will be decreased by this Change Order in the amount of	(\$2,601.00)
The new contract sum including this Change Order will be	\$ 16,698,399.00
The contract time will not be changed by this Change Order by 0 days	

Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul Minnesota 55121

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

NEW BUSINESS – FOR ACTION

Agenda Item V.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

SUBJECT: Richfield STEM School – Change Order #19

(Recommended by Superintendent)

That the Board of Education approves RSTEM Project Change Order #19 for a credit of \$19,741.90.

Background Information

Richfield STEM School Change Order #019 – A credit of \$19,741.90 for revised work to the Area C Bathrooms, adding an Electric Water Cooler outside of the Cafeteria and supplying a larger door frame into the boiler room than what was originally planned to allow for future equipment access.

The original (Contract Sum)	\$ 14,800,000.00
Net change by previously authorized Change Orders	\$ 507,941.18
The contract sum prior to this Change Order was	\$ 15,307,941.18
The contract sum will be decreased by this Change Order in the amount of	(\$19,741.90)
The new contract sum including this Change Order will be	\$ 15,288,199.28



ICS
3890 Pheasant Ridge Drive N.E., Suite 180
Blaine, Minnesota 55449
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S180064 - STEM - ISD #280, Richfield STEM School
7020 12th Ave S
Richfield, Minnesota

Contract Change Order #019: Shaw-Lundquist CO 019 - DRAFT for approval

CONTRACT COMPANY:	Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, Minnesota 55121	CONTRACT FOR:	SC-S180064 - STEM-001:Shaw-Lundquist Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	(\$19,741.90)

DESCRIPTION:

This is mostly a credit to omit scope work in the main level bathrooms closest to the bus entrance. Other minor costs include new door and frame to the boiler room and adding electrical to an existing drinking fountain near the cafeteria stage.

CE #139 - #218: Door Opening C106: \$2,415.05

CE #144 - #225: EWC Outside Bathroom in Area C by Cafeteria: \$724.62

CE #155 - PR #064 - AREA 'C' South Bathrooms: (\$22,881.57)

ATTACHMENTS:

[CE 144 pricing.pdf](#) [CE 139 pricing.pdf](#) [CE 155 pricing.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 14,800,000.00
Net change by previously authorized Change Orders	\$ 507,941.18
The contract sum prior to this Change Order was	\$ 15,307,941.18
The contract sum will be decreased by this Change Order in the amount of	(\$19,741.90)
The new contract sum including this Change Order will be	\$ 15,288,199.28
The contract time will not be changed by this Change Order by 0 days	

Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul Minnesota 55121

Wold Architects & Engineers
332 Minnesota Street, Suite W2000
St. Paul Minnesota 55101

Independent School District #280
7001 Harriet Avenue S.
Richfield Minnesota 55423

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

NEW BUSINESS – FOR ACTION

Agenda Item V.D.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

SUBJECT: Centennial Elementary Change Order #002

(Recommended by Superintendent)

That the Board of Education approve Centennial Elementary Project Change Order #002 for a net increase of \$7,290.78.

Background Information

Centennial Elementary Change Order #002 - an addition of \$7,290.78 for additional tackboards requested in Pre-K and Kindergarten Rooms, modifications to the door hardware schedule and to provide filtered HVAC registers in the kitchen as required by the code officials.

The original (Contract Sum)	\$ 6,759,200.00
Net change by previously authorized Change Orders	\$ 22,746.34
The contract sum prior to this Change Order was	\$ 6,781,946.34
The contract sum will be increased by this Change Order in the amount of	\$ 7,290.78
The new contract sum including this Change Order will be	\$ 6,789,237.12



ICS
3890 Pheasant Ridge Drive N.E., Suite 180
Blaine, Minnesota 55449
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S180064 - CNTNL - ISD #280, Centennial Elementary School -
2019 Renovations
7315 Bloomington Avenue South
Richfield, Minnesota 55423

Contract Change Order #002: Ebert CO 002 - DRAFT for approval

CONTRACT COMPANY:	Ebert Construction 23350 County Road 10 Corcoran, Minnesota 55357	CONTRACT FOR:	SC-S180064 - CNTNL-001:Ebert Construction Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$7,290.78

DESCRIPTION:

Included in this change order are costs to furnish and install additional tackboards in the Pre-K and Kindergarten classrooms, miscellaneous door, frame and hardware changes and changing (2) grilles from Type B to Type I (includes code required filter). There are also two no cost changes included in this change order. They include minor toilet accessories clarification and minor casework revisions.

CE #003 - PR #003 - Additional Tackboards at Pre-K & K: \$3,148.85
PR #003 - Additional Tackboards at Pre-K & K

CE #004 - PR #002 - HM Doors, Frames, Hardware Revisions: \$3,551.83
PR #002 - HM Doors, Frames, Hardware Revisions

CE #005 - SI #002 - Toilet Accessory Clarifications: No cost impact: \$0.00
SI #002 - Toilet Accessory Clarifications

CE #007 - PR #005 - Kitchen Filtered Return Grilles: \$590.10
PR #005 - Kitchen Filtered Return Grilles

CE #009 - SI #003 - Casework Adjustments: No cost impact: \$0.00
SI #003 - Casework Adjustments

ATTACHMENTS:

[CE #007 - PR #005 - Kitchen Return Grilles \(2\).pdf](#) [CE #004 - PR #002 - Doors Frames & Hardware Revisions Revised 3.26.2020.pdf](#) [SI #003 - Casework Adjustments.pdf](#) [CE #003 - PR #003 - Additional Tackboards.pdf](#) [SI #002 - Toilet Accessory Clarifications.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 6,759,200.00
Net change by previously authorized Change Orders	\$ 22,746.34
The contract sum prior to this Change Order was	\$ 6,781,946.34
The contract sum will be increased by this Change Order in the amount of	\$ 7,290.78
The new contract sum including this Change Order will be	\$ 6,789,237.12
The contract time will not be changed by this Change Order by 0 days	



Ebert Construction
23350 County Road 10
Corcoran Minnesota 55357

Wold Architects & Engineers
332 Minnesota Street, Suite W2000
St. Paul Minnesota 55101

Independent School District #280
7001 Harriet Avenue S.
Richfield Minnesota 55423

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

NEW BUSINESS - FOR ACTION

Agenda Item V.E.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

Subject: RDLS Facilities Project Change Orders #017, #018, #019, #020, #021, #022, #023, #024

(Recommended by the Superintendent)

That the Board of Education approve RDLS Facilities Project Change Orders #017, #018, #019, #020, #021, #022, #023, #024 for

Background Information

- RDLS Change Order #017 – An addition of \$13,628.81 for multiple miscellaneous changes throughout the project. The largest of which are modified details to the Coiling Doors, Parking Lot modifications as requested by the City, changing the receiving area from Asphalt to Concrete and supplying new sprayer and steamer hoses in the kitchen.
- RDLS Change Order #018 – An addition of \$20,846.70 to construct smoke separations and barriers in the lower level mechanical and boiler rooms as required by code on the existing walls.
- RDLS Change Order #019 – An addition of \$18,145.22 for additional masonry patching and costs associated with PR 027. PR 027 tied an existing roof drain into the storm sewer system as it previously went to a sand drain which no longer functioned. This cost is for the excavation of a sump and pumping water throughout the project to keep the water from backflowing into the building tunnels.
- RDLS Change Order #020 – An additional of \$16,904.76 for the replacement of an existing roof drain in the gymnasium that was leaking and identified upon removal of the insulation. Also included is the cost to infill a mechanical louver that is no longer functioning with the new mechanical system.
- RDLS Change Order #021 – An addition of \$23,682.84 for the widening of the sidewalk at the south parking lot between STEM and RDLS, modifications to the parking lot striping and for the addition of mechanical air transfer grills shown as existing but had been covered prior to construction for this project.
- RDLS Change Order #022 – An addition of \$22,705.44 for modifications to the gymnasium ductwork due to existing conditions and the addition of a new exterior door and frame.
- RDLS Change Order #023 – An addition of \$20,771.96 for Boiler room modifications requiring equipment to be moved into a different layout, staff lounge ductwork routing due to an existing structural conflict and the addition of wall tile in the Media Center.

- RDLS Change Order #024 – An addition of \$50,205.88 for ceiling and soffit modifications throughout the building to accommodate ductwork heights, existing conflicts and various additional ceiling replacements. This includes costs associated with PR 018 and PR 031 which both address ceiling modifications.

The original (Contract Sum)	\$9,048,000.00
Net Change by previously authorized Change Orders	\$181,692.76
The contract sum prior to these Change Orders	\$9,229,692.76
The contract sum will be increased by these Change Orders in the amount of	\$186,891.61
The new contract sum including all Change Orders will be	\$9,416,584.37



ICS
3890 Pheasant Ridge Drive N.E., Suite 180
Blaine, Minnesota 55449
Phone: (763) 354-2670
Fax: (763) 780-2866

Project: S180064 - RDLS - ISD #280, Richfield Dual Language School
7001 Elliot Avenue South
Richfield, Minnesota 55423

Contract Change Order #017: L.S. Black CO 017 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/13/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$13,628.81

DESCRIPTION:

Included in this change order are additional cost related to modifications to the sizes of (3) coiling doors, ductwork size modifications and ductwork size and routing revisions in the Media Center. Also included are costs related to hardware revisions at door B116B entrance to the Nurse area, adding various toilet room accessories to C121 and C123. Also included are costs related to the previously approved City requested parking lot modifications that was erroneously closed out as a 'no cost' change. Also included in this change are costs related to the installation of sink spray nozzle in the kitchen, costs related to additional horizontal supports for the countertop in the Media area, costs to provide additional locks on casework in the staff workrooms, costs to paint exterior canopy columns, costs to provide site concrete apron in lieu of asphalt in the area south of the kitchen and costs to paint exposed beams in the Media Center Area.

CE #031 - SI #008 - Coiling Door Clarifications: \$2,236.50
SI #008 - Coiling Door Clarifications

CE #042 - PR #024 - Ductwork Changes at Media Center: \$885.15
PR #024 - Ductwork Changes at Media Center

CE #043 - PR #035 - Door B116B Hardware Group Revision: \$1,983.93
PR #035 - Door B116B Hardware Group Revision

CE #047 - PR #038 - Toilet Revisions: \$375.84
PR #038 - Toilet Revisions

CE #050 - PR #009 - City Requested Parking Lot Modifications (Revised: \$2,192.40
PR #009 - City Requested Parking Lot Modifications (Revised)

CE 014 Was initially closed out by L.S. Black as a 'no cost' change. Robert Dew has requested that it be re-opened as there is apparent cost.

CE #059 - PR #044 - Kitchen Sprayer and Steamer Hoses: \$1,149.03
PR #044 - Kitchen Sprayer and Steamer Hoses

CE #065 - PR# 046 - Media Center Counter: \$269.96
PR# 046 - Media Center Counter

CE #066 - PR #047 - Staff Workroom Casework Locks: \$504.00
PR #047 - Staff Workroom Casework Locks

CE #067 - PR #048 - Paint at Exterior Canopy Columns: \$850.50



PR #048 - Paint at Exterior Canopy Columns

CE #068 - RFCO - Change Asphalt to Concrete at Area South of Kitchen: \$2,100.00
RFCO - Change Asphalt to Concrete at Area South of Kitchen

CE #069 - RFCO - Painting Exposed Beams at Media: \$1,081.50
RFCO - Painting Exposed Beams at Media

ATTACHMENTS:

[CE 067 - PR 048 - Paint at Exterior Canopy Columns.pdf](#) [CE 066 - PR 047 - Staff Workroom Casework Locks.pdf](#) [CE 065 - PR 046 - Media Center Counter.pdf](#) [CE 069 - RFCO - Painting Exposed Beams at Media.pdf](#) [CE 068 - RFCO - Change Asphalt to Concrete at Area South of Kitchen.pdf](#) [CE 059 - PR 044 - Kitchen Sprayer and Steamer Hoses.pdf](#) [CE 047 - PR 038 - Toilet Revisions.pdf](#) [CE 043 - PR 035 - Door B116B Hardware Grp. Rev..pdf](#) [CE 042 - PR 024 - Media Duct Changes.pdf](#) [CE 050 - PR 009 \(rev\) - City Req. Parking Lot Mods.pdf](#) [RDLS SI 008 Coiling Doors.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 181,692.76
The contract sum prior to this Change Order was	\$ 9,229,692.76
The contract sum will be increased by this Change Order in the amount of	\$ 13,628.81
The new contract sum including this Change Order will be	\$ 9,243,321.57
The contract time will not be changed by this Change Order by 0 days	

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Project: S180064 - RDLS - ISD #280, Richfield Dual Language School
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Contract Change Order #018: L.S. Black CO 018 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$20,846.70

DESCRIPTION:

Included in this change order are costs related to adding code required smoke separation/barriers at the lower level boiler room.

CE #049 - PR #040 - Smoke Separation at Boiler Room: \$20,846.70
PR #040 - Smoke Separation at Boiler Room

ATTACHMENTS:

[CE 049 - PR 040 - Smoke Separation at Boiler Room.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 195,321.57
The contract sum prior to this Change Order was	\$ 9,243,321.57
The contract sum will be increased by this Change Order in the amount of	\$ 20,846.70
The new contract sum including this Change Order will be	\$ 9,264,168.27
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #019: L.S. Black CO 019 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$18,145.22

DESCRIPTION:

Included in this change order are Contractor costs associated with temporary measures taken to address water infiltration into the tunnel while the proposed solution described in PR #027 was being investigated and issued as well as additional cost for miscellaneous masonry patching required throughout the building.

CE #052 - RFCO - Contractor Cost Associated w/ Dealing with PR #027 Issue: \$12,411.17
RFCO - Contractor Cost Associated w/ Dealing with PR #027 Issue

CE #071 - RFCO - Additional Misc. Masonry Patching: \$5,734.05
RFCO - Additional Misc. Masonry Patching

ATTACHMENTS:

[CE 071 - RFCO - Additional Misc. Masonry Patching.pdf](#) [CE 052 - RFCO - Contractor Cost Associated w PR #027 Issue.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 216,168.27
The contract sum prior to this Change Order was	\$ 9,264,168.27
The contract sum will be increased by this Change Order in the amount of	\$ 18,145.22
The new contract sum including this Change Order will be	\$ 9,282,313.49
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #020: L.S. Black CO 020 - Draft for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$16,904.76

DESCRIPTION:

Included in this change order are costs related to repairing an existing leaking roof drain and associated roof patching in the Gym as well as additional cost to remove an existing roof level louver and infill with insulated metal panels.

CE #058 - PR #043 - Gymnasium Roof Drain Repair: \$7,513.80
PR #043 - Gymnasium Roof Drain Repair

CE #072 - RFCO - Louver Infill: \$9,390.96
RFCO - Louver Infill

ATTACHMENTS:

[CE 072 - RFCO - Louver Infill.pdf](#) [CE 058 - PR 043 - Gym Roof Drain Repair.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 234,313.49
The contract sum prior to this Change Order was	\$ 9,282,313.49
The contract sum will be increased by this Change Order in the amount of	\$ 16,904.76
The new contract sum including this Change Order will be	\$ 9,299,218.25
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #021: L.S. Black CO 021 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$23,682.84

DESCRIPTION:

Included in this change order are costs related to South Parking Lot striping revisions, added paved drive lane and widening a section of sidewalk and costs associated with the installation of classroom return air transfer grilles.

CE #048 - PR #037 - South Parking Lot Striping and Additional Concrete: \$18,077.94
PR #037 - South Parking Lot Striping and Additional Concrete

CE #057 - RFCO - Transfer Grilles (RFI 068): \$5,604.90
RFCO - Transfer Grilles (RFI 068)

ATTACHMENTS:

[CE 057 - RFCO - Transfer Grilles \(RFI 068\).pdf](#) [CE 048 - PR 037 - South Parking Lot Striping and Additional Concrete.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 251,218.25
The contract sum prior to this Change Order was	\$ 9,299,218.25
The contract sum will be increased by this Change Order in the amount of	\$ 23,682.84
The new contract sum including this Change Order will be	\$ 9,322,901.09
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #022: L.S. Black CO 022 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$22,705.44

DESCRIPTION:

Included in this change are costs related to changing a section of ductwork in the gym from rectangular duct to round duct and costs for modifications and revisions to the various Area A, B, and C exterior entrances.

CE #034 - PR #028 - Gym Ductwork: \$10,640.49
PR #028 - Gym Ductwork

CE #046 - PR #036 - Storefront at Vestibule C100 modification: \$12,064.95
PR #036 - Storefront at Vestibule C100 modification

ATTACHMENTS:

[CE 034 - PR 028 - Gym Ductwork.pdf](#) [CE 046 - PR 036 - Storefront at Vestibule C100 modification.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 274,901.09
The contract sum prior to this Change Order was	\$ 9,322,901.09
The contract sum will be increased by this Change Order in the amount of	\$ 22,705.44
The new contract sum including this Change Order will be	\$ 9,345,606.53
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #023: L.S. Black CO 023 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/12/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/12/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$20,771.96

DESCRIPTION:

Included in this change order are costs to relocate boilers for improved function and serviceability. Also included are costs associated with minor ductwork modifications to achieve the possible ceiling height given the existing structure above. Also included are costs associated with change in tile type and additional tile to finish around column furring.

CE #045 - PR #034 - Boiler Room Modifications: \$16,555.83
PR #034 - Boiler Room Modifications

CE #073 - RFCO - Staff Lounge Ductwork: \$1,160.00
RFCO - Staff Lounge Ductwork

CE #075 - RFCO - Media Center Misc. Tile T&M: \$3,056.13
RFCO - Media Center Misc. Tile T&M

ATTACHMENTS:

[CE 045 - PR #034 - Boiler Room Mods \(REV\).pdf](#) [CE 075 - RFCO - Tile Changes.pdf](#) [CE 073 - RFCO - Staff Lounge Ductwork.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 297,606.53
The contract sum prior to this Change Order was	\$ 9,345,606.53
The contract sum will be increased by this Change Order in the amount of	\$ 20,771.96
The new contract sum including this Change Order will be	\$ 9,366,378.49
The contract time will not be changed by this Change Order by 0 days	

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Contract Change Order #024: L.S. Black CO 024 - DRAFT for approval

CONTRACT COMPANY:	L.S. Black Constructors, Inc. 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	CONTRACT FOR:	SC-S180064 - RDLS -001:L.S. Black Single Prime Contract
DATE CREATED:	4/13/2020	CREATED BY:	Raeann Wynn (ICS - Blaine, MN)
CONTRACT STATUS:	Approved	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	04/13/2020
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	0 days
FIELD CHANGE:	No	TOTAL AMOUNT:	\$50,205.88

DESCRIPTION:

Included in this change order is the cost for additional ceiling demolition and revised new ceiling and soffit installation as well as costs related to ceiling detail revisions and added break metal.

CE #032 - PR #018 - Area C Ceiling and Soffit: \$50,205.88
PR #018 - Area C Ceiling and Soffit

ATTACHMENTS:

[CE 032 - PR #018 - Area C Ceiling and Soffit.pdf](#) [PR #018 - Area C Ceiling and Soffit.pdf](#)

CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 9,048,000.00
Net change by previously authorized Change Orders	\$ 318,378.49
The contract sum prior to this Change Order was	\$ 9,366,378.49
The contract sum will be increased by this Change Order in the amount of	\$ 50,205.88
The new contract sum including this Change Order will be	\$ 9,416,584.37
The contract time will not be changed by this Change Order by 0 days	

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NEW BUSINESS – FOR ACTION

Agenda Item V.F.

Board of Education
Independent School District 280

Richfield, Minnesota

Regular Meeting, April 20, 2020

SUBJECT: Temporary Waiver of Board Policy 521, Section IV, Service Requirement

(Recommended by Superintendent)

Creating a temporary waiver of service requirement for students unable to complete youth service due to the impact of coronavirus. The principal will be given the responsibility of reviewing graduation requirements and in collaboration with the high school guidance team, waive this requirement for students unable to complete this graduation requirement.

IV. SERVICE REQUIREMENT

All senior students will be required to perform a minimum of fifteen (15) hours of youth service between the end of their junior year and the end of their senior year.

NEW BUSINESS - FOR ACTION

Agenda Item V.G.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, April 20, 2020

Subject: Donations

(Recommended by the Superintendent)

That the Board of Education accept the following donations with gratitude.

RHS Random Acts of Kindness Fund received \$10.00 from Kristin Schaack, a Target employee through their Employee Giving Campaign

The Sunshine Fund received donations of \$135 through GiveMN from the following people:

Michelle Burnside \$25

Lisa Ferrara \$10

Anonymous \$100