

## SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education  
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

**Monday, April 6, 2020**  
**7:00 p.m. School Board Meeting**

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF THE AGENDA
- III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS
  - A. Superintendent Update
    - 1. Coronavirus Update/First Day – Distance Learning Update
    - 2. YTD Budget & Actual as of February 29, 2020
- IV. CONSENT AGENDA
  - A. Routine Matters
    - 1. Minutes of the regular meeting held March 16, 2020
    - 2. General Disbursements as of March 31, 2020 for \$5,159,694.11.
    - 3. Investment Holdings as of January 27, 2020
  - B. Personnel Items
- V. NEW BUSINESS
  - A. Resolution - Notice to hold teleconference meetings pursuant to Minnesota Statutes 13D.021
  - B. Centennial Elementary Change Order #001
  - C. RSTEM Elementary Change Order #018
  - D. Richfield High School Change Order #018
  - E. Donations
- VI. ADVANCE PLANNING
  - A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

4-20-20                      7:00 p.m.      Regular Board Meeting – Public Comment

5-04-20                      7:00 p.m.      Regular Board Meeting

D. Suggested/Future Agenda Items

VII. ADJOURN REGULAR MEETING



## REVENUE GENERAL FUND

REVENUE CATEGORIES	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Revised Budget Remaining	YTD February 29, 2020 % of Budget Received	YTD February 29, 2019 % of Actuals Received	YTD February 29, 2018 % of Actuals Received	YTD February 29, 2019	YTD February 29, 2018
STATE	46,142,115	46,183,093	44,607,274	45,707,241	21,909,491	23,797,750	47.9%	48.4%	48.4%	22,353,121	22,324,755
FEDERAL	2,251,486	2,098,367	2,517,148	2,331,624	(381)	2,332,005	0.0%	38.4%	42.3%	805,236	952,680
PROPERTY TAXES	13,100,376	16,524,053	18,205,157	18,205,157	17,949,429	255,728	98.6%	89.9%	46.7%	14,860,453	6,122,672
LOCAL (FEES, INTEREST, ETC.)	1,593,961	1,617,985	1,313,443	1,340,744	849,930	490,814	63.4%	50.1%	49.4%	811,044	786,653
<b>TOTALS</b>	<b>63,087,938</b>	<b>66,423,498</b>	<b>66,643,022</b>	<b>67,584,766</b>	<b>40,708,469</b>	<b>26,876,297</b>	<b>60.2%</b>	<b>58.5%</b>	<b>47.8%</b>	<b>38,829,854</b>	<b>30,186,760</b>

## EXPENDITURES GENERAL FUND

OBJECT SERIES	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Budget Remaining	YTD February 29, 2020 % of Budget Expended	YTD February 29, 2019 % of Actuals Expended	YTD February 29, 2018 % of Actuals Expended	YTD February 29, 2019	YTD February 29, 2018
SALARIES & WAGES	35,160,099	37,176,269	37,899,182	37,689,481	20,077,509	17,611,972	53.3%	54.8%	53.7%	20,374,946	18,875,987
EMPLOYEE BENEFITS	12,323,981	13,518,960	13,639,093	13,606,495	7,888,814	5,717,681	58.0%	58.3%	61.1%	7,880,662	7,524,925
PURCHASED SERVICES	9,046,327	8,172,079	9,210,948	9,392,979	4,744,785	4,648,194	50.5%	56.3%	54.5%	4,598,267	4,934,451
SUPPLIES	2,237,813	2,527,483	3,555,249	2,950,809	1,836,564	1,114,245	62.2%	61.2%	60.0%	1,546,150	1,342,984
EQUIPMENT	2,319,661	2,581,571	1,971,269	2,176,821	1,914,817	262,004	88.0%	84.8%	78.4%	2,189,097	1,818,879
OTHER EXPENDITURES	401,293	315,303	136,930	177,740	100,855	76,885	56.7%	31.7%	22.9%	99,933	91,870
<b>TOTALS</b>	<b>61,489,173</b>	<b>64,291,665</b>	<b>66,412,671</b>	<b>65,994,325</b>	<b>36,563,344</b>	<b>29,430,981</b>	<b>55.4%</b>	<b>57.1%</b>	<b>56.3%</b>	<b>36,689,055</b>	<b>34,589,096</b>

PROGRAM SERIES	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Budget Remaining	YTD February 29, 2020 % of Budget Expended	YTD February 29, 2019 % of Actuals Expended	YTD February 29, 2018 % of Actuals Expended	YTD February 29, 2019	YTD February 29, 2018
SITE ADMINISTRATION	1,869,485	1,853,501	1,914,365	2,041,369	1,342,360	699,009	65.8%	66.4%	65.2%	1,230,628	1,219,624
DISTRICT ADMINISTRATION	821,301	836,390	860,810	870,152	548,406	321,746	63.0%	64.1%	64.4%	535,860	528,508
SUPPORT SERVICES	2,282,535	2,138,022	2,048,377	1,975,507	1,741,728	233,779	88.2%	75.8%	76.2%	1,621,236	1,738,404
REGULAR INSTRUCTION	25,535,479	27,939,635	27,910,903	28,067,670	14,069,811	13,997,859	50.1%	51.3%	51.9%	14,346,970	13,241,708
EXTRA-CURRICULAR ACTIVITIES	1,166,534	1,240,925	1,470,260	1,402,627	775,351	627,276	55.3%	61.5%	59.5%	763,101	694,021
VOCATIONAL INSTRUCTION	439,097	473,959	452,315	431,526	228,326	203,200	52.9%	49.6%	38.4%	235,024	168,707
SPECIAL EDUCATION	11,823,369	12,130,842	12,829,441	12,357,734	6,635,178	5,722,556	53.7%	54.0%	53.1%	6,552,065	6,276,216
INSTRUCTIONAL SUPPORT	4,179,137	4,549,255	5,011,990	4,925,444	3,395,852	1,529,592	68.9%	75.3%	67.3%	3,424,822	2,811,153
PUPIL SUPPORT SERVICES	6,071,235	6,291,515	6,653,562	6,713,077	3,993,020	2,720,057	59.5%	58.0%	53.5%	3,650,775	3,248,938
FACILITIES	7,067,161	6,614,346	6,985,648	6,977,219	3,605,658	3,371,561	51.7%	62.1%	61.4%	4,105,299	4,339,352
OTHER FINANCING USES	233,841	223,275	275,000	232,000	227,654	4,346	98.1%	100.0%	137.9%	223,275	322,465
<b>TOTALS</b>	<b>61,489,173</b>	<b>64,291,665</b>	<b>66,412,671</b>	<b>65,994,325</b>	<b>36,563,344</b>	<b>29,430,981</b>	<b>55.4%</b>	<b>57.1%</b>	<b>56.3%</b>	<b>36,689,055</b>	<b>34,589,096</b>

REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES							YTD February 29, 2020			FORECAST 5 + ANALYSIS			
ACTIVITY - OTHER FUNDS							YTD February 29, 2020	YTD February 29, 2019	YTD February 29, 2018				
REVENUE	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	YTD February 29, 2019	YTD February 29, 2018		
FOOD SERVICE	2,768,890	2,838,335	2,838,000	2,854,000	1,428,326	1,425,674	50.0%	53.0%	53.1%	1,504,645	1,470,780		
COMMUNITY EDUCATION	2,155,483	1,942,646	2,173,728	2,110,277	1,524,409	585,868	72.2%	70.6%	55.1%	1,370,886	1,186,656		
CONSTRUCTION FUND	120,108,147	3,044,448	1,000,000	1,100,000	(411,920)	1,511,920	-37.4%	25.3%	0.0%	771,256	-		
DEBT SERVICE	4,146,088	8,713,849	8,502,284	8,502,284	8,386,576	115,708	98.6%	102.3%	46.5%	8,917,088	1,926,869		
TRUST	60,368	48,199	46,500	46,500	40,352	6,148	86.8%	81.4%	79.9%	39,229	48,254		
INTERNAL SERVICE - HEALTH INS.	6,797,915	7,314,681	6,790,000	7,025,000	3,927,868	3,097,132	55.9%	54.4%	59.7%	3,976,488	4,059,055		
INTERNAL SERVICE - DENTAL INS.	505,962	534,362	519,750	531,000	292,607	238,393	55.1%	54.4%	56.5%	290,918	285,741		
OPEB - IRREVOCABLE TRUST	115,612	203,285	150,000	150,000	(41,758)	191,758	-27.8%	89.4%	-70.5%	181,705	(81,511)		
OPEB DEBT SERVICE	989,701	786,209	818,323	818,323	808,268	10,055	98.8%	74.2%	46.1%	583,495	456,150		
							YTD February 29, 2020	YTD February 29, 2019	YTD February 29, 2018				
EXPENDITURES	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	YTD February 29, 2019	YTD February 29, 2018		
FOOD SERVICE	2,694,977	2,736,818	2,592,341	2,838,588	1,736,834	1,101,754	61.2%	58.3%	58.6%	1,596,529	1,579,828		
COMMUNITY EDUCATION	1,691,956	1,888,985	2,168,010	1,961,978	1,220,179	741,799	62.2%	55.6%	55.7%	1,049,869	941,965		
CONSTRUCTION FUND	2,689,537	13,650,859	52,983,255	53,039,030	38,493,749	14,545,281	72.6%	21.6%	0.3%	2,953,574	9,000		
DEBT SERVICE	10,535,851	7,967,443	8,105,038	8,105,038	8,105,988	(950)	100.0%	100.0%	100.0%	7,963,668	10,532,551		
TRUST	48,713	41,908	46,500	46,500	47,551	(1,051)	102.3%	97.6%	98.8%	40,909	48,150		
INTERNAL SERVICE - HEALTH INS.	5,739,072	6,941,796	6,757,020	7,001,080	4,272,626	2,728,454	61.0%	67.2%	65.9%	4,667,594	3,779,711		
INTERNAL SERVICE - DENTAL INS.	518,742	529,293	539,049	528,000	357,674	170,326	67.7%	67.3%	62.7%	356,311	325,493		
OPEB - IRREVOCABLE TRUST	917,335	498,893	735,250	735,250	-	735,250	0.0%	0.0%	0.0%	-	-		
OPEB DEBT SERVICE	1,023,142	789,125	783,000	783,000	783,025	(25)	100.0%	100.0%	100.0%	789,125	1,023,142		
							YTD February 29, 2020	YTD February 29, 2019	YTD February 29, 2018				
SUMMARY - ALL FUNDS	Actual June 30, 2018	Actual June 30, 2019	Adopted Budget	Revised Budget	YTD February 29, 2020	Budget Remaining	% of Budget Received	% of Actuals Received	% of Actuals Received	YTD February 29, 2019	YTD February 29, 2018		
REVENUE	200,736,105	91,849,511	89,481,607	90,722,150	56,663,197	34,058,953	62.5%	61.5%	19.7%	56,465,564	39,538,754		
EXPENDITURES	87,348,498	99,336,785	141,122,134	141,032,789	91,580,970	49,451,819	64.9%	56.5%	63.9%	56,106,634	55,773,510		
SPENDING VARIANCE	113,387,607	(7,487,275)	(51,640,527)	(50,310,639)	(34,917,773)	(15,392,866)	69.4%	-4.8%	-14.3%	358,930	(16,234,756)		

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	V2000552	02/04/2020	P-CARD BAIRD LISA	R	1,282.14
01	V2000554	02/04/2020	P-CARD BRUNNER PATTI	R	3,758.60
01	V2000555	02/04/2020	P-CARD BURT STEPHANIE	R	620.57
01	V2000556	02/04/2020	P-CARD CARUSO MATTHEW	R	419.96
01	V2000557	02/04/2020	P-CARD FINDLEY LAMPKIN MELISSA	R	1,225.69
01	V2000558	02/04/2020	P-CARD FINKE RYAN	R	20.00
01	V2000559	02/04/2020	P-CARD FLUCAS STEVEN	R	1,977.27
01	V2000560	02/04/2020	P-CARD GACEK SARAH	R	132.49
01	V2000561	02/04/2020	P-CARD GARCIA DIANA	R	208.22
01	V2000562	02/04/2020	P-CARD GEURINK AREND	R	2,811.74
01	V2000563	02/04/2020	P-CARD HAUPT PAM	R	202.98
01	V2000564	02/04/2020	P-CARD HINES CARLONDREA	R	104.50
01	V2000565	02/04/2020	P-CARD KRETSINGER DAN	R	251.19
01	V2000566	02/04/2020	P-CARD LANZENDORFER TERRI	R	2,243.99
01	V2000567	02/04/2020	P-CARD LEWIS JENNIFER	R	727.37
01	V2000568	02/04/2020	P-CARD MACE CHRISTI JO	R	866.92
01	V2000569	02/04/2020	P-CARD MAHONEY COLLEEN	R	280.32
01	V2000570	02/04/2020	P-CARD MARYN ANGELA	R	1,562.62
01	V2000571	02/04/2020	P-CARD MCGINN DAN	R	370.97
01	V2000572	02/04/2020	P-CARD MCNAUGHTON COMMERS CAROLE	R	804.33
01	V2000573	02/04/2020	P-CARD POMERLEAU DORIS	R	1,394.06
01	V2000574	02/04/2020	P-CARD SHAHSAVAND MARTA	R	609.88
01	V2000575	02/04/2020	P-CARD STACHEL NANCY	R	103.65
01	V2000576	02/04/2020	P-CARD VALLEY JENNIFER	R	164.78
01	V2000577	02/04/2020	P-CARD WINTER AMY	R	217.81
01	V2000578	02/04/2020	P-CARD ZEHNPENNIG ELIZABETH	R	1,765.53
01	297022	02/28/2020	AMAZON.COM SYNCB/AMAZON	R	5,665.53
01	297023	02/28/2020	EASYPERMIT POSTAGE	R	267.84
01	297024	02/28/2020	H BROOKS AND COMPANY LLC	R	4,511.16
01	297025	02/28/2020	LIZBETH LARA HERNANDEZ	R	450.00
01	297026	02/28/2020	PAN O GOLD BAKING CO	R	922.00
01	297027	02/28/2020	TRIO SUPPLY COMPANY	R	3,659.38
01	297031	02/28/2020	UPPER LAKES FOODS	R	36,993.89
01	297032	02/28/2020	VSP VISION SERVICE PLAN	R	1,612.62
01	V609804	03/03/2020	JONETTE K ARCHER	R	144.95
01	V609805	03/03/2020	NANCY J BERRES	R	245.55
01	V609806	03/03/2020	DAVID M BOIE	R	70.00
01	V609807	03/03/2020	PATRICK L BURRAGE	R	70.00
01	V609808	03/03/2020	KATHERINE E CABIESES	R	40.00
01	V609809	03/03/2020	MIRIAM A CASTRO SANJUAN	R	40.00
01	V609810	03/03/2020	PHIL N CEDER	R	40.00
01	V609811	03/03/2020	MARY L CLARKSON	R	70.00
01	V609812	03/03/2020	TIA B CLASEN	R	92.88
01	V609813	03/03/2020	JOHNNY R COOK	R	70.00
01	V609814	03/03/2020	AMY L COUGHLIN	R	92.98
01	V609815	03/03/2020	LATANYA R DANIELS	R	70.00
01	V609816	03/03/2020	GEORGE A DENNIS	R	35.00
01	V609817	03/03/2020	MARY L EMERSON	R	128.98
01	V609818	03/03/2020	MAUREEN K FEYEN	R	217.21
01	V609819	03/03/2020	RYAN D FINKE	R	70.00
01	V609820	03/03/2020	PETER J FITZPATRICK	R	40.00
01	V609821	03/03/2020	STEVEN T FLUCAS	R	70.00

01	V609822	03/03/2020	MICHAEL L FRANKENBERG	R	70.00
01	V609823	03/03/2020	JAMES A GILLIGAN	R	70.00
01	V609824	03/03/2020	CHRISTINA M GONZALEZ	R	70.00
01	V609825	03/03/2020	KYLE L GUSTAFSON	R	40.00
01	V609826	03/03/2020	DONNAMARIE HARDY	R	44.62
01	V609827	03/03/2020	KEVIN D HARRIS	R	40.00
01	V609828	03/03/2020	PAM A HAUPT	R	70.00
01	V609829	03/03/2020	JENNIFER B HECHT	R	150.00
01	V609830	03/03/2020	JAMES L HILL	R	40.00
01	V609831	03/03/2020	CARLONDREA D HINES	R	70.00
01	V609832	03/03/2020	JESSICA M HOFFMAN	R	40.00
01	V609833	03/03/2020	SUE M HOLDER	R	149.98
01	V609834	03/03/2020	CRAIG D HOLJE	R	70.00
01	V609835	03/03/2020	SARAH M E HUTTON	R	32.69
01	V609836	03/03/2020	MARY J IHLEN	R	70.00
01	V609837	03/03/2020	CORY J KLINGE	R	70.00
01	V609838	03/03/2020	DANIEL E KRETSINGER	R	1,461.20
01	V609839	03/03/2020	ANOOP KUMAR	R	40.00
01	V609840	03/03/2020	COLLEEN M MAHONEY	R	70.00
01	V609841	03/03/2020	DANIEL P MCGINN	R	40.00
01	V609842	03/03/2020	CALLEN M MCINNES	R	27.08
01	V609843	03/03/2020	DOUG R MCMEEKIN	R	70.00
01	V609844	03/03/2020	CAROLE R MCNAUGHTON-COMMERS	R	70.00
01	V609845	03/03/2020	MARY PAT MESLER	R	70.00
01	V609846	03/03/2020	KENT D MEYER	R	70.00
01	V609847	03/03/2020	ADAM J MILLER	R	130.45
01	V609848	03/03/2020	ERIN H NEILON	R	40.00
01	V609849	03/03/2020	BRENDA K NIELSEN	R	70.00
01	V609850	03/03/2020	ROBERT G OLSON	R	40.00
01	V609851	03/03/2020	JAMES R PADDOCK	R	45.91
01	V609852	03/03/2020	DENNIS E PETERSON	R	35.00
01	V609853	03/03/2020	RENEE C REED-KARSTENS	R	40.00
01	V609854	03/03/2020	KEITH D RIEF	R	40.00
01	V609855	03/03/2020	LEADRIANE L ROBY	R	70.00
01	V609856	03/03/2020	TERESA L ROSEN	R	70.00
01	V609857	03/03/2020	MAUREEN E RUHLAND	R	40.00
01	V609858	03/03/2020	KATHLEEN A RUMPE	R	544.27
01	V609859	03/03/2020	MARTA I SHAHSAVAND	R	70.00
01	V609860	03/03/2020	NANCY J STACHEL	R	70.00
01	V609861	03/03/2020	KATHARINE B STEPHENS	R	89.95
01	V609862	03/03/2020	PATRICK M SURE	R	40.00
01	V609863	03/03/2020	VLADIMIR S TOLEDO	R	40.00
01	V609864	03/03/2020	IAN D TOLENTINO	R	40.00
01	V609865	03/03/2020	STEVEN P UNOWSKY	R	270.00
01	V609866	03/03/2020	STEPHEN C URBANSKI	R	40.00
01	V609867	03/03/2020	CARRIE A VALA	R	70.00
01	V609868	03/03/2020	JENNIFER K VALLEY	R	70.00
01	V609869	03/03/2020	RYAN WAGNER	R	40.00
01	V609870	03/03/2020	REBECCA S WALD	R	109.96
01	V609871	03/03/2020	SARAH A WENTHOLD	R	74.56
01	V609872	03/03/2020	KASYA L WILLHITE	R	70.00
01	V609873	03/03/2020	AMY J WINTER AHSENMACHER	R	70.00
01	297033	03/04/2020	305 FITNESS LIV TISON	R	125.00

01	297034	03/04/2020	806 TECHNOLOGIES INC	R	3,325.00
01	297035	03/04/2020	THE ADLER PLANETARIUM	R	1,674.00
01	297036	03/04/2020	ALEXANDRA SUBBARAMAN	R	1,500.00
01	297037	03/04/2020	ALICIA ROBERTSON	R	66.00
01	297038	03/04/2020	ALLIED PROFESSIONALS, INC.	R	406.88
01	297039	03/04/2020	BATTERIES R US	R	199.99
01	297040	03/04/2020	BAYADA	R	1,770.00
01	297041	03/04/2020	BEN FRANKLIN ELECTRIC INC	R	1,292.00
01	297042	03/04/2020	BRAMBILLA'S LEASE SYSTEMS, INC	R	2,161.00
01	297043	03/04/2020	CAPTIVATE MEDIA & CONSULTING	R	1,240.00
01	297044	03/04/2020	CBP REPAIR	R	357.96
01	297045	03/04/2020	CDW GOVERNMENT INC	R	5,913.75
01	297046	03/04/2020	CEL PUBLIC RELATIONS, INC.	R	6,600.00
01	297047	03/04/2020	CHURCH OF ST PETER, RICHFIELD	R	40.00
01	297048	03/04/2020	CINTAS CORPORATION NO 2	R	109.34
01	297049	03/04/2020	GENEVA HOSPITALITY LLC	R	6,038.40
01	297050	03/04/2020	CONTINENTAL RESEARCH CORP	R	222.91
01	297051	03/04/2020	DARK KNIGHT SOLUTIONS, LLC	R	300.00
01	297052	03/04/2020	DICKS LAKEVILLE SANITATION INC	R	9,038.01
01	297053	03/04/2020	PURCHASE POWER	R	4,020.00
01	297054	03/04/2020	ECM PUBLISHERS INC	R	446.25
01	297055	03/04/2020	FASTENAL INDUSTRIAL	R	253.47
01	297056	03/04/2020	FINANGER PHILLIP J	R	105.00
01	297057	03/04/2020	FLOYD LOCK AND SAFE	R	14.00
01	297058	03/04/2020	GINO'S EAST LASALLE LLC	R	2,123.81
01	297059	03/04/2020	WW GRAINGER INC	R	171.64
01	297060	03/04/2020	GUSTAFSON ZACHARY	R	79.00
01	297061	03/04/2020	HAMMER SPORTS, LLC	R	338.00
01	297062	03/04/2020	HAWKINS INC	R	1,462.54
01	297063	03/04/2020	HELMBERGER JANET L	R	45.00
01	297064	03/04/2020	HERITAGE CRYSTAL CLEAN INC	R	360.95
01	297065	03/04/2020	HILLYARD	R	2,757.06
01	297066	03/04/2020	HOPE CHURCH	R	13,988.75
01	297067	03/04/2020	HOPE FLANAGAN	R	200.00
01	297068	03/04/2020	HOVICK NICHOLAS	R	79.00
01	297069	03/04/2020	HR SIMPLIFIED INC.	R	942.00
01	297070	03/04/2020	INSTITUTE FOR ENVIROMENTAL	R	3,099.75
01	297071	03/04/2020	JAMES RAMSDELL JR	R	79.00
01	297072	03/04/2020	JAYTECH, INC	R	828.01
01	297073	03/04/2020	JUNK MASTERS LLC	R	1,432.50
01	297074	03/04/2020	KINECT ENERGY INC	R	505.00
01	297075	03/04/2020	KUTA SOFTWARE LLC	R	370.00
01	297076	03/04/2020	LARKIN RICHARD	R	79.00
01	297077	03/04/2020	MASA	R	816.00
01	297078	03/04/2020	MCGEE JASON	R	158.00
01	297079	03/04/2020	MENARDS - RICHFIELD	R	94.45
01	297080	03/04/2020	MINNESOTA MEMORY, INC.	R	1,282.74
01	297081	03/04/2020	MIRA	R	18,222.00
01	297082	03/04/2020	MN DEPT OF LABOR AND INDUSTRY	R	100.00
01	297083	03/04/2020	MOORE JEFF	R	40.00
01	297084	03/04/2020	MURSAL JAMA A	R	100.00
01	297085	03/04/2020	NAVARRO RAYMOND	R	98.00
01	297086	03/04/2020	NCS PEARSON INC	R	554.66

01	297087	03/04/2020	NEW LIFE ENTERPRISE	R	250.00
01	297088	03/04/2020	NOKOMIS SHOE SHOP	R	349.90
01	297089	03/04/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	376.00
01	297090	03/04/2020	OKEY CHRIS	R	135.00
01	297091	03/04/2020	POVOLNY KATHLEEN IGOE	R	100.00
01	297092	03/04/2020	PROFESSIONAL WIRELESS COMMUNICATION	R	782.00
01	297093	03/04/2020	PUMP & METER SERVICE	R	210.00
01	297094	03/04/2020	REGION 2AA	R	1,030.00
01	297095	03/04/2020	REGION 6 AA-MSHSL	R	3,883.00
01	297096	03/04/2020	ROSSOW GABRIELLA	R	66.75
01	297097	03/04/2020	SELLARS JASON	R	159.00
01	297098	03/04/2020	SEPTRAN STUDENT TRANSPORTATION	R	12,120.00
01	297099	03/04/2020	SHEDD AQUARIUM SOCIETY	R	2,696.75
01	297100	03/04/2020	BRE 312 SKYDECK, LLC	R	1,412.00
01	297101	03/04/2020	SNOWFLAKE DESIGNS	R	787.27
01	297102	03/04/2020	SOUTHWEST METRO EDUCATION	R	4,693.68
01	297103	03/04/2020	SPIRIT OF THE WILDERNESS	R	3,798.00
01	297104	03/04/2020	STEPHENS AARON	R	79.00
01	297105	03/04/2020	STRAINING KAREN	R	60.00
01	297106	03/04/2020	TAFFE SARAH ANN	R	8,044.93
01	297107	03/04/2020	FIELD MUSEUM OF NATURAL HISTORY	R	3,361.50
01	297108	03/04/2020	TOLL COMPANY	R	44.77
01	297109	03/04/2020	TWIN CITY FILTER SERVICE INC	R	39.30
01	297110	03/04/2020	TYLER TECHNOLOGIES, INC.	R	1,050.00
01	297111	03/04/2020	UNIVERSITY OF MINNESOTA	R	290.00
01	297112	03/04/2020	WASHINGTON ROBERT	R	130.00
01	297113	03/04/2020	WHEELCO	R	365.12
01	297114	03/04/2020	WORLD FUEL SERVICES, INC.	R	30,073.10
01	297115	03/09/2020	COMFORT INN GENEVA	R	6,038.40
01	297116	03/11/2020	ALL STATE COMMUNICATIONS INC	R	385.00
01	297117	03/11/2020	ALLIED PROFESSIONALS, INC.	R	210.00
01	297118	03/11/2020	ARVIG ENTERPRISES INC	R	1,357.90
01	297119	03/11/2020	BAYADA	R	1,320.00
01	297120	03/11/2020	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	8,288.00
01	297121	03/11/2020	CARQUEST AUTO PARTS	R	27.68
01	297122	03/11/2020	CARTER JEREMY	R	79.00
01	297123	03/11/2020	CATALYST BUYING GROUP LLC	R	1,239.99
01	297124	03/11/2020	CEDAR SMALL ENGINE	R	48.11
01	297125	03/11/2020	CENTURYLINK	R	220.48
01	297126	03/11/2020	CHRISTIAN NICHOLAS	R	50.00
01	297127	03/11/2020	CITY OF RICHFIELD	R	1,162.50
01	297128	03/11/2020	CITY OF RICHFIELD	R	1,094.01
01	297129	03/11/2020	COMCAST BUSINESS	R	244.74
01	297130	03/11/2020	DEAN ROBERT JOHNSON	R	138.00
01	297131	03/11/2020	DICKS LAKEVILLE SANITATION INC	R	7,181.97
01	297132	03/11/2020	ECOLAB INC	R	948.63
01	297133	03/11/2020	GOPHERMODS	R	195.00
01	297134	03/11/2020	WW GRAINGER INC	R	196.98
01	297135	03/11/2020	HAMMER SPORTS, LLC	R	221.00
01	297136	03/11/2020	HAWKINS INC	R	3,198.90
01	297137	03/11/2020	HEALY MICHAEL T	R	79.00
01	297138	03/11/2020	HILLYARD	R	4,351.02
01	297139	03/11/2020	HOGLUND BUS CO INC	R	88.15



01	297140	03/11/2020	HOLMES KARI	R	61.00
01	297141	03/11/2020	HONDA FINANCIAL SERVICES	R	256.00
01	297142	03/11/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	3,078.40
01	297143	03/11/2020	LINDA WESSELS	R	34.00
01	297144	03/11/2020	MARY PICKART	R	213.80
01	297145	03/11/2020	MATRIX COMMUNICATIONS INC	R	1,183.50
01	297146	03/11/2020	METRO TRANSIT	R	1,896.00
01	297147	03/11/2020	MKA CONFERENCE	R	500.00
01	297148	03/11/2020	MULTILINGUAL WORD INC	R	349.00
01	297149	03/11/2020	NAVARRO RAYMOND	R	61.00
01	297150	03/11/2020	NCS PEARSON INC	R	2,394.00
01	297151	03/11/2020	NEW LIFE ENTERPRISE	R	66.00
01	297152	03/11/2020	NORTHERN SALT INC	R	770.00
01	297153	03/11/2020	NOVACARE REHABILITATION	R	150.00
01	297154	03/11/2020	ODONNELL BAYLEE ANN	R	30.00
01	297155	03/11/2020	OKEY CHRIS	R	85.00
01	297156	03/11/2020	PAPCO, INC.	R	1,048.30
01	297157	03/11/2020	PEACHJAR, INC.	R	1,283.10
01	297158	03/11/2020	PROFESSIONAL WIRELESS COMMUNICATION	R	576.40
01	297159	03/11/2020	COLLEGE ENTRANCE EXAMINATION BOARD	R	544.00
01	297160	03/11/2020	QUALITY FLOW SYSTEMS, INC.	R	420.00
01	297161	03/11/2020	RATWIK ROSZAK & MALONEY PA	R	3,365.82
01	297162	03/11/2020	REGION 3AA	R	6,636.00
01	297163	03/11/2020	RICHFIELD ICE ARENA	R	3,100.00
01	297164	03/11/2020	SCHUMACHER ELEVATOR COMPANY	R	232.08
01	297165	03/11/2020	SELLARS JASON	R	98.00
01	297166	03/11/2020	SNAPOLOGY OF MINNEAPOLIS	R	672.00
01	297167	03/11/2020	STATE SUPPLY COMPANY	R	112.34
01	297168	03/11/2020	SUCCESS BEYOND THE CLASSROOM	R	2,340.00
01	297169	03/11/2020	TRANSPORTATION PLUS, INC.	R	7,155.00
01	297170	03/11/2020	ULINE	R	312.38
01	297171	03/11/2020	VERIZON WIRELESS	R	556.01
01	297172	03/11/2020	VOSS ELECTRIC CO	R	373.65
01	297173	03/11/2020	WEST CASEY	R	79.00
01	297174	03/11/2020	WESTERN PSYCHOLOGICAL SERVICES	R	348.70
01	297175	03/11/2020	WILD MOUNTAIN	R	168.00
01	297176	03/11/2020	XCEL ENERGY	R	22,609.77
01	297177	03/11/2020	ZUBAN FAMETTA	R	20.00

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<b>TOTAL PCARDS, CHECK REGISTER &amp; E-PAYS</b>	<b>360,718.82</b>
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## CHECKS & E-PAY RUNS FOR 03/16/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
P-CARDS (Paid on 2/4/2020)	2/27/2020	24,127.58
E-PAY	3/3/2020	6,953.22
CHECKS	2/28/2020	54,082.42
	3/4/2020	174,012.89
	3/9/2020	6,038.40
	3/11/2020	95,504.31

CHECK REGISTER BANK 05 TOTAL =	360,718.82
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BREAKDOWN	
01-206-00	259,974.94
02-206-00	47,484.50
03-206-00	22,282.69
04-206-00	30,585.69
06-206-00	70.00
07-206-00	-
08-206-00	-
20-206-00	218.28
21-206-00	102.72
47-206-00	-
50-206-00	-
BANK TOTAL =	360,718.82

## SUPERINTENDENT'S REPORT AND MINUTES

Regular Meeting of the Board of Education  
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

**Monday, March 16, 2020**  
**7:00 p.m. School Board Meeting**  
**District Board Room**

### CALL TO ORDER

The regular meeting of the Board of Education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, March 16, 2020, in the District Boardroom. Chair Crystal Brakke called the Regular Board Meeting to order at 7:00 pm with the following school board members in attendance: Toensing, Smisek, Maleck, and Pollis. Member Cole was absent.

Student Representatives Dayani Maceo Sandoval and Luz Luna Apodaca were also present.

Administrators present were Superintendent Unowsky, Asst. Superintendent Roby, Chief HR & Admin Officer Holje, Executive Director Clarkson, and Director Valley.

### REVIEW AND APPROVAL OF THE AGENDA

Chair Brakke proposed to amend the agenda to include only the essential business items (marked on the agenda with a strikethrough). Motion by Pollis, seconded by Maleck, and unanimously carried, the Board of Education approved to amend the agenda per Chair Brakke's recommendation.

### INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Public Comment - none

B. Superintendent Update

1. ~~Vision Card C~~
2. ~~Special Education Child Count~~
3. Coronavirus Update

### CONSENT AGENDA

Motion by Toensing, seconded by Smisek, and unanimously carried, the Board of Education approved the consent agenda.

A. Routine Matters

1. Minutes of the regular meeting held March 2, 2020
2. General Disbursements as of March 11, 2020 for \$360,718.82

B. Personnel Items

OLD BUSINESS

~~A. Policy 502 Resident and Nonresident Student Enrollment and 502.1 New Student Registration Requirements~~

~~B. Policy 612 Curriculum Development and 612.1, 612.2 Guidelines~~

~~C. Policy 404 Drug and Alcohol Testing~~

NEW BUSINESS

A. Resolution Discontinuing Positions for 2020-2021

Motioned by Pollis, seconded by Maleck, and unanimously carried, the Board of Education approved the resolution discontinuing positions for 2020-2021:

WHEREAS financial limitations, because of multiple factors including enrollment changes, applicable to Independent School District No. 280 (Richfield) have restricted the amount of revenue available to the School District in the school year 2020-2021; and

WHEREAS a need exists to provide a sound educational program commensurate with the financial resources available; and

NOW THEREFORE BE IT RESOLVED that the position(s) of:

<b>Elementary/Secondary FTE Reductions:</b>	
Art	.38
Global Language/Spanish	.37
Global Language/German	.18
Language Arts	.64
Mathematics	.18
Music	.60
Physical Education	.20
Science	.37
<b>Special Programs Reductions:</b>	
English as a Second language	.16
Preschool Teachers	.5
<b>Total:</b>	<b>3.58</b>

B. Bid Award - Richfield High School - 2020 Asbestos Abatement Project

Motioned by Toensing, seconded by Maleck, and unanimously carried, the Board of Education approved the Richfield High School – 2020 Asbestos Abatement Project Bid Award and authorize the administration to enter into contract with ECCO Midwest for \$235,200.00.

C. Resolution Safe Routes to School (SRTS) Boost Grant

Motioned by Pollis, seconded by Toensing, and unanimously carried, the Board of Education approved the resolution authorizing the application and implementation of the Safe Routes to School Local Boost Grant.

D. Achievement and Integration Plan Approval

Motioned by Smisek, seconded by Pollis, and unanimously carried, the Board of Education approved the Achievement and Integration Plan.

E. Donations

Motioned by Toensing, seconded by Pollis, and unanimously carried, the Board of Education approved the donations and accepted them with gratitude.

ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

4-06-20	7:00 p.m.	Regular Board Meeting RDLs Presenting
4-20-20	7:00 p.m.	Regular Board Meeting Public Comment

D. Suggested/Future Agenda Items

ADJOURN REGULAR MEETING

Motion by Pollis, seconded by Smisek, and unanimously carried, the Board of Education adjourned the meeting at 7:44pm.

FUND	CHECK	DATE	VENDOR	TYPE	TOTAL
01	V2000579	03/03/2020	P-CARD BAIRD LISA	R	2,739.03
01	V2000581	03/03/2020	P-CARD BRUNNER PATTI	R	10,513.56
01	V2000582	03/03/2020	P-CARD BURT EMILY	R	363.32
01	V2000583	03/03/2020	P-CARD CARUSO MATTHEW	R	1,022.63
01	V2000584	03/03/2020	P-CARD FINDLEY LAMPKIN MELISSA	R	182.81
01	V2000585	03/03/2020	P-CARD FINKE RYAN	R	20.00
01	V2000586	03/03/2020	P-CARD GACEK SARAH	R	389.55
01	V2000587	03/03/2020	P-CARD GARCIA DIANA	R	343.78
01	V2000588	03/03/2020	P-CARD GEURINK AREND	R	1,252.60
01	V2000589	03/03/2020	P-CARD GULLICKSON KEVIN	R	14.00
01	V2000590	03/03/2020	P-CARD HAUPT PAM	R	90.14
01	V2000591	03/03/2020	P-CARD HINES CARLONDREA	R	3,651.63
01	V2000592	03/03/2020	P-CARD HOLJE CRAIG	R	163.21
01	V2000593	03/03/2020	P-CARD KRETSINGER DAN	R	2,796.60
01	V2000594	03/03/2020	P-CARD LANZENDORFER TERRI	R	12,816.24
01	V2000595	03/03/2020	P-CARD LEWIS JENNIFER	R	1,372.63
01	V2000596	03/03/2020	P-CARD MACE CHRISTI JO	R	1,515.25
01	V2000597	03/03/2020	P-CARD MAHONEY COLLEEN	R	356.76
01	V2000598	03/03/2020	P-CARD MARYN ANGELA	R	1,061.73
01	V2000599	03/03/2020	P-CARD MCGINN DAN	R	380.92
01	V2000600	03/03/2020	P-CARD MCNAUGHTON COMMERS CAROLE	R	532.34
01	V2000601	03/03/2020	P-CARD POMERLEAU DORIS	R	102.75
01	V2000602	03/03/2020	P-CARD SHAHSAVAND MARTA	R	2,007.16
01	V2000603	03/03/2020	P-CARD STACHEL NANCY	R	161.84
01	V2000604	03/03/2020	P-CARD VALLEY JENNIFER	R	879.15
01	V2000605	03/03/2020	P-CARD WINTER AMY	R	852.69
01	V2000606	03/03/2020	P-CARD ZEHNPFENNIG ELIZABETH	R	692.69
01	V609874	03/16/2020	KATHERINE E CABIESES	R	52.90
01	V609875	03/16/2020	KRISTINE A DAHL	R	150.00
01	V609876	03/16/2020	JAMES A GILLIGAN	R	39.10
01	V609877	03/16/2020	JESSICA M HOFFMAN	R	74.47
01	V609878	03/16/2020	ANNE-MARIE KILSTOFTE	R	134.98
01	V609879	03/16/2020	ANGELA M MARYN	R	44.91
01	V609880	03/16/2020	ERIN H NEILON	R	35.54
01	V609881	03/16/2020	TANYA M NEWELL	R	124.95
01	V609882	03/16/2020	JODI A NICKELL	R	150.00
01	V609883	03/16/2020	STEVEN C PEER	R	22.40
01	V609884	03/16/2020	RENEE C REED-KARSTENS	R	33.52
01	V609885	03/16/2020	LEADRIANE L ROBY	R	95.26
01	V609886	03/16/2020	MAUREEN E RUHLAND	R	51.18
01	V609887	03/16/2020	JOSE A SALGADO GAXIOLA	R	45.04
01	V609888	03/16/2020	LORI A SCHMIDT	R	277.45
01	V609889	03/16/2020	LU ANN N TAUER STONE	R	92.00
01	V609890	03/16/2020	MELISSA J WILLIAMS	R	8.30
01	253278	03/17/2020	ANDERSON SHERRI M	V	-68.00
01	253279	03/17/2020	MORALES ANDREW LICSW	V	-100.00
01	296186	03/17/2020	STMA HIGH SCHOOL	V	-220.00
01	296663	03/17/2020	FLOYD LOCK AND SAFE	V	-11.83
01	296684	03/17/2020	TWIN CITY TRANSPORT & RECOVERY, INC	V	-1,633.71

01	297049	03/17/2020	GENEVA HOSPITALITY LLC	V	-6,038.40
01	297178	03/18/2020	AVANT GARB FASHIONS, LLC	R	42.00
01	297179	03/18/2020	BRINK'S INCORPORATED	R	1,219.04
01	297180	03/18/2020	BSI MECHANICAL, INC.	R	3,264.40
01	297181	03/18/2020	BSN SPORTS, LLC	R	4,350.00
01	297182	03/18/2020	CBP REPAIR	R	78.99
01	297183	03/18/2020	CEL PUBLIC RELATIONS, INC.	R	6,600.00
01	297184	03/18/2020	CEP ART & DESIGN	R	1,557.00
01	297185	03/18/2020	CHANHASSEN HIGH SCHOOL	R	1,080.00
01	297186	03/18/2020	CHRISTIAN NICHOLAS	R	45.00
01	297187	03/18/2020	CITY OF RICHFIELD	R	15,148.25
01	297188	03/18/2020	CITY OF RICHFIELD	R	122,488.44
01	297189	03/18/2020	COMCAST BUSINESS	R	511.36
01	297190	03/18/2020	CONTEMPORARY TRANSPORTATION LLC	R	3,990.00
01	297191	03/18/2020	CONTINENTAL RESEARCH CORP	R	1,416.75
01	297192	03/18/2020	CULLIGAN SOFT WATER	R	9.50
01	297193	03/18/2020	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	297194	03/18/2020	DECKER EQUIPMENT INC	R	125.60
01	297195	03/18/2020	DIGITAL INSURANCE LLC	R	3,468.00
01	297196	03/18/2020	DOVER PUBLICATIONS	R	96.90
01	297197	03/18/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	426.99
01	297198	03/18/2020	FAIRCON SERVICE COMPANY	R	2,256.44
01	297199	03/18/2020	FINANGER PHILLIP J	R	80.00
01	297200	03/18/2020	FURTHER	R	5,445.00
01	297201	03/18/2020	GARRETT O'CONNELL	R	300.00
01	297202	03/18/2020	WW GRAINGER INC	R	1,064.03
01	297203	03/18/2020	GROTH MUSIC COMPANY	R	178.77
01	297204	03/18/2020	H BROOKS AND COMPANY LLC	R	7,272.76
01	297205	03/18/2020	HAMMER SPORTS, LLC	R	245.00
01	297206	03/18/2020	HENNEPIN COUNTY ACCOUNTS RECEIVABLE	R	382.00
01	297207	03/18/2020	HENNESSY CATHERINE	R	225.00
01	297208	03/18/2020	HILLYARD	R	2,831.89
01	297209	03/18/2020	HOGAN ASSESSMENT SYSTEMS INC	R	550.00
01	297210	03/18/2020	HOUSE OF PRINT	R	4,581.15
01	297211	03/18/2020	INTERMEDIATE DISTRICT 287	R	110,302.52
01	297212	03/18/2020	JAMES STANFIELD COM	R	2,098.00
01	297213	03/18/2020	JW PEPPER & SON INC	R	305.88
01	297214	03/18/2020	LOFFLER	R	1,225.09
01	297215	03/18/2020	LOFFLER COMPANIES	R	29.26
01	297216	03/18/2020	MATH LEARNING CENTER	R	60,258.12
01	297217	03/18/2020	MATRIX COMMUNICATIONS INC	R	6,666.00
01	297218	03/18/2020	MCTM	R	600.00
01	297219	03/18/2020	MINNESOTA CLAY COMPANY	R	842.54
01	297220	03/18/2020	MN DEPT OF LABOR AND INDUSTRY	R	100.00
01	297221	03/18/2020	ALBIN ACQUISITION CORP	R	250.00
01	297222	03/18/2020	MSCA	R	200.00
01	297223	03/18/2020	NOVACARE REHABILITATION	R	75.00
01	297224	03/18/2020	NOVACARE REHABILITATION	R	15,333.00
01	297225	03/18/2020	NUSS TRUCK & EQUIPMENT	R	1,786.00
01	297226	03/18/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	104.00

01	297227	03/18/2020	OKEY CHRIS	R	80.00
01	297228	03/18/2020	PAM HALVERSON	R	1,100.00
01	297229	03/18/2020	PAN O GOLD BAKING CO	R	811.85
01	297230	03/18/2020	PAPCO, INC.	R	377.00
01	297231	03/18/2020	PHOENIX SCHOOL COUNSELING	R	5,441.60
01	297232	03/18/2020	PLAINVIEW MILK PRODUCTS COOPERATIVE	R	8,724.45
01	297233	03/18/2020	PREMIUM WATERS INC	R	26.00
01	297234	03/18/2020	PUMP & METER SERVICE	R	120.38
01	297235	03/18/2020	SCHMITT MUSIC CREDIT	R	185.93
01	297236	03/18/2020	SCHOOL OUTFITTERS	R	161.02
01	297237	03/18/2020	SHERWIN WILLIAMS CO	R	106.74
01	297238	03/18/2020	PARK ADAM TRANSPORTATION	R	93,977.31
01	297239	03/18/2020	TEACHER'S DISCOVERY	R	46.95
01	297240	03/18/2020	TYSON FOODS INC	R	8,481.89
01	297241	03/18/2020	TOLL COMPANY	R	41.87
01	297242	03/18/2020	TRIO SUPPLY COMPANY	R	1,078.38
01	297243	03/18/2020	TWIN CITY TRANSPORTATION	R	107,474.23
01	297244	03/18/2020	UNITED HEALTHCARE	R	159.60
01	297245	03/18/2020	UNITED HEALTHCARE INSURANCE CO	R	479.54
01	297248	03/18/2020	UPPER LAKES FOODS	R	33,492.63
01	297249	03/18/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	297250	03/18/2020	VELOCITY DRAIN SERVICES INC	R	1,050.00
01	297251	03/18/2020	WESTERN PSYCHOLOGICAL SERVICES	R	273.90
01	V609891	03/19/2020	MICHAEL L FRANKENBERG	R	276.00
01	V609892	03/19/2020	SARAH A GACEK	R	41.38
01	V609893	03/19/2020	SARA-ROSE K GARCIA	R	63.69
01	V609894	03/19/2020	GUADALUPE P HERNANDEZ-BALBUENA	R	150.00
01	V609895	03/19/2020	AMY J JOHNSON	R	18.40
01	V609896	03/19/2020	TYONE L LADOUCEUR	R	35.48
01	V609897	03/19/2020	LISA A LEIKNES	R	129.25
01	V609898	03/19/2020	KENT D MEYER	R	276.00
01	V609899	03/19/2020	SEGUNDO R MOROCHO CUZCO	R	107.50
01	V609900	03/19/2020	TANYA R OLSON	R	23.05
01	V609901	03/19/2020	BETTIE J RONNING	R	129.98
01	V609902	03/19/2020	REBECCA S WALD	R	58.35
01	297035	03/25/2020	THE ADLER PLANETARIUM	V	-1,674.00
01	297100	03/25/2020	BRE 312 SKYDECK, LLC	V	-1,412.00
01	297252	03/25/2020	ALL STATE COMMUNICATIONS INC	R	5,455.00
01	297253	03/25/2020	BSN SPORTS, LLC	R	7,560.00
01	297254	03/25/2020	BUSINESS ESSENTIALS	R	265.58
01	297255	03/25/2020	CANON USA	R	116.33
01	297256	03/25/2020	CUB FOODS	R	505.03
01	297257	03/25/2020	H BROOKS AND COMPANY LLC	R	4,670.39
01	297258	03/25/2020	HOPE CHURCH	R	13,988.75
01	297259	03/25/2020	LAKESHORE LEARNING MATERIALS	R	463.62
01	297260	03/25/2020	LEARNING A-Z	R	367.30
01	297261	03/25/2020	MATH LEARNING CENTER	R	7,400.00
01	297262	03/25/2020	PAN O GOLD BAKING CO	R	745.40
01	297263	03/25/2020	PITNEY BOWES GLOBAL FINANCIAL SVC	R	1,104.42
01	297264	03/25/2020	SCHOOL SPECIALTY INC	R	66.35



01	297265	03/25/2020	TRIO SUPPLY COMPANY	R	2,386.36
01	297267	03/25/2020	UPPER LAKES FOODS	R	30,264.63
01	297268	03/25/2020	USI INC	R	321.61
01	297269	03/25/2020	MUSICIANS FRIEND INC	R	7,213.00
01	297270	03/25/2020	ALL FURNITURE INC	R	7,682.00
01	297271	03/25/2020	ALL STATE COMMUNICATIONS INC	R	74,777.64
01	297272	03/25/2020	BRAUN INTERTEC CORP	R	2,219.00
01	297273	03/25/2020	CITY OF RICHFIELD	R	34,515.75
01	297274	03/25/2020	EBERT CONSTRUCTION	R	84,450.01
01	297275	03/25/2020	ICS CONSULTING, INC.	R	77,855.39
01	297276	03/25/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	69,307.68
01	297277	03/25/2020	INSTITUTE FOR ENVIROMENTAL	R	26,526.76
01	297278	03/25/2020	INTEREUM, INC	R	35,909.85
01	297279	03/25/2020	LS BLACK CONSTRUCTORS, INC.	R	3,129,753.65
01	297280	03/25/2020	PHASOR ELECTRIC COMPANY	R	210.00
01	297281	03/25/2020	PHILLIP HUCH	R	2,530.00
01	297282	03/25/2020	SHAW-LUNDQUIST ASSOCIATES, INC.	R	567,678.20
01	297283	03/25/2020	WEIDNER PLUMBING & HEATING CO	R	630.00
01	297284	03/25/2020	WOLD ARCHITECTS AND ENGINEERS	R	76,415.01
01	297285	03/26/2020	ADVANCE AUTO PARTS	R	62.30
01	297286	03/26/2020	ALLIED PROFESSIONALS, INC.	R	210.00
01	297287	03/26/2020	ANDERSON JULIE R	R	180.00
01	297288	03/26/2020	BAYADA	R	3,930.00
01	297289	03/26/2020	BIRD JACQUELINE	R	150.00
01	297290	03/26/2020	BSI MECHANICAL, INC.	R	5,298.37
01	297291	03/26/2020	BSN SPORTS, LLC	R	1,200.00
01	297292	03/26/2020	CAPITAL ONE COMMERCIAL	R	175.98
01	297293	03/26/2020	CARQUEST AUTO PARTS	R	518.47
01	297294	03/26/2020	CEDAR SMALL ENGINE	R	199.46
01	297295	03/26/2020	CHAMPION YOUTH	R	962.50
01	297296	03/26/2020	CINTAS CORPORATION NO 2	R	201.04
01	297297	03/26/2020	CITY OF RICHFIELD	R	7,665.00
01	297298	03/26/2020	CITY OF RICHFIELD	R	425.26
01	297299	03/26/2020	CONTINENTAL RESEARCH CORP	R	729.87
01	297300	03/26/2020	DOOR SERVICE COMPANY OF THE TWIN CI	R	453.00
01	297301	03/26/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	325.74
01	297302	03/26/2020	ESCOBAR GENEAH J	R	92.00
01	297303	03/26/2020	FASTENAL INDUSTRIAL	R	29.10
01	297304	03/26/2020	WW GRAINGER INC	R	634.39
01	297305	03/26/2020	GROUP MEDICAREBLUE RX	R	6,200.00
01	297306	03/26/2020	GSSC-GENERAL SECURITY SERVICE	R	112.95
01	297307	03/26/2020	H&L MESABI COMPANY	R	3,516.56
01	297308	03/26/2020	HAWKINS INC	R	2,072.95
01	297309	03/26/2020	HIBBING BOYS SWIM CLUB	R	100.00
01	297310	03/26/2020	HILLYARD	R	8,221.52
01	297311	03/26/2020	ULMER, INGA	R	125.00
01	297312	03/26/2020	ZACKS INC	R	637.30
01	297313	03/26/2020	HOGLUND BUS CO INC	R	1,009.75
01	297314	03/26/2020	HOME DEPOT U.S.A.	R	893.49
01	297315	03/26/2020	HR SIMPLIFIED INC.	R	684.00

01	297316	03/26/2020	IDEAL ENERGIES LLC	R	992.09
01	297317	03/26/2020	IIX INSURANCE INFORMATION EXCHANGE	R	49.15
01	297318	03/26/2020	INDOFF INC	R	498.54
01	297319	03/26/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	2,559.20
01	297320	03/26/2020	INSTITUTE FOR ENVIROMENTAL	R	34,909.75
01	297321	03/26/2020	INTERMEDIATE DISTRICT 287	R	1,709.65
01	297322	03/26/2020	KINECT ENERGY INC	R	41,097.41
01	297323	03/26/2020	KLEIN MORVA A	R	125.00
01	297324	03/26/2020	KREMER SERVICES LLC	R	15,380.57
01	297325	03/26/2020	LANGUAGE LINE SERVICE	R	1,233.03
01	297326	03/26/2020	LARSON ENGINEERING	R	1,900.00
01	297327	03/26/2020	LINKEDIN CORPATION	R	3,000.00
01	297328	03/26/2020	LOMAX CARLA	R	210.00
01	297329	03/26/2020	MEYERS MELINDA	R	82.50
01	297330	03/26/2020	MIDWEST BUS PARTS INC	R	618.17
01	297331	03/26/2020	MINNESOTA UI TRUST FUND	R	403.07
01	297332	03/26/2020	MULTILINGUAL WORD INC	R	1,931.25
01	297333	03/26/2020	NGUYEN PHAM	R	50.00
01	297334	03/26/2020	NIEBUR TRACTOR & EQUIPMENT INC	R	267.94
01	297335	03/26/2020	NOKOMIS SHOE SHOP	R	250.00
01	297336	03/26/2020	NORTH CENTRAL BUS	R	316.48
01	297337	03/26/2020	NUSS TRUCK & EQUIPMENT	R	116.52
01	297338	03/26/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	117.00
01	297339	03/26/2020	PUMP & METER SERVICE	R	210.00
01	297340	03/26/2020	RATWIK ROSZAK & MALONEY PA	R	4,550.41
01	297341	03/26/2020	REGION 3AA	R	1,246.00
01	297342	03/26/2020	RUPP ANDERSON SQUIRES & WALDSPURGER	R	2,037.00
01	297343	03/26/2020	SCHUMACHER ELEVATOR COMPANY	R	2,115.00
01	297344	03/26/2020	PARK ADAM TRANSPORTATION	R	216.50
01	297345	03/26/2020	STONE VICTORIA	R	62.10
01	297346	03/26/2020	TWIN CITY FILTER SERVICE INC	R	538.52
01	297347	03/26/2020	TWIN CITY GARAGE DOOR	R	72.00
01	297348	03/26/2020	UNITED STATES TREASURER	R	430.00
01	297349	03/26/2020	UNIVERSITY OF MINNESOTA	R	24,505.00
01	297350	03/26/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	297351	03/26/2020	VOSS ELECTRIC CO	R	209.25
01	297352	03/26/2020	ALLSTATE PETERBILT OF S ST PAUL	R	375.00
01	297353	03/26/2020	WHEELCO	R	183.89
01	297354	03/26/2020	XCEL ENERGY	R	88.38
01	297355	03/31/2020	KREMER SERVICES LLC	R	1,000.00

<b>TOTAL P-CARDS, E-PAYS, CHECK TOTAL</b>					<b>5,159,694.11</b>
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# P-Cards,E-PAY & Check RUNS FOR 04/06/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
P-CARDS (Paid on 3/3/2020)	3/23/2020	46,275.01
E-PAY	3/16/2020	1,432.00
	3/19/2020	1,309.08
CHECKS	3/17/2020-voided	(8,071.94)
	3/18/2020	655,677.91
	3/25/2020	79,807.77
Construction Checks	3/25/2020	4,190,460.94
	3/26/2020	191,803.34
	3/31/2020	1,000.00

CHECK REGISTER BANK 05 TOTAL =	5,159,694.11
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BREAKDOWN	
01-206-00	483,027.37
02-206-00	110,690.99
03-206-00	231,711.99
04-206-00	16,190.14
06-206-00	4,312,949.38
07-206-00	-
08-206-00	-
20-206-00	3,588.72
21-206-00	1,535.52
47-206-00	
50-206-00	
BANK TOTAL =	5,159,694.11

# **RICHFIELD PUBLIC SCHOOLS**

Investment Holdings as of  
April 1, 2020

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
MN TRUST TERM SERIES	04/24/20	0.80%	2,000,000.00	2,000,000.00	-	-	-	-
FARMERS AND MERCHANTS UNION B	07/27/20	2.39%	242,600.00	242,600.00	-	-	-	-
PEOPLE'S UNITED BANK, NATIONAL AS	07/27/20	2.32%	2,757,400.00	2,757,400.00	-	-	-	-
EAGLEBANK	08/24/20	1.96%	245,100.00	245,100.00	-	-	-	-
STATE BANK OF NEW RICHLAND	08/24/20	1.69%	245,800.00	245,800.00	-	-	-	-
SAFRA NATIONAL BANK	09/10/20	1.68%	245,289.14	245,289.14	-	-	-	-
THIRD COAST BANK, SSB	09/17/20	1.82%	245,100.00	245,100.00	-	-	-	-
NEW OMNI BANK N.A.	09/17/20	1.80%	245,200.00	245,200.00	-	-	-	-
ELGA CREDIT UNION	09/17/20	1.82%	245,100.00	245,100.00	-	-	-	-
VERITEX COMMUNITY BANK	09/17/20	1.66%	245,600.00	245,600.00	-	-	-	-
WESTERN ALLIANCE BANK - C	12/17/20	1.92%	528,500.00	528,500.00	-	-	-	-
BANK 7	12/17/20	2.23%	242,300.00	242,300.00	-	-	-	-
LATINO COMMUNITY CREDIT UNION	12/17/20	2.10%	242,700.00	242,700.00	-	-	-	-
FIRST NATIONAL BANK / THE FIRST, N	12/17/20	1.98%	243,200.00	243,200.00	-	-	-	-
EAST BOSTON SAVINGS BANK	12/17/20	1.93%	243,300.00	243,300.00	-	-	-	-
FORESIGHT BANK	01/27/21	2.56%	237,500.00	237,500.00	-	-	-	-
ASSOCIATED BANK, NA - C	01/27/21	2.61%	1,000,000.00	1,000,000.00	-	-	-	-
MECHANICS SAVINGS, A DIVISION OF I	01/27/21	2.56%	237,500.00	237,500.00	-	-	-	-
FIRST INTERNET BANK OF INDIANA	02/04/21	1.85%	243,300.00	243,300.00	-	-	-	-
TBK BANK, SSB / THE NATIONAL BANK	02/04/21	1.75%	243,600.00	243,600.00	-	-	-	-
GRANITE COMMUNITY BANK / FIRST N	02/18/21	1.53%	246,200.00	246,200.00	-	-	-	-
CITADEL FCU	02/18/21	1.63%	245,900.00	245,900.00	-	-	-	-
FIELDPOINT PRIVATE BANK & TRUST	02/18/21	1.55%	246,100.00	246,100.00	-	-	-	-
CITY NATL BK - BEV HILLS	02/25/21	1.55%	245,241.26	245,241.26	-	-	-	-
Capital One, National Association Cert	08/16/21	2.10%	160,000.00	-	160,000.00	-	-	-
MN TRUST TERM SERIES	04/24/20	0.80%	4,000,000.00	-	-	4,000,000.00	-	-
BARRINGTON B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WESTERN ALLIANCE BANK / TORREY P	04/24/20	2.22%	238,000.00	-	-	238,000.00	-	-
STATE BANK OF THE LAKES - WINTRUS	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
VILLAGE BANK & TRUST - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
NORTHBROOK B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WHEATON BANK AND TRUST - WINTRI	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-

# **RICHFIELD PUBLIC SCHOOLS**

Investment Holdings as of  
April 1, 2020

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
HINSDALE B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WINTRUST BANK	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
LIBERTYVILLE B&TC - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
CRYSTAL LAKE B&TC, NA - WINTRUST	04/24/20	2.30%	237,700.00	-	-	237,700.00	-	-
WISCONSIN-D-BABS	05/01/20	2.27%	563,497.00	-	-	563,497.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	05/21/20	2.26%	1,500,000.00	-	-	1,500,000.00	-	-
TEXAS CAPITAL BANK	06/01/20	2.48%	243,800.00	-	-	243,800.00	-	-
SONABANK	06/01/20	2.64%	243,400.00	-	-	243,400.00	-	-
DAVENPORT-B-REF-TXBL	06/01/20	2.35%	263,533.40	-	-	263,533.40	-	-
Salt Lake City Corp	06/15/20	2.35%	248,137.50	-	-	248,137.50	-	-
FANNIE MAE	06/22/20	2.28%	1,474,126.30	-	-	1,474,126.30	-	-
PENTAGON FEDERAL CREDIT UNION (1	06/25/20	2.28%	2,250,000.00	-	-	2,250,000.00	-	-
SUFFOLK CO-A-BANS	06/26/20	2.26%	1,005,170.00	-	-	1,005,170.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	07/24/20	2.30%	2,500,000.00	-	-	2,500,000.00	-	-
BMO HARRIS BANK, NA	08/25/20	2.30%	2,500,000.00	-	-	2,500,000.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	08/25/20	2.32%	2,500,000.00	-	-	2,500,000.00	-	-
PENTAGON FEDERAL CREDIT UNION (1	09/25/20	2.33%	1,500,000.00	-	-	1,500,000.00	-	-
BMO HARRIS BANK, NA	09/25/20	2.31%	1,500,000.00	-	-	1,500,000.00	-	-
ASSOCIATED BANK, NA - C	09/25/20	2.50%	519,100.00	-	-	519,100.00	-	-
SOUTHERN STATES BANK	09/25/20	2.54%	240,500.00	-	-	240,500.00	-	-
PREMIER BANK	09/25/20	2.57%	240,400.00	-	-	240,400.00	-	-
NYC	10/01/20	2.41%	1,040,450.00	-	-	1,040,450.00	-	-
WESTCHESTER CO-A-REF	10/15/20	2.45%	148,305.00	-	-	148,305.00	-	-
BMO HARRIS BANK, NA	10/23/20	2.37%	2,000,000.00	-	-	2,000,000.00	-	-
NEW YORK NY	11/01/20	2.43%	1,313,141.25	-	-	1,313,141.25	-	-
BMO HARRIS BANK, NA	11/25/20	2.37%	1,500,000.00	-	-	1,500,000.00	-	-
WHEATON PK-D-REF-TXBL	12/30/20	2.69%	513,567.60	-	-	513,567.60	-	-
LAKE ETC SD #118-REF	01/01/21	2.79%	400,700.00	-	-	400,700.00	-	-
US TREASURY N/B	01/15/21	2.32%	495,683.59	-	-	495,683.59	-	-
ASSOCIATED BANK, NA - C	01/25/21	2.66%	500,000.00	-	-	500,000.00	-	-
COLLIN CO-B-REF-TXBL	02/15/21	2.43%	260,982.50	-	-	260,982.50	-	-
County of El Paso TX	02/15/21	2.37%	794,768.00	-	-	794,768.00	-	-

# **RICHFIELD PUBLIC SCHOOLS**

Investment Holdings as of  
April 1, 2020

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
ASSOCIATED BANK, NA - C	02/25/21	2.50%	1,000,000.00	-	-	1,000,000.00	-	-
FINANCIAL FEDERAL BANK	02/25/21	2.65%	237,100.00	-	-	237,100.00	-	-
ASSOCIATED BANK, NA (N)	02/25/21	2.67%	237,100.00	-	-	237,100.00	-	-
HOUSTON-B-TXBL	03/01/21	2.43%	555,861.60	-	-	555,861.60	-	-
State of Maryland	03/15/21	2.38%	501,430.00	-	-	501,430.00	-	-
ASSOCIATED BANK, NA - C	04/23/21	2.67%	500,000.00	-	-	500,000.00	-	-
US TREASURY N/B	05/15/21	2.36%	1,023,164.05	-	-	1,023,164.05	-	-
State of Arkansas	06/01/21	2.43%	1,520,460.00	-	-	1,520,460.00	-	-
MEMPHIS-C-BABS	07/01/21	2.68%	312,489.00	-	-	312,489.00	-	-
FEDERAL HOME LOAN BANK	07/14/21	2.40%	959,446.61	-	-	959,446.61	-	-
FEDERAL HOME LOAN BANK	07/14/21	2.40%	479,723.30	-	-	479,723.30	-	-
State of Hawaii	08/01/21	2.45%	357,371.00	-	-	357,371.00	-	-
US TREASURY N/B	08/31/21	2.40%	493,398.44	-	-	493,398.44	-	-
FANNIE MAE	10/07/21	2.45%	481,788.31	-	-	481,788.31	-	-
City & County of Honolulu HI	11/01/21	2.55%	497,605.00	-	-	497,605.00	-	-
BMO HARRIS BANK, NA	04/24/20	2.24%	1,000,000.00	-	-	-	1,000,000.00	-
MN TRUST TERM SERIES	04/24/20	0.80%	2,000,000.00	-	-	-	2,000,000.00	-
BMO HARRIS BANK, NA	05/21/20	2.24%	1,250,000.00	-	-	-	1,250,000.00	-
ST. CHARLES B&TC - WINTRUST	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
SCHAUMBURG B&TC / ADVANTAGE N	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
BEVERLY BANK & TRUST CO, NA- WIN1	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
LAKE FOREST B&T CO. N.A. - WINTRUS	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
TOWN BANK - WINTRUST	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
OLD PLANK TRAIL COMMUNITY BANK	06/25/20	2.30%	236,700.00	-	-	-	236,700.00	-
US TREASURY N/B	07/15/20	2.25%	491,503.91	-	-	-	491,503.91	-
PENTAGON FEDERAL CREDIT UNION (1	07/24/20	2.30%	1,000,000.00	-	-	-	1,000,000.00	-
MN TRUST TERM SERIES	07/24/20	1.54%	3,000,000.00	-	-	-	3,000,000.00	-
PENTAGON FEDERAL CREDIT UNION (1	08/25/20	2.32%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	08/25/20	2.30%	1,000,000.00	-	-	-	1,000,000.00	-
BMO HARRIS BANK, NA	09/25/20	2.36%	1,250,000.00	-	-	-	1,250,000.00	-
BMO HARRIS BANK, NA	10/23/20	2.31%	1,000,000.00	-	-	-	1,000,000.00	-
PACIFIC WESTERN BANK	04/23/21	3.19%	233,400.00	-	-	-	233,400.00	-

# **RICHFIELD PUBLIC SCHOOLS**

Investment Holdings as of  
April 1, 2020

Description	Matures	Rate	Cost	General Operating	Agency (Scholarships)	2018A Bond	2018B Bond	OPEB Bond
CIBC BANK USA / PRIVATE BANK - MI	08/25/21	2.69%	234,000.00	-	-	-	234,000.00	-
FIRST NATIONAL BANK	08/25/21	2.78%	233,500.00	-	-	-	233,500.00	-
GREAT MIDWEST BANK	08/25/21	2.68%	120,000.00	-	-	-	120,000.00	-
SOUTHSIDE BANK	05/19/20	1.21%	238,300.00	-	-	-	-	238,300.00
PREFERRED BANK	08/31/20	2.55%	240,500.00	-	-	-	-	240,500.00
CORPORATE ONE FEDERAL CREDIT UN	08/31/20	2.60%	240,300.00	-	-	-	-	240,300.00
State of California	10/01/20	2.28%	725,355.25	-	-	-	-	725,355.25
MAINSTREET BANK	10/13/20	1.67%	237,400.00	-	-	-	-	237,400.00
KS STATEBANK / KANSAS STATE BANK	10/13/20	1.86%	235,800.00	-	-	-	-	235,800.00
KEMBA FINANCIAL FCU	10/13/20	1.75%	236,900.00	-	-	-	-	236,900.00
MERRICK BANK	10/19/20	2.90%	92,000.00	-	-	-	-	92,000.00
PRIME ALLIANCE BANK	10/19/20	2.99%	208,000.00	-	-	-	-	208,000.00
SECURITY STATE BANK	10/30/20	1.79%	236,600.00	-	-	-	-	236,600.00
FIRST CENTRAL BANK MCCOOK	10/30/20	1.81%	236,200.00	-	-	-	-	236,200.00
GREAT MIDWEST BANK	12/18/20	1.91%	115,000.00	-	-	-	-	115,000.00
CFG BANK	04/01/21	1.74%	243,500.00	-	-	-	-	243,500.00
IOWA VLY IA CMNTY CLG	06/01/21	1.55%	587,258.10	-	-	-	-	587,258.10
OXFORD-C-REF	08/01/21	1.70%	300,516.00	-	-	-	-	300,516.00
T BANK, NA	10/12/21	1.51%	100,000.00	-	-	-	-	100,000.00
Bank OZK	02/28/22	2.65%	230,100.00	-	-	-	-	230,100.00
TULSA CO ISD #3-TXBL	04/01/22	2.58%	693,178.90	-	-	-	-	693,178.90
TEXAS ST-C-REF-TXBL	10/01/22	1.61%	784,606.90	-	-	-	-	784,606.90
HONOLULU-E-TXBL	10/01/22	1.61%	282,931.00	-	-	-	-	282,931.00
HONOLULU CITY and CNTY	10/01/22	1.58%	965,371.30	-	-	-	-	965,371.30
HAWAII-FA-TXBL	10/01/23	1.62%	882,359.50	-	-	-	-	882,359.50
<b>Total Investments Held</b>			<b>78,460,810.71</b>	<b>11,162,530.40</b>	<b>160,000.00</b>	<b>43,793,499.45</b>	<b>15,232,603.91</b>	<b>8,112,176.95</b>

**Agenda Item IV.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**Subject: PERSONNEL ITEMS**  
(Recommended by Superintendent)

That the Board of Education approve the following personnel items:

**Management Team Position for Employment**

**Michael Manning** – Director of Food & Nutrition Services – District

**Certified Full Time Retirement**

**Lu Ann Tauer Stone** – Work Exp. Handicapped Teacher – SEC

**Certified Full Time Resignation**

**Morgan Myhra** – Early Childhood Special Education Teacher – Central

**Certified Full Time Resignation Per Agreement**

**Erik Christianson** – Band Teacher – Richfield Middle School

**Classified Full Time Request for Leave of Absence – Admin. & Mgmt. Support Professional**

**Rosa Rubio Escoda** – Administrative Assistant 3, 11 month – District

**Classified Full Time Resignation – Admin. & Mgmt. Support Professional**

**Shelly Ulmer** – Administrative Assistant 3, 10.5 month - Centennial

**Classified Part Time Position for Employment – Facilities and Transportation**

**Roseabelle Shelton** – 35 hr/wk Bus Driver – Garage

**Classified Part Time Position for Employment – Food & Nutrition Services**

**Shelley Wessman** – 17.5 hr/wk Kitchen Assistant – RSTEM

**Classified Part Time Resignations – Paraprofessionals**

**Kristine Smith** – 31.5 hr/wk Instructional/Managerial Para – Centennial (to accept long-term teaching position)

**America Vega** – 13.75 hr/wk Managerial Para – RSTEM



**NEW BUSINESS – FOR ACTION**

**Agenda Item V.B.**

**Board of Education**

Independent School District 280

Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**SUBJECT: RESOLUTION - Notice to hold teleconference meetings pursuant to Minnesota Statutes 13D.021**

(Recommended by Superintendent)

1. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, by action of the school board of Richfield Public Schools, all future meetings of the Richfield School Board will be conducted in accordance with Minnesota Statutes 13D.021—Meetings by Telephone or Other Electronic Means—until further notice.

Due to the health pandemic, the school board has determined that it is not feasible for at least one board member, the superintendent, or the school district's legal counsel to be physically present at the regular meeting location. It is also not feasible for the public to attend at the regular meeting location due to the health pandemic.

2. In accordance with Minnesota Statutes 13D.021, members of the public are not permitted to attend this meeting due to the current health pandemic. Persons may monitor this meeting from a remote location by live-stream through the Richfield Public Schools website at <https://www.richfieldschools.org/Page/402> . The meeting can also be replayed at a later date/time if you are unable to live-stream the night of the meeting.

3. Public comment for school board meetings may be submitted as follows:

Individuals who wish to address the School Board during a regular School Board meeting may do so during the Public Comments portion of the agenda at the beginning of the meeting. *Public comment occurs at the 2nd meeting of the month.* To participate in the public comments, individuals must make a written request by emailing Board Chair Crystal Brakke at [Crystal.Brakke@rpsmn.org](mailto:Crystal.Brakke@rpsmn.org) up until one minute before the start of a board meeting. The guidelines for public comment are distributed in person at the School Board meeting and are outlined in board policy 216.

**NEW BUSINESS – FOR ACTION**

**Agenda Item V.B.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**SUBJECT:** Centennial Elementary Change Order #001

(Recommended by Superintendent)

That the Board of Education approve Centennial Elementary Project Change Order #001 for a net increase of \$22,746.34.

**Background Information**

Centennial Elementary Change Order #001 – Additional cost to construct a masonry enclosure per Xcel Energy requirements around the new transformer: Add \$22,746.34

The original (Contract Sum)	\$ 6,759,200.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 6,759,200.00
The contract sum would be changed by this Change Order in the amount of	\$ 22,746.34
The new contract sum including this Change Order will be	\$ 6,781,946.34
The contract time will not be changed by this Change Order by 0 days	



ICS  
3890 Pheasant Ridge Drive N.E., Suite 180  
Blaine, Minnesota 55449  
Phone: (763) 354-2670  
Fax: (763) 780-2866

**Project:** S180064 - CNTNL - ISD #280, Centennial Elementary School -  
2019 Renovations  
7315 Bloomington Avenue South  
Richfield, Minnesota 55423

## Contract Change Order #001: Ebert CO 001 - DRAFT FOR APPROVAL

<b>CONTRACT COMPANY:</b>	<b>Ebert Construction</b> 23350 County Road 10 Corcoran, Minnesota 55357	<b>CONTRACT FOR:</b>	SC-S180064 - CNTNL-001:Ebert Construction Single Prime Contract
<b>DATE CREATED:</b>	3/27/2020	<b>CREATED BY:</b>	Raeann Wynn (ICS - Blaine, MN)
<b>CONTRACT STATUS:</b>	Pending - Proceeding	<b>REVISION:</b>	0
<b>REQUEST RECEIVED FROM:</b>		<b>LOCATION</b>	
<b>DESIGNATED REVIEWER:</b>		<b>REVIEWED BY:</b>	
<b>DUE DATE:</b>		<b>REVIEW DATE:</b>	
<b>INVOICED DATE:</b>		<b>PAID DATE:</b>	
<b>REFERENCE:</b>		<b>CHANGE REASON:</b>	Design Development
<b>PAID IN FULL:</b>	No	<b>EXECUTED:</b>	No
<b>ACCOUNTING METHOD:</b>	Amount Based	<b>SCHEDULE IMPACT:</b>	0 days
<b>FIELD CHANGE:</b>	No	<b>TOTAL AMOUNT:</b>	\$22,746.34

**DESCRIPTION:**

Additional costs to construct a masonry enclosure per Xcel requirements around the new utility provided transformer.

CE #008 - PR #006 - Transformer Enclosure Modifications: \$22,746.34  
PR #006 - Transformer Enclosure Modifications

**ATTACHMENTS:**

[CE #008 - PR #006 - Transformer Enclosure Modifications.pdf](#) [PR #006 - Transformer Enclosure Modifications.pdf](#)

**CHANGE ORDER LINE ITEMS:**

The original (Contract Sum)	\$ 6,759,200.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 6,759,200.00
The contract sum would be changed by this Change Order in the amount of	\$ 22,746.34
The new contract sum including this Change Order will be	\$ 6,781,946.34
The contract time will not be changed by this Change Order by 0 days	

**Ebert Construction**  
23350 County Road 10  
Corcoran Minnesota 55357

**Wold Architects & Engineers**  
332 Minnesota Street, Suite W2000  
St. Paul Minnesota 55101

**Independent School District #280**  
7001 Harriet Avenue S.  
Richfield Minnesota 55423

SIGNATURE

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**NEW BUSINESS – FOR ACTION**

**Agenda Item V.C.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**SUBJECT: Richfield STEM School – Change Order #18**

(Recommended by Superintendent)

That the Board of Education approves RSTEM Project Change Order #18 for a net increase of \$24,704.72.

**Background Information**

STEM Elementary Change Order #018 – Additional cost for mechanical and electrical revisions to AHU-7 as well as a motorized isolation valve for the chiller and miscellaneous patching: Add \$24,704.72

The original (Contract Sum)	\$ 14,800,000.00
Net change by previously authorized Change Orders	\$ 483,236.46
The contract sum prior to this Change Order was	\$ 15,283,236.46
The contract sum will be increased by this Change Order in the amount of	\$ 24,704.72
The new contract sum including this Change Order will be	\$ 15,307,941.18
The contract time will not be changed by this Change Order by 0 days	



ICS  
3890 Pheasant Ridge Drive N.E., Suite 180  
Blaine, Minnesota 55449  
Phone: (763) 354-2670  
Fax: (763) 780-2866

**Project:** S180064 - STEM - ISD #280, Richfield STEM School  
7020 12th Ave S  
Richfield, Minnesota

## Contract Change Order #018: Shaw-Lundquist CO 018 DRAFT for approval

<b>CONTRACT COMPANY:</b>	<b>Shaw-Lundquist Associates, Inc.</b> 2757 West Service Road St. Paul, Minnesota 55121	<b>CONTRACT FOR:</b>	SC-S180064 - STEM-001:Shaw-Lundquist Single Prime Contract
<b>DATE CREATED:</b>	3/30/2020	<b>CREATED BY:</b>	Raeann Wynn (ICS - Blaine, MN)
<b>CONTRACT STATUS:</b>	Approved	<b>REVISION:</b>	0
<b>REQUEST RECEIVED FROM:</b>		<b>LOCATION</b>	
<b>DESIGNATED REVIEWER:</b>		<b>REVIEWED BY:</b>	
<b>DUE DATE:</b>		<b>REVIEW DATE:</b>	03/30/2020
<b>INVOICED DATE:</b>		<b>PAID DATE:</b>	
<b>REFERENCE:</b>		<b>CHANGE REASON:</b>	
<b>PAID IN FULL:</b>	No	<b>EXECUTED:</b>	No
<b>ACCOUNTING METHOD:</b>	Amount Based	<b>SCHEDULE IMPACT:</b>	0 days
<b>FIELD CHANGE:</b>	No	<b>TOTAL AMOUNT:</b>	\$24,704.72

### DESCRIPTION:

Majority of the costs are mechanical and electrical revisions to the existing loading dock bathrooms air handling unit replacing the exhaust grilles. Another major cost is to add a motorized isolation valve to the new chiller. Other minor costs are associated with patching of chase walls, and other openings.

CE #010 - #14: Opening C139: \$1,997.10

CE #132 - SI #015 - SPED Support Suite Layout Revisions RFI #209: Ductwork from AHU-7 and Existing Concrete Structure: No cost impact \$0.00

CE #138 - #220: Abandon Conduits Above Ceiling at Existing Nurse's Office: \$317.63

CE #140 - PR #056 - Admin Door Hardware Revision: \$1,627.55

CE #145 - #224: Area C Entry Door: \$326.50

CE #146 - #228: Fire Dampers: \$254.10

CE #147 - PR #057 - Patching & Chases RFIs 227, 230, and 231: \$2,101.30

CE #149 - PR #058 - Elec AHU-7 and Mechanical Revision: \$11,398.29

CE #154 - PR #062 - Chiller Isolation Valves: \$6,682.25

### ATTACHMENTS:

[ISD #280\\_Richfield STEM School\\_CE #154 - PR #062 - Chiller Isolation Valves Approval 03-17-20.msg\\_Fwd\\_ISD #280\\_Richfield STEM School\\_CE #147 - PR #057 - Patching & Chases RFIs 227, 230, and 231 Approval 03-10-20.msg\\_Fwd\\_ISD #280\\_Richfield STEM School\\_CE #149 - PR](#)



[#058 - Elec AHU-7 and Mechancial Revision Approval 03-05-20.msg](#) [Fwd\\_ISD #280\\_Richfield STEM School\\_CE #010 - #14\\_Opening C139 DUE Approval 02-25-20.msg](#) [Fwd\\_ISD #280\\_Richfield STEM School\\_CE #140 - PR #056 - Admin Door Hardware Revision Approval 02-25-20.msg](#) [PR #062 - Chiller Isolation Valves.pdf](#) [PR #058 - Elec AHU-7 and Mechancial Revision.pdf](#) [Fwd\\_ISD #280\\_Richfield STEM School\\_CE #138 - #220\\_Abandon Conduits Above Ceiling at Existing Nurse's Office Approval 01-29-20.msg](#) [Fwd\\_ISD #280\\_Richfield STEM School\\_CE #146 - #228\\_Fire Dampers Approval 01-28-20.msg](#) [Fwd\\_ISD #280\\_Richfield STEM School\\_CE #145 - #224\\_Area C Entry Door Approval 01-28-20.msg](#) [PR #057 - Patching & Chases RFIs 227, 230, and 231.pdf](#) [PR #056 - Admin Door Hardware Revision.pdf](#) [SI #015 - SPED Support Suite Layout Revisions \(RFI 209\).pdf](#)

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**CHANGE ORDER LINE ITEMS:**

The original (Contract Sum)	\$ 14,800,000.00
Net change by previously authorized Change Orders	\$ 483,236.46
The contract sum prior to this Change Order was	\$ 15,283,236.46
The contract sum will be increased by this Change Order in the amount of	\$ 24,704.72
The new contract sum including this Change Order will be	\$ 15,307,941.18
The contract time will not be changed by this Change Order by 0 days	

**Shaw-Lundquist Associates, Inc.**  
2757 West Service Road  
St. Paul Minnesota 55121

**Wold Architects & Engineers**  
332 Minnesota Street, Suite W2000  
St. Paul Minnesota 55101

**Independent School District #280**  
7001 Harriet Avenue S.  
Richfield Minnesota 55423

SIGNATURE

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**NEW BUSINESS – FOR ACTION**

**Agenda Item V.D.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**SUBJECT: Richfield High School – Change Order #18**

(Recommended by Superintendent)

That the Board of Education approves Richfield High School Project Change Order #18 for a net increase of \$18,855.90.

**Background Information**

Richfield High School Change Order #018 – Additional cost for the addition of a new expansion tank for the irrigation tank, overflow storm drain piping modifications, lighting control modifications and repairs to the existing grease duct insulation due to roof leaks:  
Add \$18,855.90

The original (Contract Sum)	\$ 35,430,000.00
Net change by previously authorized Change Orders	\$ 813,016.54
The contract sum prior to this Change Order was	\$ 36,243,016.54
The contract sum will be increased by this Change Order in the amount of	\$ 18,855.90
The new contract sum including this Change Order will be	\$ 36,261,872.44
The contract time will not be changed by this Change Order by 0 days	



ICS  
3890 Pheasant Ridge Drive N.E., Suite 180  
Blaine, Minnesota 55449  
Phone: (763) 354-2670  
Fax: (763) 780-2866

**Project:** S180064 - RHS - ISD #280, Richfield High School  
7001 Harriet Avenue South  
Richfield, Minnesota 55423

## Contract Change Order #018: L.S. Black CO 018 - DRAFT for approval

<b>CONTRACT COMPANY:</b>	<b>L.S. Black Constructors, Inc.</b> 1959 Sloan Place, Suite 220 St. Paul, Minnesota 55117	<b>CONTRACT FOR:</b>	SC-S180064 - RHS-001:L.S. Black Single Prime Contract
<b>DATE CREATED:</b>	3/30/2020	<b>CREATED BY:</b>	Raeann Wynn (ICS - Blaine, MN)
<b>CONTRACT STATUS:</b>	Approved	<b>REVISION:</b>	0
<b>REQUEST RECEIVED FROM:</b>		<b>LOCATION</b>	
<b>DESIGNATED REVIEWER:</b>		<b>REVIEWED BY:</b>	
<b>DUE DATE:</b>		<b>REVIEW DATE:</b>	03/30/2020
<b>INVOICED DATE:</b>		<b>PAID DATE:</b>	
<b>REFERENCE:</b>		<b>CHANGE REASON:</b>	
<b>PAID IN FULL:</b>	No	<b>EXECUTED:</b>	No
<b>ACCOUNTING METHOD:</b>	Amount Based	<b>SCHEDULE IMPACT:</b>	0 days
<b>FIELD CHANGE:</b>	No	<b>TOTAL AMOUNT:</b>	\$18,855.90

### DESCRIPTION:

Majority of Change Order #18 consists of adding an expansion tank for the irrigation system. Other major cost is to fix the existing damaged grease duct caused by roof leaks in kitchen office. Additional minor costs are associated with adding lighting controls/dimmers to the Media Center and 2nd level Commons space.

CE #097 - PR #050 Modifies the Overflow Storm Drain in area N [RFI 257] and Adds a Surge Tank to the Irrigation System: \$13,351.80

CE #131 - PR #065 Upper Level L Lighting Control: \$1,218.00

CE #149 - PR #075 Media Center Office Dimmer: \$1,601.25

CE #154 - #223: K106 Roof Leak/Grease Duct Insulation: \$2,684.85

### ATTACHMENTS:

[FW CE #154 - #223 K106 Roof Leak Grease Duct Insulation Approval 02-27-20.msg](#) [FW CE #097 - PR #050 Modifies the Overflow Storm Drain in area N RFI 257 and Adds a Surge Tank to the Irrigation System Appro.msg](#) [Fwd ISD #280 Richfield High School CE #131 - PR #065 Upper Level L Lighting Control Approved 02-20-20.msg](#) [Fwd ISD #280 Richfield High School CE #149 - PR #075 Media Center Office Dimmer Approved 02-20-20.msg](#) [PR #075 Media Center Office Dimmer.pdf](#) [PR #065 Upper Level L Lighting Control.pdf](#) [PR #050 Modifies the Overflow Storm Drain in area N \[RFI 257\] and Adds a Surge Tank .pdf](#)

### CHANGE ORDER LINE ITEMS:

The original (Contract Sum)	\$ 35,430,000.00
Net change by previously authorized Change Orders	\$ 813,016.54
The contract sum prior to this Change Order was	\$ 36,243,016.54
The contract sum will be increased by this Change Order in the amount of	\$ 18,855.90
The new contract sum including this Change Order will be	\$ 36,261,872.44
The contract time will not be changed by this Change Order by 0 days	





**L.S. Black Constructors, Inc.**  
1959 Sloan Place, Suite 220  
St. Paul Minnesota 55117

**Wold Architects & Engineers**  
332 Minnesota Street, Suite W2000  
St. Paul Minnesota 55101

**Independent School District #280**  
7001 Harriet Avenue S.  
Richfield Minnesota 55423

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

**NEW BUSINESS - FOR ACTION**

**Agenda Item V.E.**

**Board of Education**  
Independent School District 280  
Richfield, Minnesota

**Regular Meeting, April 6, 2020**

**Subject: Donations**

(Recommended by the Superintendent)

That the Board of Education accept the following donations with gratitude.

**Richfield High School** received \$250.00 from Mark and Kathy McGree to support the Marching Band.

**The Sunshine Fund** received donations of \$485 through GiveMN from the following people:

Kimberly Carlson \$100

Michelle Burnside \$25

Lisa Ferrara \$10

Anonymous \$350