

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, February 18, 2020
7:00 p.m. School Board Meeting
District Board Room

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF THE AGENDA
- III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS
 - A. Public Comment
 - B. Superintendent Update
 - 1. Student Recommendations for District Improvement
- IV. CONSENT AGENDA
 - A. Routine Matters
 - 1. Minutes of the regular meeting held February 3, 2020
 - 2. General Disbursements as of February 12, 2020 for \$530,669.53
 - B. Personnel Items
- V. OLD BUSINESS
 - A. Policy 546 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds
 - B. RHS – Asbestos Abatement Change Order #4 from Titan Environmental, Inc.
 - C. RSTEM – Asbestos Abatement Change Order #2 from Mavo Systems, Inc.
- VI. NEW BUSINESS
 - A. Authorization for Purchase of Four Passenger Vehicles
 - B. 2020-2021 Calendar & Proposed 2021-2022 Calendar

C. Policy 502 Resident and Nonresident Student Enrollment

502.1 New Student Registration Requirements

502.2 Power of Attorney, Delegation of Parental Authority

502.3 Application for Enrollment, School District Enrollment Options Program

502.4 Interdistrict Transfers and Nonresident Agreement

D. Donations

VII. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Future Meeting Dates

3-2-20	7:00 p.m.	Regular Board Meeting RHS Presenting
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3-16-20	7:00 p.m.	Regular Board Meeting Public Comment
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D. Suggested/Future Agenda Items

VIII. ADJOURN REGULAR MEETING

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	V609677	01/16/2020	NANCY J BERRES	R	28.25
01	V609678	01/16/2020	PATRICK L BURRAGE	R	3,000.00
01	V609679	01/16/2020	LILIA DOMINGUEZ SANCHEZ	R	10.05
01	V609680	01/16/2020	ABBY DUBE	R	15.00
01	V609681	01/16/2020	RYAN D FINKE	R	129.99
01	V609682	01/16/2020	KENNETH C FRIEL	R	215.45
01	V609683	01/16/2020	SARAH A GACEK	R	123.11
01	V609684	01/16/2020	DONNAMARIE HARDY	R	43.27
01	V609685	01/16/2020	PAM A HAUPT	R	210.07
01	V609686	01/16/2020	MARGARET R HOEHN	R	18.99
01	V609687	01/16/2020	MICHAEL E JAEGER	R	96.01
01	V609688	01/16/2020	AMY J JOHNSON	R	36.44
01	V609689	01/16/2020	CORY J KLINGE	R	60.05
01	V609690	01/16/2020	RACHAEL G LENMARK	R	23.00
01	V609691	01/16/2020	MADDIE W LIEDTKE	R	8.58
01	V609692	01/16/2020	ANGELA M MARYN	R	107.00
01	V609693	01/16/2020	CALLEN M MCINNES	R	24.33
01	V609694	01/16/2020	MATTHEW R MULLENBACH	R	42.92
01	V609695	01/16/2020	CHRISTOPHER A OLSON	R	58.13
01	V609696	01/16/2020	JAMES R PADDOCK	R	53.97
01	V609697	01/16/2020	AMY M PONCE	R	127.54
01	V609698	01/16/2020	RENEE C REED-KARSTENS	R	32.02
01	V609699	01/16/2020	LEADRIANE L ROBY	R	80.91
01	V609700	01/16/2020	MAUREEN E RUHLAND	R	26.51
01	V609701	01/16/2020	KRISTINE L SCHOLZ	R	95.12
01	V609702	01/16/2020	LU ANN N TAUER STONE	R	53.94
01	V609703	01/16/2020	CARRIE A VALA	R	94.62
01	V609704	01/16/2020	REBECCA S WALD	R	42.78
01	V609705	01/16/2020	SARAH A WENTHOLD	R	56.36
01	V609706	01/16/2020	KASYA L WILLHITE	R	73.25
01	V609707	01/16/2020	MELISSA J WILLIAMS	R	206.37
01	V609708	01/16/2020	AMY J WINTER AHSENMACHER	R	64.48
01	V609709	01/16/2020	JENNIFER L.B. WOLDUM	R	138.04
01	296493	01/17/2020	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	1,222.50
01	296494	01/17/2020	CONTEMPORARY TRANSPORTATION LLC	R	3,230.00
01	296495	01/17/2020	FIREFLY COMPUTERS, LLC	R	10,440.00
01	296496	01/17/2020	HOTSY MINNESOTA.COM	R	106.28
01	296497	01/17/2020	MN DLI	R	1,248.00
01	296498	01/17/2020	OVERHEAD DOOR CO OF THE NORTHLAND	R	1,900.00
01	296499	01/17/2020	PARK ADAM TRANSPORTATION	R	72,998.73
01	296500	01/17/2020	TRANSPORTATION PLUS, INC.	R	6,590.00
01	296501	01/17/2020	TWIN CITY TRANSPORTATION	R	79,964.33
01	296502	01/17/2020	WORKS COMPUTING, LLC	R	2,682.05
01	296503	01/22/2020	ASCD-ASSOC FOR SUPEVISION & CURRICU	R	59.00
01	296504	01/22/2020	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	8,736.00
01	296505	01/22/2020	BRINK'S INCORPORATED	R	1,235.52
01	296506	01/22/2020	BUSINESS ESSENTIALS	R	69.90
01	296507	01/22/2020	CANTONE MICHAEL S.	R	79.00
01	296508	01/22/2020	CAPITAL ONE COMMERCIAL	R	212.00

01	296509	01/22/2020	CAPTIVATE MEDIA & CONSULTING	R	1,240.00
01	296510	01/22/2020	CENTURYLINK	R	71.00
01	296511	01/22/2020	CHRISTIAN NICHOLAS	R	50.00
01	296512	01/22/2020	COMCAST BUSINESS	R	548.13
01	296513	01/22/2020	COMMERCIAL KITCHEN	R	1,108.29
01	296514	01/22/2020	DELGADO MICHEAL	R	79.00
01	296515	01/22/2020	DICKS LAKEVILLE SANITATION INC	R	7,211.70
01	296516	01/22/2020	DIGI INTERNATIONAL, INC.	R	330.00
01	296517	01/22/2020	DIGITAL INSURANCE LLC	R	3,468.00
01	296518	01/22/2020	DOOR SERVICE COMPANY OF THE TWIN CI	R	597.00
01	296519	01/22/2020	EDWARDS NICHOLAS THOMAS	R	79.00
01	296520	01/22/2020	EHLERS & ASSOCIATES	R	1,500.00
01	296521	01/22/2020	FINANGER PHILLIP J	R	70.00
01	296522	01/22/2020	WW GRAINGER INC	R	163.85
01	296523	01/22/2020	H BROOKS AND COMPANY LLC	R	3,437.65
01	296524	01/22/2020	HILLYARD	R	2,377.31
01	296525	01/22/2020	HONEYWELL INTERNATIONAL	R	65,155.72
01	296526	01/22/2020	IDEAL ENERGIES LLC	R	992.09
01	296527	01/22/2020	INTERMEDIATE DISTRICT 287	R	1,345.05
01	296528	01/22/2020	INTERNATIONAL OFFICE TECHNOLOGIES	R	280.00
01	296529	01/22/2020	JAYTECH, INC	R	304.42
01	296530	01/22/2020	KINECT ENERGY INC	R	45,489.25
01	296531	01/22/2020	LKO PRODUCTIONS LLC	R	250.00
01	296532	01/22/2020	MARY LYONS	R	100.00
01	296533	01/22/2020	MASBO	R	180.00
01	296534	01/22/2020	MINNESOTA MEMORY, INC.	R	812.50
01	296535	01/22/2020	MN DEPT OF LABOR AND INDUSTRY	R	130.00
01	296536	01/22/2020	MOLAN PATRICK	R	79.00
01	296537	01/22/2020	NAVARO RAYMOND	R	61.00
01	296538	01/22/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	75.00
01	296539	01/22/2020	ODONNELL BAYLEE ANN	R	20.00
01	296540	01/22/2020	OKEY CHRIS	R	100.00
01	296541	01/22/2020	PAN O GOLD BAKING CO	R	131.25
01	296542	01/22/2020	PLAINVIEW MILK PRODUCTS COOPERATIVE	R	7,714.42
01	296543	01/22/2020	PREMIUM WATERS INC	R	26.00
01	296544	01/22/2020	RAMSAY THOMAS	R	90.00
01	296545	01/22/2020	REGENTS OF THE UNIV OF MINNESOTA	R	5,158.90
01	296546	01/22/2020	REGION 1 INFORMATION MGMT SERVICE	R	2,867.00
01	296547	01/22/2020	REKSTAD BRADLEY M	R	79.00
01	296548	01/22/2020	RICHFIELD BLOOMINGTON CREDIT UNION	R	374.22
01	296549	01/22/2020	RUPP ANDERSON SQUIRES & WALDSPURGER	R	6,971.68
01	296550	01/22/2020	RYDIN DECAL	R	193.72
01	296551	01/22/2020	SCHMIDT JUSTIN	R	79.00
01	296552	01/22/2020	SCHMITT MUSIC CREDIT	R	44.49
01	296553	01/22/2020	SELLARS JASON	R	159.00
01	296554	01/22/2020	SNAPOLOGY OF MINNEAPOLIS	R	672.00
01	296555	01/22/2020	SNA-SCHOOL NUTRITION	R	2,128.50
01	296556	01/22/2020	TERREL'S TOOLBOX LLC	R	599.01
01	296557	01/22/2020	TRIMARK HOCKENBERGS	R	285.00
01	296558	01/22/2020	TRIO SUPPLY COMPANY	R	517.30

01	296559	01/22/2020	LAMAR WILLIS	R	79.00
01	296560	01/22/2020	U OF MN SCHOOL OF MUSIC	R	750.00
01	296562	01/22/2020	UPPER LAKES FOODS	R	10,362.05
01	296563	01/22/2020	WESTERN PSYCHOLOGICAL SERVICES	R	64.90
01	296564	01/22/2020	XCEL ENERGY	R	52.79
01	296565	01/22/2020	ZAYO GROUP HOLDINGS	R	8,242.13
01	296566	01/22/2020	ZUBAN FAMETTA	R	10.00
01	296567	01/24/2020	CITY OF RICHFIELD	R	18,160.30
01	296568	01/24/2020	XCEL ENERGY	R	4,025.08
01	296569	01/24/2020	CITY OF RICHFIELD	R	350.00
01	296570	01/24/2020	ICS CONSULTING, INC.	R	6,411.00
01	296571	01/24/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	34,675.32
01	296572	01/24/2020	INTEREUM, INC	R	17,799.25
01	296573	01/24/2020	LS BLACK CONSTRUCTORS, INC.	R	2,556,824.04
01	296574	01/24/2020	MID MINNESOTA STORAGE	R	180.00
01	296575	01/24/2020	SHAW-LUNDQUIST ASSOCIATES, INC.	R	733,015.34
01	296576	01/24/2020	WEIDNER PLUMBING & HEATING CO	R	31,644.00
01	296577	01/27/2020	DISTRIBUTIVE EDUCATION CLUBS	R	13.00
01	296580	01/29/2020	AMAZON.COM SYNCB/AMAZON	R	7,429.87
01	296581	01/29/2020	ALL STATE COMMUNICATIONS INC	R	34,000.00
01	296582	01/29/2020	BRAUN INTERTEC CORP	R	8,657.00
01	296583	01/29/2020	ECM PUBLISHERS INC	R	321.30
01	296584	01/29/2020	ICS CONSULTING, INC.	R	80,413.55
01	296585	01/29/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	303.75
01	296586	01/29/2020	INSTITUTE FOR ENVIROMENTAL	R	18,007.20
01	296587	01/29/2020	INTEREUM, INC	R	1,245.87
01	296588	01/29/2020	LS BLACK CONSTRUCTORS, INC.	R	1,064,722.00
01	296589	01/29/2020	WOLD ARCHITECTS AND ENGINEERS	R	256,113.47
01	296590	01/29/2020	AIM ELECTRONICS INC	R	109.28
01	296591	01/29/2020	ALLIED PROFESSIONALS, INC.	R	210.00
01	296592	01/29/2020	ANTONIO CONTRERAS-RIO	R	50.00
01	296593	01/29/2020	ARTSTART	R	400.00
01	296594	01/29/2020	BSN SPORTS, LLC	R	2,966.80
01	296595	01/29/2020	CANON USA	R	3,922.16
01	296596	01/29/2020	CARQUEST AUTO PARTS	R	72.90
01	296597	01/29/2020	CHAMPION YOUTH	R	1,270.50
01	296598	01/29/2020	CHASKA PARKS & RECREATION	R	2,460.00
01	296599	01/29/2020	CINTAS CORPORATION NO 2	R	694.82
01	296600	01/29/2020	CITY OF RICHFIELD	R	7,590.00
01	296601	01/29/2020	CITY OF RICHFIELD RECREATION	R	705.66
01	296602	01/29/2020	CREATIVE EDUCATIONAL	R	130.00
01	296603	01/29/2020	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	296604	01/29/2020	DIGITAL INSURANCE LLC	R	1,740.00
01	296605	01/29/2020	GFW DANCE TEAM	R	200.00
01	296606	01/29/2020	GROUP MEDICAREBLUE RX	R	6,510.00
01	296607	01/29/2020	HEALTHJOY LLC	R	11,310.00
01	296608	01/29/2020	HILLYARD	R	2,228.08
01	296609	01/29/2020	ZACKS INC	R	206.63
01	296610	01/29/2020	HOPE CHURCH	R	13,988.75
01	296611	01/29/2020	HR SIMPLIFIED INC.	R	596.00

01	296612	01/29/2020	INDOFF INC	R	198.30
01	296613	01/29/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	3,144.00
01	296614	01/29/2020	INSTITUTE FOR ENVIROMENTAL	R	1,850.00
01	296615	01/29/2020	KELLEY FUELS INC	R	1,605.75
01	296616	01/29/2020	LANGUAGE LINE SERVICE	R	150.22
01	296617	01/29/2020	LOFFLER COMPANIES	R	109.00
01	296618	01/29/2020	LOS SANCHEZ TAQUERIA LLC	R	1,000.00
01	296619	01/29/2020	MADISON NATIONAL LIFE INS CO INC	R	4,697.85
01	296620	01/29/2020	MALLOY MONTAGUE KARNOWSKI & RADO	R	4,245.00
01	296621	01/29/2020	MCMASTER-CARR SUPPLY	R	99.65
01	296622	01/29/2020	MESSERLI & KRAMER	R	1,189.17
01	296623	01/29/2020	MIDWEST BUS PARTS INC	R	65.01
01	296624	01/29/2020	MINUTEMAN PRESS OF RICHFIELD	R	349.68
01	296625	01/29/2020	MN TRUE TEAM TRACK & FIELD	R	160.00
01	296626	01/29/2020	MULTILINGUAL WORD INC	R	2,557.25
01	296627	01/29/2020	NETWORK DESIGNS, INC.	R	6,975.00
01	296628	01/29/2020	NORTHERN SALT INC	R	770.00
01	296629	01/29/2020	OCCUPATIONAL MEDICINE CONSULTANTS	R	176.25
01	296630	01/29/2020	PREMIER LIGHTING INC	R	609.50
01	296631	01/29/2020	RIDDELL/ALL AMERICAN SPORTS CORP	R	4,307.09
01	296632	01/29/2020	ROCHESTER CENTURY HIGH SCHOOL	R	220.00
01	296633	01/29/2020	RODRIGUEZ YACAIRA	R	280.00
01	296634	01/29/2020	RYAN JEANNIE M	R	568.27
01	296635	01/29/2020	SCHMITT MUSIC CREDIT	R	4,525.48
01	296636	01/29/2020	SCHOOL SERVICE EMPLOYEES UNION	R	8,679.78
01	296637	01/29/2020	SCHOOL SPECIALTY INC	R	56.31
01	296638	01/29/2020	SHERWIN WILLIAMS CO	R	69.62
01	296639	01/29/2020	THE COLLEGE BOARD-MWRO	R	245.00
01	296640	01/29/2020	TITAN ENVIROMENTAL, INC.	R	420.00
01	296641	01/29/2020	UNITED STATES TREASURER	R	430.00
01	296642	01/29/2020	UNIVERSAL ATHLETIC SERVICE INC	R	138.85
01	296643	01/29/2020	US DEPARTMENT OF EDUCATION AWG	R	261.79
01	296644	01/29/2020	VICTORIA DANCE PRODUCTIONS, INC.	R	273.00
01	296645	01/29/2020	WILD MOUNTAIN	R	162.00
01	296646	01/29/2020	XCEL ENERGY	R	26,370.62

TOTAL E-PAY & CHECK REGISTER					5,390,508.54
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CHECKS & E-PAY RUNS FOR 02/03/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
E-PAY	1/16/2020	5,396.55
CHECKS	1/17/2020	180,381.89
	1/22/2020	195,747.74
	1/24/2020	22,185.38
CONSTRUCTION CHECKS	1/24/2020	3,380,898.95
	1/27/2020	13.00
	1/29/2020	142,100.89
CONSTRUCTION CHECKS, #2	1/29/2020	1,463,784.14

CHECK REGISTER BANK 05 TOTAL =	5,390,508.54
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BREAKDOWN

01-206-00	320,477.54
02-206-00	32,672.43
03-206-00	170,400.71
04-206-00	5,944.77
06-206-00	4,845,931.09
07-206-00	-
08-206-00	-
20-206-00	14,431.76
21-206-00	650.24
47-206-00	
50-206-00	

BANK TOTAL =	5,390,508.54
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SUPERINTENDENT'S REPORT AND MINUTES

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, February 3, 2020
7:00 pm School Board Meeting
District Board Room

CALL TO ORDER

The regular meeting of the Board of Education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, February 3, 2020, in the District Boardroom. Chair Crystal Brakke called the Regular Board Meeting to order at 7:01 pm with the following school board members in attendance: Toensing, Smisek, Maleck, and Pollis. Absent was Cole.

Student Representative Naomi Ferguson was also present.

Administrators present were Superintendent Unowsky, Chief HR & Admin Officer Holje, Principal Winter, and Director Valley.

REVIEW AND APPROVAL OF THE AGENDA

Motion by Maleck, seconded by Toensing, and unanimously carried, the Board of Education approved the agenda.

INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

A. Superintendent Update

1. Richfield STEM School Presentation
2. Vision Card D
3. YTD Budget & Actual as of December 31, 2019

CONSENT AGENDA

Motion by Toensing, seconded by Pollis, and unanimously carried, the Board of Education approved the consent agenda.

Routine Matters

1. Minutes of the regular meeting held January 21, 2020
2. General Disbursements as of January 29, 2020 for \$5,390,508.54

3. Investment Holdings as of January 27, 2020

Personnel Items

Management Team Full Time Retirement

Lee Ann Wise – Currently on leave of absence

Certified Full Time Position for Employment – 1st Year Probation

Abigail Cromie – Special Education – RSTEM

Certified Full Time Request for Leave of Absence- Child Care

Jennifer Dooper-Salazar- Dual Immersion Language Arts – Senior High

Certified Full Time Retirements

Debra Buss- Grade 6 – Middle School

Steven Mills – Art – Middle School

Classified Part Time Positions for Employment – Paraprofessionals

Elsa Cruz Esteva- 14.15 hr/wk Managerial Para – RDLs

Diane Harayda- 10 hr/wk Special Ed. Para – Central

Classified Part Time Termination – Food & Nutrition Services

Carlacia Gilyard – 32 hr/wk Kitchen Assistant – Senior High

OLD BUSINESS

A. RDLs Change Orders #11, #12, #13, #14

Motioned by Toensing, seconded by Maleck, and unanimously carried, the Board of Education approved Change Orders #11, #12, #13 and #14 for RDLs.

B. RHS Change Order #13

Motioned by Pollis, seconded by Smisek, and unanimously carried, the Board of Education approved Change Order #13 for RHS.

C. RSTEM Change Orders #14, #15, #16, #17

Motioned by Smisek, seconded by Pollis, and unanimously carried, the Board of Education approved Change Orders #14, #15, #16, and #17 for RSTEM.

D. Policy 112, 112.1 and 112.2 Administrative Guidelines - Wellness-Nutrition Services Operations and Meal Charges

Policy 112, 112.1 and 112.2 Administrative Guidelines will be brought back after further review and feedback from various stakeholders.

E. Policy 546 Use of Peace Officers and Crisis Teams to Remove Students with IEP's from School Grounds

Policy 546 will be brought back to an upcoming meeting for further review.

F. Represent A School Assignments

Motioned by Pollis, seconded by Maleck, and unanimously carried, the Board of Education approved the assignments as presented.

G. 2020 Board Liaison Assignments

Motioned by Toensing, seconded by Maleck, and unanimously carried, the Board of Education approved the assignments as presented.

NEW BUSINESS

A. Bid Award - Sheridan Hills Elementary School – 2019 Additions & Renovations

Motioned by Pollis, seconded by Toensing, and unanimously carried, the Board of Education approved the Sheridan Hills Elementary School – 2019 Additions & Renovations Bid Award and authorizes the administration to enter into contract with Corval Constructors, Inc. for \$9,582,000.

B. Website Vendor Agreement – Finalsight

Motioned by Pollis, seconded by Smisek, and unanimously carried, the Board of Education authorizes administration to enter into an agreement with Finalsight for the District website content management system (CMS).

C. Donations

Motion by Toensing, seconded by Maleck, and unanimously carried, the Board of Education accepts the donations with gratitude.

ADVANCE PLANNING

A. Legislative Update

AMSD Legislative Preview, February 7, 7:00am, Quora Education Center, Little Canada – we encourage any Board members to attend and Student Board members are welcome as well.

B. Information and Questions from Board

At the next meeting – there will be an update on how much debt has accrued since we zeroed out lunch balances.

C. Future Meeting Dates

2-18-20 Tuesday 7:00 p.m. Regular Board Meeting – Public Comment
Student Presentations for District Improvement

3-2-20

7:00 p.m.

Regular Board Meeting
RHS Presenting

D. Suggested/Future Agenda Items

ADJOURN REGULAR MEETING

Motion by Pollis, seconded by Smisek, and unanimously carried, the Board of Education adjourned the meeting at 8:24pm.

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	V2000523	01/03/2020	P-CARD BAIRD LISA	R	1,054.36
01	V2000525	01/03/2020	P-CARD BRUNNER PATTI	R	7,695.83
01	V2000526	01/03/2020	P-CARD BURT EMILY	R	53.97
01	V2000527	01/03/2020	P-CARD BURT STEPHANIE	R	297.78
01	V2000528	01/03/2020	P-CARD CARUSO MATTHEW	R	616.85
01	V2000529	01/03/2020	P-CARD CONTRERAS LIZZET	R	185.63
01	V2000530	01/03/2020	P-CARD FINDLEY LAMPKIN MELISSA	R	872.11
01	V2000531	01/03/2020	P-CARD FINKE RYAN	R	58.58
01	V2000532	01/03/2020	P-CARD GACEK SARAH	R	390.52
01	V2000533	01/03/2020	P-CARD GARCIA DIANA	R	341.37
01	V2000534	01/03/2020	P-CARD GEURINK AREND	R	1,707.34
01	V2000535	01/03/2020	P-CARD GULLICKSON KEVIN	R	50.69
01	V2000536	01/03/2020	P-CARD HAUPT PAM	R	115.94
01	V2000537	01/03/2020	P-CARD HINES CARLONDREA	R	530.84
01	V2000538	01/03/2020	P-CARD KRETSINGER DAN	R	63.16
01	V2000539	01/03/2020	P-CARD LANZENDORFER TERRI	R	1,262.02
01	V2000540	01/03/2020	P-CARD LEWIS JENNIFER	R	861.36
01	V2000541	01/03/2020	P-CARD MACE CHRISTI JO	R	1,816.18
01	V2000542	01/03/2020	P-CARD MAHONEY COLLEEN	R	281.92
01	V2000543	01/03/2020	P-CARD MARYN ANGELA	R	1,008.93
01	V2000544	01/03/2020	P-CARD MCGINN DAN	R	263.81
01	V2000545	01/03/2020	P-CARD MCNAUGHTON COMMERS CAROLE	R	360.00
01	V2000546	01/03/2020	P-CARD POMERLEAU DORIS	R	2,668.07
01	V2000547	01/03/2020	P-CARD SHAHSAVAND MARTA	R	3,022.17
01	V2000548	01/03/2020	P-CARD STACHEL NANCY	R	36.97
01	V2000549	01/03/2020	P-CARD VALLEY JENNIFER	R	55.91
01	V2000550	01/03/2020	P-CARD WINTER AMY	R	895.19
01	V2000551	01/03/2020	P-CARD ZEHNPENNIG ELIZABETH	R	1,497.01
01	296204	01/31/2020	DISTRICT 3 DECA	V	-440.00
01	296647	01/31/2020	HENNEPIN COUNTY TREASURER	R	20.00
01	296648	01/31/2020	MATTHEW RICHARD NELSON	R	1,208.20
01	296649	01/31/2020	DISTRICT 3 DECA	R	440.00
01	296650	02/04/2020	HERRERA ALVARADO OSCAR	R	775.00
01	296651	02/05/2020	ALLIED PROFESSIONALS, INC.	R	420.00
01	296652	02/05/2020	BAYADA	R	3,870.00
01	296653	02/05/2020	BRAMBILLA'S LEASE SYSTEMS, INC	R	2,229.50
01	296654	02/05/2020	BSI MECHANICAL, INC.	R	2,728.32
01	296655	02/05/2020	BSN SPORTS, LLC	R	296.10
01	296656	02/05/2020	BUSINESS ESSENTIALS	R	92.25
01	296657	02/05/2020	CITY OF RICHFIELD	R	2,891.35
01	296658	02/05/2020	CONTINENTAL RESEARCH CORP	R	497.70
01	296659	02/05/2020	DICK BLICK COMPANY	R	469.25
01	296660	02/05/2020	ECM PUBLISHERS INC	R	89.25
01	296661	02/05/2020	ECOLAB INC	R	826.21
01	296662	02/05/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	267.80
01	296663	02/05/2020	FLOYD LOCK AND SAFE	R	11.83
01	296664	02/05/2020	GOEBEL JUDITH K	R	150.00
01	296665	02/05/2020	WW GRAINGER INC	R	595.57
01	296666	02/05/2020	H&B SPECIALIZED PRODUCTS INC	R	1,035.20

01	296667	02/05/2020	HAMMER SPORTS LLC	R	246.00
01	296668	02/05/2020	HAWKINS INC	R	2,467.04
01	296669	02/05/2020	HILLYARD	R	2,542.06
01	296670	02/05/2020	KREMER SERVICES LLC	R	546.50
01	296671	02/05/2020	LOFFLER COMPANIES	R	149.00
01	296672	02/05/2020	MERVEL LAROSE	R	100.00
01	296673	02/05/2020	MICHAEL THUNDER	R	100.00
01	296674	02/05/2020	MULTILINGUAL WORD INC	R	1,920.50
01	296675	02/05/2020	NOVAK JANICE SOPHIE	R	280.00
01	296676	02/05/2020	PIONEER RIM AND WHEEL	R	355.47
01	296677	02/05/2020	RAPIT PRINTING	R	81.23
01	296678	02/05/2020	RUBY SMITH	R	100.00
01	296679	02/05/2020	SCHOOL SPECIALTY INC	R	25.70
01	296680	02/05/2020	SHERWIN WILLIAMS CO	R	53.12
01	296681	02/05/2020	TAFFE SARAH ANN	R	8,044.93
01	296682	02/05/2020	TRISTATE BOBCAT INC	R	44.46
01	296683	02/05/2020	TWIN CITY HARDWARE	R	22.72
01	296684	02/05/2020	TWIN CITY TRANSPORT & RECOVERY, INC	R	1,633.71
01	296685	02/05/2020	VELOCITY DRAIN SERVICES INC	R	2,500.00
01	296686	02/05/2020	VERIZON WIRELESS	R	556.01
01	296687	02/05/2020	ZYRA SMITH	R	100.00
01	296688	02/05/2020	U OF MN SCHOOL OF MUSIC	R	375.00
01	V609710	02/06/2020	DAVID M BOIE	R	70.00
01	V609711	02/06/2020	PATRICK L BURRAGE	R	70.00
01	V609712	02/06/2020	KATHERINE E CABIESES	R	40.00
01	V609713	02/06/2020	MIRIAM A CASTRO SANJUAN	R	40.00
01	V609714	02/06/2020	PHIL N CEDER	R	40.00
01	V609715	02/06/2020	MARY L CLARKSON	R	70.00
01	V609716	02/06/2020	TIA B CLASEN	R	70.00
01	V609717	02/06/2020	JOHNNY R COOK	R	70.00
01	V609718	02/06/2020	LATANYA R DANIELS	R	70.00
01	V609719	02/06/2020	GEORGE A DENNIS	R	35.00
01	V609720	02/06/2020	RYAN D FINKE	R	70.00
01	V609721	02/06/2020	PETER J FITZPATRICK	R	40.00
01	V609722	02/06/2020	STEVEN T FLUCAS	R	70.00
01	V609723	02/06/2020	MICHAEL L FRANKENBERG	R	70.00
01	V609724	02/06/2020	JAMES A GILLIGAN	R	70.00
01	V609725	02/06/2020	CHRISTINA M GONZALEZ	R	70.00
01	V609726	02/06/2020	KYLE L GUSTAFSON	R	40.00
01	V609727	02/06/2020	KEVIN D HARRIS	R	40.00
01	V609728	02/06/2020	PAM A HAUPT	R	70.00
01	V609729	02/06/2020	JAMES L HILL	R	40.00
01	V609730	02/06/2020	CARLONDREA D HINES	R	70.00
01	V609731	02/06/2020	JESSICA M HOFFMAN	R	40.00
01	V609732	02/06/2020	CRAIG D HOLJE	R	70.00
01	V609733	02/06/2020	MARY J IHLEN	R	70.00
01	V609734	02/06/2020	CORY J KLINGE	R	70.00
01	V609735	02/06/2020	DANIEL E KRETSINGER	R	70.00
01	V609736	02/06/2020	ANOOP KUMAR	R	40.00
01	V609737	02/06/2020	COLLEEN M MAHONEY	R	70.00

01	V609738	02/06/2020	DANIEL P MCGINN	R	40.00
01	V609739	02/06/2020	DOUG R MCMEEKIN	R	70.00
01	V609740	02/06/2020	CAROLE R MCNAUGHTON-COMMERS	R	70.00
01	V609741	02/06/2020	MARY PAT MESLER	R	70.00
01	V609742	02/06/2020	KENT D MEYER	R	70.00
01	V609743	02/06/2020	ERIN H NEILON	R	40.00
01	V609744	02/06/2020	BRENDA K NIELSEN	R	70.00
01	V609745	02/06/2020	ROBERT G OLSON	R	40.00
01	V609746	02/06/2020	DENNIS E PETERSON	R	35.00
01	V609747	02/06/2020	RENEE C REED-KARSTENS	R	40.00
01	V609748	02/06/2020	KEITH D RIEF	R	40.00
01	V609749	02/06/2020	LEADRIANE L ROBY	R	70.00
01	V609750	02/06/2020	TERESA L ROSEN	R	70.00
01	V609751	02/06/2020	MAUREEN E RUHLAND	R	40.00
01	V609752	02/06/2020	MARTA I SHAHSAVAND	R	70.00
01	V609753	02/06/2020	NANCY J STACHEL	R	70.00
01	V609754	02/06/2020	PATRICK M SURE	R	40.00
01	V609755	02/06/2020	VLADIMIR S TOLEDO	R	40.00
01	V609756	02/06/2020	IAN D TOLENTINO	R	40.00
01	V609757	02/06/2020	STEVEN P UNOWSKY	R	270.00
01	V609758	02/06/2020	STEPHEN C URBANSKI	R	40.00
01	V609759	02/06/2020	CARRIE A VALA	R	70.00
01	V609760	02/06/2020	JENNIFER K VALLEY	R	70.00
01	V609761	02/06/2020	RYAN WAGNER	R	40.00
01	V609762	02/06/2020	REBECCA S WALD	R	40.00
01	V609763	02/06/2020	KASYA L WILLHITE	R	70.00
01	V609764	02/06/2020	AMY J WINTER AHSENMACHER	R	70.00
01	V609765	02/06/2020	LISA M BAIRD	R	5.28
01	V609766	02/06/2020	DANIEL W BEYEL	R	987.47
01	V609767	02/06/2020	JOSEPH P BLUM	R	32.00
01	V609768	02/06/2020	DAVID M BOIE	R	87.91
01	V609769	02/06/2020	KIM M DARAITIS	R	107.70
01	V609770	02/06/2020	SARAH A GACEK	R	62.66
01	V609771	02/06/2020	MELISSA L GLAVAS	R	437.86
01	V609772	02/06/2020	MARGARET R HOEHN	R	37.15
01	V609773	02/06/2020	JESSICA M HOFFMAN	R	34.57
01	V609774	02/06/2020	SARAH M E HUTTON	R	85.68
01	V609775	02/06/2020	DANIEL E KRETSINGER	R	163.22
01	V609776	02/06/2020	COURTNEY W LADUKE	R	48.37
01	V609777	02/06/2020	LISA A LEIKNES	R	238.41
01	V609778	02/06/2020	RACHAEL G LENMARK	R	46.39
01	V609779	02/06/2020	CALLEN M MCINNES	R	37.35
01	V609780	02/06/2020	ERIN H NEILON	R	19.90
01	V609781	02/06/2020	DENNIS E PETERSON	R	140.00
01	V609782	02/06/2020	RENEE C REED-KARSTENS	R	38.30
01	V609783	02/06/2020	LEADRIANE L ROBY	R	100.42
01	V609784	02/06/2020	MAUREEN E RUHLAND	R	46.75
01	V609785	02/06/2020	GRACE E SACHER	R	129.00
01	V609786	02/06/2020	JOAN M TOMKINSON	R	150.00
01	V609787	02/06/2020	KASYA L WILLHITE	R	39.24

01	296689	02/07/2020	BALLARD KYLE	R	105.00
01	296690	02/07/2020	BAUMGARTNER SCOTT	R	79.00
01	296691	02/07/2020	BENJAMIN E DOSE	R	172.00
01	296692	02/07/2020	BERG JASON	R	79.00
01	296693	02/07/2020	BLUE CROSS BLUE SHIELD OF MINNESOTA	R	1,222.50
01	296694	02/07/2020	BOSE THOMAS N	R	146.00
01	296695	02/07/2020	BOWERS CHRISTOPHER	R	20.00
01	296696	02/07/2020	CALABRASE SHAWN	R	212.00
01	296697	02/07/2020	DEVRIES AARON	R	40.00
01	296698	02/07/2020	DEVRIES ARIA	R	20.00
01	296699	02/07/2020	EASYPERMIT POSTAGE	R	415.48
01	296700	02/07/2020	EMERGENT SYSTEMS EXCHANGE	R	875.00
01	296701	02/07/2020	FINANGER PHILLIP J	R	175.00
01	296702	02/07/2020	FREESE NICHOLAS	R	79.00
01	296703	02/07/2020	GORSHE LISA	R	70.00
01	296704	02/07/2020	GRAHAM THOMAS	R	100.00
01	296705	02/07/2020	GUSTAFSON ZACHARY	R	79.00
01	296706	02/07/2020	HONDA FINANCIAL SERVICES	R	256.00
01	296707	02/07/2020	HOULE THOMAS	R	79.00
01	296708	02/07/2020	HUGHES MATTHEW	R	70.00
01	296709	02/07/2020	HUYER DEVRIES JANINE	R	40.00
01	296710	02/07/2020	JOHNSTON STEPHEN	R	212.00
01	296711	02/07/2020	KELVINGTON LUKE	R	172.00
01	296712	02/07/2020	KINECT ENERGY INC	R	505.00
01	296713	02/07/2020	KORBA SCOTT	R	79.00
01	296714	02/07/2020	LARSON KEITH	R	50.00
01	296715	02/07/2020	LASH, VALERIE	R	45.00
01	296716	02/07/2020	LINDQUIST KELLY	R	146.00
01	296717	02/07/2020	MACKIN BOOK COMPANY	R	319.16
01	296718	02/07/2020	MADSEN JOHN C	R	79.00
01	296719	02/07/2020	MAUER BRIAN J	R	79.00
01	296720	02/07/2020	MILAND COLLIN CURTIS	R	50.00
01	296721	02/07/2020	NOONAN JULIE	R	40.00
01	296722	02/07/2020	ODONNELL BAYLEE ANN	R	50.00
01	296723	02/07/2020	OKEY CHRIS	R	270.00
01	296724	02/07/2020	PETERSON LEAH D	R	50.00
01	296725	02/07/2020	PETERSON NICOLAS	R	50.00
01	296726	02/07/2020	PHOENIX SCHOOL COUNSELING	R	5,441.60
01	296727	02/07/2020	PIKET, JOSEPH	R	79.00
01	296728	02/07/2020	POLITZ JORDAN	R	79.00
01	296729	02/07/2020	RAHJA MARK	R	79.00
01	296730	02/07/2020	RAMIREZ JASMIN	R	40.00
01	296731	02/07/2020	RAMSAY THOMAS	R	90.00
01	296732	02/07/2020	REKSTAD BRADLEY M	R	79.00
01	296733	02/07/2020	SANDERS ANNIKA	R	40.00
01	296734	02/07/2020	SCHWARTZ SAM	R	79.00
01	296735	02/07/2020	SELLARS JASON	R	379.00
01	296736	02/07/2020	SKEPS CARL	R	105.00
01	296737	02/07/2020	SUNDRE ZACHARY	R	79.00
01	296738	02/07/2020	TARR GUS	R	79.00

01	296739	02/07/2020	TAYLOR JASON	R	70.00
01	296740	02/07/2020	TOENSING KARI	R	40.00
01	296741	02/07/2020	TOENSING LAUREN N	R	20.00
01	296742	02/07/2020	VSP VISION SERVICE PLAN	R	1,636.59
01	296743	02/07/2020	WILSON HOPE	R	20.00
01	296744	02/07/2020	WILSON JOHN P	R	40.00
01	296745	02/07/2020	XCEL ENERGY	R	15,797.86
01	296746	02/07/2020	ZUBAN FAMETTA	R	30.00
01	296747	02/12/2020	AQUA LOGIC INC	R	95.00
01	296748	02/12/2020	NASCO	R	53.60
01	296749	02/12/2020	ARVIG ENTERPRISES INC	R	1,357.90
01	296750	02/12/2020	ASPEN EQUIPMENT CO	R	954.00
01	296751	02/12/2020	BAUER BUILT INC	R	850.28
01	296752	02/12/2020	BAYADA	R	1,740.00
01	296753	02/12/2020	BEN FRANKLIN ELECTRIC INC	R	397.00
01	296754	02/12/2020	BLUETARP FINANCIAL	R	119.94
01	296755	02/12/2020	BOBBI PALMITER	R	59.00
01	296756	02/12/2020	BSN SPORTS, LLC	R	2,017.59
01	296757	02/12/2020	CAIR-MN	R	250.00
01	296758	02/12/2020	CALCULATORS INC	R	850.00
01	296759	02/12/2020	CARQUEST AUTO PARTS	R	892.39
01	296760	02/12/2020	CATALYST BUYING GROUP LLC	R	1,239.99
01	296761	02/12/2020	CBP REPAIR	R	622.70
01	296762	02/12/2020	CDW GOVERNMENT INC	R	5,407.00
01	296763	02/12/2020	CEDAR SMALL ENGINE	R	100.41
01	296764	02/12/2020	CINTAS CORPORATION NO 2	R	201.04
01	296765	02/12/2020	CITY OF RICHFIELD	R	13,718.18
01	296766	02/12/2020	COMCAST BUSINESS	R	243.13
01	296767	02/12/2020	COMMERCIAL KITCHEN	R	495.00
01	296768	02/12/2020	CONTEMPORARY TRANSPORTATION LLC	R	3,990.00
01	296769	02/12/2020	CONTINENTAL RESEARCH CORP	R	773.75
01	296770	02/12/2020	CULLIGAN SOFT WATER	R	9.50
01	296771	02/12/2020	DENNY'S 5TH AVENUE BAKERY	R	118.80
01	296772	02/12/2020	EAGLE BLUFF ENVIRONMENTAL	R	47,806.00
01	296773	02/12/2020	ECOLAB INC	R	122.42
01	296774	02/12/2020	EDUCATORS BENEFIT CONSULTANTS LLC	R	426.99
01	296775	02/12/2020	FAIRCON SERVICE COMPANY	R	252.50
01	296776	02/12/2020	FASTENAL INDUSTRIAL	R	386.81
01	296777	02/12/2020	FATH CUTTER, NOELLA	R	3,240.00
01	296778	02/12/2020	FLINN SCIENTIFIC INC	R	147.29
01	296779	02/12/2020	FLUENCY MATTERS	R	357.95
01	296780	02/12/2020	WW GRAINGER INC	R	2,621.72
01	296781	02/12/2020	GROTH MUSIC COMPANY	R	88.44
01	296783	02/12/2020	H BROOKS AND COMPANY LLC	R	5,674.47
01	296784	02/12/2020	H&L MESABI COMPANY	R	1,030.96
01	296785	02/12/2020	HILLYARD	R	8,020.66
01	296786	02/12/2020	HOGLUND BUS CO INC	R	148.22
01	296787	02/12/2020	HOME DEPOT U.S.A.	R	1,170.95
01	296788	02/12/2020	IIX INSURANCE INFORMATION EXCHANGE	R	64.55
01	296789	02/12/2020	INDOFF INC	R	209.64

01	296790	02/12/2020	INNOVATIVE OFFICE SOLUTIONS LLC	R	1,169.36
01	296791	02/12/2020	JASMINE HOLLAND	R	15.00
01	296792	02/12/2020	JOHNSON CONTROLS SECURITY SOLUTIONS	R	2,675.00
01	296793	02/12/2020	LAKESHORE LEARNING MATERIALS	R	81.36
01	296794	02/12/2020	LEROY'S GREAT BEAR	R	87.98
01	296795	02/12/2020	LOFFLER COMPANIES	R	921.00
01	296796	02/12/2020	MADISON NATIONAL LIFE INS CO INC	R	9,695.32
01	296797	02/12/2020	MATRIX COMMUNICATIONS INC	R	4,550.00
01	296798	02/12/2020	METROPOLITAN MECHANICAL CONTRACTORS	R	620.00
01	296799	02/12/2020	MIDWEST BUS PARTS INC	R	16.36
01	296800	02/12/2020	MINUTEMAN PRESS OF RICHFIELD	R	45.88
01	296801	02/12/2020	MINVALCO INC	R	564.11
01	296802	02/12/2020	THE PROPHET CORPORATION	R	816.66
01	296803	02/12/2020	ALBIN ACQUISITION CORP	R	301.00
01	296804	02/12/2020	MSOPA	R	250.00
01	296805	02/12/2020	MTI DISTRIBUTING CO	R	2,279.43
01	296806	02/12/2020	MULTILINGUAL WORD INC	R	78.50
01	296807	02/12/2020	NOKOMIS SHOE SHOP	R	3,784.10
01	296808	02/12/2020	NORTHFIELD LINES INC	R	9,420.24
01	296809	02/12/2020	PAN O GOLD BAKING CO	R	1,264.45
01	296810	02/12/2020	PRO-TEAM FOODSERVICE ADVISORS	R	7,750.00
01	296811	02/12/2020	PUMP & METER SERVICE	R	121.00
01	296812	02/12/2020	RICHFIELD READY	R	15.00
01	296813	02/12/2020	SCHMITT MUSIC CREDIT	R	30.80
01	296814	02/12/2020	SHERWIN WILLIAMS CO	R	53.12
01	296815	02/12/2020	PARK ADAM TRANSPORTATION	R	95,883.97
01	296816	02/12/2020	STERNO PRODUCTS LLC	R	719.13
01	296817	02/12/2020	THE PRINT SHOP	R	141.51
01	296818	02/12/2020	TRIO SUPPLY COMPANY	R	2,715.69
01	296819	02/12/2020	TRISTATE BOBCAT INC	R	3,805.50
01	296820	02/12/2020	TWIN CITY FILTER SERVICE INC	R	146.12
01	296821	02/12/2020	TWIN CITY TRANSPORTATION	R	98,525.37
01	296822	02/12/2020	TYLER TECHNOLOGIES, INC.	R	5,150.00
01	296824	02/12/2020	UPPER LAKES FOODS	R	21,761.39
01	296825	02/12/2020	US DEPARTMENT OF EDUCATION AWG	R	130.97
01	296826	02/12/2020	VALLEYFAIR	R	17,525.00
01	296827	02/12/2020	WEST CHESS	R	7,654.00
01	296828	02/12/2020	WORLD FUEL SERVICES, INC.	R	14,811.13
01	296829	02/12/2020	ZARNOTH BRUSH WORKS	R	278.00
01	296830	02/12/2020	MN DECA	R	450

TOTAL P-CARDS, E-PAY & CHECK REGISTER					530,669.53
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CHECKS & E-PAY RUNS FOR 02/18/2020 BOARD REPORTS

BANK 05	DATE	AMOUNT
P-CARDS JANUARY	1/3/2020	28,064.51
E-PAY	2/6/2020	6,425.63
CHECKS	1/31/2020	1,228.20
	2/4/2020	775.00
	2/5/2020	38,713.78
	2/7/2020	30,833.19
	2/12/2020	424,629.22

CHECK REGISTER BANK 05 TOTAL =	530,669.53
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BREAKDOWN	
01-206-00	237,102.52
02-206-00	34,600.66
03-206-00	229,479.30
04-206-00	29,149.25
06-206-00	70.00
07-206-00	-
08-206-00	-
20-206-00	267.80
21-206-00	-
47-206-00	-
50-206-00	-
BANK TOTAL =	530,669.53

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

Subject: PERSONNEL ITEMS
(Recommended by Superintendent)

That the Board of Education approve the following personnel items:

Classified Management Position for Employment

Arend Geurink – Technology Support Specialist – District

Classified Full Time Position for Employment – Facilities & Transportation

Mark Pedersen – Truck Driver/Bus Driver

Classified Part Time Position for Employment - Paraprofessional

Leah Barnes – 35 hr/wk Special Ed. Para - District

Julie York – 35 hr/wk Special Ed. Para – Sheridan Hills

Classified Part Time Retirement – Food & Nutrition Services

Dorothy Broveleit – 27.5 hr/wk Kitchen Assistant – RSTEM

Classified Part Time Resignation – Facilities & Transportation

Daniel Nelson – 25 hr/wk Bus Driver - Garage

Classified Part Time Resignation – Paraprofessional

Julie York – 35 hr/wk Special Ed. Para – Sheridan Hills

Classified Full Time Termination – Facilities & Transportation

Scott Stark – Building Cleaner - RHS

OLD BUSINESS – FOR REVIEW

Agenda Item V.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

Subject: Policy 546 Use of Peace Officers and Crisis Teams to Remove Students with IEP'S From School Grounds

(Recommended by the Superintendent)

A fourth read of Policy 546.

Attachments

Policy 546 - Revised

Policy 546 - Original

RICHFIELD PUBLIC SCHOOLS

**USE OF PEACE OFFICERS AND/OR CRISIS TEAMS TO REMOVE
STUDENTS WITH IEPs FROM SCHOOL GROUNDS**

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and/or crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds. All students, regardless of status should be treated as individuals and adults in the school district are expected to support students and their best interests.

II. GENERAL STATEMENT OF POLICY

The school district is committed to creating and promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

Outside of crisis type situations governed by this policy and guidelines, student interactions with police are governed by policy 977 and accompanying guidelines.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

- 46 B. "Peace officer" means an employee or an elected or appointed official of a
47 political subdivision or law enforcement agency who is licensed by the
48 Board of Peace Officer Standards and Training, charged with the
49 prevention and detection of crime and the enforcement of general criminal
50 laws of the state and who has the full power of arrest. The term "peace
51 officer" includes a person who serves as a sheriff, a deputy sheriff, a police
52 officer, or a state patrol trooper.
53
- 54 C. "School Liaison Officer" is a peace officer who, pursuant to an agreement
55 between the school district and a political subdivision or law enforcement
56 agency, is assigned to a school building for all or a portion of the school
57 day to provide law enforcement assistance and support to the building
58 administration and to promote school safety, security, and positive
59 relationships with students.
60
- 61 D. "Crisis team" means a group of persons, which may include teachers and
62 nonteaching school personnel, selected by the building administrator in
63 each school building who have received crisis intervention training and are
64 responsible for becoming actively involved with resolving crises. The
65 building administrator or designee shall serve as the leader of the crisis
66 team.
67
- 68 E. The phrase "remove the student from school grounds" is the act of securing
69 a student with an IEP and escorting that student from the school building or
70 school activity at which the student with an IEP is located.
71
- 72 F. "Emergency" means a situation where immediate intervention is needed to
73 protect a child or other individual from physical injury.
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76 **IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS**

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78 **A. Removal By Crisis Team**

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80 If the behavior of a student with an IEP escalates to the point where the
81 student's behavior endangers or may endanger the health, safety, or
82 property of the student, other students, staff members, or school property,
83 the school building's crisis team may be summoned. The crisis team may
84 attempt to de-escalate the student's behavior by means including, but not
85 limited to, those described in the student's IEP and/or behavior intervention
86 plan. If such measures fail, or if the crisis team determines that the
87 student's behavior continues to endanger or may endanger the health,
88 safety, or property of the student, other students, staff members, or school
89 property, the crisis team may remove the student from school grounds.
90

91 If the student's behavior cannot be safely managed, school personnel may
92 immediately request assistance from the school liaison officer or a peace
93 officer.
94

95 B. Removal By School Liaison Officer or Peace Officer
96

97 If a student with an IEP engages in conduct which endangers or may
98 endanger the health, safety, or property of the student, other students, staff
99 members, or school property, the building administrator, or the building
100 administrator's designee, may request that the school liaison officer or a
101 peace officer remove the student from school grounds. The superintendent
102 or designee shall be informed and consulted in any situation requiring the
103 requested removal of a student pursuant to the implementation of this
104 policy.
105

106 If a student with an IEP is restrained or removed from a classroom, school
107 building, or school grounds by a peace officer at the request of a school
108 administrator or school staff person during the school day twice in a 30-day
109 period, the student's IEP team must meet to determine if the student's IEP
110 is adequate or if additional evaluation is needed.
111

112 Whether or not a student with an IEP engages in conduct which endangers
113 or may endanger the health, safety, or property of the student, other
114 students, staff members, or school property, school district personnel may
115 report a crime committed by a student with an IEP to appropriate
116 authorities. If the school district reports a crime committed by a student with
117 an IEP, school personnel shall transmit copies of the special education and
118 disciplinary records of the student for consideration by appropriate
119 authorities to whom it reports the crime, to the extent that the transmission
120 is permitted by the Family Education Rights and Privacy Act (FERPA), the
121 Minnesota Government Data Practices Act, and school district's policy,
122 Protection and Privacy of Pupil Records.
123

124 [Note: If the school district uses a different reference name for its student
125 records policy, insert that name in place of the reference to Protection and
126 Privacy of Pupil Records, which is the title of MSBA/MASA Model Policy
127 515.]
128

129 The fact that a student with an IEP is covered by special education law does
130 not prevent state law enforcement and judicial authorities from exercising
131 their responsibilities with regard to the application of federal and state law
132 to crimes committed by a student with an IEP.
133

134 C. Reasonable Force Permitted
135

136 In removing a student with an IEP from school grounds, a building
137 administrator, other crisis team members, or the school liaison officer or
138 other agents of the school district, whether or not members of a crisis team,
139 may use reasonable force when it is necessary under the circumstances to
140 correct or restrain a student or prevent bodily harm or death to another.

141
142 In removing a student with an IEP from school grounds, school liaison
143 officers and school district personnel are further prohibited from engaging
144 in the following conduct:

- 145
146 1. Corporal punishment prohibited by Minn. Stat. § 121A.58;
- 147
148 2. Requiring a child to assume and maintain a specified physical
149 position, activity, or posture that induces physical pain;
- 150
151 3. Totally or partially restricting a child's senses as punishment;
- 152
153 4. Denying or restricting a child's access to equipment and devices
154 such as walkers, wheel chairs, hearing aids, and communication
155 boards that facilitate the child's functioning except when temporarily
156 removing the equipment or device is needed to prevent injury to the
157 child or others or serious damage to the equipment or device, in
158 which case the equipment or device shall be returned to the child as
159 soon as possible;
- 160
161 5. Interacting with a child in a manner that constitutes sexual abuse,
162 neglect, or physical abuse under Minn. Stat. § 626.556;
- 163
164 6. Physical holding (as defined in Minn. Stat. § 125A.0941) that
165 restricts or impairs a child's ability to breathe, restricts or impairs a
166 child's ability to communicate distress, places pressure or weight on
167 a child's head, throat, neck, chest, lungs, sternum, diaphragm, back,
168 or abdomen, or results in straddling a child's torso;
- 169
170 7. Withholding regularly scheduled meals or water; and/or
- 171
172 8. Denying a child access to toilet facilities.

173
174 D. Parental Notification and Coordination

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176 If possible prior to the removal, a reasonable attempt shall be made to notify
177 the parents/guardian. Reasonable attempt to notify shall include telephone
178 and email. If not possible, the building administrator or designee shall make
179 reasonable efforts to notify the student's parent or guardian of the student's
180 removal from school grounds as soon as possible following the removal.

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If the parent/guardian can be reached and is available, the student will be remanded to the custody of the parent/guardian. If a parent/guardian cannot be reached prior to the removal, the student will be remanded to the custody of the school resource or police officer involved.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minn. Stat § 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on districts' progress in reducing the use of restrictive procedures that recommends how to further reduce these procedures and eliminate the use of seclusion. By January 15, April 15, July 15, and October 15 of each year, districts must report, in a form and manner determined by the Commissioner, about individual students who have been secluded. By July 15 each year, districts must report summary data. The summary data must include information on the use of restrictive procedures for the prior school year, July 1 through June 30, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

226 **Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
227 Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal
228 Act)
229 Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
230 Minn. Stat. § 121A.61 (Discipline and Removal of Students from
231 Class)
232 Minn. Stat. § 121A.67, Subd. 2 (Aversive and Deprivation
233 Procedures) Minn. Stat. §§ 125A.094-125A.0942 (Restrictive
234 Procedures for Children with Disabilities)
235 Minn. Stat. § 609.06 (Authorized Use of Force)
236 Minn. Stat. § 609.379 (Permitted Actions)
237 20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy
238 (FERPA))
239 20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education
240 Improvement Act of 2004 (IDEA))
241 34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of
242 Law Enforcement)
243

244 **Cross References:** MSBA/MASA Model Policy 506 (Student Discipline)
245 MSBA/MASA Model Policy 507 (Corporal Punishment)
246 MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
247 MSBA/MASA Model Policy 525 (Violence Prevention)
248 MSBA/MASA Model Policy 806 (Crisis Management Policy)
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251 REVISED BY THE BOARD OF EDUCATION:
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253
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RICHFIELD PUBLIC SCHOOLS

**USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS
WITH IEP'S FROM SCHOOL GROUNDS**

1.0 Purpose

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individual education plan ("IEP") from school grounds.

2.0 General Statement of Policy

The school district is committed to creating and promoting a learning environment that is safe for students, employees and other members of the school community. All students, including those with IEP's are generally subject to the terms of the school district discipline policy. The school district recognizes the importance of providing individualized instruction and related services to students with IEP's, including whenever possible, during times when the student's behavior requires that the student be removed from the school environment. Finally, this policy recognizes the role of the police liaison officer in responding to crisis situations that occur in the school environment.

3.0 Definitions

A. Crisis Team

"Crisis team" means a group of individuals selected by the building administrator in each school building who have received crisis prevention institute training and are responsible for responding to crisis situations. Whenever possible a special education teacher with knowledge of the student should be part of this team. The building administrator or designee shall serve as the leader of the crisis team.

B. Peace Officer

"Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term "peace officer" includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.

C. Police Liaison Officer

1 A “police liaison officer” is a licensed peace officer who, pursuant to an
2 agreement between the school district and local law enforcement
3 agency, is assigned to a school building for all or a portion of the
4 school day to provide law enforcement assistance and support to the
5 building administration, and to promote a safe environment where
6 students and staff can teach and learn in an atmosphere that
7 promotes respectful treatment of others. The police liaison officer is
8 not a licensed educator or educational assistant, nor is the police
9 liaison officer a member of any student’s IEP team or part of any
10 student behavior support plan.

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12 The school district will offer training to the police liaison officer in order
13 to promote an improved understanding of the population of students
14 with disabilities.

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16 **4.0 Removal of Students with IEP’s from school grounds**

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18 A. Removal by Crisis Team

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20 If the behavior of a student with an IEP escalates to the point where
21 the student’s behavior endangers or threatens the health, safety, or
22 property of the student or other individuals, or school property, the
23 school building’s crisis team may be summoned and the student may
24 be removed from school grounds, at the discretion of the crisis team.

25
26 If the student’s behavior cannot be safely managed, the crisis team
27 may enlist the assistance of other individuals, including the school
28 liaison officer or other peace officer.

29
30 B. Removal by Police Liaison Officer or Other Peace Officer

31
32 If a student with an IEP engages in conduct which endangers or
33 threatens the health, safety, or property of the student or other
34 individuals, or school property, the school building’s crisis team,
35 building administrator, or administrative designee may request that the
36 police liaison officer or other peace officer remove the student from
37 school grounds.

38
39 In addition, school district personnel may report a crime committed by
40 a student with an IEP to appropriate authorities. If a school district
41 official reports a crime committed by a student with an IEP, school
42 personnel shall transmit copies of the student’s special education and
43 disciplinary records for consideration by the appropriate authorities to
44 whom the crime is reported, to the extent that the transmission is
45 permitted by the Family Education Rights and Privacy Act, the
46 Minnesota Government Data Practices Act, and applicable school
47 district policy.

48
49 The fact that a student with an IEP is covered by special education
50 law, does not prevent state law enforcement and judicial authorities

1 from exercising their responsibilities with regard to the application of
2 federal and state law to crimes committed by a student with an IEP.

3
4 C. Parental Notification

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6 The building administrator or designee shall make reasonable efforts
7 to immediately notify the student's parent or guardian of the student's
8 removal from school grounds. In addition, the administrator or
9 designee shall ensure that a written incident report is prepared,
10 describing the incident.

11
12 D. Continued removals

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14 Continued and repeated use of the removal process described in this
15 policy must be reviewed in the development of the student's IEP.

16
17 E. Effect of Policy in an Emergency; Use of Conditional Procedures

18
19 A student with an IEP may be removed in accordance with this policy
20 regardless of whether the student's conduct would create an
21 emergency.

22
23 If the school district seeks to remove a student with an IEP from school
24 grounds under this policy due to behaviors that constitute an
25 emergency and the student's Individualized Education Plan (IEP),
26 Individualized Interagency Intervention Plan (IIIP), or behavior
27 intervention plan (BIP) authorizes the use of one or more conditional
28 procedures, the crisis team may employ those conditional procedures,
29 in addition to any reasonable force that may be necessary, to facilitate
30 the student's removal from school grounds.

31
32 Conditional Procedures: "Conditional procedures" means interventions
33 that meet the definitions of aversive and deprivation procedures, which
34 are not prohibited. Conditional procedures include:

- 35
36 A. the use of manual restraint;
37 B. the use of mechanical or locked restraints;
38 C. time out procedures for seclusion; and
39 D. temporary delay or withdrawal of regularly scheduled meals or
40 water not to exceed 30 minutes.

41
42 If the crisis team initiates use of conditional procedures in an
43 emergency, the student's IEP team shall meet as soon as possible,
44 but no later than five (5) school days after emergency procedures have
45 commenced.

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1 **Legal References:**

- 2
- 3 20 U.S.C. § 1415(k)(9) (Individuals with Disabilities Education Act (IDEA))
- 4 34 C.F.R. § 300.529 (IDEA Regulation Regarding Involvement of Law
- 5 Enforcement)
- 6 20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
- 7 Minn Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
- 8 Minn Stat. § 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
- 9 Minn Stat. § 121A.582 (Student Discipline; Reasonable Force)
- 10 Minn Stat. § 121A.61 (Discipline and Removal of Students from Class)
- 11 Minn Stat. § 121A.67 (Aversive and Deprivation Procedures)
- 12 Minn Stat. § 609.06 (Authorized Use of Force)
- 13 Minn Stat. § 609.379 (Permitted Actions)
- 14 Minn Rule 3525.0200, Subp. 2c (Definition of “Emergency”)
- 15 Minn. Rule 3525.2900, Subp. 5 (The IEP and Regulated Interventions)

16

17

18 **Cross References:**

19

20 Board of Education Policy 541 and Administrative Guideline 541.1 (Student

21 Behavior)

22

23 Board of Education Policy 802 and Administrative Guideline 802.1 (Crisis

24 Management)

25

26 Board of Education Policy 977 and Administrative Guideline 977.1 (Enforcement

27 Agencies)

28

29

30 ADOPTED BY THE BOARD OF EDUCATION: March 15, 2004

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OLD BUSINESS – FOR ACTION

Agenda Item V.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

SUBJECT: Richfield High School – Asbestos Abatement Change Order #4 from Titan Environmental

(Recommended by Superintendent)

That the Board of Education approves RHS Asbestos Abatement Change Order #4 for a net increase of \$79,515.01

Background Information

This change is for additional removal of hazardous materials found in the acoustical spray, pipe insulation and adhesives at the Richfield High School. The attached documents provide details regarding the additional scope with labor and project pricing consistent with the original bid.

The original Contract Sum was	\$ 420,000.00
The net change by previously authorized Change Orders	\$ <u>288,444.38</u>
The Contract Sum prior to this Change Order was	\$ <u>708,444.38</u>
The Contract Sum will be increased by this Change Order in the amount of	\$ <u>79,515.01</u>
The new Contract Sum including this Change Order will be	\$ <u>787,959.39</u>



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Richfield High School - Spring-Summer 2019 Asbestos Removal 7001 Harriet Avenue South Richfield, MN 55423	CONTRACT INFORMATION: Contract For: Asbestos Removal Date: April 01, 2019	CHANGE ORDER INFORMATION: Change Order Number: 004 Date: January 15, 2020
OWNER: <i>(Name and address)</i> Richfield ISD #280 7001 Harriet Avenue South Richfield, MN 55423	ARCHITECT: <i>(Name and address)</i> Institute for Environmental Assessment 9201 West Broadway North, Suite 600 Brooklyn Park, MN 55445- 1926	CONTRACTOR: <i>(Name and address)</i> Titan Environmental, Inc. 968 Lake Street South Forest Lake, MN 55025-0668

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Additions to Contract Sum

9/16-9/27/19: Lower Level Acoustical Ceiling Spray Removal 430 worker hr @ \$105/hr	\$45,150.00
9/17/19: New Main Entrance Angle Iron Adhesive 14 worker hr @ \$105/hr	\$1,470.00
9/17/19: Lower Level Girls' Restroom 5 worker hr @ \$105/hr	\$525.00
9/17-9/18/19: New Main Entrance Wrap & Cut 12 worker hr @ \$105/hr	\$1,260.00
9/18-9/24/19: Locker Room Storage 26 worker hr @ \$105/hr	\$2,730.00
9/24-9/25/19: D6 Tunnel Glovebags 10.5 worker hr @ \$105/hr	\$1,102.50
9/25-9/26/19: E036 Locker Room Storage 21 worker hr @ \$105/hr	\$2,205.00
Girls' Locker Room Storage 171 worker hr @ \$105/hr	\$17,955.00
10/8/19: Loading Dock Wrap & Cut 4 worker hr @ \$105/hr	\$420.00
11/20-11/21/19: Boys' Restroom Glovebag & Lower Level Ceiling Spot Scrapes 9 worker hr @ \$105/hr	\$945.00


11/27/19:	Old Print Shop Spot Scrapes & Light/Conduit Installation 14 worker hr @ \$105/hr	\$1,470.00
12/4/19:	Old Print Shop Lighting Installation and Fire Doors 14 worker hr @ \$105/hr	\$1,470.00
6/21-8/30/19:	Generator Rental	\$2,522.86
	6/21/2019 through 7/2/2019	\$774.58
	7/16/2019 through 7/25/2019	\$874.14
	8/20/2019 through 8/30/2019	\$874.14
6/17-6/19/19:	Jackhammer Rental	\$201.74
12/4/19:	Hardware to Re-Install Lighting & Conduit	\$87.91
Total Change to Contract Sum		\$79,515.01


The original Contract Sum was	\$ 420,000.00
The net change by previously authorized Change Orders	\$ 288,444.38
The Contract Sum prior to this Change Order was	\$ 708,444.38
The Contract Sum will be increased by this Change Order in the amount of	\$ 79,515.01
The new Contract Sum including this Change Order will be	\$ 787,959.39

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be September 30, 2019.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Institut for Environmental Assessment
ARCHITECT (Firm name)

SIGNATURE
 Michael Voss, Project Manager
PRINTED NAME AND TITLE
 1/17/2020
DATE

Titan Environmental, Inc.
CONTRACTOR (Firm name)

SIGNATURE
 Chris Freudenberg, Project Manager
PRINTED NAME AND TITLE
 1/23/2020
DATE

Richfield ISD #280
OWNER (Firm name)

SIGNATURE
 Craig Holje, Chief H/R & Admin Officer
PRINTED NAME AND TITLE

DATE

<u>Discription</u>	<u>29-Sep</u>	<u>30-Sep</u>	<u>1-Oct</u>	<u>2-Oct</u>	<u>3-Oct</u>	<u>4-Oct</u>	<u>5-Oct</u>	<u>6-Oct</u>	<u>7-Oct</u>	<u>8-Oct</u>	<u>9-Oct</u>	<u>10-Oct</u>	<u>11-Oct</u>	<u>Total</u>	<u>Rate</u>	<u>Price</u>
Girls Locker Room Storage Straight Time		37.00	32.00	16.00	18.00									103.00	\$105.00	\$10,815.00
Demobilization Straight Time					6.00									6.00	\$105.00	\$630.00
Cut Pipe Out Loading Dock Straight Time										4.00				4.00	\$105.00	\$420.00
Straight Time														0.00	\$105.00	\$0.00
Straight Time														0.00	\$105.00	\$0.00
Straight Time														0.00	\$105.00	\$0.00
Straight Time														0.00	\$105.00	\$0.00
Totals	0.00	37.00	32.00	16.00	24.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	113.00	\$105.00	\$11,865.00
Totals as 10/8/19	54.00	109.00	66.00	69.00	96.00	0.00	0.00	64.00	66.50	74.50	66.00	34.50	0.00	699.50	\$105.00	\$73,447.50

Richfield Change Order #4 (9/04 @3:30PM to 10/8 @3:30PM)

<u>Discription</u>	<u>16-Sep</u>	<u>17-Sep</u>	<u>18-Sep</u>	<u>19-Sep</u>	<u>20-Sep</u>	<u>21-Sep</u>	<u>22-Sep</u>	<u>23-Sep</u>	<u>24-Sep</u>	<u>25-Sep</u>	<u>26-Sep</u>	<u>27-Sep</u>	<u>28-Sep</u>	<u>Total</u>	<u>Rate</u>	<u>Price</u>
Accoustic Ceiling Basement Straight Time	54.00	52.00	21.00	53.00	72.00			50.00	54.00	51.50		22.50		430.00	\$105.00	\$45,150.00
New Entrance Agle Iron Straight Time		14.00												14.00	\$105.00	\$1,470.00
Girls Restroom Basement Level gl Straight Time		5.00												5.00	\$105.00	\$525.00
New Entrance Wrap & Cut Straight Time		1.00	11.00											12.00	\$105.00	\$1,260.00
Locker Rm Storage F001, F021, f0 Straight Time			2.00					14.00	10.00					26.00	\$105.00	\$2,730.00
D6 Tunnel Entrance Straight Time									2.50	8.00				10.50	\$105.00	\$1,102.50
E036 Locker Room Storage Straight Time										11.00	10.00			21.00	\$105.00	\$2,205.00
Girls Locker Room Storage F022 Straight Time											56.00	12.00		68.00	\$105.00	\$7,140.00
Totals	54.00	72.00	34.00	53.00	72.00	0.00	0.00	64.00	66.50	70.50	66.00	34.50	0.00	586.50	\$105.00	\$61,582.50

Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/26/19
			Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Ryan Rand	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		56
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Set up containment

Curt Mickelson	9/26/19	Ryan Rand	9/26/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/27/19
			Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Ryan Rand	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		12
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Set up containment

Curt Mickelson	9/27/19	Ryan Rand	9/27/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/30/19
			Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Chad Whaylen	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		37
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Abatement

Curt Mickelson 9/26/19
 Site Supervisor (Contractor) Date

Chad Whaylen 9/30/19
 IEA Field Technician Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 10/01/19
			Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Chad Whaylen	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		32
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Abatement

Curt Mickelson	10/01/19	Chad Whaylen	10/01/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 10/02/19 Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Chad Whaylen	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		16
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Tear down and demobilization

Curt Mickelson	10/02/19	Chad Whaylen	10/02/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 10/03/19
			Completion Date:
Location: Girls Locker Room Storage F022		On-Site Technician: Chad Whyhlen	

Material Type	Amount
Pre Formed Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		18
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Tear down and demobilization

Curt Mickelson

Site Supervisor (Contractor)

10/03/19

Date

Chad Whyhlen

IEA Field Technician

10/03/19

Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/17/19
			Completion Date:
Location: New Main Entrance		On-Site Technician: Ryan Rand	

Material Type	Amount
Black Tar	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		14
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal of Angle Iron with black tar on the front of the school

Curt Mickelson 9/17/19
Site Supervisor (Contractor) **Date**

Ryan Rand 9/17/19
IEA Field Technician **Date**



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/17/19
			Completion Date:
Location: Warehouse Girls Bathroom		On-Site Technician: Ryan Rand	

Material Type	Amount
Millboard	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input type="checkbox"/> Full Enclosure	Total Hours		5
<input type="checkbox"/> Within Existing Enclosure			
<input checked="" type="checkbox"/> Other:			

Description of Work:

Demo of wall in bathroom and removal of millboard pipe insulation.

Curt Mickelson	9/17/19	Ryan Rand	9/17/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/17/19
			Completion Date:
Location: New Main Entrance		On-Site Technician: Ryan Rand	

Material Type	Amount
Amocel Pipe insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		1
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Wrap and cut pipe insulation

Curt Mickelson	9/17/19	Ryan Rand	9/17/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/18/19
			Completion Date:
Location: New Main Entrance		On-Site Technician: Ryan Rand	

Material Type	Amount
Amocel Pipe insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		11
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Wrap and cut pipe insulation

Curt Mickelson 9/18/19
 Site Supervisor (Contractor) Date

Ryan Rand 9/18/19
 IEA Field Technician Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/18/19
			Completion Date:
Location: Locker Room Storages F001, F021, F030		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		2
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson 9/18/19
 Site Supervisor (Contractor) Date

Ryan Rand 9/18/19
 IEA Field Technician Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/23/19
			Completion Date:
Location: Locker Room Storages F001, F021, F030		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		14
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson 9/23/19
 Site Supervisor (Contractor) Date

Ryan Rand 9/23/19
 IEA Field Technician Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/24/19
			Completion Date:
Location: Locker Room Storages F001, F021, F030		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		10
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson	9/24/19	Ryan Rand	9/24/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/24/19
			Completion Date:
Location: Tunnel D6		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		2.5
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson
Site Supervisor (Contractor)

9/24/19
Date

Ryan Rand
IEA Field Technician

9/24/19
Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/25/19
			Completion Date:
Location: Tunnel D6		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		8
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson	9/25/19	Ryan Rand	9/25/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/25/19
			Completion Date:
Location: Storage E036		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		11
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson	9/25/19	Ryan Rand	9/25/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date



Extra Work Information Sheet

Project Name: Spring/Summer 2019 Asbestos Removal	Project Number: 201910208	Phase Number: Extra	Start Date: 9/26/19
			Completion Date:
Location: Storage E036		On-Site Technician: Ryan Rand	

Material Type	Amount
Pipe Insulation	

Removal Method	Worker(s) Name(s)	W/S	Hours
<input type="checkbox"/> Glovebag How Many _____			
<input type="checkbox"/> Mini Enclosure			
<input checked="" type="checkbox"/> Full Enclosure	Total Hours		10
<input type="checkbox"/> Within Existing Enclosure			
<input type="checkbox"/> Other:			

Description of Work:

Removal using Wrap and Cut and Glovebag operations

Curt Mickelson	9/26/19	Ryan Rand	9/26/19
Site Supervisor (Contractor)	Date	IEA Field Technician	Date





TITAN ENVIRONMENTAL INC.

968 South Lake Street, Suite 201 ~ Forest Lake, MN 55025
Office 651.464.0948 ~ Fax 651.464.0982

ATTENDANCE SIGN- IN

Project Name Richfield High School Project Number 141-2019-1330
 Location Boys Restroom/Ceiling Swape Date 11/20/19
 Site Supervisor Curt Mickelson

I.D. No.	NAME	AM PM IN	AM PM OUT	Deduct Minutes for Lunch	AM PM IN	AM PM OUT	DAILY HOURS
1	237 Curt Mickelson	7:00	12:30		3:30	4:30	6.5
2	13278 Jacob Moeller	3:30	4:30				1
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
TOTAL SUPERVISOR HOURS							6.5
TOTAL WORKER HOURS							1
TOTAL HOURS							7.5



TITAN ENVIRONMENTAL INC.

968 South Lake Street, Suite 201 ~ Forest Lake, MN 55025
Office 651.464.0948 ~ Fax 651.464.0982

ACTIVITY LOG SHEET

Project Name Richfield High School Project Number 141-2019-1330

Location Boys Restroom/Ceiling Scrape Date 11/20/19

Site Supervisor Carl Mickelson

Site Activity:	Other	Preliminary	Removal	Initial Clean-up	Final Clean-up

Work Area's) J010A (Boys Restroom) J009 (Ceiling Scrape, cleanup)

Work Performed Today: 7:00-8:00- Mobilize, Arrive on site, We will review scope of work and I will begin set up for 1 glove bag, ~~and~~ of 2 fittings in boys Rest room area. 11:30- Removal of fittings is complete, I will begin clean up in ceiling scrape area. 12:30- Work complete. 3:30- Back on site. Area samples failed. We will clean area for final air clearance. 4:30- Off site

List Conditions Which May Affect Air Sample Results:

Large Amounts of dust from other contractors working in adjacent areas.

Problem - Delays

Area samples failed. We will clean area and install barriers for final air clearance.

Sub-Contractor Progress

Special Assignments

Extra Work	Authorized By	Approximate Price
<u>All work done today is extra work</u>	<u>Mike Voss</u>	



TITAN ENVIRONMENTAL INC.

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Office 651.464.0948 ~ Fax 651.464.0982

ATTENDANCE SIGN-IN

Project Name Richfield High School

Project Number 141-2019-1370

Location Boys Restroom

Date 11/21/19

Site Supervisor Curt Mickelson

	I.D. No.	NAME	AM PM IN	AM PM OUT	Deduct Minutes for Lunch	AM PM IN	AM PM OUT	DAILY HOURS
1	737	Curt Mickelson	9:00	10:30				1.5
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
TOTAL SUPERVISOR HOURS								1.5
TOTAL WORKER HOURS								
TOTAL HOURS								1.5



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ACTIVITY LOG SHEET

Project Name Richfield High School Project Number 141-2019-1330

Location Boys Restroom Date 11/21/19

Site Supervisor Curt Mickelson

Site Activity:	Other	Preliminary	Removal	Initial Clean-up	Final Clean-up

Work Area's T-101A (Boys Restroom)

Work Performed Today: 9:00 - Arrive on site. I have received clearance.
I will take down barriers. 9:30 - Off site. 9:30 - 10:30
Demobilize.

List Conditions Which May Affect Air Sample Results:

Problem - Delays

Sub-Contractor Progress

Special Assignments

<u>Extra Work</u> All work done today is extra work.	<u>Authorized By</u> Mike Voss	<u>Approximate Price</u>
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TITAN ENVIRONMENTAL INC.

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Office 651.464.0948 ~ Fax 651.464.0982

ATTENDANCE SIGN- IN

Project Name Richfield High School Project Number 141-2019-1330
 Location 7001 Harriet Ave S Date 11/27/19
 Site Supervisor Curt Mickelson

	I.D. No.	NAME	AM PM IN	AM PM OUT	Deduct Minutes for Lunch	AM PM IN	AM PM OUT	DAILY HOURS
1	737	Curt Mickelson	8:00	3:00				7
2	11069	Oscar Ramirez	8:00	3:00				7
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
TOTAL SUPERVISOR HOURS								7
TOTAL WORKER HOURS								7
TOTAL HOURS								14



TITAN ENVIRONMENTAL INC.

968 South Lake Street, Suite 201 ~ Forest Lake, MN 55025
Office 651.464.0948 ~ Fax 651.464.0982

ACTIVITY LOG SHEET

Project Name Richfield High School Project Number 141-2019-1330

Location 7001 Harriet Ave S. Date 11/27/19

Site Supervisor Curt Mickelson

Site Activity:	Other	Preliminary	Removal	Initial Clean-up	Final Clean-up

Work Area's) Ceiling, Scrape, core drill / Light and conduit hanger installation

Work Performed Today: 8:00- Arrive on site, we will have areas marked for glovebag installation for ceiling texture removal. 9:00 - Areas have been ~~marked~~ located and painted out by Bloomington ~~elec~~ electric. 12:30- Glovebags are complete we will clean up areas. 1:30- We will begin light fixture installation. 3:00 - Several ~~lites~~ lights have been reinstalled others will take specialized materials. We will return next week to complete project.

List Conditions Which May Affect Air Sample Results:

Problem - Delays

Areas were not marked out as was told to us by ISC. Areas had to be marked by Bloomington Electric before work could start.

Sub-Contractor Progress

Special Assignments

Extra Work <u>All work done today is extra work.</u>	Authorized By <u>Mike Voss</u>	Approximate Price
--	--------------------------------	-------------------



TITAN ENVIRONMENTAL INC.

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Office 651.464.0948 ~ Fax 651.464.0982

ATTENDANCE SIGN- IN

Project Name Richfield High School Project Number 141-2019-1330
 Location 7001 Harriet Ave S Date 12/4/19
 Site Supervisor Curt Mickelson

I.D. No.	NAME	AM PM IN	AM PM OUT	Deduct Minutes for Lunch	AM PM IN	AM PM OUT	DAILY HOURS
1	737 Curt Mickelson	7:00	12:00 1:00				6
2	11069 Oscar Ramirez	8:00	12:00				4
3	13502 Mike Elsherry	8:00	12:00				4
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
TOTAL SUPERVISOR HOURS							6
TOTAL WORKER HOURS							8
TOTAL HOURS							14



TITAN ENVIRONMENTAL INC.

968 South Lake Street, Suite 201 ~ Forest Lake, MN 55025
Office 651.464.0948 ~ Fax 651.464.0982

ACTIVITY LOG SHEET

Project Name Richfield High School Project Number 141-2019-1330
 Location 2001 Harriet Ave S Date 12/4/19
 Site Supervisor Curt Mickelson

Site Activity:	Other	Preliminary	Removal	Initial Clean-up	Final Clean-up

Work Area's) Light Fixture installation / Door removal

Work Performed Today: 7:00 - Mobilize for job. 8:00 - Arrive at jobsite and begin light fixture installation. 10:30 - Light fixture installation is complete. We will wrap 5 ~~doors~~ fire doors and dispose of as contaminated waste. 12:00 - Work complete. 12:00 - 1:00 - Demobilize.

List Conditions Which May Affect Air Sample Results:

Problem - Delays

Sub-Contractor Progress

Special Assignments

Extra Work <u>All work done today was extra work.</u>	Authorized By <u>Dave Phillips ICS</u>	Approximate Price
---	--	-------------------



RENTAL RETURN INVOICE

170697496-001

BRANCH 02D
3101 SPRUCE STREET
LITTLE CANADA MN 55117
651-472-8400
651-494-0161 FAX

Job Site Address
CPU 02D
968 LAKE ST S
FOREST LAKE MN 55025-2641

Office: 651-464-0948 Cell: 612-369-6355

2.1.184 1MB 0.426 36822S21.p01 184829 1-1 0



TITAN ENVIRONMENTAL INC
968 LAKE ST S STE 201
FOREST LAKE MN 55025-2683

141-2019-1330

Customer # : 1077113
Invoice Date : 07/02/19
Rental Out : 06/21/19 10:09 AM
Rental In : 07/02/19 04:22 PM
UR Job Loc : 968 LAKE ST S, FORES
UR Job # : 25
Customer Job ID:
P.O. # : NPOR
Ordered By : BILL FREEDENBURG
Reserved By : GABRIEL KOLHOFF
Salesperson : JONATHAN FERING

Invoice Amount: \$774.58

Terms: Due Upon Receipt
Payment options: Contact our credit office 212-833-6600 Ext. 84743
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
PO BOX 840514
DALLAS TX 75284-0514

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	10849522	GENERATOR 15.0-17.9 KW TIER 4 Make: MULTIQUIP Model: DCA15SPXU4F Serial: 8701858 Meter out: 2123.80 Meter in: 2182.70		124.00	355.00	1417.00	710.00
						Rental Subtotal:	710.00
SALES/MISCELLANEOUS ITEMS:							
Qty	Item	Price	Unit of Measure				Extended Amt.
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	EACH	13.060			13.06
						Sales/Misc Subtotal:	13.06
						Agreement Subtotal:	723.06
						Tax:	51.52
						Total:	774.58

COMMENTS/NOTES:

CONTACT: BILL FREEDENBURG
CELL#: 651-464-0948
CPU 02D

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.
A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
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BRANCH 23A
6740 HUDSON BOULEVARD
OAKDALE MN 55128
651-829-3972
651-731-6442 FAX

Job Site
Address

CPU
6740 HUDSON BLVD
OAKDALE MN 55128-7019

Office: 651-464-0948 Cell: 651-464-0948

2.1.2111 MB 0.425 44884S21.p01 281678 1-1 0



TITAN ENVIRONMENTAL INC
968 LAKE ST S STE 201
FOREST LAKE MN 55025-2683

RENTAL RETURN
INVOICE

171580092-001

Customer #	: 1077113
Invoice Date	: 07/25/19
Rental Out	: 07/16/19 04:30 PM
Rental In	: 07/25/19 03:57 PM
UR Job Loc	: 6740 HUDSON BLVD, OA
UR Job #	: 27
Customer Job ID:	
P.O. #	: NPOR
Ordered By	: BILL FREEDENBURG
Reserved By	: DONNY TABERY
Salesperson	: DONNY TABERY

Invoice Amount: \$874.14

Terms: Due Upon Receipt
Payment options: Contact our credit office 212-333-6600 Ext. 84748
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
PO BOX 840514
DALLAS TX 75284-0514

RENTAL ITEMS:		Description	Minimum	Day	Week	4 Week	Amount
Qty	Equipment						
1	10844289	GENERATOR 15.0-17.9 KW TIER 4 Make: MULTIQUIP Model: DCA15SPXU4F Serial: 8701887 Meter out: 799.80 Meter in: 847.40		200.00	400.00	1350.00	800.00
1	241/7275	CABLE 6/4 50 AMP 50'					N/C
1	241/5200	PANEL POWER DISTRIBUTION					N/C

Rental Subtotal: 800.00

SALES/MISCELLANEOUS ITEMS:

Qty	Item	Price	Unit of Measure	Extended Amt.
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI] 16.000	BACH	16.00
Sales/Misc Subtotal:				16.00
Agreement Subtotal:				816.00
Tax:				58.14
Total:				874.14

COMMENTS/NOTES:

CONTACT: BILL FREEDENBURG
CELL#: 651-464-0948
CHARGES APPLIED FOR NOT RETURNING 30
AMP ADAPTER.

ARE YOU OR YOUR EMPLOYEES IN NEED OF OPERATOR CERTIFICATION TRAINING?
CONTACT UNITED ACADEMY TODAY 844-222-2345 OR WWW.UNITEDACADEMY.UR.COM
TRAINING IS NOT AVAILABLE ON CERTAIN EQUIPMENT IN CANADA.

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.
A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
To Sign Up, contact URControlSupport@ur.com

RUDDY'S RENTAL & SALES INC.

21380 FOREST BLVD
 FOREST LAKE, MN 55025
 www.ruddysrental.com

651-464-7368 Phone
 651-464-6486 Fax

Status: Completed

Invoice #: 156854-1
 Invoice Date: Tue 6/18/2019
 Date Out: Mon 6/17/2019 11:25AM

Operator: NICOLE CO
 Terms: 30

TITAN ENVIRONMENT INC
 968 S LAKE ST SUITE 201
 17556 LYONS ST NE
 FOREST LAKE, MN 55025
 LIKE US ON FACEBOOK @ RUDDYS RENTAL & PARTYTOWN!!!

Customer #: 55359

651-464-0982 Phone
 651-464-0982 Fax

PO #: CHH698

Job No: CHH698

Picked up by: CURT

Qty	Key	Items	Part#	Status	Returned Date	Price
1	GJACHE	JACK HAMMER,~ELECTRIC~60 LE		Returned	Tue 6/18/2019 11:00AM	\$176.00
1) MAX CORD LENGTH 50FT. 2) IF YOU USE OWN CORD AND ITS NOT A 10/3 YOU ARE RESPONSIBLE FOR ALL DAMAGES. 3) CUST REJECTS OUR SAFETY EQUIPMENT,DUST MASK AND OR HAS OWN.						

FIND US ON FACEBOOK. SPECIALS AND SOME INSTRUCTIONS

Payments made on this contract:

Rental/Sale Paid	\$201.74	Mon 6/17/2019 11:34AM Credit Card Visa xxxx-xxxx-xxxx-8191
Total	\$201.74	

Rental Contract

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled.

I certify that I have read and agree to all terms of this contract.

Rental:	\$176.00
Damage Waiver:	\$13.20
Subtotal:	\$189.20
TOOLS STORE TAX:	\$12.54
Total:	\$201.74
Paid:	\$201.74
Amount Due:	\$0.00

Signature: _____

CURT

MONDAY - FRIDAY 8AM - 6PM , SATURDAY 8AM - 5PM , SUNDAY CLOSED

Printed On Tue 6/18/2019 11:00:41AM

Software by Point-of-Rental Software www.point-of-rental.com

Modification #3
 Contract-Params.rpt (9)



RENTAL RETURN INVOICE

170697496-001

BRANCH 02D
3101 SPRUCE STREET
LITTLE CANADA MN 55117
651-472-8400
651-494-0161 FAX

Job Site Address
CPU 02D
968 LAKE ST S
FOREST LAKE MN 55025-2641

Office: 651-464-0948 Cell: 612-369-6355

2.1.184 1 MB 0.425 89622S21.p01 184829 1-1 0



TITAN ENVIRONMENTAL INC
968 LAKE ST S STE 201
FOREST LAKE MN 55025-2683

141-2019-1330

Customer # : 1077113
Invoice Date : 07/02/19
Rental Out : 06/21/19 10:09 AM
Rental In : 07/02/19 04:22 PM
UR Job Loc : 968 LAKE ST S, FORES
UR Job # : 25
Customer Job ID:
P.O. # : NPOR
Ordered By : BILL FREEDENBURG
Reserved By : GABRIEL KOLHOFF
Salesperson : JONATHAN FERING

Invoice Amount: \$774.58

Terms: Due Upon Receipt
Payment options: Contact our credit office 212-333-6800 Ext. 84749
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
PO BOX 840514
DALLAS TX 75284-0514

RENTAL ITEMS:		Minimum	Day	Week	4 Week	Amount	
Qty	Equipment	Description					
1	10849522	GENERATOR 15.0-17.9 KW TIER 4 Make: MULTIQUIP Model: DCA15SPXU4F Serial: 8701858 Meter out: 2123.80 Meter in: 2182.70		124.00	355.00	1417.00	710.00
						Rental Subtotal:	710.00
SALES/MISCELLANEOUS ITEMS:		Price	Unit of Measure	Extended Amt.			
1	ENVIRONMENTAL SERVICE CHARGE	(ENV/MCI) 13.060	EACH	13.06			
						Sales/Misc Subtotal:	13.06
						Agreement Subtotal:	723.06
						Tax:	51.52
						Total:	774.58

COMMENTS/NOTES:

CONTACT: BILL FREEDENBURG
CELL#: 651-464-0948
CPU 02D

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.
A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
To Sign Up, contact URControlSupport@ur.com



RENTAL RETURN INVOICE

171580092-001

BRANCH 23A
6740 HUDSON BOULEVARD
OAKDALE MN 55128
651-829-3972
651-731-6442 FAX

Job Site
Address

CPU
6740 HUDSON BLVD
OAKDALE MN 55128-7019

Office: 651-464-0948 Cell: 651-464-0948

2.12111MB 0.425 44884S21.p01 281678 1-1 0



TITAN ENVIRONMENTAL INC
968 LAKE ST S STE 201
FOREST LAKE MN 55025-2683

Customer #	: 1077113
Invoice Date	: 07/25/19
Rental Out	: 07/16/19 04:30 PM
Rental In	: 07/25/19 03:57 PM
UR Job Loc	: 6740 HUDSON BLVD, OA
UR Job #	: 27
Customer Job ID:	
P.O. #	: NPOR
Ordered By	: BILL FREEDENBURG
Reserved By	: DONNY TABERY
Salesperson	: DONNY TABERY

Invoice Amount: \$874.14

Terms: Due Upon Receipt
 Payment options: Contact our credit office 212-333-6600 Ext. 84743
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
 PO BOX 840514
 DALLAS TX 75284-0514

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	10844289	GENERATOR 15.0-17.9 KW TIER 4 Make: MULTIQUIP Model: DCA15SPXU4F Serial: 8701887 Meter out: 799.80 Meter in: 847.40		200.00	400.00	1350.00	800.00
1	241/7275	CABLE 6/4 50 AMP 50'					N/C
1	241/5200	PANEL POWER DISTRIBUTION					N/C

Rental Subtotal: 800.00

SALES/MISCELLANEOUS ITEMS:

Qty	Item	Price	Unit of Measure	Extended Amt.
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCT]	EACH	16.00
Sales/Misc Subtotal:				16.00
Agreement Subtotal:				816.00
Tax:				58.14
Total:				874.14

COMMENTS/NOTES:

CONTACT: BILL FREEDENBURG
CELL#: 651-464-0948
CHARGES APPLIED FOR NOT RETURNING 30 AMP ADAPTER.

ARE YOU OR YOUR EMPLOYEES IN NEED OF OPERATOR CERTIFICATION TRAINING?
CONTACT UNITED ACADEMY TODAY 844-222-2345 OR WWW.UNITEDACADEMY.UR.COM
TRAINING IS NOT AVAILABLE ON CERTAIN EQUIPMENT IN CANADA.

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.
A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
To Sign Up, contact URControlSupport@ur.com



RENTAL RETURN INVOICE

172875211-001

BRANCH 23A
6740 HUDSON BOULEVARD
OAKDALE MN 55128
651-829-3972
651-731-6442 FAX

Job Site

CPU
6740 HUDSON BLVD
OAKDALE MN 55128-7019

Office: 651-464-0948 Cell: 651-464-0948

Customer # : 1077113
Invoice Date : 08/30/19
Rental Out : 08/20/19 07:30 AM
Rental In : 08/30/19 07:30 AM
UR Job Loc : 6740 HUDSON BLVD, OA
UR Job # : 27
Customer Job ID:
P.O. # : NPOR
Ordered By : BEN FREDONBERG
Reserved By : CHAD URICH
Salesperson : DONNY TABERY

TITAN ENVIRONMENTAL INC
968 LAKE ST S STE 201
FOREST LAKE MN 55025-2683

Invoice Amount: \$874.14

Terms: Due Upon Receipt
Payment options: Contact our credit office 212-333-6600 Ext. 84743
REMIT TO: UNITED RENTALS (NORTH AMERICA), INC.
PO BOX 840514
DALLAS TX 75284-0514

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	10510390	GENERATOR 12.0-14.9 KW Make: MAGNUM PRO Model: MLG15 Serial: 1603381 Meter out: 6642.90 Meter in: 6653.50		200.00	400.00	1350.00	800.00
1	241/5200	PANEL POWER DISTRIBUTION					N/C
2	241/7285	CABLE 6/4 X 100'					N/C

Rental Subtotal: 800.00

SALES/MISCELLANEOUS ITEMS:

Qty	Item	Price	Unit of Measure	Extended Amt.
1	ENVIRONMENTAL SERVICE CHARGE	[ENV/MCI]	16.000 EACH	16.00
Sales/Misc Subtotal:				16.00
Agreement Subtotal:				816.00
Tax:				58.14
Total:				874.14

COMMENTS/NOTES:

CONTACT: BILL FREEDENBURG
CELL#: 651-464-0948

CONTACT UNITED ACADEMY TODAY 844-222-2345 OR WWW.UNITEDACADEMY.UR.COM
TRAINING IS NOT AVAILABLE ON CERTAIN EQUIPMENT IN CANADA.

NOTICE: This invoice is subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

You Can Now Access Invoice History and Update Purchase Orders Online
To Sign Up, contact URControlSupport@ur.com

Billable



MENARDS - FRIDLEY
5351 CENTRAL AVE. NE
FRIDLEY, MN 55421

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 03/02/20

If you have questions regarding the
charges on your receipt, please
email us at:
FRIDfrontend@menards.com



Sale Transaction

35PC IMPACT DRIVE BIT SE*	
2520509	11.99
1/4"X2-1/4" HWH TAPCON L	
2326948	20.77
3/4"X50' GALV PIPE STRAP	
6933537	4.39
12-24 X 1/2" COMBO RD MS	
2335380	3.59
TAPCON HEX 1/4X1-1/4	
2327079	17.47
2" POWER DRIVE BIT SLOTT	
2527593 PKG	3.99
SDS+DRILLBIT 3/16"X6" *	
2522308 2 @5.83	11.66
12" REUSE TIE UVB 10/BAG	
3641360 2 @2.49	4.98
8" TIE UV 100/BAG	
3645213	2.29
TOTAL	81.13
TAX ANOKA-MN 7.125%	5.78
TOTAL SALE	86.91
CHECK	86.91
Check # 012110	

TOTAL SAVINGS 9.30

TOTAL NUMBER OF ITEMS = 11

When you provide a check as payment, you
authorize us either to use information
from your check to make a one-time
electronic fund transfer or draft drawn
from your account, or process the
payment as a check transaction. You also

OLD BUSINESS – FOR ACTION

Agenda Item V.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

SUBJECT: Richfield STEM School – Asbestos Abatement Change Order #2 – for Mavo Systems, Inc.

(Recommended by Superintendent)

That the Board of Education approves RSTEM Abatement Project Change Order #2 for a net increase of \$17,050.00.

Background Information

This change is for additional removal of hazardous materials on pipe and duct insulation discovered during construction. The attached document provides details regarding the additional scope with labor and project pricing consistent with the original bid.

The original Contract Sum was	\$	<u>183,300.00</u>
The net change by previously authorized Change Orders	\$	<u>27,825.00</u>
The Contract Sum prior to this Change Order was	\$	<u>211,125.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>17,050.00</u>
The new Contract Sum including this Change Order will be	\$	<u>228,175.00</u>



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Richfield STEM School - 2019 Asbestos
Removal (M)
7020 - 12th Avenue South
Richfield, MN 55423

CONTRACT INFORMATION:
Contract For: Asbestos Removal
Date: March 05, 2019

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: December 5, 2019

OWNER: *(Name and address)*
Richfield ISD #280
7001 Harriet Avenue South
Richfield, MN 55423

ARCHITECT: *(Name and address)*
Institute for Environmental Assessment
9201 West Broadway North, Suite
600
Brooklyn Park, MN 55445-
1926

CONTRACTOR: *(Name and address)*
Mavo Systems, Inc.
4330 Centerville Road
White Bear Lake, MN 55127

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Additions to Contract Sum:

9/25/19:	Lower Level Rooms 17 & 20: Glovebags and wrap & cut removal 14 worker hr @ \$110/hr	\$1,540.00
10/1-10/4/19:	Tunnel System: Wrap steam lines in poly sheeting Construction Area: Remove moldy fiberglass from chilled water lines 87 worker hr @ \$110/hr	\$9,570.00
11/4-11/6/19:	SW Entry Hall: Duct insulation removal 54 worker hr @ \$110/hr	\$5,940.00

Total Change to Contract Sum **\$17,050.00**

The original Contract Sum was	\$	<u>183,300.00</u>
The net change by previously authorized Change Orders	\$	<u>27,825.00</u>
The Contract Sum prior to this Change Order was	\$	<u>211,125.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>17,050.00</u>
The new Contract Sum including this Change Order will be	\$	<u>228,175.00</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be July 5, 2019.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Institute for Environmental Assessment
ARCHITECT (Firm name)

SIGNATURE

Michael Voss, Project Manager

PRINTED NAME AND TITLE

DATE

12/5/19

Mavo Systems, Inc.
CONTRACTOR (Firm name)

SIGNATURE

Larry Reese, Project Manager

PRINTED NAME AND TITLE

DATE

12/18/19

Richfield ISD #280
OWNER (Firm name)

SIGNATURE

Craig Holje, Chief H/R & Admin Officer

PRINTED NAME AND TITLE

DATE

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

SUBJECT: AUTHORIZATION FOR PURCHASE OF FOUR PASSENGER VEHICLES

Recommended by the Superintendent that the Board of Education authorize the Business Office to enter into an agreement for the purchase of (1) 77 passenger school bus, (1) 30 passenger school bus and (2) 65 passenger school buses under the Sourcewell agreements and the State of Minnesota purchasing contract.

Background Information

We plan to purchase three type C school buses and one type A through capital funds as opposed to a lease purchase agreement. Two of the vehicles being replaced have been deemed a total loss with two more being replaced as part of a rotation due to age, mechanical issues and wear. Quotes have been submitted from vendors for the purchase of capital equipment with capital funds. This evening's timely action by the School Board will assure us a delivery for two of the buses within the next three months.

The following vehicles will be replaced:

- 2009 24 Passenger Bus #18 VIN #1GBJG31K191166833 – 71,480 miles – 7,350 hours - Rotation
- 2009 65 Passenger Bus #26 VIN #4DRBUAAN39B680437 – 105,510 miles – 7,523 hours - Rotation
- 2010 65 Passenger Bus #29 VIN #4DRBUAAN1AB227759 – 107,735 – 7,406 hours - Accident
- 2016 77 Passenger Bus #8 VIN #4DRBUAAN5GB745933 – 33,617 miles – 3,093 hours - Bus Fire

The following vehicles will be purchased:

- FY-20 One IC Bus – 77 Passenger - \$110,546.75 – No Trade Option – Bus Fire
- FY-20 One IC Bus – 65 Passenger - \$109,222.77 – No Trade Option – Vehicle Accident
- FY-21 One IC Bus – 65 Passenger - \$109,222.77 – Trade Option \$6,000
- FY-21 One Girardin – 30 Passenger - \$65,948.06 – Trade Option \$7,500

The new vehicle details are listed in your Board packet. We will first make an effort to auction two of our used vehicles to get the best dollar value. Our second option will be to trade in the remaining vehicles for the quoted trade-in value.

(Prepared by Dan Kretsinger & Craig Holje)

Enriching and accelerating learning

R

RICHFIELD
PUBLIC SCHOOLS

**Facilities &
Transportation Dept.**

Vehicle Replacement Proposal

Presented by: Craig Holje & Dan Kretsinger

2/18/2020

Enriqueciendo y acelerando el aprendizaje

- Our first priority in the Transportation Department is to provide safe, reliable transportation for our students and families
- We have taken several measures to ensure we achieve this goal, including:
 - Purchasing buses equipped with stop arm cameras as well as interior cameras for the students and drivers
 - New routing and GPS mapping software for all district vehicles
 - Enhancing our Safety and Emergency Preparedness Program for our drivers
 - Increased driver training for student management and driving skills

*We will provide a welcoming, healthy,
supportive, safe and caring environment*

Service Guidelines



Our vehicles are serviced at or before the manufacturers' recommended service schedule

Equipment Type	Frequency of Service
Large Buses Two Services Per Year	6 months 3,000 miles 175 hours 6 months 5,000 miles 375 hours
Mini Buses	3 months 4,000 miles 300 hours
Type 3 Buses	6 months 3,000 miles
Pickup & Maintenance Trucks	6 months 3,000 miles
Grounds Equipment (Large)	100 hours
Grounds Equipment (Small)	25-50 hours
Building Mowers & Equipment	Seasonally

Repair Estimates



Repair	Estimated Expense
Engine Replacement*	\$20,311
Transmission Replacement	\$4,300 – 5,100
Transmission ECU	\$1,545 - \$2,400
Electrical System	\$250 – 4,000
Body Work - Rust	\$1,200 – 5,350
Rotted Floor Repair	\$6,180
Upholstery Replacement	\$1,500

* Quote provided by Hogle Bus & Truck

All other estimates based on the previous three years repairs in RPS Mechanic Shop

Why Replace?



Safety

- Updated safety equipment
 - High seat backs, corrosion resistant metals, rot resistant flooring
- Stop arm & interior cameras
 - Reduction in liability
 - Driver and Child
 - Stop arm violation reporting
 - 12 reported so far this year

State Compliance

- Inspection reductions and out of service vehicles
 - Holes & tears in seats, broken down foam, rust, body damage, rotten floors, and mechanical issues

Maintenance

- Reduced repair & labor costs
- Keeping older buses can result in major breakdowns

Mitigate Financial Risk

- Reduced vehicle values
- Maintenance cost bell curve as age increases

Logistics

- Buses placed out of service hinders transportation & district operations

Miles vs. Hours



- Average engine life expectancy is 250,000-300,000 miles
- According to [worktruckonline.com](https://www.worktruckonline.com), one hour of idling is equal to 25-30 miles of driving

Vehicle	VIN	Mileage	Hours	Hours to Miles Conversion
#18 (24 Passenger)	1GBJG31K191166833	71,480	7,350	183,750
#26 (65 Passenger)	4DRBUAAN39B680437	105,290	7,499	187,475
#29 (65 Passenger)	4DRBUAAN1AB227759	107,735	7,409	185,225
#8 (77 Passenger)	4DRBUAAN5GB745933	33,617	3,093	77,325

<https://www.worktruckonline.com/159096/measuring-hours-vs-miles-in-medium-duty-truck-performance>



Methodology:

- 10-12 year rotation on full size buses
- Rotation based on year, hours, and previous mechanical issues

Vehicle	VIN	Mileage (as of 2/5/20)	Hours (as of 2/5/20)	Reason
#18 (24 Passenger)	1GBJG31K191166833	71,480	7,350	Rotation
#26 (65 Passenger)	4DRBUAAN39B680437	105,290	7,499	Rotation
#29 (65 Passenger)	4DRBUAAN1AB227759	107,735	7,409	Rotation Accident – Total Loss
#8 (77 Passenger)	4DRBUAAN5GB745933	33,617	3,093	Bus Fire – Total Loss

Proposal (continued)



Recommended Quotes:

Quantity	Vendor	Equipment Cost
1	IC Bus – 77 Passenger	\$ 110,546.75
2	IC Bus – 65 Passenger	\$ 109,222.77
1	Girardin -- 30 Passenger	\$ 65,948.06

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RICHFIELD
PUBLIC SCHOOLS

Questions

Enriqueciendo y acelerando el aprendizaje

MINNESOTA STATE SCHOOL BUS COOPERATIVE PURCHASING

PRICE SHEET AND CALCULATION FORM

PROPOSAL PRICE SHEET FOR SCHOOL BUS CONVENTIONAL

DEALER HOGLUND BUS CO., INC. .

BRAND IC

PROPOSER IS SUBMITTING THIS PRICING FOR REGION(S) ALL .

Effective October 1, 2019

INDICATE "STD." AS THE VEHICLE STANDARD
 INDICATE "NA" AS NOT AVAILABLE
 EACH WHITE CELL MUST BE FILLED IN.
 INDICATE NEGATIVE NUMBERS WITH A "-" PRECEDING THE NUMBER

CONVENTIONAL BODY
 MINIMUM 35 PASS., MAXIMUM 77 PASS.

YOUR BUS

Richfield Public
 77 Pass - Diesel

BODY SIZE DIMENSION 77 PASSENGER

PASSENGER CAPACITY
 SEAT SPACING PROVIDED
 WHEEL BASES AVAILABLE

34'02"	34'11"
77	77.00
27.00	27.75"
276	276"
81,999.00	82,330.00

81,999.00

BASE PRICE PER SPECIFICATIONS

AISLES
 RIBBED CENTER AISLE
 COLOR TO MATCH FLOORING
 STRIPLESS

AISLE OPTIONS (NOT NEEDED WITH ONE PIECE FLOOR)
 ALUMINUM STRIPS
 STAINLESS STEEL STRIPS
 PLASTIC STRIPS

BODY PANELS
 20 GAUGE STANDARD
 22 GAUGE INTERNAL SIDE PANELS

BODY PANELS, OPTIONS
 16 GAUGE SMOOTH SIDE PANELS

CEILING,
 1-1/2 INSULATION IN ROOF
 INSULATED ROOF BOW CAVITIES
 22 GAUGE PANELS
 ACOUSTICAL, FULL LENGTH - RIVETED

FLOOR, RUBBER or VINYL
MFG. STANDARD COLOR BLACK INCL. STEP TREADS
 RUBBER/VINYL IN DRIVERS COMP. AND OVER WH HSGS
 WHEEL HOUSING COLOR BLACK .
 5/8" EXTERIOR PLYWOOD

FLOOR, OPTIONS
 INDICATE COLOR OPTION GRAY, BLUE, GREEN, TAN, BROWN.
 VINYL FLOORING FULL LENGTH OF THE BUS
 ONE PIECE FLOOR OPTION - BLACK
 ONE PIECE FLOOR OPTION - GRAY
 ONE PIECE FLOOR OPTION - ALL OTHER COLORS
 PLYWOOD, MARINE GRADE

INTERIOR, OPTIONS
 PADDED SHOULDER RAILS

SEATS
 42 OZ MATERIAL, FIRE RETARDANT
 WITHOUT WELTING
 STANDARD COLOR PROVIDED GRAY .
 HIGH BACK SEATS 28"

SEATS, OPTIONS
 52 OZ MATERIAL, COMPLETE BUS - GRAY ONLY
 FIRE BLOCK MATERIAL
 COLOR OPTIONS BLUE, BROWN, GREEN, BLACK, BURGUNDY

WINDOWS
 TEMPERED, CLEAR
 STANDARD WINDOW HEIGHT 28 " UPPER & LOWER COMB.

WINDOWS, OPTIONS
 BLACK SASH
 BLACK SASH WITH AREA BETWEEN WINDOWS BLACK
 TEMPERED, CLEAR W/ HIGH HEADROOM
 TEMPERED, TINTED W/ HIGH HEADROOM
 LAMINATED, CLEAR W/ HIGH HEADROOM

STD	196.00
110.00	
STD	
STD	
223.00	
STD	
316.00	
593.00	
1,107.00	
100.00	
87.00	
214.00	
730.00	
22.00	
223.00	
313.00	
STD	
253.00	
506.00	

STD
STD
STD
STD
593.00
100.00
STD
593.00
100.00
STD
STD
253.00

LAMINATED, TINTED W/ HIGH HEADROOM

253.00

CONVENTIONAL BUS OPTIONS

AIR FOIL, REAR, OPTION:

REAR AIR FOIL, FACTORY INSTALLED

550.00

BACK UP ALARM OPTIONS

112 DECIBEL OUTPUT

65.00

65.00

BATTERY

MOUNTED UNDER DRIVERS SEAT AREA

BATTERY OPTIONS

KEY LOCK ON BATTERY DOOR

12.00

BALL BRG ROLLERS - TRAY

STD

BOX FOR "2" 8D BATTERIES

74.00

AUXILIARY BATTERY BOX - TOOL BOX

21.00

STD

BUMPER, REAR

STANDARD MFG. BUMPER IS REQUIRED

BUMPER, OPTIONS

DOCK BUMPERS, FRONT AND REAR

170.00

CERTIFICATION

STATE AND FEDERAL SPECIFICATION

COLOR, EXTERIOR

NATIONAL SCHOOL BUS CHROME YELLOW
PER NATIONAL AND STATE SPEC.

COLOR, EXTERIOR, OPTIONS

WHITE ROOF

359.00

359.00

COLOR, INTERIOR

STD. WALLS COLOR SPRING WHITE
WALL PANEL MATERIAL EMBOSSED STEEL

CROSSING ARM

ELECTRIC W/PLASTIC ROD

CROSSING ARM, OPTIONS

ELECTRIC SOLID STATE UPGRADE, W/PLASTIC ROD

STD

AIR W/PLASTIC ROD

NC

DEACTIVATION SWITCH

17.00

AIR

STD

NC

DEFROSTER

90,000 BTU FULL WIDTH DEFROSTER/HEATER
MUST MAINTAIN CLEAR VIEW OF WINDSHIELDS
TWO AUX. DEFROSTER FANS, APPROXIMATELY 6"

DEFROSTER, OPTIONS

UPPER RIGHT MOUNTED ADDITIONAL FAN

75.00

CHROME DEFROST FANS IN LIEU OF BLACK

82.00

DOORS, ENTRANCE

ELECTRICALLY OPERATED, OUTWARD OPENING
STEERING WHEEL SWITCHES STANDARD

DOORS, ENTRANCE, OPTIONS

AIR POWERED (AIR SUPPLIED)

30.00

MANUALLY OPERATED

49.00

HINGED ACCESS PANEL TO DOOR CONTROLS

STD

EXTERIOR DOOR RELEASE, MECHANICAL

58.00

EXTERIOR DOOR RELEASE, ELECTRIC

STD

EXTERIOR DOOR RELEASE, AIR

36.00

FRONT VANDAL LOCK, MECHANICAL

55.00

FRONT VANDAL LOCK, FOR ELECTRIC DOOR

STD

FRONT VANDAL LOCK, FOR AIR DOOR

174.00

THREE POSITION DOOR CONTROL - 3 POSITION OR REDUNDANT

NC

8 WAY "RED" ACTIVATION SWITCH (WITHOUT OPENING DOOR)

STD

NOISE SUPPRESSION SWITCH, MOMENTARY

STD

ENTRANCE DOORS KEYED ALIKE

20.00

AIR

30.00

STD

STD

STD

STD

STD

DOORS, EMERGENCY

LUBEABLE HINGES

UPPER AND LOWER GLASS IN DOOR

DOORS, EMERGENCY, OPTIONS

HIDDEN EM. DOOR HINGES

STD

REAR EMERGENCY DOOR THERMO PANE GLASS, TOP

60.00

REAR EMERGENCY DOOR THERMO PANE GLASS, BOTTOM

46.00

REAR EM. DOOR THERMO PANE GLASS, TOP & BOTTOM

106.00

REAR EM. DOOR THERMO PANE GLASS, TOP, LAMINATED

85.00

R. EM. DOOR THERMO PANE GLASS, BOTTOM, LAMINATED

85.00

R. EM. DOOR THERMO PANE GLASS, TOP & BOT., LAMINATED

170.00

STD

60.00

LOWER DOOR GLASS GUARD	24.00	24.00
REAR VANDAL LOCK	85.00	
3 POINT REAR DOOR LATCH	33.00	
EMERGENCY EQUIPMENT		
STATE AND FEDERAL SPECIFICATION		
FIRE EXTINGUISHER		
5 LB. - 2A10BC RECHARGEABLE		
FIRE EXTINGUISHER, OPTIONS		
LIST OPTIONAL SIZE # 6	52.00	
EMERGENCY EXITS		
PER STATE SPECIFICATIONS		
ROOF HATCH		
MINIMUM REQUIRED, BRAND <u>SPECIALTY</u> , MODEL <u>9245</u> .		
MUST HAVE MULTI-POSITION VENT CAPABILITIES		
ROOF HATCH, OPTIONS		
ONE ADDITIONAL ROOF HATCH, SAME AS PROVIDED ABOVE	222.00	
ALL ROOF HATCH OPTIONS BELOW SHALL BE PRICED FOR 2		
SMI TRIPLE VALUE	173.00	
SMI ECONOMY	-71.00	
SMI W/POWER VENT	335.00	
SMI WO/VENT LOW PROFILE 'PROLO'	STD	STD
SIDE WINDOW EXITS		
MINIMUM REQUIRED		
FRONT MOUNTED HINGE		
HEATERS		
50K HEATER IN ENTRANCE DOOR		
90K FOR DR. HEATER/DEF., FULL WIDTH		
50K UNDER SEAT HEATER, MIDSHIP		
80K UNDER SEAT HEATER, REAR		
BALL COCK SHUT OFF VALVE IN DRIVER'S AREA		
BALL COCK SHUT OFF VALVE IN ENGINE COMP.		
AIR INLET FILTER ON ALL HEATER UNITS		
HEATERS, OPTIONS		
MIDSHIP HEATER, 80K, IN LIEU OF 50K	101.00	
RADIANT HEAT, RIGHT & LEFT SIDE OF BUS FULL LENGTH	650.00	650.00
ADDITIONAL 50,000 BTU REAR HTR - RIGHT SIDE	393.00	
ADDITIONAL 80,000 BTU REAR HTR - RIGHT SIDE	468.00	
BOOSTER PUMP	STD	STD
DELUXE BOOSTER PUMP	407.00	
GOODYEAR 'HI-MILER' HOSE	STD	STD
CONSTANT TORQUE CLAMPS	STD	STD
PARALLEL HEATER CIRCUIT	102.00	
SERIES HEATER CIRCUIT	STD	STD
DELETE MIDSHIP HEATER	-184.00	
CABLE CONTROLLED WATER SHUT OFF FOR DRIVER	STD	STD
FACTORY INSTALLED INTEGRATED DRIVER AIR CONDITIONING	3,678.00	
FACTORY INSTALLED A/C SYSTEM 60,000 BTU W/ 325 AMP ALT - NA PROPANE, GAS	6,010.00	
FACTORY INSTALLED A/C SYSTEM 96,000 BTU W/ 325 AMP ALT - NA PROPANE, GAS	7,332.00	
FACTORY INSTALLED A/C SYSTEM 120,000 BTU W/ 325 AMP ALT - NA PROPANE, GAS	10,378.00	
HEATERS, AUXILIARY, OPTIONS		
	MODEL	BTU'S
WABASTO HEATER	<u>SCHOLASTIC</u> <u>45,000</u>	W TIMER & BOX - FACTORY INSTALLED
WABASTO HEATER	<u>SCHOLASTIC</u> <u>45,000</u>	WITH CONVECTION HEAT - AFTERMARKET
ESPAR HEATER	<u>E-GUARDIAN</u> <u>42,000</u>	WITH TIMER - FACTORY INSTALLED
ESPAR HEATER	<u>E-GUARDIAN</u> <u>42,000</u>	WITH CONVECTION HEAT - AFTERMARKET
VEN TECH 45,000 BTU BELT DRIVEN - LH700-0070 - AFTERMARKET		3,015.00
24 HOUR TIMER FOR AUXILIARY HEATER		NC
7 DAY TIMER FOR AUXILIARY HEATER		NC
SKIRT MOUNTED BOX ONLY FOR AUXILIARY HEATER		79.00
IDENTIFICATION		
PER STATE SPECIFICATIONS, WITH VINYL LETTERING		
INCLUDES BELT LINE LETTERING, BUS #, CAP, FUEL CAP.		
IDENTIFICATION, OPTIONS		
ADDITIONAL LETTERING, VINYL, PER CHARACTER 6"		NC
ADDITIONAL LETTERING, VINYL, PER CHARACTER 2"		NC
FLIP SIGN FRONT AND REAR, SCHOOL BUS/CHARTER		92.00
LIGHTED SCHOOL BUS SIGN, FRT & REAR		406.00
INSIDE HEIGHT		
73" AT AISLE MINIMUM, STD. HEIGHT 78 "		
INSULATION, WALLS		
1-1/2" INSULATION		
INSULATION, WALLS,OPTIONS		

HEATED MIRRORS, OUTSIDE ONLY	49.00	
HEATED MIRRORS, CROSSOVER ONLY	26.00	
CROSSOVER MIRRORS HEADS & BRACKETS, BLACK	STD	STD
CROSSOVER MIRRORS HEADS & BRKTS, STAINLESS STEEL	18.00	
ALL MIRROR BRACKETS, STAINLESS STEEL	53.00	53.00
ROSCO, BLACK-CROSSOVER MIRRORS HEADS & BRACKETS	STD	
ROSCO, XOVER MIRRORS HEADS & BRKTS, STAINLESS STEEL	18.00	STD
ROSCO, BLACK - REARVIEW ONLY	STD	
ROSCO, STAINLESS - REARVIEW ONLY	35.00	
REMOTE OPERATED MIRRORS, REAR VIEWS ONLY	162.00	
REMOTE OPERATED HEATED MIRRORS, REAR VIEWS ONLY	224.00	224.00
HEATED MIRROR TIMER	48.00	48.00
AFTERMARKET MIRROR BRACKET BRACE - STAINLESS	50.00	
MIRRORLIGHT BUS BOY HIGH DEF XOVER - BLACK	62.00	
MIRRORLIGHT BUS BOY HIGH DEF XOVER - BLACK, HEATED	91.00	
MIRRORLIGHT BUS BOY HIGH DEF XOVER - STAINLESS STEEL	98.00	
MIRRORLIGHT BUS BOY HIGH DEF XOVER - STAINLESS, HEATED	127.00	
MOUNTING OF BODY		
CUSHION MATERIAL BETWEEN CHASSIS AND BODY		
LIST TYPE OF MATERIAL USED FOR CUSHION <u>RUBBER</u> .		
FLAT CLAMPS, # OF BOLTS? <u>1</u> PER CLAMP		
SUNSHIELD		
6 X 30 FULLY ADJUSTABLE		
GREEN SHADE		
WING NUT ADJUSTABLE		
SUNSHIELD, OPTIONS		
10 X 30 DRIVERS SIDE SHIELD	16.00	
6 X 30 RIGHT SIDE SHIELD	26.00	
OPAQUE BLACK 6 X 30	17.00	
TIGER 6X30 VISOR	156.00	
ADDITIONAL SIDE VISOR, DRIVERS SIDE WINDOW	24.00	
RADIO		
AM/FM WITH DIGITAL CLOCK, INTEGRAL PA INT/EXT, 4 SPKRS		
RADIO, OPTIONS		
AM/FM WITH CD, INTEGRAL PA, 4 SPEAKERS	35.00	
AM/FM WITH USB INPUT, 4 SPEAKERS	9.00	
RADIO DELETE, COMPLETE UNIT	-169.00	
6 SPEAKERS (ADD 2 TO STD 4)	20.00	20.00
8 SPEAKERS (ADD 4 TO STD 4)	40.00	
DELETE EXTERNAL PA HORN	-26.00	
EXTERNAL PA SPKR. MOUNTED IN ENGINE COMPARTMENT	STD	PA STD
COAXIAL CABLE INSTALLED, NO RADIO PROVIDED	26.00	
RUBRAILS		
4 REQUIRED		
16 GAUGE STEEL		
NUMBER OF WRAP AROUND TO THE REAR OF THE BUS <u>3</u> .		
PER SIDE		
RUBRAIL, OPTIONS		
CAULKING TOP OF EXTERIOR RUBRAILS	STD	STD
SEAT BELT FOR DRIVER		
3 POINT RETRACTABLE		
SEAT BELT FOR DRIVER, OPTIONS		
VERTICAL ADJ'MT. FOR SHDR BELT ANCHOR	STD	STD
ORANGE OR LIME COLORED SHOULDER BELT	STD	STD
DRIVERS SEAT		
HIGH BACK ON SOLID MOUNT		
5" MIN. SLIDE ADJUSTMENT		
FABRIC INSERT UPHOLSTERY		
DRIVERS SEAT, OPTIONS		
MAGNUM 200, SPRING SUSPENSION	STD	STD
MAGNUM 100, AIR SUSPENSION	7.00	
NATIONAL SEAT, AIR SUSPENSION - ADJUSTABLE SEAT BACK AND CUSHION	NC	AIR NC
NATIONAL SEAT, AIR SUSPENSION - SELF CONTAINED	-41.00	
NATIONAL SEAT, AIR SUSPENSION - SELF CONTAINED, HEATED	-38.00	
NATIONAL SEAT, AIR SUSPENSION - DUAL SHOCK	-90.00	
NATIONAL SEAT, AIR SUSPENSION - DUAL SHOCK, HEATED	25.00	
ARM REST	20.00	20.00
SEAT AND CRASH BARRIERS		
42 OZ. FIRE RETARDANT MATERIAL		
HIGH BACK SEATS, EACH 39"		
HIGH BACK BARRIER, 39"		
39" CRASH BARRIERS ON EACH SIDE.		
SEAT AND CRASH BARRIERS, OPTIONS		
MODESTY PANEL BELOW CRASH BARRIER, LEFT	STD	STD

LEFT SIDE ABOVE DRIVER HEAD, NON-LOCKABLE
 LEFT SIDE ABOVE DRIVER HEAD, LOCKABLE
 EXT. LUGGAGE COMPARTMENT LH FWD SIDE 114 X 24 X 22 SIZE
 EXT. LUGGAGE COMPARTMENT RH FWD SIDE 114 X 24 X 22 SIZE
 EXT. LUGGAGE COMPARTMENT LH MID SIDE 36 X 24 X 22 SIZE
 EXT. LUGGAGE COMPARTMENT LH AFT SIDE 91 X 20 X 18 SIZE
 GAS SHOCKS (2)
 LUGGAGE LIGHT W/ SWITCH PER BOX

143.00
150.00
758.00
758.00
367.00
517.00
215.00
117.00

UNDERCOATING

FACTORY INSTALLED, COMPLETE UNDERSIDE

UNDERCOATING/RUSTPROOFING, OPTIONS

INSIDE EMERGENCY DOOR
 INSIDE REAR BODY PANELS AT FLOOR LINE
 CHEMGUARD FULL UNDERSIDE
 EXTERIOR STAINLESS STEEL FASTNERS (SCREWS)

STD
STD
260.00
126.00

STD
STD
260.00

VENTILATION

FRONT ROOF NON-CLOSING VENT

WHEEL HOUSING

STANDARD COVERING COLOR ABS BLACK.

WHEEL HOUSING, OPTIONS

BLACK FLOORING MATERIAL
 RUBBER WH. OPENING EXTENSIONS, FENDERETTES (REAR)
 MUD FLAPS, REAR, STD RUBBER
 MUD FLAPS, FRONT, STD RUBBER
 MUD FLAPS, REAR, FULL WIDTH OF BUS

STD
67.00
STD
STD
76.00

STD
STD
STD
76.00

WINDOWS, THERMOPANE

DRIVER'S SIDE SLIDING WINDOW
 UPPER DOOR GLASS

WINDOWS, OPTIONS

THERMO SIDE WINDOWS ADDITIONAL, EACH COMPLETE
 THERMO LOWER ENTRANCE DOOR GLASS

90.00
84.00

WINDSHIELD

TINTED
 1, 2, 3, OR 4 PIECE WINDSHIELD 3 PIECE

WINDSHIELD, OPTIONS

TINTED WITH SHADED TOP
 3 PC WINDSHIELD, TINTED

11.00
STD

STD

WINDSHIELD WASHERS

WIPER MOUNTED, WET ARM
 ELECTRIC WASHER PUMP
 3-4 QUART CAPACITY

WINDSHIELD WIPERS

HEAVY DUTY BOTTOM MOUNTED
 SINGLE OR DUAL SWITCH SINGLE
 2 SPEED WITH INTERMITTENT FEATURE
 NON-GLARE ARMS

WINDSHIELD WIPERS, OPTIONS

WINTER (ALL SEASON) BLADES - AFTERMARKET
 OTHER: CRYSTAL CLEAR HEATED WIPER BLADES - AFTERMARKET

54.00
651.00

WIRING

COLOR AND NUMBER CODED
 AUTOMATIC, MAN. RESET, OR SOL. ST. CIRCUIT BREAKERS/FUSES
 MASTER SWITCH FOR BODY, ELECTRIC OPERATED

WIRING, OPTIONS

MANUAL RESET CIRCUIT BREAKERS
 PURPOSE SPECIFIC LABELED WIRING

STD
STD

STD
STD

CAMERA, REI HD5-1200 12 Channel 7 CAMERA WITH LIC PLATE KIT / PANIC
 BUTTON - Speed Sensor

SUBTOTAL BODY AND OPTIONS

4,656.00

91,845.00

WHEEL BASE 254"
 BODY LENGTH 29'08"
 BODY LENGTH 30'05"
 BODY LENGTH 31'02"
 BODY LENGTH 31'11"

WHEEL BASE 276"
 BODY LENGTH 31'11"
 BODY LENGTH 32'08"
 BODY LENGTH 33'05"
 BODY LENGTH 34'02"

BODY LENGTH 34'11"

CONVENTIONAL CHASSIS

AIR CLEANER:

DRY TYPE, TO MATCH ENGINE DESIGN
RESTRICTOR INDICATOR AT THE AIR CLEANER

AIR CLEANER, OPTIONS:

RESTRICTOR INDICATOR, DASH MOUNTED

22.00

AIR INTAKE, OPTION:

WARM AIR INTAKE

STD

STD

AXLES: FRONT

INDICATE MODEL MERITOR.
INDICATE WEIGHT CAPACITY 10,000 LBS.
INDICATE HUB TYPE PILOTED.

AXLES, FRONT, OPTIONS:

8,000 LB. CAPACITY - MERITOR
8,000 LB. CAPACITY INT'L - DANA SPICER
10,000 LB. CAPACITY - MERITOR
10,000 LB CAPACITY INT'L I-100 - DANA SPICER
12,000 LB. CAPACITY - DANA SPICER
WET TYPE OIL SEAL, STATE BRAND INTERNATIONAL
GREASE TYPE SEAL, STATE BRAND STEMCO.

-181.00
-130.00
STD
100.00
68.00
STD
10.00

STD

STD

AXLES: REAR

INDICATE AXLE MODEL DANA SPICER.
INDICATE WEIGHT CAPACITY 19,800 LBS.
OIL SEAL BRAND PROVIDED INTERNATIONAL.
MAGNETIC OIL LEVEL PLUG
STANDARD DRIVELINE SERIES SPL100.

AXLES, REAR, OPTIONS:

17,500 LB DANA SPICER
21,000 DANA SPICER
23,000 LB DANA SPICER REQUIRES AIR BRAKES
SYNTHETIC LUBRICANT FRT AND REAR BRAND: EMGARD.
OTHER OIL SEAL BRANDS OFFERED STEMCO.

-122.00
98.00
239.00
100.00
42.00

98.00

100.00

BRAKES

SPLIT HYDRAULIC 4 WHEEL DISC
ABS 4 CHANNEL, STATE BRAND BENDIX
HYD. BRAKE SYSTEM, BRAND WABCO
DUST SHIELDS AT ALL BRAKE POSITIONS (AIR BRAKE ONLY)
STABILITY CONTROL

BRAKES, OPTIONS:

AIR BRAKE SYSTEM, "Q" PLUS, 15 x 4 FRT, 16.5 x 7 REAR, WITH DUST SHIELDS
AIR BRAKE ABS WITH TRACTION CONTROL AND STABILITY CONTROL - INCLUDED
COLLISION MITIGATION SYSTEM - OMIT
COLLISION MITIGATION SYSTEM - WINGMAN ADVANCED REQ EXHAUST BRAKE
COLLISION MITIGATION SYSTEM - WINGMAN FUSION REQ EXHAUST BRAKE

665.00
NC
STD
815.00
2,367.00

665.00

STD

FRONT, AIR: OUTBOARD DRUMS

15 X 5 "Q" PLUS
16.5 X 5 "Q" PLUS
ADJUSTABLE BRAKE AND ACCELERATOR PEDALS
-REQ AIR BRAKES AND TELESCOPIC STEERING WHEEL

82.00
139.00
612.00

139.00

SLACK ADJUSTERS, AUTOMATIC:

HALDEX
MERITOR

149.00
STD

STD

EMERGENCY BRAKE: OPTIONS

MGM REAR PARKING BRAKE CHAMBER

STD

STD

AIR DRYER AND TANKS:

MANUAL DRAIN VALVE
BENDIX AD-9 WITH HEATER

AIR DRYER AND TANKS , OPTIONS:

PULL CHAIN FOR DRAIN VALVE (WET TANK)
AUTOMATIC DRAIN VALVE WITH HEATER
BENDIX AD 9 AIR DRYER W/HEATER: W/O AIR BRAKES
BENDIX ADIP DRYER WITH HEATER
BW DV-2 AUTO DRAIN VALVE, W/HEATER, WET TANK ONLY

STD
84.00
337.00
350.00
84.00

COMPRESSOR:

INDICATE BRAND AND CFM. CUMMINS 18.7 CU FT.
SPECIFY TANK CAPACITY APPROX 4.000 CU IN.

COMPRESSOR, OPTIONS:

HEAVY DUTY REQUIRED FRONT AND REAR

SPRINGS:

FRONT: PARABOLIC TAPERED LEAF SPRING
REAR: SINGLE STAGE, VARI-RATE MULT- LEAF SPRING

SPRINGS, OPTIONS:

FRONT:
MAINTENANCE FREE SPRING PINS
REAR:
PARABOLIC TAPERED LEAF SPRING
AIR SUSP., WITH HYD. BRKS, INCLUDE COMPRESSOR AND AD-9 DRYER
AIR SUSPENSION, WITH AIR BRAKES

STEERING:

POWER STEERING ASSIST,
INDICATE BRAND AND MODEL TRW ROSS
INDICATE STRG. WHEEL DIAMETER 18

STEERING, OPTIONS:

TILT WHEEL
TILT AND TELESCOPING WHEEL
SHEPPARD GEAR M100

TIRES AND RIMS:

WHEELS:

ONE PIECE RADIAL TIRE RIMS, 22.5 X 8.25
HUB PILOTED, 10 BOLT HOLES
TIRES, FRONT, 11R X 22.5, 14 PLY RATING
INDICATE BRAND AND MODEL HANKOOK AH12 14PLY
TIRES, REAR, TRACTION TYPE, 11R X 22.5, 14 PLY RATING
INDICATE BRAND AND MODEL HANKOOK Z35A 14PLY
MUST USE LEAD-FREE WEIGHTS, IF WEIGHTS ARE USED

WHEEL, OPTIONS: PRICE PER SET OF SIX.

SPARE TIRE CARRIER (1)
SPARE HUB PILOTED WHEEL, 10 BOLT HOLES (1) - **FACTORY**
ALUMINUM RIMS (ACCURIDE 42644)
WHEEL ALIGNMENT, FRONT ONLY
WHEEL ALIGNMENT, REAR ONLY

TIRES: CHOOSE ONE FROM EACH CATEGORY. SPARE OPTION

FRONT, TIRE SIZES (TIRES ONLY, PRICE PER SET OF 2)

CONTINENTAL 11R22.5 HSR2 ALL POSITION . . .
MICHELIN 11R22.5 XZE2 ALL POSITION . . .
GOODYEAR 11R22.5 G22 RSD FUEL MAX ALL POSITION . . .
BRIDGESTONE R268 ECOPIA ALL POSITION . . .
CONTINENTAL 255/70R22.5 HSR2 ALL POSITION . . .
GOODYEAR 255/70R22.5 ENDURANCE RSA ALL POSITION . . .
BRIDGESTONE 255/70R22.5 R250 ED ALL POSITION . . .
HANKOOK 255/70R22.5 AH37 ALL POSITION . . .

REAR, TIRE SIZES (TIRES ONLY, PRICE PER SET OF 4)

CONTINENTAL 11R22.5 HSR2 ALL POSITION . . .
CONTINENTAL 11R22.5 HDR2 M/S DRIVE . . .
HANKOOK 11R22.5 AH37 ALL POSITION . . .
BRIDGESTONE 11R22.5 R268 ECOPIA ALL POSITION . . .
BRIDGESTONE 11R22.5 M710 ECOPIA M/S DRIVE . . .
MICHELIN 11R22.5 XZE2 ALL POSITION . . .
MICHELIN 11R22.5 XDN2 M/S DRIVE . . .
CONTINENTAL 255/70R22.5 HSR2 SA ALL POSITION . . .
CONTINENTAL 255/70R22.5 HDR M/S DRIVE . . .
HANKOOK 255/70R22.5 AH37 ALL POSITION . . .
GOODYEAR 255/70R22.5 ENDURANCE RSA ALL POSITION . . .
GOODYEAR 255/70R22.5 G622 RSD M/S DRIVE . . .
BRIDGESTONE 255/70R22.5 R250 ED ALL POSITION . . .
BRIDGESTONE 255/70R22.5 M726 M/S DRIVE . . .

COMBINATION FRONT AND REAR TIRE SIZES

SPARE, TIRE SIZES (TIRE ONLY, EACH)

11R22.5 HANKOOK AH12 14 PLY . - AFTERMARKET
11R22.5 HANKOOK Z35A 14 PLY . - AFTERMARKET
11R22.5 CONTINENTAL HDR2 14 PLY . - AFTERMARKET
11R22.5 CONTINENTAL HSR2 14 PLY . - AFTERMARKET
255/70R19.5 HANKOOK AH37 14 PLY . - AFTERMARKET
255/70R19.5 HANKOOK DH01 14 PLY . - AFTERMARKET
MICHELIN 11R22.5 XZE2 ALL POSITION - AFTERMARKET

TRANSMISSION:

PTS 2500 ALLISON TRANSMISSION
TOWER SHIFT WITH CABLE
EXTERNAL TRANS. FILTER, AUTOMATIC TRANS.

TRANSMISSION, OPTIONS:

PTS 2200 ALLISON TRANSMISSION W/PARK PALL <26,000 LBS.
PTS 3000 (3060) ALLISON TRANSMISSION

Table with 1 column and 40 rows containing pricing data for various components.

X2

X2

Table with 1 column and 40 rows containing pricing data for various components.

TOTAL COST OF YOUR SCHOOL BUS:

110,546.75

TRADE-INS (IF APPLICABLE)

AMOUNT ALLOWED FOR TRADE-IN OF ONE UNIT

MUST BE A NEGATIVE NUMBER

0.00

LIST AS A NEGATIVE NUMBER (-MINUS)

YOU MAY ENTER THE ACTUAL PRICE FOR ONE UNIT
OR THE AVERAGE PRICE FOR MULTIPLE UNITS

TAXABLE AMOUNT DEDUCTED FOR TRADE-IN

MUST BE A NEGATIVE NUMBER

0.00

TOTAL COST OF SCHOOL BUS ALLOWING FOR TRADE-IN:

110,546.75

DAYS FOR DELIVERY (EXPECTED)

120-150

(CALCULATED FROM CONFIRMING P.O. TO DELIVERY AT THE DISTRICT)

CONTRACT RELEASE #

CONTRACT # 117595

CONTRACT BOND

\$. /1000

HOGLUND BUS CO., INC. .
COMPANY NAME

PO BOX 249, 116 OAKWOOD DR E .
ADDRESS

MONTICELLO, MN 55362 .
CITY, STATE, ZIP

763-295-5119 .
PHONE NUMBER

REPRESENTATIVE SIGNATURE

Tom Klein
REPRESENTATIVE

8/15/2019

DATE

CONVENTIONAL BUS OPTIONS

AIR FOIL, REAR, OPTION:			
REAR AIR FOIL, FACTORY INSTALLED	550.00		
BACK UP ALARM OPTIONS			
112 DECIBEL OUTPUT	65.00		65.00
BATTERY			
MOUNTED UNDER DRIVERS SEAT AREA			
BATTERY OPTIONS			
KEY LOCK ON BATTERY DOOR	12.00		
BALL BRG ROLLERS - TRAY	STD		STD
BOX FOR "2" 8D BATTERIES	74.00		
AUXILIARY BATTERY BOX - TOOL BOX	21.00		
BUMPER, REAR			
STANDARD MFG. BUMPER IS REQUIRED			
BUMPER, OPTIONS			
DOCK BUMPERS, FRONT AND REAR	170.00		
CERTIFICATION			
STATE AND FEDERAL SPECIFICATION			
COLOR, EXTERIOR			
NATIONAL SCHOOL BUS CHROME YELLOW PER NATIONAL AND STATE SPEC.			
COLOR, EXTERIOR, OPTIONS			
WHITE ROOF	359.00		359.00
COLOR, INTERIOR			
STD. WALLS COLOR SPRING WHITE WALL PANEL MATERIAL <u>EMBOSSED STEEL</u>			
CROSSING ARM			
ELECTRIC W/PLASTIC ROD			
CROSSING ARM, OPTIONS			
ELECTRIC SOLID STATE UPGRADE, W/PLASTIC ROD	STD		STD
AIR W/PLASTIC ROD	NC	AIR	NC
DEACTIVATION SWITCH	17.00		
DEFROSTER			
90,000 BTU FULL WIDTH DEFROSTER/HEATER MUST MAINTAIN CLEAR VIEW OF WINDSHIELDS TWO AUX. DEFROSTER FANS, APPROXIMATELY 6"			
DEFROSTER, OPTIONS			
UPPER RIGHT MOUNTED ADDITIONAL FAN	75.00		
CHROME DEFROST FANS IN LIEU OF BLACK	82.00		
DOORS, ENTRANCE			
ELECTRICALLY OPERATED, OUTWARD OPENING STEERING WHEEL SWITCHES STANDARD			
DOORS, ENTRANCE, OPTIONS			
AIR POWERED (AIR SUPPLIED)	30.00	AIR	30.00
MANUALLY OPERATED	49.00		
HINGED ACCESS PANEL TO DOOR CONTROLS	STD		STD
EXTERIOR DOOR RELEASE, MECHANICAL	58.00		
EXTERIOR DOOR RELEASE, ELECTRIC	STD		STD
EXTERIOR DOOR RELEASE, AIR	36.00		
FRONT VANDAL LOCK, MECHANICAL	55.00		
FRONT VANDAL LOCK, FOR ELECTRIC DOOR	STD		STD
FRONT VANDAL LOCK, FOR AIR DOOR	174.00		
THREE POSITION DOOR CONTROL - 3 POSITION OR REDUNDANT	NC		
8 WAY "RED" ACTIVATION SWITCH (WITHOUT OPENING DOOR)	STD		STD
NOISE SUPPRESSION SWITCH, MOMENTARY	STD		STD
ENTRANCE DOORS KEYED ALIKE	20.00		
DOORS, EMERGENCY			
LUBEABLE HINGES UPPER AND LOWER GLASS IN DOOR			
DOORS, EMERGENCY, OPTIONS			
HIDDEN EM. DOOR HINGES	STD		STD
REAR EMERGENCY DOOR THERMO PANE GLASS, TOP	60.00		60.00
REAR EMERGENCY DOOR THERMO PANE GLASS, BOTTOM	46.00		
REAR EM. DOOR THERMO PANE GLASS, TOP & BOTTOM	106.00		
REAR EM. DOOR THERMO PANE GLASS, TOP, LAMINATED	85.00		
R. EM. DOOR THERMO PANE GLASS, BOTTOM, LAMINATED	85.00		
R. EM. DOOR THERMO PANE GLASS, TOP & BOT., LAMINATED	170.00		
LOWER DOOR GLASS GUARD	24.00		24.00
REAR VANDAL LOCK	85.00		
3 POINT REAR DOOR LATCH	33.00		
EMERGENCY EQUIPMENT			

STATE AND FEDERAL SPECIFICATION

FIRE EXTINGUISHER

5 LB. - 2A10BC RECHARGEABLE

FIRE EXTINGUISHER, OPTIONS

LIST OPTIONAL SIZE # 6

52.00

EMERGENCY EXITS

PER STATE SPECIFICATIONS

ROOF HATCH

MINIMUM REQUIRED, BRAND SPECIALTY MODEL 9245.
MUST HAVE MULTI-POSITION VENT CAPABILITIES

ROOF HATCH, OPTIONS

ONE ADDITIONAL ROOF HATCH, SAME AS PROVIDED ABOVE
ALL ROOF HATCH OPTIONS BELOW SHALL BE PRICED FOR 2
SMI TRIPLE VALUE
SMI ECONOMY
SMI W/POWER VENT
SMI WO/VENT LOW PROFILE 'PROLO'

222.00

173.00

-71.00

335.00

STD

STD

SIDE WINDOW EXITS

MINIMUM REQUIRED
FRONT MOUNTED HINGE

HEATERS

50K HEATER IN ENTRANCE DOOR
90K FOR DR. HEATER/DEF., FULL WIDTH
50K UNDER SEAT HEATER, MIDSHIP
80K UNDER SEAT HEATER, REAR
BALL COCK SHUT OFF VALVE IN DRIVER'S AREA
BALL COCK SHUT OFF VALVE IN ENGINE COMP.
AIR INLET FILTER ON ALL HEATER UNITS

HEATERS, OPTIONS

MIDSHIP HEATER, 80K, IN LIEU OF 50K
RADIANT HEAT, RIGHT & LEFT SIDE OF BUS FULL LENGTH
ADDITIONAL 50,000 BTU REAR HTR - RIGHT SIDE
ADDITIONAL 80,000 BTU REAR HTR - RIGHT SIDE
BOOSTER PUMP
DELUXE BOOSTER PUMP
GOODYEAR 'HI-MILER' HOSE
CONSTANT TORQUE CLAMPS
PARALLEL HEATER CIRCUIT
SERIES HEATER CIRCUIT
DELETE MIDSHIP HEATER
CABLE CONTROLLED WATER SHUT OFF FOR DRIVER
FACTORY INSTALLED INTEGRATED DRIVER AIR CONDITIONING
FACTORY INSTALLED A/C SYSTEM 60,000 BTU W/ 325 AMP ALT - NA PROPANE, GA
FACTORY INSTALLED A/C SYSTEM 96,000 BTU W/ 325 AMP ALT - NA PROPANE, GA
FACTORY INSTALLED A/C SYSTEM 120,000 BTU W/ 325 AMP ALT - NA PROPANE, GA

101.00

650.00

393.00

468.00

STD

407.00

STD

STD

102.00

STD

-184.00

STD

3,678.00

6,010.00

7,332.00

10,378.00

650.00

STD

STD

STD

STD

STD

HEATERS, AUXILIARY, OPTIONS

	MODEL	BTU'S	
WABASTO HEATER	<u>SCHOLASTIC</u>	<u>45,000</u>	W TIMER & BOX - FACTORY INSTALLED
			2,700.00
WABASTO HEATER	<u>SCHOLASTIC</u>	<u>45,000</u>	WITH CONVECTION HEAT - AFTERMARKET
			3,697.00
ESPAR HEATER	<u>E-GUARDIAN</u>	<u>42,000</u>	WITH TIMER - FACTORY INSTALLED
			2,433.00
ESPAR HEATER	<u>E-GUARDIAN</u>	<u>42,000</u>	WITH CONVECTION HEAT - AFTERMARKET
			3,482.00
VEN TECH			45,000 BTU BELT DRIVEN - LH700-0070 - AFTERMARKET
			3,015.00
			24 HOUR TIMER FOR AUXILIARY HEATER
			NC
			7 DAY TIMER FOR AUXILIARY HEATER
			NC
			SKIRT MOUNTED BOX ONLY FOR AUXILIARY HEATER
			79.00

2,700.00

3,697.00

2,433.00

3,482.00

3,015.00

NC

NC

79.00

IDENTIFICATION

PER STATE SPECIFICATIONS, WITH VINYL LETTERING
INCLUDES BELT LINE LETTERING, BUS #, CAP, FUEL CAP.

IDENTIFICATION, OPTIONS

ADDITIONAL LETTERING, VINYL, PER CHARACTER 6"
ADDITIONAL LETTERING, VINYL, PER CHARACTER 2"
FLIP SIGN FRONT AND REAR, SCHOOL BUS/CHARTER
LIGHTED SCHOOL BUS SIGN, FRT & REAR

NC

NC

92.00

406.00

INSIDE HEIGHT

73" AT AISLE MINIMUM, STD. HEIGHT 78 "

INSULATION, WALLS

1-1/2" INSULATION

INSULATION, WALLS, OPTIONS

FOAM INSULATION UNDER FLOOR 2 " THICK
80 % OF UNDERSIDE COVERED
NOISE REDUCTION SPRAY ON ALL PANELS
FOAM INSULATION UNDER FLOOR PERIMETER
SOUND ABATEMENT/INSULATION ON FIREWALL

750.00

STD

480.00

STD

STD

STD

INTERIOR

REMOTE OPERATED MIRRORS, REAR VIEWS ONLY
 REMOTE OPERATED HEATED MIRRORS, REAR VIEWS ONLY
 HEATED MIRROR TIMER
 AFTERMARKET MIRROR BRACKET BRACE - STAINLESS
 MIRRORLIGHT BUS BOY HIGH DEF XOVER - BLACK
 MIRRORLIGHT BUS BOY HIGH DEF XOVER - BLACK, HEATED
 MIRRORLIGHT BUS BOY HIGH DEF XOVER - STAINLESS STEEL
 MIRRORLIGHT BUS BOY HIGH DEF XOVER - STAINLESS, HEATED

162.00
224.00
48.00
50.00
62.00
91.00
98.00
127.00

224.00
48.00

MOUNTING OF BODY

CUSHION MATERIAL BETWEEN CHASSIS AND BODY
 LIST TYPE OF MATERIAL USED FOR CUSHION RUBBER
 FLAT CLAMPS, # OF BOLTS? 1 PER CLAMP

SUNSHIELD

6 X 30 FULLY ADJUSTABLE
 GREEN SHADE
 WING NUT ADJUSTABLE

SUNSHIELD, OPTIONS

10 X 30 DRIVERS SIDE SHIELD	16.00
6 X 30 RIGHT SIDE SHIELD	26.00
OPAQUE BLACK 6 X 30	17.00
TIGER 6X30 VISOR	156.00
ADDITIONAL SIDE VISOR, DRIVERS SIDE WINDOW	24.00

RADIO

AM/FM WITH DIGITAL CLOCK, INTEGRAL PA INT/EXT, 4 SPKRS

RADIO, OPTIONS

AM/FM WITH CD, INTEGRAL PA, 4 SPEAKERS	35.00	
AM/FM WITH USB INPUT, 4 SPEAKERS	9.00	
RADIO DELETE, COMPLETE UNIT	-169.00	
6 SPEAKERS (ADD 2 TO STD 4)	20.00	20.00
8 SPEAKERS (ADD 4 TO STD 4)	40.00	
DELETE EXTERNAL PA HORN	-26.00	
EXTERNAL PA SPKR. MOUNTED IN ENGINE COMPARTMENT	STD	STD
COAXIAL CABLE INSTALLED, NO RADIO PROVIDED	26.00	

RUBRAILS

4 REQUIRED
 16 GAUGE STEEL
 NUMBER OF WRAP AROUND TO THE REAR OF THE BUS 3
 PER SIDE

RUBRAIL, OPTIONS

CAULKING TOP OF EXTERIOR RUBRAILS	STD	STD
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SEAT BELT FOR DRIVER

3 POINT RETRACTABLE

SEAT BELT FOR DRIVER, OPTIONS

VERTICAL ADJ'MT. FOR SHDR BELT ANCHOR	STD	STD
ORANGE OR LIME COLORED SHOULDER BELT	STD	STD

DRIVERS SEAT

HIGH BACK ON SOLID MOUNT
 5" MIN. SLIDE ADJUSTMENT
 FABRIC INSERT UPHOLSTERY

DRIVERS SEAT, OPTIONS

MAGNUM 200, SPRING SUSPENSION	STD	STD
MAGNUM 100, AIR SUSPENSION	7.00	
NATIONAL SEAT, AIR SUSPENSION - ADJUSTABLE SEAT BACK AND CUSHION	NC	NC
NATIONAL SEAT, AIR SUSPENSION - SELF CONTAINED	-41.00	
NATIONAL SEAT, AIR SUSPENSION - SELF CONTAINED, HEATED	-38.00	
NATIONAL SEAT, AIR SUSPENSION - DUAL SHOCK	-90.00	
NATIONAL SEAT, AIR SUSPENSION - DUAL SHOCK, HEATED	25.00	
ARM REST	20.00	20.00

SEAT AND CRASH BARRIERS

42 OZ. FIRE RETARDANT MATERIAL
 HIGH BACK SEATS, EACH 39"
 HIGH BACK BARRIER, 39"
 39" CRASH BARRIERS ON EACH SIDE.

SEAT AND CRASH BARRIERS, OPTIONS

MODESTY PANEL BELOW CRASH BARRIER, LEFT	STD	STD
MODESTY PANEL BELOW CRASH BARRIER, RIGHT	STD	STD
BARRIER STORAGE POUCH, EACH	45.00	
C. E. WHITE CHILD RESTRAINT SEATS, EACH 30"	449.00	
C. E. WHITE CHILD RESTRAINT SEATS, EACH 39"	638.00	
IMMI SAFEGUARD CHILD RESTRAINT SEAT, EACH 30"	407.00	
SEAT BELT READY SEATS WITH BELTS, EACH 39"	30.00	
SEAT BELT READY SEATS WITH BELTS, EACH 26", 30", 36"	20.00	
SEAT BELT READY SEATS WITHOUT BELTS, EACH	STD	STD
STANDARD SEAT, EACH 26", 30", 36" IN LIEU OF 39" SEAT	NC	
IMMI SAFEGUARD SEAT W/SHOULDER & LAP BELT 30"	465.00	
IMMI SAFEGUARD SEAT W/SHOULDER & LAP BELT 37.5" - 39"	486.00	

BLACK HOOD AND CHROME GRILLE FROM FACTORY

477.00

ELECTRICAL SYSTEM

ALL CIRCUITS PROTECTED, AUTO OR MANUAL RESET
FUSES/CIRCUIT BRKRS. OR SOL.ST. PROT. SPECIFY TYPE MANUAL
LIST MFG's STD ALTERNATOR LEECE NEVILLE AV1160P2007 210 AMP
2 1031 BATTERIES, (3) 1980 CCA (1300 - 1500)
DAYTIME RUNNING LIGHTS, PARTIAL POWER
HEAVY DUTY MECHANICAL TURN SIGNAL FLASHER

ELECTRICAL SYSTEM, OPTIONS:

MANUAL RESET CIRCUIT BREAKERS
DAYTIME RUNNING LIGHTS, HIGH POWER
HEADLIGHT, IGNITION OFF ALARM
TRAILER WIRING HARNESS & PLUG WITH HITCH 7 ROUND PLUG - FACTORY INSTA

STD
STD
STD
851.00

STD
STD
STD

ALTERNATORS:

200 AMP DELCO REMY
210 AMP LEECE NEVILLE
240 AMP LEECE NEVILLE
320 AMP. LEECE NEVILLE 14931PAH -325 AMP
240 AMP LEECE NEVILLE

43.00
STD
104.00
527.00
144.00

STD
104.00

BATTERIES:

QTY. GROUP CCA
2 1031 1900
3 GRP 31 1980
3 1031 2850
2 8D 2300 INCLUDES LARGE BATTERY COMP.
3 31 3450

-44.00
STD
232.00
371.00
232.00

STD

STARTERS:

DELCO 38 MT 12 VOLT
MITSUBISHI ELECTRIC AUTOMOTIVE AMERICA90P47
DELCO REMY PG260N2 (GAS AND PROPANE ONLY)

STD
NC
NC

STD

ENGINES:

MANUFACTURERS STANDARD APPROX. 200 H.P. PARENT BORE
STATE ENGINE PROPOSED - SIZE AND BRAND B6.7 200 HP
-34 DEGREES ANTI-FREEZE -40 DEGREES STANDARD
ELECTRONIC FAST IDLE
ENGINE WARNING ALARM
MAGNETIC DRAIN PLUG
2019 EMISSIONS STANDARD

ENGINES, OPTIONS:

CUMMINS ISB10 200 H.P. PARENT BORE 520 LB
CUMMINS ISB10 220 H.P. PARENT BORE 520 LB
CUMMINS ISB10 220 H.P. PARENT BORE 600 LB
CUMMINS ISB10 240 H.P. PARENT BORE 560 LB
CUMMINS ISB10 250 H.P. PARENT BORE 660 LB:
CUMMINS ISB10 260 H.P. PARENT BORE 660 LB: W/PTS 2500
POWER SOLUTIONS INTL. 8.8L PROPANE 270 HP 565LB
POWER SOLUTIONS INTL. 8.8L GAS 265 HP 548LB
CRUISE CONTROL, ELECTRONIC SPD. CONTROL
EXHAUST BRAKE. ENG. MTD BRAND CUMMINS MODEL
ENGINE INTEGRAL SHUT DOWN SYSTEM WITH ALARM
LOW COOLANT LEVEL WARNING LIGHT
UPGRADED COOLANT BRAND SHELL ROTELLA
BLOCK HEATER, 750W
BLOCK HEATER,GASOLINE AND PROPANE 1000W
BLOCK HEATER, Y CORD FOR OIL PAN HEATER 1000W
BUMPER MOUNTED PLUG-IN RECEPTACLE
UPGRADED HOSES BRAND PREMIUM GRADE
CONSTANT TORQUE HOSE CLAMPS
FUEL HEATER, IN LINE - AFTERMARKET
FUEL HEATER, IN-FUEL TANK - AFTERMARKET
FUEL PRIMER PUMP

STD
352.00
664.00
851.00
851.00
1,074.00
4,867.00
-3,600.00
STD
107.00
STD
STD
STD
STD
71.00
82.00
STD
STD
STD
1,136.00
1,209.00
STD

STD
851.00

RADIATORS:

OIL COOLER X INTERNAL NA EXTERNAL
MAJOR MAT'L USED ALUMINUM WITH COPPER FINS

STD

STD

RADIATOR OPTIONS:

WINTER FRONTS, SNAP ON, INDICATE COLOR BLACK
BUG SCREEN - PART ONLY

STD
102.00

STD
102.00

FAN CLUTCH:

ELECTRIC OPERATED FAN CLUTCH - Borg-Warner SA-75
HORTON FAN CLUTCH AUTO ON/OFF - REQ AIR SOURCE
VISCIOUS TYPE -Borg-Warner SA-75-REQ GAS AND PROPANE

STD
224.00
NC

STD
224.00

FUEL-WATER SEPARATOR:

FLEETGARD W/HEATER AND LIGHT

STD

STD

EXHAUST SYSTEM

LEFT DISCHARGE, LEFT SIDE OF FRAME, BELOW BUMPER

EXHAUST SYSTEM, OPTIONS:

RIGHT SIDE OF FRAME DISCHARGE, REAR, THRU BUMPER
 LEFT SIDE OF FRAME DISCHARGE, REAR, THRU BUMPER
 LEFT SIDE DISCHARGE, IN FRONT OF DUALS
 HEAT SHIELD BETWEEN MUFFLER/FUEL TANK

STD
66.00
40.00
STD

STD
40.00
STD

FENDERS/HOOD:

EASY LIFT HOOD, 15 LBS. MAX. 15 LBS.

FRAME:

MFG.'S. STANDARD, APPROX. 254" W.B.
 TOW HOOKS, FRONT AND REAR
 FRAME 50,000 PSI STRENGTH

FRAME, OPTIONS:

TRAILER HITCH WITH ELECTRICAL PLUG - INCLUDES WIRING- FACTORY INSTALLED 851.00
 BRAKE CONTROLLER FOR HITCH - FACTORY INSTALLED 408.00

FUEL TANK:

APPROX. 60-65 GALLONS, RIGHT SIDE MOUNTED - FOR WB 254-276
 40 GALLON STANDARD FOR WB 193-236
 ACCESS PLATE FOR SENDER UNIT REPLACEMENT
FUEL DOOR INCLUDED

FUEL TANK, OPTIONS:

60-65 GALLON, BETWEEN FRAME MOUNTED - DIESEL STD
 100 GALLON, BETWEEN FRAME MOUNTED - DIESEL 339.00
 65 GALLON FOR 193WB - 236WB - DIESEL 111.00
 100 GALLON FOR 254 AND 276WB BODY 31'02" DIESEL 427.00
 60 GAL GASOLINE TANK NC
 100 GAL GASOLINE TANK - FOR 254" AND 276" WB ONLY 427.00
 60 GAL PROPANE TANK NC
 100 GAL PROPANE TANK - FOR 34'11" BODY ONLY 1,400.00
 RIGHT SIDE FILL, FOR BETWEEN FRAME RAILS NC
 LEFT SIDE FILL, FOR BETWEEN FRAME RAILS NC
 KEY LOCK ON FUEL DOOR 17.00
 THUMB LATCH ON FUEL DOOR STD
 LOCKING FUEL CAP 17.00
 LOCKING DEF DOOR 17.00

HORN :

DUAL ELECTRIC HORNS

HORN, OPTIONS:

AIR HORN(S), W/AIR SUPPLY ALREADY ON BUS 123.00

INSTRUMENTS AND PANEL:

PER NATIONAL STANDARDS
 TACHOMETER
 HOUR METER

INSTRUMENTS AND PANEL, OPTIONS:

GLOVE BOX - WITHOUT DOOR STD
 GLOVE BOX WITH LOCKING DOOR 29.00
 DASH MOUNTED DIGITAL CLOCK - HARD WIRED 160.00
 DASH MOUNTED BATTERY OPERATED DIGITAL CLOCK 30.00
 TRANSMISSION TEMP. GAUGE 35.00
 AMMETER 46.00
 AMBIENT TEMPERATURE GAUGE 47.00
 IGNITIONS KEYED ALIKE 21.00
 AIR PRESSURE GAUGE FOR AIR SUSPENSION STD
 CUPHOLDER DASH MOUNTED STD
 CLIP BOARD STORAGE COMPARTMENT STD

POWER AND GRADEABILITY:

PER NATIONAL STANDARDS

SHOCK ABSORBERS:

HEAVY DUTY REQUIRED FRONT AND REAR

SPRINGS:

FRONT: PARABOLIC TAPERED LEAF SPRING
 REAR: SINGLE STAGE, VARI-RATE MULT- LEAF SPRING

SPRINGS, OPTIONS:

FRONT:
 MAINTENANCE FREE SPRING PINS STD
 REAR:
 PARABOLIC TAPERED LEAF SPRING STD
 AIR SUSP., WITH HYD. BRKS, INCLUDE COMPRESSOR AND AD-9 DRYER 1,244.00
 AIR SUSPENSION, WITH AIR BRAKES 600.00

STEERING:

POWER STEERING ASSIST,
 INDICATE BRAND AND MODEL TRW ROSS
 INDICATE STRG. WHEEL DIAMETER 18.

STEERING, OPTIONS:

TILT WHEEL STD
 TILT AND TELESCOPING WHEEL 242.00

STD

SHEPPARD GEAR M100

TIRES AND RIMS:

WHEELS:

ONE PIECE RADIAL TIRE RIMS, 22.5 X 8.25
HUB PILOTED, 10 BOLT HOLES
TIRES, FRONT, 11R X 22.5, 14 PLY RATING
INDICATE BRAND AND MODEL HANKOOK AH12 14PLY
TIRES, REAR, TRACTION TYPE, 11R X 22.5, 14 PLY RATING
INDICATE BRAND AND MODEL HANKOOK Z35A 14PLY
MUST USE LEAD-FREE WEIGHTS, IF WEIGHTS ARE USED

WHEEL, OPTIONS: PRICE PER SET OF SIX.

SPARE TIRE CARRIER (1)
SPARE HUB PILOTED WHEEL, 10 BOLT HOLES (1) - **FACTORY**
ALUMINUM RIMS (ACCURIDE 42644)
WHEEL ALIGNMENT, FRONT ONLY
WHEEL ALIGNMENT, REAR ONLY

**TIRES: CHOOSE ONE FROM EACH CATEGORY. SPARE OPTION
FRONT, TIRE SIZES (TIRES ONLY, PRICE PER SET OF 2)**

CONTINENTAL 11R22.5 HSR2 ALL POSITION .
MICHELIN 11R22.5 XZE2 ALL POSITION .
GOODYEAR 11R22.5 G22 RSD FUEL MAX ALL POSITION .
BRIDGESTONE R268 ECOPIA ALL POSITION .
CONTINENTAL 255/70R22.5 HSR2 ALL POSITION .
GOODYEAR 255/70R22.5 ENDURANCE RSA ALL POSITION .
BRIDGESTONE 255/70R22.5 R250 ED ALL POSITION .
HANKOOK 255/70R22.5 AH37 ALL POSITION .

REAR, TIRE SIZES (TIRES ONLY, PRICE PER SET OF 4)

CONTINENTAL 11R22.5 HSR2 ALL POSITION .
CONTINENTAL 11R22.5 HDR2 M/S DRIVE .
HANKOOK 11R22.5 AH37 ALL POSITION .
BRIDGESTONE 11R22.5 R268 ECOPIA ALL POSITION .
BRIDGESTONE 11R22.5 M710 ECOPIA M/S DRIVE .
MICHELIN 11R22.5 XZE2 ALL POSITION .
MICHELIN 11R22.5 XDN2 M/S DRIVE .
CONTINENTAL 255/70R22.5 HSR2 SA ALL POSITION .
CONTINENTAL 255/70R22.5 HDR M/S DRIVE .
HANKOOK 255/70R22.5 AH37 ALL POSITION .
GOODYEAR 255/70R22.5 ENDURANCE RSA ALL POSITION .
GOODYEAR 255/70R22.5 G622 RSD M/S DRIVE .
BRIDGESTONE 255/70R22.5 R250 ED ALL POSITION .
BRIDGESTONE 255/70R22.5 M726 M/S DRIVE .

COMBINATION FRONT AND REAR TIRE SIZES

SPARE, TIRE SIZES (TIRE ONLY, EACH)

11R22.5 HANKOOK AH12 14 PLY . - AFTERMARKET
11R22.5 HANKOOK Z35A 14 PLY . - AFTERMARKET
11R22.5 CONTINENTAL HDR2 14 PLY . - AFTERMARKET
11R22.5 CONTINENTAL HSR2 14 PLY . - AFTERMARKET
255/70R19.5 HANKOOK AH37 14 PLY . - AFTERMARKET
255/70R19.5 HANKOOK DH01 14 PLY . - AFTERMARKET
MICHELIN 11R22.5 XZE2 ALL POSITION - AFTERMARKET

TRANSMISSION:

PTS 2500 ALLISON TRANSMISSION
TOWER SHIFT WITH CABLE
EXTERNAL TRANS. FILTER, AUTOMATIC TRANS.

TRANSMISSION, OPTIONS:

PTS 2200 ALLISON TRANSMISSION W/PARK PALL <26,000 LBS.
PTS 3000 (3060) ALLISON TRANSMISSION
EATON PROCISION TRANSMISSION EDCO-6F107A- B6.7 Only
EATON PROCISION TRANSMISSION EDCO-6F107P (PARK PAWL) B6.7 Only
TRANSYND FLUID
MAGNET DRAIN PLUG (AUTOMATIC ONLY)
PUSH BUTTON SHIFT FOR PT3000 (MD3060)

TURNING RADIUS:

INDICATE CURB TO CURB RADIUS FOR WHEEL BASE

170" WHEEL BASE 24 ' 02 " RADIUS
193" WHEEL BASE 27 ' 02 " RADIUS
217" WHEEL BASE 30 ' 01 " RADIUS
236" WHEEL BASE 32 ' 06 " RADIUS
254" WHEEL BASE 34 ' 09 " RADIUS
276" WHEEL BASE 37 ' 06 " RADIUS

INDICATE BUMPER-TO-BUMPER RADIUS / WHEEL BASE

170" WHEEL BASE 25 ' 03 " RADIUS
193" WHEEL BASE 28 ' 03 " RADIUS
217" WHEEL BASE 31 ' 03 " RADIUS
236" WHEEL BASE 33 ' 07 " RADIUS
254" WHEEL BASE 35 ' 10 " RADIUS
276" WHEEL BASE 38 ' 07 " RADIUS

ITEM ZERO START ENGINE BLOCK HEATER PLUG WITH LIGHTS

Table with 1 column containing prices: 104.00, 262.00, 125.00, 950.26, STD, STD, 157.00, 381.00, 275.00, 214.00, 83.00, 379.00, 282.00, -91.00, 283.00, 474.00, 23.00, 396.00, 683.00, 553.00, 878.00, 136.00, 497.00, -209.00, 726.00, 547.00, 534.00, 468.00, 286.00, 343.00, 397.00, 420.00, 261.00, 267.00, 442.00, 330.00, 4,180.00, 287.00, 610.00, STD, STD, NC, 270.00

X2

X2

N/A
N/A

Table with 1 column containing prices: 250.00, STD, STD, 381.00, 878.00, 884.00, STD, STD, 270.00

ADDITIONAL OPTIONS:

SUBTOTAL CHASSIS AND OPTIONS

6,371.00

FREIGHT DELIVERY CHARGE: FACTORY TO DEALER

1,734.00

1,734.00

DELIVERY

LOCATION OF DEALERSHIP MONTICELLO, MN

MILES

DELIVERY CHARGE TO DISTRICT 1.60 PER MILE

0.00

0.00

MINIMUM CHARGE FOR DELIVERY IN LIEU OF MILEAGE

0.00

TRANSFER THE HIGHER OF THE TWO VALUES TO THE TALLY COLUMN

TRANSFER THE HIGHER OF THE TWO VALUES (Cell F1814 or F1815) TO THE TALLY COLUMN (CELL G1815)

MANUALS; LIST

SERVICE MANUAL MEDIA ONLINE ANNUAL SUB FEE STARTING 1/1

100.00

ACCESS TO ON LINE MANUALS

NC

ENGINE ELECTRONICS MANUAL

NC

CIRCUIT DIAGRAMS

NC

ENGINE SERVICE

NC

ENGINE TROUBLE SHOOTERS

NC

PARTS MANUAL

468

4 HOUR WEB SITE TRAINING - ON DISTRICT SITE

500.00

8 HOUR TECHNICAL TRAINING ON DISTRICT SITE

1,000.00

HOGLUND UNIVERSITY ONLINE

NC

TOTAL TAXABLE CHARGES

98,181.00

EXCISE TAX

6,381.77

WARRANTY:

ENGINE WARRANTY: CHOOSE ONLY ONE

ENGINE ISB BRAND CUMMINS

YEARS 5 MILES 100,000 STANDARD WARRANTY

YEARS 10 MILES 200,000 FULL ENGINE COVERAGE

4,100.00

4,100.00

ENGINE WARRANTY: CHOOSE ONLY ONE

ENGINE 8.8L GAS BRAND POWER SOLUTIONS INC.

YEARS 5 MILES UNLIMITED STANDARD WARRANTY

YEARS 10 MILES 200,000

4,400.00

ENGINE WARRANTY: CHOOSE ONLY ONE

ENGINE 8.8L PROPANE BRAND POWER SOLUTIONS INC.

YEARS 5 MILES UNLIMITED STANDARD WARRANTY

YEARS 10 MILES 200,000

4,400.00

ENGINE ELECTRICAL WARRANTY: CHOOSE ONLY ONE

YEARS 1 MILES UNLIMITED STANDARD WARRANTY

YEARS 5 MILES 100,000

YEARS NA MILES NA

120.00

TRANSMISSION WARRANTY: CHOOSE ONLY ONE

BRAND ALLISON MODEL 2500

YEARS 5 MILES UNLIMITED

YEARS 7 MILES UNLIMITED

STD

STD

STD

TOW WARRANTY: CHOOSE ONLY ONE

BRAND NA MODEL NA

YEARS 5 MILES UNLIMITED \$250 MAX PER INCIDENT

560.00

560.00

TOTAL NON-TAXABLE CHARGES

4,660.00

TOTAL COST OF YOUR SCHOOL BUS:

109,222.77

TRADE-INS (IF APPLICABLE)

AMOUNT ALLOWED FOR TRADE-IN OF ONE UNIT

LIST AS A NEGATIVE NUMBER (-MINUS)

YOU MAY ENTER THE ACTUAL PRICE FOR ONE UNIT

OR THE AVERAGE PRICE FOR MULTIPLE UNITS

TAXABLE AMOUNT DEDUCTED FOR TRADE-IN

MUST BE A NEGATIVE NUMBER

0.00

MUST BE A NEGATIVE NUMBER

0.00

TOTAL COST OF SCHOOL BUS ALLOWING FOR TRADE-IN:

109,222.77

DAYS FOR DELIVERY (EXPECTED)

120-150

(CALCULATED FROM CONFIRMING P.O. TO DELIVERY AT THE DISTRICT)

CONTRACT RELEASE #

CONTRACT # 117595

CONTRACT BOND

\$. /1000

HOGLUND BUS CO., INC.
COMPANY NAME

PO BOX 249, 116 OAKWOOD DR E
ADDRESS

MONTICELLO, MN 55362
CITY, STATE, ZIP

763-295-5119
PHONE NUMBER

REPRESENTATIVE SIGNATURE

Tom Klein
REPRESENTATIVE

8/15/2019
DATE



Bus Order Agreement

Date: 2/7/2020
 Sales Rep: Paul Fiereck

NCBE Quote ID # or Stock #: _____ Order Out _____ Bid Type: Sourcewell
 (State, Formal, NJPA, etc.)

Customer Name: Richfield School Dist

Address: 7001 Harriet Av S Richfield, MN 55423

Contact Name: Dan McGinn Email Address: _____

Phone Number: _____ Fax Number: _____

Financing: YES NO Lender: _____

Be it known that (Buyer) Richfield School Dist agrees to purchase from North Central Bus & Equipment, Inc. (Seller) the following described items as listed below and any attachments:

Qty	Description	Unit Price	Total Price
1	2020 Blue Bird Micro Bird G5 30 passenger with ICS and Lap Belts	\$68,847.94	\$68,847.94
	Less Trade-In Value (Total of All Trades, As Itemized Below)	(\$7,500.00)	(\$7,500.00)
	Sourcewell Contract #102115-NCC Customer #80546		
	tax	\$4,475.12	\$4,475.12
1	Title and Doc Fees	\$125.00	\$125.00
		*Total Bid Price:	\$65,948.06
<i>*Plus Applicable Tax, Title, Plate, Transfer, and Doc Fees</i>			

Type of Plates: TE SB BY
 Tax Exempt?: YES NO

A Final Invoice Will Be Generated and Mailed To You Prior To Delivery Of Your New Bus, Including All Applicable Fees.

Trade-In Information			
Plate #	VIN Number	Year / Make / Model, Mileage, Engine, Capacity, Brakes, Transmission	Trade-In Value

Comments / Additional Information: _____

Accepted By: _____ Paul Fiereck _____
 (NCBE Representative) (Authorized Buyer Representative)
 Sales Rep _____
 _____ (Title)
 _____ 2/6/2020 _____
 (Date) (Date)

All Pricing Is Valid for 30 Days Or Availability Of Quoted Stock Unit(s) At The Time Of Purchase. Buyer Will Pay For Any Equipment Or Performance Changes, Modifications, or Additions Required By Any Changes In Such Laws or Regulations Subsequent To The Date Hereof At The Increased Cost To The Seller.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

Subject: District Calendar for School Year 2020-2021

Recommended by the Superintendent that the Board approve the attached Richfield Public Schools District Calendar for School Year 2020-2021.

Background Information

(Prepared by Craig Holje)

The District's Calendar Committee has met two times to develop a recommendation to the Administration and School Board regarding school calendars for 2020-2021 and 2021-2022. The committee includes 27 individuals who represent parents, teachers and administrators across the various schools and programs.

The attached calendar for 2020-2021 was developed in draft format last school year. The committee reviewed all options and unanimously recommended the attached calendar for 2020-2021 school year. It contains the required 184 work days plus six holidays as called for in the Education Richfield master agreement. The recommended calendar includes 170 instructional days for Kindergarten through 8th grade and 171 instructional days for grades 9-12. It is proposed that kindergarten classes will conference individually with teachers, parents and students on September 8 so appropriate intake assessments can be completed. The first full day for kindergarten students would be Wednesday, September 9, 2020.

School will start on Tuesday, September 8, 2020 and end on Friday, June 9, 2021. Winter Break will be two weeks and will begin on Wednesday, December 23, 2019, with school resuming on Monday, January 4, 2021. Spring Break will begin on Monday March 29, 2021 with school resuming on Monday, April 5, 2021. Other breaks, conferences and professional development days when school will not be in session are included on the attached calendar.

The committee also began drafting the 2021-2022 school calendar, which is presented for review. The school year for students would start on September 7 and end on Wednesday June 8 and is similar to the 2020-2021 proposed calendar with the exception of a change in one professional development day and moves spring break to the first full week of April.

Richfield Public Schools Calendar 2020-2021

July 2020

Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

4: Independence Day
 1: Winter Recess
 6: MAP Testing Begins
 18: MLK Jr. Day
 28: 9-12 Tchr Workshop
 29: PreK-12 Prof. Dev. Day
 29: MAP Testing Ends
 29: End of Qtr 2 / Semester 1

January 2021

Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2020

Su	M	T	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1: ACCESS Testing Begins
 10: PreK-8 Conf. (evening)
 11: PreK-8 Conf. (day & evening)
 12: PreK-12 Conf. Comp. Day
 15: President's Day

February 2021

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

September 2020

Su	M	T	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1-4: All Teacher Workshop
 7: Labor Day
 8: Gr. 1-12 First Day of School
 9: PreK-K First Day of School
 23: MAP Testing Begins
 4: 9-12 Conferences 4pm-8pm
 12: End of Trimester 2
 18: PreK-5 Report Cards
 19: ACCESS Testing Ends
 29-31: Spring Recess

March 2021

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 2020

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1-2: Spring Recess
 5: MCA Testing Begins
 9: End of Qtr 3 / Midterm
 29: 9-12 Conferences 4pm-8pm

April 2021

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 2020

Su	M	T	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

7: MCA R&M Testing Ends
 10: MAP Testing Begins
 14: MCA Science Testing Ends
 28: MAP Testing Ends
 31: Memorial Day

May 2021

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 2020

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

9: Last Day of School
 9: RHS Graduation
 10: PreK-12 Tchr Workshop
 11: 6-12 Tchr Workshop

June 2021

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Instructional Days = **PreK-8** 170 days; **9-12** 171 days

- = Start and End dates
- = No school entire district
- = No school partial district

Q1	9/8 - 11/13	45
Q2	11/16 - 1/29	41
Q3	2/1 - 4/9	43
Q4	4/12 - 6/9	42
T1	9/8 - 12/4	56
T2	12/7 - 3/12	57
T3	3/15 - 6/9	57
S1	9/8 - 1/29	86
S2	2/1 - 6/9	85

MAP Fall	9/23 - 10/13
MAP Winter	1/6 - 1/29
MAP Spring	5/10 - 5/28
ACCESS	2/1 - 3/19
MCA	3/22 - 5/7 or 5/14

DRAFT ***Richfield Public Schools Calendar 2021-2022*** DRAFT

July 2021

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4: Independence Day

5: MAP Testing Begins

17: MLK Jr. Day

21: End of Qtr 2 / Semester 1

24: PreK-12 Prof. Dev. Day

25: 9-12 Tchr Workshop

28: MAP Testing Ends

31: ACCESS Testing Begins

January 2022

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2021

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

24-26: New Teacher Workshop

27: PreK-5 Teacher Workshop

30-31: All Teacher Workshop

16: PreK-8 Conf. (evening)

17: PreK-8 Conf. (day & evening)

18: PreK-12 Conf. Comp. Day

21: President's Day

February 2022

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

September 2021

Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1-3: All Teacher Workshop

6: Labor Day

7: Gr. 1-12 First Day of School

8: PreK-K First Day of School

22: MAP Testing Begins

10: 9-12 Conferences 4pm-8pm

11: PreK-12 Prof. Dev. Day

11: End of Trimester 2

17: PreK-5 Report Cards

18: ACCESS Testing Ends

March 2022

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October 2021

Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

7: 9-12 Conferences 4pm-8pm

13: MAP Testing Ends

19: PreK-8 Conf. (evening)

20: PreK-8 Conf. (day & evening)

21-22: Teacher Convention

4-8: Spring Recess

8: End of Qtr 3 / Midterm

11: MCA Testing Begins

28: 9-12 Conferences 4pm-8pm

April 2022

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2021

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1: PreK-12 Prof. Dev. Day

12: End of Qtr 1 / Midterm

24: PreK-12 Conf. Comp Day

25-26: Thanksgiving Holiday

6: MCA M&R Testing Ends

9: MAP Testing Begins

13: MCA Science Testing Ends

27: MAP Testing Ends

30: Memorial Day

May 2022

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December 2021

Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2: 9-12 Conferences 4pm-8pm

3: End of Trimester 1

9: PreK-5 Report Cards

22-31: Winter Recess

8: Last Day of School

8: RHS Graduation

9: PreK-12 Tchr Workshop

10: 6-12 Tchr Workshop

June 2022

Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student Instructional Days = PreK-8 170 days; 9-12 171 days

- = Start and End dates
- = No school entire district
- = No school partial district

Q1	9/7 - 11/12	46
Q2	11/15 - 1/21	38
Q3	1/24 - 4/8	45
Q4	4/11 - 6/8	42
T1	9/7 - 12/3	57
T2	12/6 - 3/11	56
T3	3/14 - 6/8	57
S1	9/7 - 1/21	84
S2	1/24 - 6/8	87

MAP Fall	9/22 - 10/13
MAP Winter	1/5 - 1/28
MAP Spring	5/9 - 5/27
ACCESS	1/31 - 3/18
MCA	3/21 - 5/6 or 5/13

NEW BUSINESS – FOR REVIEW

Agenda Item VI.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

Subject: Policy 502 Resident and Nonresident Student Enrollment
502.1 New Student Registration Requirements
502.2 Power of Attorney, Delegation of Parental Authority
502.3 Application for Enrollment, School District Enrollment Options
Program
502.4 Interdistrict Transfers and Nonresident Agreement

(Recommended by the Superintendent)

A first review of Policy 502 and supporting documents.

Attachments

Policy 502
502.1
502.2
502.3
502.4
MSBA Model Policy 509

RICHFIELD PUBLIC SCHOOLS

RESIDENT AND NONRESIDENT STUDENT ENROLLMENT

I. PURPOSE

The purpose of this policy is to provide a framework for enrollment of resident and nonresident students, in accordance with law and policy.

II. GENERAL STATEMENT OF POLICY

The Richfield Board of Education recognizes that choice in the selection of a public school provides parents and learners an opportunity to seek a school that best fits their needs and interests. To this end, in addition to serving students who are Richfield residents, the school district desires to participate in the Enrollment Options Program established by Minnesota Statutes § 124D.03. The school district is also supportive of interdistrict transfer agreements that allow for the transfer of students in grades K-12 into or out of the school district.

III. RESIDENT STUDENT ENROLLMENT

A. Admission of Resident Students - Pursuant to Minn. Stat. § 120A.20, Subd.1, admission to the Richfield Public Schools is free to any student residing within the school district who is under 21 years of age and meets either the minimum age requirements outlined in Board Policy 501 or the early entrance requirements outlined in Administrative Guidelines 501.2.

B. Education and Residence of Homeless Students - Notwithstanding Section III.A above, admission shall not be denied to a homeless person of school age solely because the district cannot determine that the person is a resident of the school district. Pursuant to Minn. Stat. § 120A.20, Subd.2b, the school district of residence for a homeless person of school age shall be the school district in which the homeless shelter or other program, center, or facility assisting the homeless person is located.

C. Registration Requirements, Including Determination of Residency

1. Administrative Guidelines 502.1 provides a sample listing of new student registration requirements, including a notice outlining a variety of ways to establish residency status.
2. Administrative Guidelines 502.2 is a sample form that may be used by a non-resident parent to assign parental authority and power of attorney for a school-age child to a resident of the school district. The form affirms that the child is residing in the district for the purpose of receiving care and support, and not for the primary

1 purpose of attending school in the district. Upon submission of the
2 form, the child may be enrolled as a resident of the district.
3
4

5 **IV. NONRESIDENT STUDENT ENROLLMENT UNDER THE ENROLLMENT**
6 **OPTIONS PROGRAM**
7

8 **A.** This section outlines the application and exclusion procedures for the
9 Enrollment Options Program established by Minn. Stat. § 124D.03.
10

11 **B. Eligibility** - Applications for enrollment under the Enrollment Options
12 (Open Enrollment) Law will be approved provided that acceptance of the
13 application will not exceed the capacity of a program, class, grade level, or
14 school building, as established by school board resolution in accordance
15 with standards outlined in Section C1 below.
16

17 **C. Standards**
18

19 1. The following standards *may* be used in determining whether to
20 accept or reject an application for open enrollment:
21

22 a. Space is available for the applicant under enrollment cap
23 standards established by school board policy or other
24 directive.
25

26 b. In considering the capacity of a grade level, the school
27 district may only limit the enrollment of nonresident students
28 to a number not less than the lesser of: (1) one percent of
29 the total enrollment at each grade level in the school district;
30 or (2) the number of school district resident students at that
31 grade level enrolled in a nonresident school district in
32 accordance with Minn. Stat. § 124D.03.
33

34 c. The applicant is not otherwise excluded by action of the
35 school district because of previous conduct in another school
36 district.
37

38 2. The school district *may not* use the following standards in
39 determining whether to accept or reject an application for open
40 enrollment;
41

- 42 a. previous academic achievement of a student;
- 43 b. athletic or extracurricular ability of a student;
- 44 c. disabling conditions of a student;
- 45 d. a student's proficiency in the English language;
- 46 e. the student's district of residence; or
- 47 f. previous disciplinary proceedings involving the student. This
48 shall not preclude the school district from proceeding with
49 exclusion as set out in Section IV.E. of this policy.

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D. Application - The student and parent or guardian must complete and submit an Application for Enrollment School District Enrollment Options Program developed by the Minnesota Department of Children, Families and Learning, appended as Administrative Guidelines 502.3.

E. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

F. Termination of Enrollment

1. The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minn. Stat. § 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minn. Stat. § 260C.007 Subd. 19, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 16 years of age who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, junior high school or high school, or a child who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school under Minn. Stat. § 120A.22, Subd. 8.
2. The school district may also terminate the enrollment of a nonresident student over 16 years of age if the student is absent without lawful excuse for one or more periods on 15 school days

1 and has not lawfully withdrawn from school under Minn. Stat. §
2 120A.22, Subd. 8.
3
4

5 **V. NON-RESIDENT ENROLLMENT THROUGH INTERDISTRICT TRANSFER**
6

7 **A. Consideration of Individual Requests** - It shall be the policy of the
8 Board of that each request for interdistrict transfer be considered on an
9 individual basis, and that approval of each request be subject to
10 concurrence by the other school district involved and satisfaction of the
11 criteria listed in Section II of this policy.
12

13 **B. Criteria for Consideration in approving or disapproving Interdistrict**
14 **Transfer Requests**
15

- 16 1. Availability of enrollment space within a school building.
- 17
- 18 2. Availability of enrollment space within a grade level, class, or
19 program, when staffing cannot be adjusted accordingly.
20
- 21 3. Administrative determination that such a transfer will not adversely
22 affect the educational program of the student and/or the school to
23 which the transfer is being requested.
24
- 25 4. For students transferring into the district, willingness of the parent
26 or guardian to accept sole responsibility for transportation to the
27 border of the Richfield Public Schools district.
28
- 29 5. Willingness of the parent or guardian and the student to adhere to
30 school district and building policies, procedures and practices,
31 including specified school hours and behavioral expectations.
32
- 33 6. Any other reasons that the Board believes are relevant to an
34 individual transfer request.
35

36 **C. Approval and Renewal of Interdistrict Transfers**
37

- 38 1. Requests for approval of interdistrict transfers will be considered
39 individually by the superintendent or designee. Initial approval shall
40 be for one year.
41
- 42 2. Interdistrict transfer requests may be renewed annually without
43 reapplication upon review by the superintendent or designee based
44 on the criteria listed in Section V-B above.
45
- 46 3. Administrative Guidelines 502.4 outlines interdistrict transfer
47 procedures to give effect to this policy and to ensure that students
48 and parents are informed. The procedures shall be designed and

administered in such a way as to ensure compliance with applicable state and federal laws prohibiting discrimination.

VI. OTHER ENROLLMENT OF NONRESIDENT STUDENTS

A. Grade 11 - 12 Enrollment - In accordance with Minn. Stat. § 124D.08. Subd. 3, students who move after completing the tenth grade at Richfield High School may apply for an interdistrict transfer and graduate with their class. Approval of the resident district is not required.

B. Students moving into the district prior to October 1, may apply for an interdistrict transfer to begin the year in Richfield prior to their move. If the resident district does not approve the agreement, the student(s) will still be allowed to begin the year on a tuition free basis. The same applies to students moving out of Richfield after April 30 who wish to complete the school year at Richfield.

C. High School Graduation Incentives Program - Requests for enrollment in the Richfield Public Schools or another public school district as part of the High School Graduation Incentives Program shall be approved or disapproved in accordance with the provisions of Minn. Stat. § 124D.68.

D. Nonresident attendance on a tuition basis - Nonresident students who wish to attend the Richfield Public Schools apart from the provisions of this or other district policy shall pay tuition as established annually by the Board of Education. Such tuition charge shall be based on the total maintenance cost per pupil unit, exclusive of transportation, or the previous school year plus an assessment for capital outlay and debt service based on actual costs per pupil unit for these items in the previous school year.

VII. ENROLLMENT IN ALL-DAY KINDERGARTEN

If there is space to accommodate additional students in All-Day Kindergarten after all resident students who request participation have been enrolled, priority consideration for admission will be given to non-resident sons and daughters of employees, in order of application.

VIII. ENROLLMENT IN SCHOOLS AND PROGRAMS OPERATED BY CONSORTIA

Access of resident and nonresident students to schools and programs operated by consortia is governed by policies established by or laws applicable to each consortium. Such policies and laws are referenced at the end of this policy.

Legal References: Minn. Stat. §124D.03, Subds. 3, 4, 6 and 7 (Enrollment Options

1 Program)
2 Minn. Stat. § 124D.68 (High School Graduation Incentives
3 Program)
4 Minn. Stat. § 121A.40 to 121A.56 (The Pupil Fair Dismissal Act
5 of 1974)
6 Minn. Stat. §260C.007, Subd. 19 (Habitual Truant)
7 Op. Minn. Atty. Gen. No. 169-f (August 13, 1986)
8 Minn. Stat. § 124D.08 (Agreements between School Boards;
9 Enrollment Exceptions

10
11 **Cross References:** Board Policy 501 (Initial Entrance to School)
12 Board Policy 503 (Foreign Students)
13 Board Policy 541 (Student Behavior)
14 West Metro Education Program Joint Board Policy 509 (Student
15 Enrollment Policies and Procedures)
16

17
18 ADOPTED BY THE BOARD OF EDUCATION: August 17, 1987
19

20 REVIEWED BY THE BOARD OF EDUCATION: March 4, 2013
21

22 REVISED BY THE BOARD OF EDUCATION: April 1, 1996, June 15, 1998, September
23 18, 2000, March 6, 2006, May 1, 2006; February 19, 2008
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RICHFIELD PUBLIC SCHOOLS

**SAMPLE
NEW STUDENT REGISTRATION REQUIREMENTS**

Richfield Senior High School
7001 Harriet Ave. S.
Richfield, MN 55423
Telephone: (612)798-6120 Fax #: (612)798-6117

NEW STUDENT REGISTRATION REQUIREMENTS

NOTE: Registration at Richfield High School is by appointment only.

To make your transfer to Richfield High School as pleasant as possible and to register you in appropriate classes, the Richfield High School guidance office requires that you provide us with essential records. On the day of your appointment to register at Richfield High School, you need to bring with you or have your previous school send to the Richfield High School guidance office prior to your registration, the following records:

1. **COPY OF BIRTH CERTIFICATE OR OTHER RELIABLE PROOF OF THE STUDENT'S IDENTITY AND AGE.**
2. **MINNESOTA BASIC STANDARDS TEST SCORES (GRADE 8 IN 2004-05 OR EARLIER) OR MCA II/GRAD (GRADE 8 IN 2005-06 AND AFTER) IN READING, MATH AND WRITING.**
3. **TRANSCRIPT FROM ALL PREVIOUS SCHOOLS**, including credits and grades earned in previous courses and standardized test scores. (If a transcript is not available, bring all of your high school report cards.)
4. **IEP AND INFORMATION OF SPECIAL EDUCATION SERVICES YOU HAVE RECEIVED OR FOR WHICH YOU MAY QUALIFY.**
5. **HEALTH RECORD** – Students enrolling in grades 9-12 need to provide dates of immunizations before registering for classes. The minimum requirement is MMR (2), DPT (3) or Td (3) - one of which must have been given since the age of 11 years unless the student received a Td booster after the age of 7. If the student has received the Td booster between the ages 7 and 11, he/she is then required to have another booster 10 years later. Each student must also have a record of at least 3 polio immunizations.
6. **STUDENT WITHDRAWAL FORM** – If you are enrolling at Richfield High School at any time other than the beginning of the school year, we need courses in progress at your previous school and grades in these courses at the time of withdrawal.

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7. **RESIDENCY VERIFICATION** – All new residents enrolling students are asked to verify residency within the Richfield School District in any of the ways listed in Administrative Guidelines 502.2, *Notice to Parents / Guardians of Incoming Students*.
8. **INTERDISTRICT TRANSFER OR OPEN ENROLLMENT** -- If you are living in another school district and wish to enroll at Richfield, you must apply for permission to attend Richfield High School through your resident district. Verification of approval will be sent to the office of the Richfield superintendent. After obtaining permission, you must make an appointment with the Richfield High School principal for final approval prior to making your appointment for registration at Richfield High School. At the time of the appointment you must have a parent or guardian with you and bring all the above information.
9. **VERIFICATION OF ASSIGNED GUARDIAN** - If you do not live with your parents but live with another adult or adults whose residence is within the Richfield attendance boundaries, your parents must present a signed, notarized statement that they have transferred parental authority to the Richfield resident(s), and the Richfield resident(s) must present a signed statement accepting the delegation of parental authority. A sample Power of Attorney / Delegation of Parental Authority Form is provided for this purpose.

Dated: August 17, 1987
Reviewed: March 4, 2013
Revised: April 1, 1996, June 15, 1998, September 18, 2000, March 6, 2006

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NOTICE TO PARENTS/GUARDIANS OF INCOMING STUDENTS

Minnesota Statutes §120A.20 provides that admission to a public school is free to any person meeting age requirements who resides within the district which operates the school. M.S. §124D.03 also allows a free public education for non-resident students whose attendance is approved under various enrollment options.

Per pupil funding is received only for students who are enrolled in accordance with these laws. Thus, it is necessary for the school district to ensure that newly enrolled students are either residents of the district or non-residents whose attendance is approved via a non-resident attendance agreement or through one of the state's enrollment option plans.

Proof of Residency

New residents enrolling students are asked to verify residency within the Richfield School District in any one of the following ways:

- Signed purchase agreement for a home
- Signed lease agreement
- If the parent/guardian is living in but not leasing space owned by a district resident, a letter from the district resident verifying the living arrangement.
- Driver's license
- Voter's registration card
- Change of address notice obtained through the post office listing a new address within the attendance boundaries of the Richfield Public Schools
- Utility bills to the parent/guardian
- Bank statements
- Bills for good or services mailed to parent/guardian
- Other evidence offering proof that the parent/guardian has moved out of a prior residence and into the Richfield School District.

Note: In accordance with M.S. §120A.20, Subd. 2, the Richfield Public Schools will not deny free admission to a homeless person of school age solely because the school district cannot determine that the person is a resident of the school district.

Non-Resident Attendance Agreement

If you are not a resident of the Richfield School District but would like your child to attend the Richfield Public Schools on a tuition-free basis, you must apply for permission to attend the Richfield Schools through your resident district. For further information regarding enrollment options and guidance on the application process, call Judy Allen in the District Office, 798-6062.

**RICHFIELD PUBLIC SCHOOLS
ADMINISTRATIVE GUIDELINES**

**POWER OF ATTORNEY
DELEGATION OF PARENTAL AUTHORITY**

KNOW ALL PERSONS BY THESE PRESENT THAT:

(Parent First Name) (Middle) (Last)

of the County of _____, State of _____, does by these present hereby make, constitute and appoint:

(Guardian/Foster First Name) (Middle) (Last)

of the County of _____, State of _____, to be my true and lawful Attorney in Fact to act in my place with respect to the exercise of parental authority regarding the case, custody and property of my child

(Child First Name) (Middle) (Last)

for a period of 6 (six) months following the date of my signature, pursuant to MN Stat 524.5-505.

This Power of Attorney in Fact hereby constitutes my delegation to: _____,

(Guardian/Foster Name)
of my parental authority regarding the care, custody, and property of: _____,
(Child)

my minor child, born _____, including, but not limited to the authority to:
(Birthdate of Child)

1. authorize medical treatment for my child;
2. enroll and service my child in school; and
3. provide a home, care, and supervision of my child at the home of _____.
(Guardian/Foster Name)

This Power of Attorney in Fact does not authorize _____ to consent to the marriage,
(Guardian/Foster Name)

adoption, or enrollment in the armed forces of my child, placement in a foster or group home, residential treatment center or special education.

IN TESTIMONY WHEREOF, I have hereunto set my hand this _____ day of _____, 20_____.

(Parent Signature)

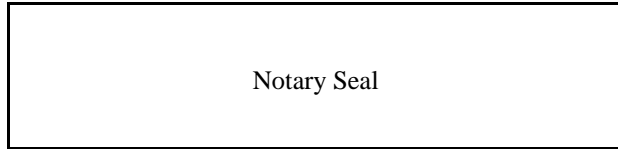
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Subscribed and sworn to before me this

_____ day of _____, 20____

(Notary Public Signature)



I hereby accept the foregoing Delegation of Parental Authority over _____
(Child)

(Date)

(Guardian/Foster Signature)

Dated: August 17, 1987
Reviewed: March 6, 2006, March 4, 2013
Revised: September 18, 2000

	APPLICATION FOR ENROLLMENT SCHOOL DISTRICT ENROLLMENT OPTIONS PROGRAM	ED-01861-21
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GENERAL INFORMATION AND INSTRUCTIONS: Kindergarten through twelfth grade students and pre-kindergarten children with disabilities may apply to attend a public school outside of their resident district (Minn. Stat. § 124D.03). Use one application for each student.

Parent/Guardian: Request school and program information from districts, visit schools, and ask questions of administrators, teachers, parents and students. You may also visit the Department of Education's Web Site at <http://education.state.mn.us> for information about school districts, schools and school programs. If you have questions or need assistance, call Enrollment Options at (651) 582-8471.

Once you decide to apply, you must inform the school your child is currently attending that you are applying to a non-resident district for enrollment.

Complete Section 1 and sign Section 2. Send the completed application to the **non-resident district (not to Department of Education)**.

Applications must be sent to the non-resident district by January 15 for enrollment beginning the following school year. If you miss the January 15 deadline, contact the non-resident district to determine if you are eligible for a waiver of that deadline.

You can expect to receive an approval or disapproval from the non-resident district by **February 15**. When you receive an approval of your application you must by **March 1** notify the non-resident district of your commitment to attend there the following school year.

SECTION 1: TO BE COMPLETED BY THE STUDENT'S PARENT OR GUARDIAN			
Parent/Guardian Name (Last, First, M.I.)		Telephone Number Home: () - Work: () -	
Parent/Guardian Address		City/State/Zip Code	
Resident District		City	
District of Choice (Non-Resident School District)			
Student Name (Last, First, M.I.)		Birthdate Mo. _____ Day _____ Year	Gender <input type="checkbox"/> M <input type="checkbox"/> F
School Currently Attending or Last Attended		Grade (as of today's date)	Special Needs (optional)
Reason for Request: (This does not affect your acceptance)		List school(s) choice(s) in non-resident district in order of priority 1. _____ 2. _____ 3. _____	
For Minneapolis students applying for the "Choice is Yours" plan, do you believe your child qualifies for free or reduced price lunch? No <input type="checkbox"/> Yes <input type="checkbox"/> Don't Know <input type="checkbox"/>			
Are you applying to other districts? No <input type="checkbox"/> Yes <input type="checkbox"/> If yes , which district(s): _____			

SECTION 2: PARENT/GUARDIAN VERIFICATION OF INFORMATION	
I hereby verify that the above information is true and correct to the best of my knowledge and belief.	
_____	_____
<i>Signature - Parent/Guardian</i>	<i>Date</i>

Non-Resident District: Complete Section 3. The non-resident district must notify parents/guardians by **February 15** of approval or disapproval of application. After receipt of commitment to attend, the non-resident district must notify the resident district by **March 15** of the student's intent to enroll. Copies of all disapproved applications must be sent to the Department of Education.

SECTION 3: TO BE COMPLETED BY THE NONRESIDENT DISTRICT			
Date of Receipt of Application		District Name	District Number
Contact Person		Title	Telephone Number () -
<input type="checkbox"/> APPROVED ¹		<input type="checkbox"/> DISAPPROVED ²	
_____		_____	
<i>Signature - Superintendent / Responsible Authority</i>		<i>Date</i>	

<p>¹ On the basis of information provided in the above application, and with respect to district criteria, policies and procedures, the above student will be assigned for enrollment</p> <p>in _____ on _____ at _____ <i>School Building Name Starting Date Grade Level</i></p> <p>Please visit the district offices at least ten (10) days prior to the above starting date for completion of all enrollment forms.</p>	<p>² The above district is unable to approve your request for enrollment for the following reason(s):</p> <ul style="list-style-type: none"><input type="checkbox"/> Lack of capacity in a building<input type="checkbox"/> Lack of capacity in a program<input type="checkbox"/> Lack of capacity in a class<input type="checkbox"/> Already reached enrollment set by law
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RICHFIELD PUBLIC SCHOOLS

INTERDISTRICT TRANSFERS

The Board of Education maintains a positive posture in acting upon requests for transfer into or out of the school district. The following administrative guidelines are intended to ensure that the board's policy is implemented.

1. Copies of the board's policy and these guidelines will be made available to building principals and guidance counselors in sufficient quantity to allow distribution to interested parents, guardians and students.
2. The policy will be published in *Your Schools* and/or the District's Calendar on an annual basis.
3. Out-of-District Transfers
 - A. Persons interested in a transfer out of the Richfield School district must complete the application for enrollment options programs available from the Superintendent's Office.
 - B. The superintendent's office will initiate a copy of the "Nonresident Student Attendance Agreement," obtain the superintendent's signature and forward it to the other affected school district for action.
 - C. The Board of the other district will notify the person requesting transfer whether or not the request has been approved.
4. Into-District Transfers
 - A. Persons interested in transferring into the Richfield School district should make their request to the district where they live, with a copy to the superintendent of the Richfield Schools. Those applicants who have not been enrolled in the Richfield Schools during the immediately preceding school term will be required to fill out the Richfield Public Schools "Request for Interdistrict Transfer" form. Those wishing to continue to attend school in Richfield after moving out of the district should apply to the district to which they are moving.
 - B. If approved, the district to which the request is made will forward a copy of "Nonresident Student Attendance Agreement" to the Richfield superintendent. A copy of the request will be sent to the appropriate principal(s) for their approval based on the criteria listed in Section II of the Board policy and applicable statutes.
 - C. The superintendent will notify the requester, in writing, of the decision on the request.

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D. In the event that it becomes necessary to limit the number of students who are allowed to transfer into or continue in the Richfield Schools because of lack of space in the district's buildings or programs, priority will be granted first to those who are requesting to continue in the district, next to siblings of those already attending in district, next to those with the earliest date of receipt of a completed application, and finally among those applications received on the same date, selections will be made by lot. An application will be considered complete when a signed "Nonresident Student Attendance Agreement" from the resident district and the principal's approval are received in the Superintendent's Office.

Applicants whose requests are denied in accordance with the above-described procedures will be admitted in priority order when space becomes available

E. At the secondary level, and in cases where it seems to be in the best interests of an elementary child, admission may be delayed until the start of a new grading period.

5. Duration of Agreements

A. Except as provided in Section B below, initial approval of an inter-district transfer shall be for one school year. The Interdistrict transfer may be renewed annually by the superintendent, without reapplication following a review by the building principal, based on the criteria listed in Section V.B. of Board Policy 502. Notification of non-renewal shall be no later than June 30.

B. In the event the student and/or student's parent or guardian consistently fails or refuses to meet the obligations outlined in Section V.B.4. and V.B.5. of the Policy 502, the superintendent may terminate the Interdistrict transfer prior to the end of the school year.

Dated: August 17, 1987
Reviewed: March 6, 2006, March 4, 2013
Revised: September 18, 2000; February 19, 2008

Nonresident Agreement

Student's Last Name		First Name		Middle Name		School Year Grade			
Student's Address				Apt. No.	City		Zip Code		
Student Racial/Ethnicity <i>(Check one only)</i>						Students Birthdate		Gender	
<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Black, not of Hispanic Origin	<input type="checkbox"/> White, not of Hispanic Origin	Mo.	Day	Year	<input type="checkbox"/> M	<input type="checkbox"/> F
Parent or Guardian Last Name		First Name(s)				Phone #			
Parent Address <i>(if different from student's)</i>				Apt. No.	City		Zip Code		
Reason this transfer is requested:									
SERVING School District Name		District Number	School Requested		Date Student Moved <i>(if applicable)</i>			Has student been receiving Special Education Services?	
					Mo.	Day	Year	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
RESIDENT School District Name		District Number	School Most Recently Attended		Signature of Parent/Guardian				
					X _____ THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY BELIEF AND KNOWLEDGE. DATE SIGNED				

TYPE OF TRANSFER: (Completed by the School District Staff)

- 1. **Agreement Between School Boards, Enrollment Exceptions.** M.S. 124D.08, Subd. 1-2: Transfer requires the approval of both school districts. (SAC Code 11)
- 2. **Continued Enrollment of 11th and 12th Grade Students.** M.S. 124D.08, Subd. 3: Transfer requires the approval of the non-resident school district only. (SAC Code 04)
- 3. **Graduation Incentives Program.** M.S. 124D.68: Transfer requires the approval of the non-resident school district only. (SAC Code 03)

Effective Date of Transfer		
Month	Day	Year

Expiration Date of Transfer		
Month	Day	Year

SERVING / NON-RESIDENT DISTRICT		<input type="checkbox"/> Application APPROVED	
X _____		<input type="checkbox"/> Application DISAPPROVED	
SIGNATURE OF SUPERINTENDENT OR RESPONSIBLE AUTHORITY		DATE SIGNED	
RESIDENT DISTRICT		<input type="checkbox"/> Application APPROVED	
X _____		<input type="checkbox"/> Application DISAPPROVED	
SIGNATURE OF SUPERINTENDENT OR RESPONSIBLE AUTHORITY		DATE SIGNED	

Adopted: _____

MSBA/MASA Model Policy 509

Orig. 1995

Revised: _____

Rev. 2017

509 ENROLLMENT OF NONRESIDENT STUDENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The school district desires to participate in the Enrollment Options Program established by Minn. Stat. § 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

II. GENERAL STATEMENT OF POLICY

A. Eligibility. Applications for enrollment under the Enrollment Options (Open Enrollment) Law will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:

1. space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
2. in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minn. Stat. § 124D.03.
3. the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.

B. Standards that may be used for rejection of application. In addition to the provisions of Paragraph II.A., the school district may refuse to allow a pupil who is expelled under Minn. Stat. § 121A.45 to enroll during the term of the expulsion if the student was expelled for:

1. possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, with the exception of a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
2. possessing or using an illegal drug at school or a school function;

3. selling or soliciting the sale of a controlled substance while at school or a school function; or
 4. committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.
- C. Standards that may not be used for rejection of application. The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:
1. previous academic achievement of a student;
 2. athletic or extracurricular ability of a student;
 3. disabling conditions of a student;
 4. a student's proficiency in the English language;
 5. the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
 6. previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in Section F. of this policy.
- D. Application. The student and parent or guardian must complete and submit a School District Enrollment Options Program application developed by the Minnesota Department of Education and available on their website (education.mn.gov). Go to "Students and Families," then, under "School Choice," select "Open Enrollment." The form is entitled, "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education."
- E. Lotteries. If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:
1. the student's resident district does not operate a school building;
 2. the municipality is located partially or fully within the boundaries of at least five school districts;
 3. the nonresident district in which the student seeks to enroll operates one or

more school buildings within the municipality; and

4. no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

F. Exclusion

1. Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
2. Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

1. The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minn. Stat. § 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minn. Ch. 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minn. Stat. § 120A.22, Subd. 8.
2. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn

from school under Minn. Stat. § 120A.22, Subd. 8.

3. A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

- H. Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

Legal References: Minn. Stat. § 120A.22, Subd. 3(e) (Residency Determined)
Minn. Stat. § 120A.22, Subd. 8 (Withdrawal from School)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District)
Minn. Stat. § 124D.68 (High School Graduation Incentives Program)
Minn. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)

Cross References: MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 517 (Student Recruiting)
MSBA Service Manual, Chapter 5, Various Educational Programs

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, February 18, 2020

Subject: Donations

(Recommended by the Superintendent)

That the Board of Education accept the following donations with gratitude.

RHS Random Acts of Kindness received a donation from Kristin Schaack for \$5.00 through the Target employee Giving Campaign

Natasha Tiu from RDLS donated a Canon DSLR Camera, valued at \$150 as well as film for the camera, valued at \$50 to RHS. This camera equipment will be used by high school students in their photo class.

Richfield Rotary donated \$3,277.23 for media resources.