

4 September 2020

Dear Parents and Carers

Domain Change and Microsoft 365 Log In

I write to inform you that we are changing the domain used for e-mail and Microsoft 365 log in. Students have previously used @sdpupilmail.org.uk and staff have used @sdmail.org.uk for their e-mail and log in. This will now be changed to @stdunstans.org.uk so that we have consistency for all members of our community, and this links to the domain used for our website. This will not affect the way that pupils use any of our ICT programmes. They will continue to use Microsoft 365 for e-mail and Teams and their Firefly access should not be affected.

For all students in Year 7 and Year 12, along with students new to the school in Years 8 to 11 this will roll over on Friday 4 September and they will be informed of how to log in during Induction Day. For all other Senior School students, the roll over will take place on Monday 7 September and they will be informed of how to log in during tutor time on the first day of school.

Students will now have an e-mail that ends with .209@stdunstans.org.uk and should use this to log on from the dates stated above. The old e-mail address will be unaffected for the time being and anything that is sent to that inbox will automatically forward to their new address. Their password will remain the same. Should you wish to contact staff, you will need to use their first initial and surname, followed by @stdunstans.org.uk and the parent portal contains key school contacts for your child. Should your child have any problems with their log in, they will be able to talk to their form tutor or Computing teacher.

We look forward to welcoming all students back to College next week.

Yours sincerely



Gemma Davies
Acting Deputy Head Pastoral