

Suffield Board of Education
Finance & Facilities Subcommittee Meeting Minutes
September 3, 2020
Held Remotely

Present: Business Manager Bill Hoff, Superintendent Van Tasel, Sue Davis, Glenn Gazdik, Michael Sepko, and Maureen Sattan

Absent: Melissa Finnigan

Call to Order at 5:34 p.m.

- Mr. Hoff provided an update on the turnover vacancy factor for certified and non-certified staff
- Mr. Hoff provided an update on the COVID-19 expenses to date and future budgeting, including one time and recurring costs. Currently, there is deficit of \$75,000 after all grants have been expended.
- Superintendent Van Tasel discussed conducting water testing for legionnaires disease.
- Superintendent Van Tasel gave an update on the process for the town-wide facilities Request for Proposal (RFP), which is currently underway.

The meeting adjourned at approximately 6:25 p.m.