



# STE Drop-Off, Pick-Up, and Student Parking for the 2021-2022 School Year (Grades K-12)

Updated 8.27.2021

Below are drop-off, pick-up, and parking guidelines for the 2021-2022 school year for K-12 students.

## **Drop-Off**

Students should arrive between 7:15 a.m. and 7:45 a.m. See the drop-off and pick-up map below for carpool locations. **To ensure campus safety and help students establish routines, parents may not walk students to class.**

### *Lower School*

- For students in kindergarten-grade 5, drop off on the school side of Endicott. Students in grades 6-12 may be dropped off on Endicott if accompanying a younger student.
- Preschool families may enter the carpool lane by turning right on Endicott from Indigo. Otherwise turning onto Endicott from Indigo is highly discouraged.
- Please do not block the intersection at Indigo.
- Please display your carpool tag in the passenger front window. Students exit the passenger side of the vehicle. Parents should not exit the vehicle.

### *Middle School and Upper School*

- For students in grades 6-12, drop off at one of the following three locations:
  - STE parking lot
  - North side of the 4900 block of Jackwood (directly across from Scotland Yard)
  - Southeast side of Jackwood at Endicott (curbside on Jackwood next to the STE parking lot)
- Please do not block vehicles in the parking lot.
- Parents should not exit the vehicle.
- Students are to cross Endicott to campus on the south side of the Jackwood and Endicott intersection. Students should follow all directions from the crossing guard.

## **Pick-Up**

Kindergarten-grade 2 are dismissed at 3:00 p.m. and grades 3-12 are dismissed at 3:15 p.m.

### *Lower School*

- For students in kindergarten-grade 5, pick up in the Scotland Yard carpool lane. Families with siblings crossing Lower School grades should use the Scotland Yard carpool lane at 3:15 p.m. **All traffic entering Scotland Yard must travel northbound on Endicott and turn left into the driveway for the complex. Only Preschool families with Lower School children may travel southbound on Endicott and make a right turn into Scotland Yard.**
- Please display your carpool tag in the passenger front window. Students enter the passenger side of the vehicle. Parents should not exit the vehicle.
- Middle and Upper School students may pick up younger siblings by walking up to the Scotland Yard carpool awning. Please email [Erica Maw, Head of Lower School](mailto:Erica.Maw@stthomas.edu) to give your older child permission to retrieve your Lower School student.

### *Middle School and Upper School*

- For students in grades 6-12, pick up at one of the following four locations:
  - School side of Endicott
  - STE parking lot
  - North side of the 4900 block of Jackwood (directly across from Scotland Yard)
  - Southeast side of Jackwood at Endicott (curbside on Jackwood next to the STE parking lot)
- Please do not block vehicles in the parking lot.
- Parents should not exit the vehicle.
- Students are to cross to Endicott on the south side of the Jackwood and Endicott intersection. Students should follow all directions from the crossing guard.

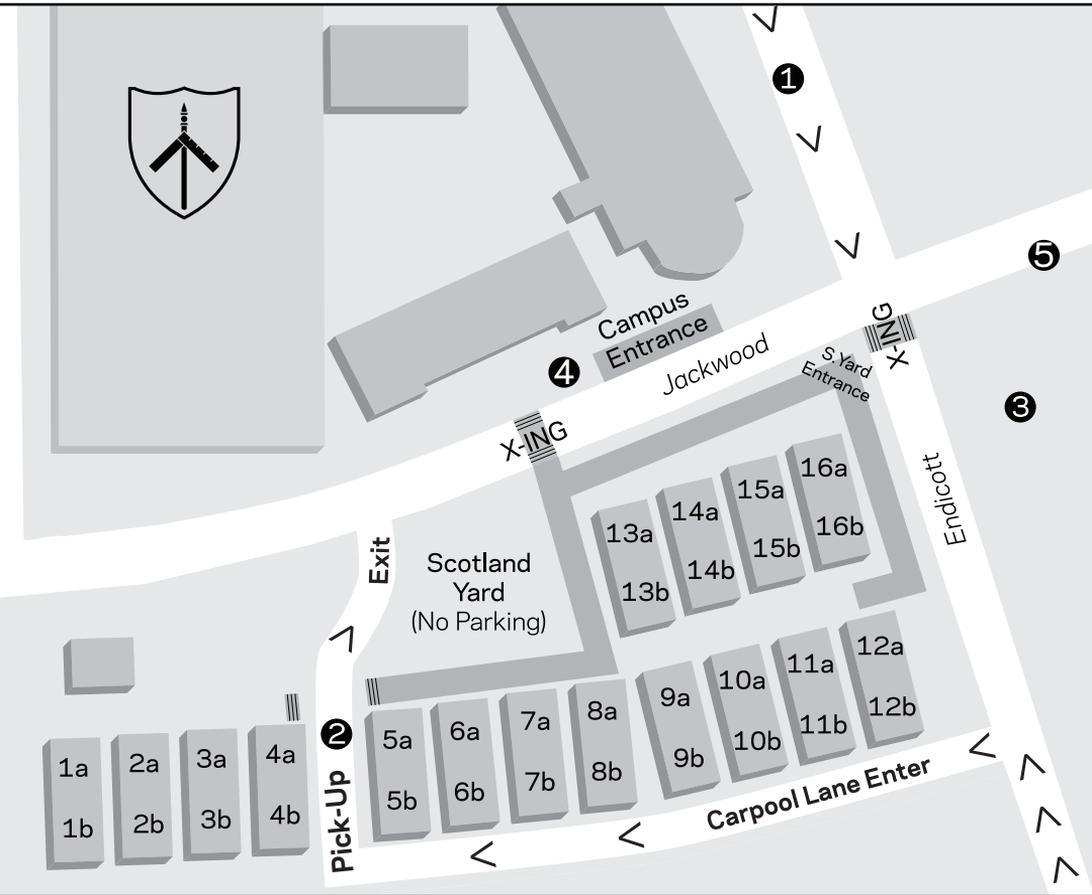
### **Upper School Student Parking**

All student drivers must register their vehicles with the school office and receive a parking tag. The parking tag must be hung from the vehicle's rearview mirror and be clearly visible. Upper School students must park in the main STE parking lot, across Endicott from Scotland Yard. See the campus map below for the student parking location.

### **Safety Reminders**

- Students should be vigilant when walking in the parking lot and crossing at the designated crosswalks.
- Make sure that your Middle and Upper School children know when and where to meet you for pick-up.
- Do not use your cell phone during carpool or in school zones.
- Do not block intersections at any time. If there is not enough room to completely clear an intersection, wait until there is room to move forward or turn as appropriate.
- When arriving to drop off or pick up your child, please pull forward as space permits.
- Do not double park or make U-turns. U-turns are illegal in the school zone areas.
- At drop-off, students should be prepared to exit the vehicle but should not exit until the vehicle is completely stopped at the curb.
- Be aware of students crossing the street.
- Follow all directives from crossing guards.
- Do not turn around in neighboring driveways.
- While waiting in the carpool line, do not park on residents' lawns.
- As always, please drive cautiously around campus.

# Drop-Off / Pick-Up Map



## Drop-off and Pick-up Locations by Grade (Fall 2021 Only)

- ① K-5th: Endicott Lane - *Drop-off Only* (6-12th if also dropping off younger student)  
6-12th: Endicott Lane - *Pick-up Only*
- ② K-5th: Scotland Yard - *Pick-up Only*
- ③ 6-12th: Parking Lot - *Drop-off and Pick-up*
- ④ 6-12th: North Side of Jackwood - *Drop-off and Pick-up*
- ⑤ 6-12th: Southeast Side of Jackwood - *Drop-off and Pick-up*

### After dropping off or picking up:

Please do **NOT** U-turn or turn around in driveways on Jackwood. If travelling west on Jackwood, turn right at South Rice, then right at Beechnut to reach 610.

# Campus Map



Soccer Field

Preschool

Lower School

Site of New Pavilion

Murray Center Gym

Library (1st)  
Theater (2nd)

Preschool

Campus Entrance

Meyerland Plaza Shopping Center

**Note:**  
All Visitors must check in at School Office (Scotland Yard Room 7A)

Alley

Site of New Academic Building

"G" Wing  
Ingram Rm

Church

Bell Tower

Courtyard

Indirect

No Faculty/Staff, Student, or Parent Parking

Spirit Store "F" Wing

Campus Entrance

Faculty/Staff and Student Parking Only

Jackwood

Scotland Yard Entrance

Walk path

S. Yard Entrance

Scotland Yard (No Parking)

13 14 15 16

1 2 3 4

5 6 7 8 9 10 11 12

School Office