

PTA & Booster Club Annual Report

June 11 2020





BOOSTER CLUB

show your stripes

What we achieved this year THANK YOU!!!

nt Calendar 2019/20

VIPERS BOOSTER CLUB EVENTS CALENDAR 2019/20

- 25 AUGUST 2019 – New family orientation – presentation
- 26/27/28 AUGUST 2019 - 'BACK TO SCHOOL' POP-UP SHOP (outside ECE)
- 26 SEPTEMBER 2019 - FUNDRAISER – ICE FRENZY - Drama Court
- 24 OCTOBER 2019 - FUNDRAISER - 'Spike Strike Score' - GYM & MPH
- 07/08/09 NOVEMBER 2019 - MESAC Varsity Volleyball - GYM & MPH
- 13 NOVEMBER 2019 – MESAC SEASON 1 AWARDS - MPH
- 25 NOVEMBER 2019 – FUNDRAISER – ICE FRENZY + SPORTS GEAR SALE - Drama Court
- 13 JANUARY 2020 - FUNDRAISER - 'Half Shot Hot Shot' - GYM & MPH
- 30 /31 JAN - 01 FEBRUARY 2020 - MESAC JV SOCCER - Sultan Qaboos Stadium + MESAC CROSS COUNTRY
- 6/7/8 FEBRUARY 2020 - MESAC VARSITY SOCCER – Sultan Qaboos Stadium
- 12 FEBRUARY 2020 – MESAC SEASON 2 AWARDS - MPH



Booster Club Pledges 2019/2020



MESAC Program



MPSL Program



VIPERS Program



MSSL Program



Booster Club Financial information	2019-20
BALANCE BROUGHT FORWARD	12,789.455
INCOME	
MESAC Events	
Concession Stand	6,257.960
Athletics Dept Contribution for Coaches	461.466
Fundraisers	
Half Shot Hot Shot	57.500
Spike Strike Score	92.200
Ice Frenzy	611.600
Merchandise Sales	
Merchandise sales	1,106.800
Hoodie sales	4,740.000
Items sold on behalf of Athletics Dept/Swim Team	225.000
Award Ticket Sales	1,545.000
Reversals/float	50.000
TOTAL INCOME	15,147.526
EXPENDITURE	
MESAC Events	
Food and consumables - community	2,252.967
Food and consumables - coaches	461.356
Fundraisers	
Spike Strike Score	33.500
Ice Frenzy	112.620
Merchandise	
General Orders	556.500
Hoodie Orders and Duty	4,249.521
Trf to AD for shirts and socks	144.700
Awards Expenses	1,545.000
Other Expenses/Admin	102.950
Last Year's Pledges	2,727.500
TOTAL EXPENDITURE	12,236.614
NET PROFIT /LOSS FOR PLEDGES	2,910.912
BALANCE c/f	15,700.367

Booster Club Pledges for 2020/2021

Sponsorship of Tracksuits to participants in the MESAC program

- 110 tracksuits @ 21 OMR each = **2310 OMR**

Continued Sponsorship of MESAC kit bags

- 110 bags @ estimated cost 30.940 OMR each = **3403.4 OMR**

Continued sponsorship of the MESAC bag tags

- 374 tags @ 1.300 = **486.200 OMR**

MPSL & MSSL SPONSORSHIP ITEMS STILL TO BE CONFIRMED DUE TO COVID 19 we were unable to receive costs and shipping information of

potential spirit wear however we have budgeted and additional 500 OMR to be allocated to these items.

New merchandise to be acquired for our POP UP shop however again COVID 19 restrictions has delayed the process of sourcing new stock but rest assured we are working towards bringing new and exciting VIPERS merchandise to our new year POP UP shop.

TOTAL SPEND ON PLEDGES FOR THE YEAR 20/21
6699.600 OMR

VIPERS Booster Club - Proposed Calendar of Events

2020/21 24 AUGUST 2020 – New family orientation –presentation

25/26/27 AUGUST 2020 - NEW YEAR POP-UP shop (start of new school year) - outside ECE 07.00-07.45am

24 SEPTEMBER 2020 - FUNDRAISER – ICE FRENZY - last Thursday of the month – free mufti – Drama Court 10:25am-1.00pm

4 OCTOBER 2020 - POP UP shop - outside ECE 7:00 - 07:45am

22 OCTOBER 2020 - FUNDRAISER - 'Spike Strike score' - Sports Hall / MPH during break – 10.30am-1.00pm

05/06/07 NOVEMBER 2020 - MESAC Swimming- Spirit Day + BBQ for all ABA students (05/11) – BBQ + Concession 06/07 Nov

9 NOVEMBER - POP UP shop - outside ECE 7:00 - 7:45am

10 NOVEMBER 2020 – MESAC SEASON 1 AWARDS – MPH 6-7.30pm

26 NOVEMBER 2020 – FUNDRAISER – ICE FRENZY – Drama Court 10:25am-1.00pm

14 DECEMBER 2020 - FESTIVE SEASON SALE POP UP shop - outside ECE 7:00 - 7:45am

11 JANUARY 2021 - POP UP shop - outside ECE 7:00 -7:45am

14 JANUARY 2021 - FUNDRAISER - 'Half Shot Hot Shot' - Sports Hall/MPH during break – 10.30am-1.00pm

5th & 6th FEBRUARY 2021 - MESAC Cross Country

11/12/13 FEBRUARY 2021 - MESAC VARSITY SOCCER & TENNIS @ location tbc - BBQ + Concession

16 FEBRUARY 2021 - MESAC SEASON 2 Awards - MPH 6 - 7:30pm

8 MARCH 2021 - POP UP shop - Outside ECE - 7:00 - 7:45am

17 MARCH 2021 - Annual ICE ICE CRAZY SALE - Drama Court - 10:25am - 1pm

1 APRIL 2021 - Coaches Appreciation Lunch - PTA room - 11:30 - 1pm

5 APRIL 2021 - End of year POP UP shop - outside ECE - 7:00 - 7:45am

22/23/24 APRIL 2021 - MESAC TRACK & FIELD –location tbc - Concession Stand and BBQ

27 APRIL 2021 – MESAC SEASON 3 AWARDS – MPH 6-7.30pm



Thank you!

2019-20 School Calendar of Events

Aug 4-8: New Teacher Orientation
11-15: Eid AlAdha
25: **New Family Orientation (PTA/Booster Club)**
26: First day of school
26-28: Booster pop up shop

Sep 1: Islamic New Year
23: Early Release
26: Booster Club Event

Oct 13-17: Autumn Break
24: Booster Club Event
31: **Spooktacular (PTA)**

Nov 4-11: MESAC (Home & Away)
10: Prophet's Birthday
13: MESAC Awards Night
18: **Omani National Day Celeb (PTA)**
22: **Flea Market (PTA)**
25: Booster Club Event
27-28: National Day Holiday

Dec 2: **Santa's Workshop (PTA)**
3: Early Release
5: **Winter Fest (PTA)**
15-31: Winter Holiday

Jan 1-2: Winter Holiday
13: Booster Club Event
17: Mouj Marathon
29-31: MESAC (Home & Away)

Feb 2-3: MESAC (Home & Away)
5-8: MESAC (Away)
9-10: No School
12: MESAC Awards Night

Mar 12: Corona Lockdown Begins
Online Learning for all students

Apr 12: Easter Sunday off
23/24: Ramadan Begins
23: **Ramadan Food Drive (PTA)**

May 24-26: Eid Holiday

Jun 1: **Teacher's Appreciation (PTA)**
18: Last Day of School

Current PTA Structure (2019-20)



2019-20 PTA Work

- Chair
 - Edited PTA Calendar for printing
 - Liaise with SLT and Booster Club
 - Revamped the PTA website pages with Nandita (Comm) & Andrews to include all aspects of PTA work & info
 - Updated HRP Guidelines & orientation in conjunction with Nandita (Comm), Erum & Sam
 - Organized Omani National Day Celebrations with Omani Community and Omani HS students
 - Monthly closed meetings- prep and run
 - Monthly open meetings - prep with Comm and Secretary and run
 - Monthly follow up meetings with Head of School
 - Follow up with Admin on updates from school
 - Work on & Edit Newsletter with Comm
 - Work on & Edit Minutes and Agendas with Secretary
 - Liaise with Vasu on event requirements
 - Create messages to the community with Comm regarding all events, PTA messages
 - Worked with Treasurer and Finance to update Financial procedures
 - Worked with the timed system for the Teacher's Fund request
 - Worked with Laila (Vice) to determine the TTT schedule and bookings
 - Organized the trips and hikes for TTT
 - Organized Teacher Appreciation: Gifts for teachers remaining at ABA and hand delivered cookie boxes to those leaving
 - Researched resources for parents- mental health, online shopping, online activities, selling of unwanted items



2019-20 PTA Work

- Communications Liaison
 - Worked on the ABA PTA school calendar that was sold to the community.
 - ABA newsletter & PTA communications along with PTA chair on weekly basis.
 - Worked with the secretary on all artworks related to PTA events.
 - Created printer friendly versions of all tickets and marketing material.
 - Liaise with IT department and update newsletters on the website.
 - Worked on designing the layout of the PTA pages for the ABA yearbook.
 - Created PTA pages and provided information to Nancy (ABA Marketing) for the new website.
 - Volunteered in events for specific activities.
 - Research for parent resources during COVID Lockdown



2019-20 PTA Work

- Treasurer
 - Updated established finance process that could be tracked by Finance and the PTA
 - Updated monthly finance report
 - Worked on setting budgets for PTA events to increase income and decrease unnecessary spending
 - Followed up on incoming profits and fund request spending
 - Worked on creating maximum profit techniques for Santa's workshop and Eid Bazaar
 - Lead the Santa's Workshop with Nandita (Comm)
 - Volunteered for Winter Fest

Note: New procedure from finance: Spending of 100 omr and above for any service or product requires 3 quotations before the vendor is chosen.



2019-20 PTA Work

- Logistics Coordinator
 - An inventory of the PTA store cupboard was made, we were not able to take an inventory of the remaining stores but it will be imperative that it is done prior to the campuses splitting.
 - Most requests to borrow items have been from the booster club, which we have been able to fulfil.
 - Otherwise, it has been a role of keeping the room tidy, being familiar with where items are stored therefore easily found and ensuring items that are borrowed are returned.
 - Helped organise TTT's
 - Volunteered at multiple events



2019-20 PTA Work

- Secretary
 - Prepared all Closed and Open Meeting minutes
 - Prepared the presentations and agendas for Open Meetings
 - Designed event posters using the PTA events
 - Booked all meeting locations and updated PTA calendar online
 - Maintained PTA room bookings
 - Lead for the Parent Art Exhibition and contact for all artists (parent & Local Omani artists)



2019-20 PTA Work

- New Parent Liaison
 - Organized on-campus and off-campus coffee morning for new parents to interact with seasoned parents
 - Check with Registrar on a monthly basis for New Parents
 - Connect with the parents
 - Introduce them to school, events, PTA resources, guide them



2019-20 PTA Work

- 2 Teacher Reps (ECE/Elem and Secondary)
 - Liaisons between the PTA and the teachers
 - Ensure that all PTA information is sent out to teachers before the parents
 - Add PTA information to the Staff meeting agendas
 - Post PTA information to staff electronic bulletin boards
 - Report to PTA Open meetings when necessary



2019-20 PTA Work

- ECE/Elementary Rep
 - Span of responsibility – Ece/Ele is K1 to G5
 - Identify, set up HRP network and Orientation
 - Updated HRP Guidelines with PTA chair, Erum & Sam
 - Facilitate and help Homeroom Teachers
 - Ensuring dissemination of important / necessary information
 - Managing HRP funds to cover all Specialist teacher gifts
- Middle School and High School Reps
 - HRP contact for all MS and HS HRP's
 - Ensured continuous communication of all PTA information to Secondary
 - Volunteers and numerous PTA events



2019-20 PTA Work



- Organized the professional cleaning and painting of the PTA room
- Defined a 'How to clean the PTA' along with cleaning schedule
- Organized rosters for ticket sales (Anjum)
- Sold tickets for all events (Team & Sumayya)
- Cleaned the PTA room and organized coffee and treats
- Set up and clean up of all events
- Negotiated Quotes, donations and discounts on all PTA needs to meet budgets
- Budgeted Shopping for Santa's Workshop & Eid Market & other events
- Wrapping Gifts
- Following up with HRPs
- Conflict Management
- Organizing books for the PTA Flea Market Table (Paula & Nandita)
- Open invitation for staff/parents to go shopping for Omani National Day clothes in Matrah
- Keeping Pin boards & notices up to date

Under lockdown:

- Teacher's Appreciation
- Resources for parents: online shopping, mental health hotlines/webinars, online activities & resources, transition sites for parents leaving Oman, question and answer session to answer parents queries

Accomplishments this Year

- Printed 300 ABA PTA calendars. - Took 1 month of work over summer break.
- 31 weeks of PTA newsletters which were part of the weekly ABA newsletter (1 hour every week)
- 7 open meetings and 7 closed meetings through the 2019-20 calendar year.
- 17 Events (TTT & major events)
- 4 hours of set up per major event and 2 hours of clean up
- Pre-organized all events at least 2-3 months in advance
- Over 1600 tickets sold
- Processed 7 Fund requests and closed 5
- Larger National Day celebrations
- TTTs - Tour of Mattrah and Hikes
- Creation of new PTA website with multiple pages - strong online presence
- Researched and provided resources to help the community through the COVID-19 lockdown
- Organized a Teacher Appreciation and delivery of Home Room Teacher & Specialist teacher gifts



Treasury Report

Monthly Aug 2019 - June 2020

- ▶ PTA balance for August was **RO 16,079.518**
- ▶ Total PTA balance as per June 11, 2020 is **RO 15,068.003**

Donated to PTA for Ramadan School Iftar: 250 OMR
To be used in 2020-21 school year if possible.



Year 2019-20 Treasury Report- Events

PTA Ran 6 events with the total funds raised equal to **RO. 6,437.900**

Spooktacular	
Budget	600
Spend	-606.940
Pizza/Drink	-203.450
Income	2,179.000
Profit	1,368.610

Flea Market	
Budget	30
Spend	0
Income	484.500
Profit	484.500

Nat. Day	
Budget	200
spend	-248.000
Income	38.200
Loss	-209.800

Santa's Workshop	
Budget	600
Spend	-1,275.215
Income	1,900.300
Profit	625.085

Winter Fest	
Budget	600
Spend	-575.332
Income	1,835.900
Profit	1,260.568

Teacher App	
Budget	200
Spend	-140.000
Income	0
Profit	0



Year 2019-20 Treasury Report- Fund Request

For the period of August 2019 – May 2020, PTA has:

Settled Fund Requests :

Mobile Garden	250.000
Arabic Language Week Gifts	69.600
Pop up Mic System	629.815
Video Streaming Equipment	1,790.000

Total RO 2,736.715

Open Fund Requests:

Lost & Found Closet	500.000	(415 closet/85 bins) closet delivered, payment pending
MS Common Room Games	150.000	items yet to be received

Note: Based on PTA ledger as per June 11,2020



Year 2019-20 Treasury Report- Annual Expense

Annual Expenditure and running cost **RO 732.633:**

PTA room groceries/supplies =	21.505
1 month subscription ADOBE=	14.100
Thank you gifts for event leads =	9.730
Ice Lollies Sport Day =	32.458
Roll up banner PTA=	40.000
Laundry=	9.000
Tree Day=	220.000
Decorations: Diwali=	30.000
: Christmas=	89.900
Sashes for Graduation =	265.940

Annual Allocation of Monetary Gift **RO 1,550.000** for:
Workers, Security, Turinder & Gardeners

Note: Based on PTA ledger as per June 11 2020



Closed Fund Requests

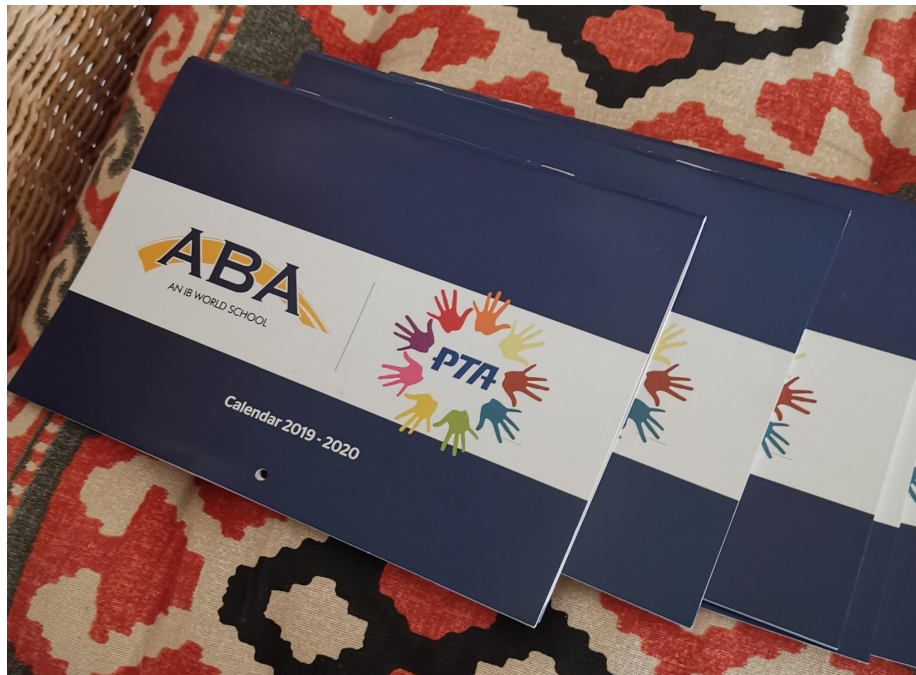


- Lost & Found Closet
- POP UP Open Mic
- Live Streaming Equipment for ABA
- Arabic Language Week



2019-20 Events

New Student Orientation Presentation
Table w/ IT Help desk & Calendar



2019-20 Events

TTT



National Day



2019-20 Events



HOT PRICE 1 OR 2 OMR!

Santa's Workshop

MONDAY, DECEMBER 2ND
Middle school Common room

Optional event during school hours. Students will be accompanied by the Homeroom Advisor.

The poster features a blue background with white snowflakes, a red banner at the top, and a cartoon Santa Claus holding a megaphone. There are also green Christmas trees at the bottom.



Winter Festival

THURSDAY, 5TH DECEMBER
6 - 8 PM
GRASS PITCH, ABA

Fun kiddie craft corner & Seasonal movie

Raffles & Prizes to be won

- Guess the weight of the cake
- Name the Reindeer
- Dress up parade

The poster has a white background with a red banner at the top. It features a close-up image of red berries covered in snow.



ABA FLEA MARKET

table registration now open

Book and pay at the Accounts Office

7 OMR - Table
3 OMR - Clothing Rail

Contact Meeta @ 97893131

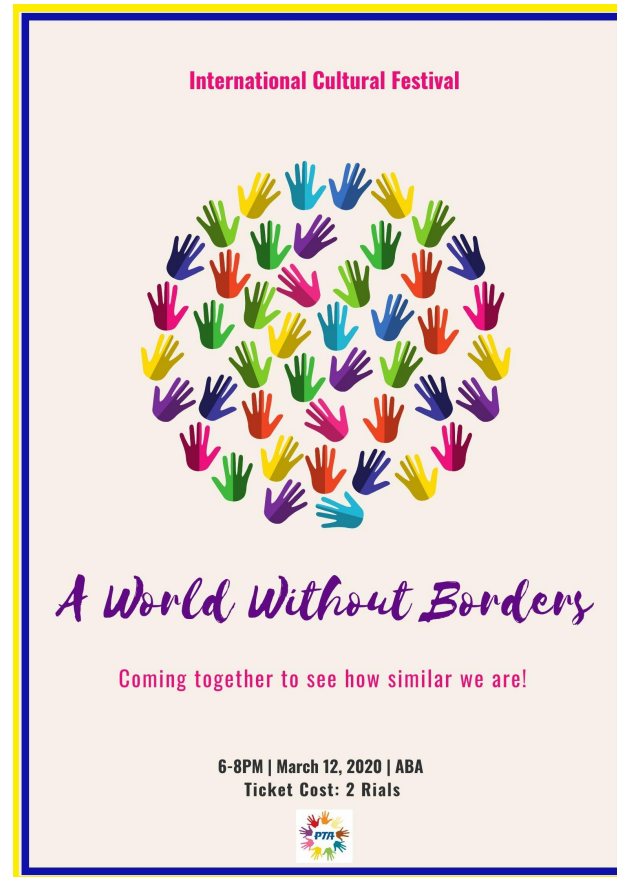
FRIDAY 22 NOVEMBER 3-5 PM

The poster has a yellow background with a blue banner at the top. It features a large blue diamond shape in the center with white text. The words 'ABA FLEA' and 'MARKET' are written vertically on the left and right sides respectively.



2019-20 Events Cancelled

Due to Death of His Majesty Sultan Qaboos & the COVID-19 Lockdown



2019-20 Events

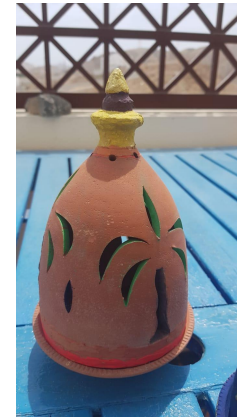
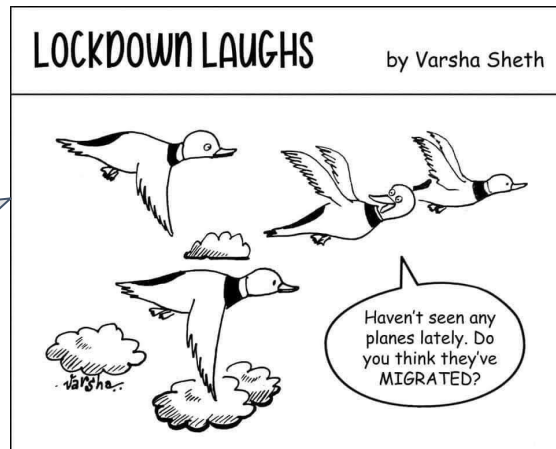
Difficult times called for community driven initiatives

Over 400 riyals donated to
Dar AlAttaa

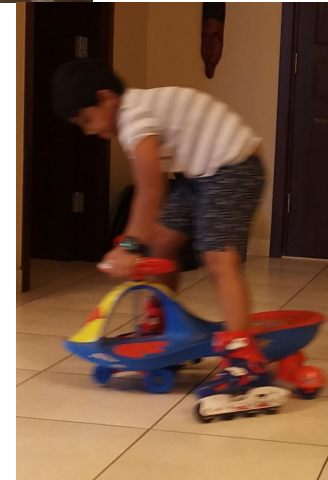


Online Ramadan
Donations

Some
lighthearted
humour!



Innovating &
Creating at
home



2019-20 Events

Difficult times called for community driven initiatives



Online ordering/ Home delivery options

Fun for Teachers, Parents and kids of all ages

How else can we help you?



2019-20 Events

Staff & Teachers Appreciation in difficult times



"I was on campus yesterday and picked up my gift from the P.T.A - what a lovely and thoughtful sentiment! It is now in my kitchen :)"

"Thank you to the PTA and ABA parent community for organizing teacher appreciation and end of the year gift even during these uncertain times. ♥"

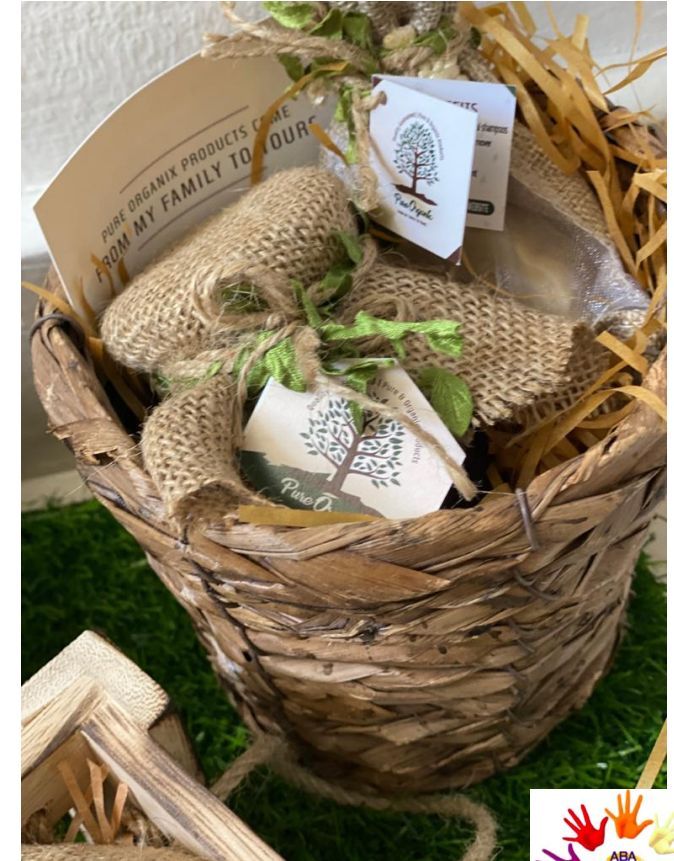
"Thank you for the thoughtful gesture. We are grateful to have been part of the amazing ABA family for the past six years. ABA and Oman will always have a special spot in our hearts. Please give our thanks to all the wonderful parents who baked the delicious goodies! "



"Thank you so much for your thoughtful gift and for taking the time to drive around and give it personally."

2019-20 Events

Specialist Teacher Gifts



Thank You Dr. Sue Groesbeck



Thank you for being a rock during this turbulent year. Oman lost a great leader in His Majesty Sultan Qaboos, the rains, the locust and then COVID-19. Who would have thought...

To tell you the truth, we won the lottery because we had you to lead the crew and community through all these troubled waters.

You will be missed and you know you will always have a home here in Oman.

We thank you for all you've done and continue to do.



Thank You



Building our community together!