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Vice Principal
203-625-8019

Ms. Judith Nedell
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203-625-8097

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Dean of Student Life
203-863-8891

Ms. Lucy Arecco
Bella House Administrator
203-625-8090



*A collaborative community of learners dedicated to academic excellence,
personal integrity, and interpersonal responsibility.*

Mr. Ralph F. Mayo
Principal
203-625-8002

Ms. Christina Shaw
Cantor House Administrator
203-863-8845

Mr. David Walko
Clark House Administrator
203-625-8081

Mr. Andrew Byrne
Folsom House Administrator
203-625-8054

Ms. Brigid Barry
Sheldon House Administrator
203-625-8067

September 2, 2020

Dear Greenwich High School Parents and Students,

It is my great pleasure to welcome you to Greenwich High School, one of the top educational institutions in our country. It will be extremely exciting to have students and staff in our building once again. We are making several significant changes to successfully open our great high school and will be doing our best to make sure all maintains their health and wellbeing while we continue to provide the quality of instruction in all areas that we are known for around the state and our country. We are a school with a long tradition of excellence and want your years at GHS to be full of academic, personal, and interpersonal growth. By working together we will achieve a positive learning experience for all students. Below, I am providing you with the latest information available at this time, and will send updates as necessary.

School Schedules

The GHS Administrative Team has been working closely with our Reopening Committee, the Director of Security and Safety, the Greenwich Police Department, our Public Health Nurses, the Director of Food Services, the Transportation Manager, and members of the Superintendent's Cabinet to put together a schedule that works for both students and staff. Please click the link for the schedule for September 8th- September 11th [Freshmen/Grades 10-12 New Student Orientation and the first three days of school](#). **Please note:** we have divided the school into two groups by last name GREENWICH (A-LEG) & CARDINALS (LEH-Z) so there will be approximately 1200 students in the building per day (approximately 400 students have selected to go fully remote). While one group is present the other will be logging into a Google Meets session to access their lessons. Every Wednesday, all students will remain home and follow their daily schedule while being fully remote. The District has provided each classroom with web cameras and microphones to make this an interactive experience for students.

Student schedules will be available on ASPEN beginning Tuesday, September 8th. [Please click here to view the SCHEDULE CHANGE GUIDELINES](#) found on page 17 of the Course of Study Guide.

Entering/Exiting the Building

Our Administrative Team has worked extremely hard to develop a plan for entering and exiting the building, and we've created multiple pathways during passing time. We believe that by putting together this plan our students will not cluster in large groups at any time during the school day. Students will be able to enter the building through designated doors that are closest to their classroom. **Once students have their schedules, they will be able to see which door should be used for their entry each morning.** For security purposes, Security Personnel or a GHS Building Administrator will be at each of these entrance doors from 7:45-8:30am. A staggered dismissal from each of the zones will also support social distancing and help us to clear the campus as quickly as possible. The floors, exits and entrances will be clearly marked to avoid any confusion. [Please click here to view information on the traffic flow patterns.](#)

The building will be open at 7:45am for students and they will be asked to go directly to their first period class or if they have an open they can access the Media Center or remain outside of the building. Breakfast will be available for purchase and may be eaten in the gymnasium or outside. All meals will be served in a "grab and go" fashion. During lunch we will have the students eat in designated sections of the Student Center and gymnasium in order to give our Custodial staff time to clean in preparation for the next lunch wave. There will be no late buses and some after-school activities will be held virtually for the time being.

Staggered Dismissal Times

For the first marking period we will have staggered dismissal times for students. The staggered dismissal times are as follows:

2:45 All Seniors exit the building
3:05pm Music/Bella House/Sheldon House
3:10pm Cantor House/D-Building/Art
3:15pm Clark House/ Folsom House/ PE/Science

Attendance Reporting

Please follow the GHS Attendance Policy if the student is not going to attend school, either in-person or remotely, which requires calling the House attendance office and reporting their absence. A student who is not feeling well, may choose to remote into their classroom for the day.

Daily COVID-19 Symptom Self-Checklist

All students must complete the [Health Assessment form](#) prior to leaving home each day. Our students will be instructed to wear their face masks at all times, maintain appropriate social distance from one another and staff, and to wash their hands on a regular basis.

Mandatory Face Masks

The [BOE policy on masks is available](#) and has been shared with the entire community, including what types of masks are allowed. Bandanas and gaiters are not acceptable face coverings. If students are in need of a mask, one will be provided. Administrators and our Assistants Deans will be out in the building helping to enforce these basic rules. We understand that many of our students have experienced some anxiety and want to remind them that support is available through their House Team.

GHS Athletics

Information and continuous updates on GHS Athletic Programs can be found on the [GHS Athletics webpage](#). Please continue to look at this page as changes and/or updates to the programs will likely be very fluid this year. If you need further information or have any questions on any of the programs, please contact the Athletic Office at 203-625-8050. All Student-Athletes must register online. In order to participate in a GHS sport you must contact the Greenwich High School Health Office prior to participation to confirm a current sports physical is on file. An athletic physical is good for 15 months and must be valid at the time of tryouts and throughout the season. DO NOT bring your forms to the Health Office as only electronic forms will be accepted. Please use this email address for all correspondence with the GHS Health Office: sportsphysicalsghs@greenwich.k12.ct.us.

Back to School Information

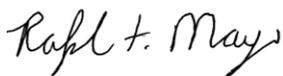
You will find all of the back to school information, including bus schedules, posted on the [GHS Website](#). Homeroom assignments will be sent to you in a separate email. Please read through all the information carefully. If you have any questions, please contact the Main Office or your House Office for assistance.

Parking Permits and Student IDs

At this time, we have enough parking spaces available for all seniors only to obtain a permit and park at the school. The Student Activities office will be sending out information on how to obtain a parking permit. Due to increased access points to the GHS building and additional travel around the outside of the campus, **students are required to carry both their schedule and GHS student ID daily. Student ID cards must be worn at all times, lanyards will be provided by the school district.** Any questions regarding Student IDs should be directed to the Student Activities office 203-625-8047.

Enjoy the remaining days of summer break. Stay safe, keep social distancing and I look forward to welcoming the Freshmen and New Students on September 8th and everyone on September 9th.

Sincerely,



Ralph F. Mayo