



Community Service Time Log

Student's Name (Print): _____

- A minimum of 20 hours is required for graduation.
- Students must complete the "Community Service Reflections Questions" for each community service project.
- Students can earn a Superintendent's Certificate of Merit if they meet the following requirements:
 - a bronze-level designation on the certificate is earned for completing 80-99 hours of community service;
 - a silver-level designation on the certificate is earned for completing 100-119 hours of community service; and
 - a gold-level designation on the certificate is earned for completing 120+ hours of community service.

Date	Time/Hours	Description of Activity

I, the below signer, certify that (Student's Name) _____ participated in volunteer service for our organization.

Supervisor's Name (Print): _____

Supervisor's Signature: _____

Organization: _____ Date: _____



Service Reflection Questions

Reflection Guidelines:

- Express yourself in a personal voice
- Include quality details
- Use complete sentences with generally correct grammar, punctuation, and spelling

Date(s) of Service:

1. What did I do for my Community Service Project?

2. How did that service help others?

3. What did I learn from this experience?

4. What skills did I use that I learned in school?

5. How did this experience influence my future goals, plans, etc.?



Community Service Pre-Approval

Community Service Requirements

- Beginning with the Class of 2017, students are required to complete 20 hours of community service as part of their high school graduation requirements.
- Community service hours may be completed through participation in community service activities coordinated by high school club and activity groups (e.g., community service hours completed for National Honor Society, Key Club, athletic teams, etc.).
- Community service hours are typically completed outside of school time. Additionally, the work must be voluntary in nature and not tied to any class credit or pay.
- It is recommended that the community service be related to the student’s career exploration or to a cause about which the student feels passionate.
- Community service projects must be pre-approved by the student’s parent/guardian and signed by an adult who has supervised the project.

Description of Proposed Community Service Activities	Rationale for Choice of Activity	School Pre-Approval

These projects are student and parent/guardian-centered. Therefore, I assume all responsibility for any risks and/or costs that might be inherent in the activities my child chooses. Both my child and I also understand that faking or plagiarizing any part of the activities will negatively impact his/her graduation status.

Student’s Name (Print): _____

Student’s Signature: _____ Date: _____

Guardian’s Name (Print): _____

Guardian’s Signature: _____ Date: _____