

**Greenwich Board of Education
Minutes of the New Lebanon Building Committee Meeting**

DATE: Thursday, June 11, 2020
TIME: 8:00 - 10:15 am
LOCATION: New Leb. School, Conference Room
Max. of 5 people – all others call-in

Committee Members Present:

Stephen Walko - Chairman
Patricia Baiardi Kantorski - Clerk via phone
Christina Downey (BOE) via phone
Clare Kilgallen
Jake Allen
Brian Harris via phone
Absent: Bill Drake - Vice Chairman (BET)
Dean L. Goss

Ex-Officio Members Present:

Nick Macri (P&Z)
Absent: Will Schwartz (DPW)
Peter Bernstein (BOE Chair)

Others Present:

Jesse Saylor (TSKP Studio)
Jae Chu (Gilbane-Project Engineer)
John Hawley (Gilbane VP)
Chris Cykley (CSG-Clerk-of-the Works)
Alley Bartholomew (NL Principal)
Dan Watson (DOF-BOE)

1. Call the meeting to order

- a. The meeting was called to order by Steve Walko at 8:00 am.

2. Update from Chairman

- a. Steve Walko reviewed the outstanding items on the Punch List and School's Wish List. Punch List Items - #8. The color overlay of the bituminous court has pitting throughout the surface. #16. Outside North entrance - lip where concrete and wall meet is unfinished. #18. Room 223 - Review potentially raise up FA mesh radio box above ceiling. #21. Add signage: South bridge. #41. Playground latch. #42. Add side curtain at stage. #47. Add planters at bridges - revised to Granite bollards. #48. Color lens at stage lights. #69. Elevator - "Communication Failure". #71. Rooftop ductwork (RTU#6). #76. Revise joint at bridge. #77. Bridge Dimmer. #78. Vestibule flooring revision. #79. Snow melt system electrical breaker. #86. Repair drywall ceiling on 2nd floor Administration/Cafeteria. #87. PA System interface in gym. #88. Additional signage for LEED: (3) No Smoking signs. #89. Media Center ceiling tiles. #89. Large Flushometer. #90. Cafe skylight reveal paint black.
School's Wish List Items - #S-2. Small child adaptive swing galvanized stainless steel & bucket seats for exterior playground. #S-3. Pre-K changing tables & added steps. #S-4. A-phone in assistant principal's office (Room 215). #S-5. Shelves in work room closets (Room 222). #S-6. Tack strip in 2nd grade hallway - 2 rows (next to elevator) & along Cafe for hanging lunch cards. #S-7. Art work on walls by staircase by main office & wall outside media center. #S-8. Magnets on book shelf ends in media center. #S-9. Lego board in maker space. #S-10. Hanging microphones for stage. #S-13. Flags in classrooms affixed to a higher point on the wall. #14. Media specialists' keg does not work in her office door. #S-19. Additional tack board request. #S-20. Add glass writable wall in maker space. #S-23. Clare Kilgallen: Add (3) 10 MPH speed limit signs. #S. Broken printer in media center - Add new printer.

3. Update by Gilbane

- a. Gilbane's comments are included in other sections.

4. Update by CSG

- a. CSG's comments are included in other sections.

5. Update by TSKP Studio

- a. TSKP Studio's comments are included in other sections.

6. Update on Punch List & Timeline

- a. See Item #2.

7. Discussion & Vote on Invoices and/or Change Orders

- a. The following Out-of-Scope (Owner Contingency) Items:
 - A.) **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #225 for a 2 ft. Granite Bollard at each bridge, dated June 2020 for the amount of \$4,174.00.00.** After a discussion about the design and aesthetics the committee decided on a 3 ft. high granite bollard with a slanted top. The cost will be adjusted accordingly. A vote was taken and the motion was approved based on a **3 ft. Granite Bollard at each bridge** with a vote of 5-0-1. Dean Goss and Bill Drake were absent. Patricia Kantorski abstained.
 - B.) **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #251 for SI-51 Glass marker board at maker space, dated June 2020 for the amount of \$6,669.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Bill Drake were absent.
 - C.) **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve ATP #266 for RTU#6 ductwork revisions, dated June 2020 for the amount of \$14,814.00.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Bill Drake were absent.
- b. **A Motion was made** by Jake Allen and seconded by Clare Kilgallen **to approve CSG Invoice #26 dated 6/10/20 for the amount of \$8.124.50.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Bill Drake were absent.

8. Discussion of C of O

- a. The committee discussed a drainage item located behind the school which needs to be resolved before the C of O is issued by the town. Both Gilbane and TSKP Studio weighed in on explaining the status and resolution of the issue. Jesse Saylor said the Town requires that all the drainage manual calculations meet the specifications in the Construction Documents. Mr. Saylor explained that the existing volume is not sufficient and will need additional top soil to increase the volume and said once this work is completed the area will be resurveyed and the hydraulic calculation adjusted. He informed the committee that Milone & MacBroom is scheduled to meet with the town today to finalize the plan. The final step is for the Health Department to sign off on the drainage plan.

9. Discussion of Next Steps

- a. Steve Walko said the next NLBC meeting will be June 24, 2020 at 8:00 am.

10. Adjourn

- a. The meeting was adjourned by Steve Walko at 10:15 am.