

## COBIS Virtual University Fair 2020 Terms and Conditions for Attendees

The COBIS Virtual University Fair will take place on 7 October 2020 via The University Guys' online platform.

### Registration

- The COBIS Virtual University Fair is open to staff, students and parents at COBIS member schools, including Applicant schools.
- Individuals who register from non-member schools will be denied access to the event.
- Attendees must register for the event via The University Guys' website.
- Registration is free of charge.
- By registering for the event, attendees agree not to sell, transfer, or share the complimentary access link and/or code.
- The closing date for registration is Monday 1 October 2020.

### Code of Conduct

- COBIS and The University Guys reserve the right to remove participants from the event if participation or behaviour disrupts or hinders the event or enjoyment of the event content by other attendees.
- Participants may not, for any reason, record any of the sessions at the event or take pictures of the sessions either by screenshot, using a camera, phone or other methods. Sharing of any images taken is also not allowed on any media platforms.
- Participants must not post, upload or file share anything off-topic, offensive, abusive or illegal on the chat function.
- Participants must not post or upload inappropriate messages, content or spam on the chat function.

### Cancellation

- COBIS and The University Guys reserve the right to cancel this event if insufficient bookings are received, or if circumstances do not allow a virtual event to take place.

### Data Sharing and Processing

- In order to administer this event, The University Guys will collect the following information:
  - **Students:** name, email, citizenship(s), country and subject of interest for university study, school attended, curriculum studied, year of matriculation at university
  - **Parents:** parent name, parent email, student name, student email, country and subject of interest for university study (student), school attended (student), curriculum studied (student), year of matriculation at university (student)
  - **Teacher / adviser:** teacher / adviser name, teacher / adviser email, name of school, country of school, job title, curriculum offered
- Information will be collected by The University Guys via an online form created on Google Forms. This data will be shared with COBIS and participating universities (on an opt-in basis) for the administration of the event and post-event follow up. COBIS, The University Guys and the participating universities will have a data sharing agreement in place to protect the transfer of this information.

COBIS and The University Guys reserves the right to publish updated guidance and Terms and Conditions regarding the Virtual University Fair.