

Temple City Unified School District  
**PERSONNEL COMMISSION**  
**Regular Meeting**  
9700 Las Tunas Drive  
Temple City, California 91780

**Board Room**  
**December 17, 2019**  
**4:00 p.m.**

**AGENDA**

Public Participation

Members of the public are welcome to participate in the meetings of the Personnel Commission. If a member of the public wishes to address the Commission on an item on the agenda, the speaker needs to complete the Presentation From the Public Form. The Commission requests that speakers refrain from personal comments and criticisms regarding employees, Personnel Commission members, and/or visitors, by name or innuendo, during Open Session. The Commission Chairperson may limit the time of presentation to three minutes per speaker, per subject. No action may be taken by the Commission on matters not on the agenda.

1. Call to Order
2. Pledge of Allegiance led by Monica Makiewicz
3. Individuals Desiring to Address the Personnel Commission
4. Approval of Minutes
  - a. Minutes of Regular Meeting of November 19, 2019
5. Eligibility List
  - a. Cafeteria Assistant I – December 6, 2019
6. Personnel Order
  - a. Personnel Order 1920-09 – December 11, 2019
7. Election of Officers
  - a. Motion to elect Chairperson for a period of one year
  - b. Motion to elect Vice Chairperson for a period of one year
  - c. Motion to elect the Director of Classified Personnel as Secretary to the Personnel Commission
8. Business Matters
  - a. Receive Annual Report for 2018-2019

9. Report from the Director

10. Matters from the Commission

11. Disclosure of Items to be Discussed in Closed Session

- a. Personnel Matters (Government Code 54954 / 54957)
  - i. (hiring, appointments, evaluating, discipline, release)
- b. MOTION TO ADJOURN TO CLOSED SESSION
- c. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- d. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- e. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
- f. OPENING TIME: \_\_\_\_\_

12. Closed Session – Personnel Discussion

- a. MOTION TO RECONVENE TO OPEN SESSION
- b. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- c. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- d. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
- e. CLOSING TIME: \_\_\_\_\_

13. Reconvening to Open Session

- a. Announcement of Action(s) Taken in Closed Session, If Any

14. Adjournment

- a. MOTION TO ADJOURN
- b. BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_
- c. AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_
- d. ABSENT: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_
- e. Adjournment at \_\_\_\_ p.m.