

**Snipes Academy of Arts & Design
School Improvement Team Meeting Agenda and Minutes
Monday at 3:00 pm**

SIT Team Members

Principal - Rachel Manning	Assistant Principal - Rachael Beckelhimer
Assistant Principal - Stephanie Willis	Impact Instructional Coaches Maura O'Mahony k-2, Mandi Kausak 3-5
School Counselor -Cora Flottman	Kindergarten - Angel Owen
1st Grade - Kristen Peterson	2nd Grade -Beth Shipp
3rd Grade - Julie Horne	4th Grade - Laura Pawlowski
5th Grade - Courtney Hicks	EC Dept - Nancy Taverna
Enhancement - Stacy Menzies	Paraeducator - Tandi Lehocky

Staff Members Absent: Julie Vincent-Horne

Parent Representatives Present:

Parent Representatives Absent:

Guests Present: Lindsay Wescoe

Topics	Presenter
<p>Celebrations Cora is married!!</p>	O'Mahony
<p>School-Parent Compact = Review suggested changes from each grade level and agree upon additions and/or changes . When/how will we share with parents? Parent Conferences to review Compact-how?</p> <ul style="list-style-type: none"> ● Teams will email their changes to Rachel by the end of the week (Friday September 4th) ● We will need to get these signed by parents <p>Title 1 School Level Family Engagement Policy = Discussion about how we are going to share it with parents this year and how we will get their feedback</p> <ul style="list-style-type: none"> ● The leadership team updated this to address virtual needs ● Rachel will send this document out to you soon to send to parents and families ● We are working on getting a Parent SIT rep 	Manning
<p>Key Indicators for County-We need to assess it and assign actions to it once we read the Wise Ways for each indicator. Break into groups of 2-3 and read wise ways, then use the sheet below to assess where we are and add actions to it. The number 1 will read it aloud, 2, will summarize, and 3 will record and report.</p> <ul style="list-style-type: none"> ● A2.04 Instructional teams align standard units to instruction to each subject and grade level. ● A4.06-All teachers attend to students' emotional state and guides students in managing their emotions and arrange supports and interventions ● B1.03-Leadership and SIT meet twice a month to implement effective practice 	Beckelhimer

<ul style="list-style-type: none"> • D2.07-Instructional teams determine which blended learning model is appropriate for the school or individual classroom. (5313) • D2.08-All teachers receive initial and ongoing training and support in effective use of blended learning methods. 	
Parent Input - <ul style="list-style-type: none"> • We are working on getting a Kindergarten Parent SIT rep 	
Next Steps- Addressing Parent-Partnerships and Zoom Etiquette	
Plus/Delta <ul style="list-style-type: none"> • Quality Thinking • Timely 	Team
Next Meeting: October 19th at 3:00 Snacks- Nancy Taverna and Stacy Menzies	

NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions
Indicator Being Assessed: <u>When fully implemented:-</u> A2.04 Instructional teams align standard units to instruction to each subject and grade level.
Current Level of Implementation: No Development Limited Fully Implemented
Priority Score: High: 1 Medium:2 Low:3
Opportunity Score: 3: Easy to Address 2: more difficult but can be obtained with current policy or budget 1: Changes will be required to policy and/or budget
Action/Tasks 1 What:- Weekly PLCs Who is responsible- Amanda Kausak Timeline: August 2020-June 2021 Monitor task: (progressing , completed)
Action/Task 2 What: Monthly Standards Alignment Grade Level PLCs (with a focus on support staff- EC/ESL)

<p>Who is responsible: Rachel Manning</p> <p>Timeline: August 2020-June 2021</p> <p>Monitor task: (progressing, completed)</p>
<p>Action/Task 3</p> <p>What: Continued Visible Learning PD</p> <p>Who is responsible: Rachel Manning</p> <p>Timeline: August 2020-June 2021</p> <p>Monitor task: (progressing, completed)</p>
<p>Action/Task 4</p> <p>What:</p> <p>Who is responsible:</p> <p>Timeline:</p> <p>Monitor task: (progressing, completed)</p>

<p>NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions</p>
<p>Indicator Being Assessed:<u>When fully implemented:-</u> A4.06-All teachers attend to students' emotional state and guides students in managing their emotions and arrange supports and interventions</p>
<p>Current Level of Implementation:</p> <p>No Development Limited Fully Implemented</p>
<p>Priority Score:</p> <p>High: 1 Medium:2 Low:3</p>
<p>Opportunity Score:</p> <p>3: Easy to Address 2: more difficult but can be obtained with current policy or budget 1: Changes will be required to policy and/or budget</p>
<p>Action/Tasks 1</p> <p>What:- Sanford Harmony PD</p>

<p>Who is responsible- Cora Flottman</p> <p>Timeline: August 2020</p> <p>Monitor task: (progressing, completed)</p>
<p>Action/Task 2</p> <p>What: Daily morning meeting on Zoom</p> <p>Who is responsible: Rachael Becklehimer</p> <p>Timeline: August 2020-June 2021</p> <p>Monitor task: (progressing, completed)</p>
<p>Action/Task 3</p> <p>What: Use a calm corner with a reflection sheet</p> <p>Who is responsible: Rachael Becklehimer</p> <p>Timeline: October 2020- June 2021</p> <p>Monitor task: (progressing, completed)</p>
<p>Action/Task 4</p> <p>What:</p> <p>Who is responsible:</p> <p>Timeline:</p> <p>Monitor task: (progressing, completed)</p>

<p>NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions</p>
<p>Indicator Being Assessed:<u>When fully implemented:-</u> D2.07-Instructional teams determine which blended learning model is appropriate for the school or individual classroom. (5313)</p>
<p>Current Level of Implementation:</p> <p>No Development Limited Fully Implemented</p>
<p>Priority Score:</p> <p>High: 1 Medium:2 Low:3</p>

Opportunity Score:

3: Easy to Address

2: more difficult but can be obtained with current policy or budget

1: Changes will be required to policy and/or budget

Action/Tasks 1

What:- 1 to 1 device distribution

Who is responsible- Stephanie Willis

Timeline: September 2020-October 2020

Monitor task: (**progressing**, completed)

Action/Task 2

What: Provide access to hotspots (internet)

Who is responsible: Mrs. Manning

Timeline: September 2020-October 2020

Monitor task: (**progressing**, completed)

Action/Task 3

What: Distance Learning Play Book PD

Who is responsible: Rachel Manning

Timeline-

Monitor task: (**progressing**, completed)

Action/Task 4

What: Asynchronous and Synchronous Differentiated Instruction embedded into team planning

Who is responsible: Amanda Kausak

Timeline: August 2020-June 2021

Monitor task: (**progressing**, completed)

NC STAR INDICATOR ASSESSMENT WORKSHEET: Draft for discussions

Indicator Being Assessed:When fully implemented:- D2.08-All teachers receive initial and ongoing training and support in effective use of blended learning methods.

Current Level of Implementation:

No Development	Limited	Fully Implemented
Priority Score:		
High: 1	Medium:2	Low:3
Opportunity Score:		
3: Easy to Address		
2: more difficult but can be obtained with current policy or budget		
1: Changes will be required to policy and/or budget		
Action/Tasks 1		
What:- Distance Learning Play Book PD		
Who is responsible- Rachel Manning		
Timeline: August 2020-June 2021		
Monitor task: (progressing , completed)		
Action/Task 2		
What: Assign Individual teachers specialized responsibility		
Who is responsible: Maura O'Mahony		
Timeline: August 2020-June 2021		
Monitor task: (progressing , completed)		
Action/Task 3		
What: Phase 1 and Phase 2 County Mandated PD		
Who is responsible: Maura O'Mahony		
Timeline- August 2020-December 2020		
Monitor task: (progressing , completed)		
Action/Task 4		
What:		
Who is responsible:		
Timeline:		
Monitor task: (progressing, completed)		