

CENTRAL CATHOLIC HIGH SCHOOL

Return TO
CAMPUS
GUIDE

FALL



2020



Our Mission

Central Catholic High School makes Jesus known and loved. We educate the whole person for college and for life, with particular care for the least favored and those in need.



Declaration of Diversity, Equity and Inclusion

CCHS seeks to uphold anti-racist practices and promote empathetic attitudes to reflect a just and inclusive community that celebrates the gifts and dignity of its members. We condemn thoughts, words, and actions that harm one's humanity. We call each other to follow Jesus' example of love.

Complete statement available on our website.



Dear CCHS Family,

We hope that you and your family have had a healthy and safe summer. You have been in our thoughts and prayers often. As we are soon to embark on a new academic year we cannot adequately express our gratitude for your unwavering support during the last academic year when we moved to a remote learning model. The confidence you placed in the school, its mission, and its teachers guided and inspired us then and as we planned and prepared this summer for the 2020-21 academic year.

After numerous meetings with the many CCHS advisory task force committees, as well as in consultation with medical professionals in the community, we are excited that Central Catholic High School will commence classes in September 2020 using a hybrid model of education. This model is a combination of on campus and remote learning, where the school is open, and a portion of students will return to campus on a rotating basis. All teaching and learning in this model will be live, synchronous instruction for your student. It is important to note that this teaching and learning model, as well as our Central Together Commitment, may be subject to change based upon public health recommendations.

The administration, faculty and staff implemented many protocols and procedures to ensure the health and safety of every member of the CCHS community. We have confidence in our student body and their understanding of the necessity to be compliant with social distancing, wearing masks, and frequent hand washing or sanitizing as we return to campus.

St. Marcellin Champagnat was full of hope and trust in the Lord when he founded the Marist Brothers to teach children with love and compassion. We, as a Central Catholic community are full of this same hope, that while this upcoming academic year may be different, we will still ensure that every student experiences the love and care of the Central Catholic family.

Peace,

Christopher F. Sullivan '81
President

Doreen Keller
Principal



Central Together

WE ARE CENTRAL CATHOLIC.

Together we follow guidelines for the safety of our community.

CENTRAL
Together

**we complete a daily
attestation form**

we wear masks

we socially distance

**we sanitize hands
and desks**

**we stay home if we
are not well**



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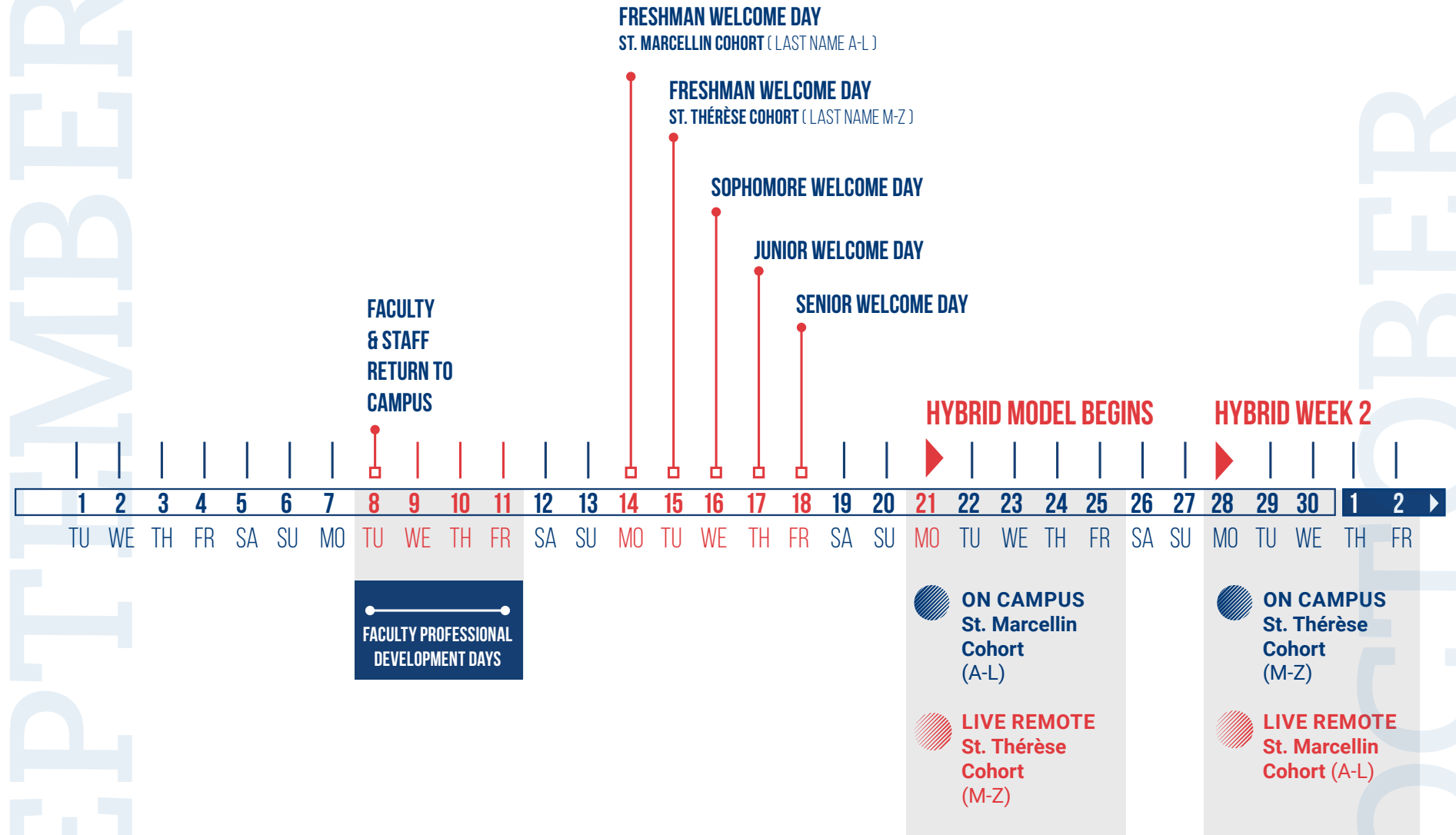


CCHS RETURN TO CAMPUS GUIDE | SECTION 1

Academic Experience

Academics

Fall Opening Schedule



Academics

Key Calendar Dates: 2020-2021 School Year

2020

Sept. 8	Faculty & staff return to campus
Sept. 8-11	Faculty professional development days
Sept. 14	Freshman Welcome Day: St. Marcellin Cohort
Sept. 15	Freshman Welcome Day: St. Thérèse Cohort
Sept. 16	Sophomore Welcome Day: St. Marcellin & St. Thérèse Cohorts
Sept. 17	Junior Welcome Day: St. Marcellin & St. Thérèse Cohorts
Sept. 18	Senior Welcome Day: St. Marcellin & St. Thérèse Cohorts
Sept. 21	Hybrid Model begins St. Marcellin cohort on campus; St. Thérèse cohort remote learning
Oct. 12	Columbus Day, no school
Oct. 14	PSAT for grades 10 & 11
Nov. 11	Veterans Day, no school
Nov. 26-27	Thanksgiving recess
Dec. 19-Jan. 3	Christmas break

2021

Jan 18	MLK Day, no school
Feb. 15-19	February school vacation week
April 2	Good Friday, no school
April 19-23	April school vacation week
May 27	83rd Commencement
May 28	No Classes
May 31	Memorial Day, no school
June 11	Final Day of 2020-2021 academic year



Academics

Webcams face the front of the class to allow all students to experience live synchronous instruction.



Technology Impact

Classrooms have technology set up for live streaming instruction. Classrooms are equipped with a webcam/tripod station and/or a CCHS Zoom portable workstation.



All remote learners connect daily via Zoom to engage and interact with their teacher and classmates.



Utilizing Google Hangouts, students and teachers receive real-time tech support throughout the course of a school day.



CCHS offers live technical support webchat to assist students, faculty and staff.

Hybrid

Hybrid live instruction is a combination of on campus learning and remote learning.

Students are assigned to one of two cohorts, with one cohort on campus for a week while the other cohort is at home live streaming into the classroom.

Classes end at 12:05PM on Wednesday, to provide time for meetings and other programs. All students participate in live instruction each day, alternating weeks between on campus learning and remote learning.



week 1 remote



week 2 on campus

2 Cohorts:

St. Marcellin Champagnat
(Founder of Marist Brothers)
Students with last name
beginning with A – L

St. Thérèse of Lisieux
(Patron St. of Central Catholic)
Students with last name
beginning with M – Z

7 day rotation schedule with
drop 2 classes

**Monday, Tuesday, Thursday
& Friday**

1 – 65 minute class
4 – 60 minute classes
1 – 35 minute lunch

Wednesday

5 – 45 minute classes
1 – 35 minute lunch
Engagement Time - 80 minutes

10 minute passing time
between classes



Central Catholic maintains our commitment to academic excellence. The hybrid model allows us to provide quality education while maintaining social distancing and keeping our community safe. The hybrid model allows students to connect with teachers, classmates, and participate in the student life experience. While at home, students are fully engaged in the classroom via live streaming.

Week One



ON CAMPUS

St. Marcellin Cohort
(A-L)



LIVE REMOTE

St. Thérèse Cohort
(M-Z)

	MON	TUES	WED	THURS	FRI
	Day A	Day B		Day D	Day E
7:40 – 8:45	Period A	Period F	Per. 1 7:40-8:25	Period B	Period G
8:55 – 9:55	Period B	Period G	Per. 2 8:35-9:20	Period C	Period A
10:05 – 11:05	Period C	Period A	Per. 3 9:30-10:15	Period D	Period B
11:15 – 1:00 *	Period D	Period B	Per. 4 10:25-11:10	Period E	Period C
1:10 – 2:10	Period E	Period C	Per. 5 11:20-12:05	Period F	Period D
			Lunch 12:15-12:50		
			Engagement Time 1:00-2:10		

* includes 35 minutes for lunch

Week Two



ON CAMPUS

St. Thérèse Cohort
(M-Z)



LIVE REMOTE

St. Marcellin Cohort
(A-L)

	MON	TUES	WED	THURS	FRI
	Day F	Day G		Day B	Day C
7:40 – 8:45	Period E	Period C	Per. 1 7:40-8:25	Period F	Period D
8:55 – 9:55	Period F	Period D	Per. 2 8:35-9:20	Period G	Period E
10:05 – 11:05	Period G	Period E	Per. 3 9:30-10:15	Period A	Period F
11:15 – 1:00 *	Period A	Period F	Per. 4 10:25-11:10	Period B	Period G
1:10 – 2:10	Period B	Period G	Per. 5 11:20-12:05	Period C	Period A
			Lunch 12:15-12:50		
			Engagement Time 1:00-2:10		

* includes 35 minutes for lunch

Central is prepared to transition to a **Live Remote Model** or a **Full On Campus Model** should the public health and safety recommendations change. Each model provides a seamless transition to a 7 period, 7 day rotation with 2 periods dropped each day.

Classes for live remote instruction follows the traditional on campus schedule with five classes per day, drop 2 and is held four days a week, beginning at 9:00AM and concluding at 2:10PM.

	MON	TUES	WED	THURS	FRI
	Day A	Day B		Day C	Day D
9:00 – 9:45	Period A	Period F	Engagement Day	Period D	Period B
10:00 – 10:45	Period B	Period G		Period E	Period C
11:00 – 11:45	Period C	Period A		Period F	Period D
11:45 – 12:15	Lunch	Lunch		Lunch	Lunch
12:25 – 1:10	Period D	Period B		Period G	Period E
1:25– 2:10	Period E	Period C		Period A	Period F



Faculty Office Hours:
Wednesday 9:00AM - 11:00AM

Student & Faculty Meetings
Engagement Time:
Wednesdays 12:00PM - 2:00PM



All students attend in-person classes on campus each day. Full on campus instruction is implemented with appropriate social distance measures and health and safety protocols.

7 day rotation schedule
with drop 2 classes

1 – 65 minute class
4 – 60 minute classes
1 – 35 minute lunch

10 minute passing time between classes



	MON	TUES	WED	THURS	FRI	MON	TUES
	Day A	Day B	Day C	Day D	Day E	Day F	Day G
7:40 - 8:45	Period A	Period F	Period D	Period B	Period G	Period E	Period C
8:55 - 9:55	Period B	Period G	Period E	Period C	Period A	Period F	Period D
10:05 - 11:05	Period C	Period A	Period F	Period D	Period B	Period G	Period E
11:15 - 1:00 *	Period D	Period B	Period G	Period E	Period C	Period A	Period F
1:10 - 2:10	Period E	Period C	Period A	Period F	Period D	Period B	Period G

* includes 35 minutes for lunch



Academics

Transitioning to Other Learning Models

Based upon public health guidelines, there may be times during the 2020-2021 academic year when the teaching and learning model at Central Catholic may need to change. At this time Central Catholic is opening with a hybrid model on September 21st. Whether the model be on campus, hybrid or remote, all CCHS students receive real time, synchronous instruction.

A parent may request to move their student from one model of learning to another. All requests must be made in writing to school administration.



Absences & Attendance

Students who remain home due to health related issues or who may be quarantined, may attend classes remotely. If a student attends a class remotely they are not considered absent.

Extra Help

Extra help sessions with teachers continue to be available. If a student's cohort is on campus, the student must schedule an appointment with the teacher. The teacher returns an email confirmation to the student. The student must show the email confirmation to the proctor/administrator before proceeding to the extra help session. Students can also schedule extra-help sessions via Zoom.



Academics

Grading Practices

Students continue to receive both numerical and letter grades. A student's numerical average for the term in each subject area is determined by her/his performance in class work, projects, presentations, laboratory work, participation, tests and quizzes. The numerical average is converted to a letter grade and reported on the student's report card.

Midterm exams and alternative mid-term assessments will not be administered in the 2020-2021 academic year. The exam grade on the report card is the average of the Term 1 and Term 2 grade. A final exam schedule will be determined at a later date.

Term Dates

The 2020-21 Academic year

4-Terms

Progress Reports issued at midpoint of each term

Report cards issued at end of each term

Term 1	Sept. 21 – Nov. 20
Term 2	Nov. 23 – Jan. 29
Term 3	Feb. 1 – April 1
Term 4	Apr 5 – May 24 – Gr. 12 Apr 5 – June 11 – Gr. 9 10 11



Academics

Academic Success Center



The Academic Success Center is open 3 days a week: **Tuesday, Wednesday and Thursday 2:30PM – 3:30PM.**

Students have access on campus and remotely - to student and adult tutors.

Due to social distancing, seating in the on campus Academic Success Center may be limited. *If a student is in need of tutoring they must schedule an appointment.*

If on campus, an email confirmation is required to be shown to the Success Center proctor before proceeding into the room.



Academics

Academic Integrity:

Students must demonstrate honesty and integrity in their academic work on campus and when learning remotely. It is expected that homework assignments, projects, and any other work submitted for academic credit is the student's own. To ensure academic integrity, the school utilizes assessment security software to monitor student's work. All cases of academic dishonesty are reported to the Academic Dean and result in an academic consequence.

DO

- Trust the value of your own intellect.
- Accept corrections from teachers as part of the learning process.
- Invest time in doing the work and learning.
- Do original work for each class.
- Be truthful with your teachers, peers and in the work you submit.
- Study and be prepared for all assessments.
- Give proper credit to others for their work when appropriate.

DON'T

- Copy or submit homework or other assignments created by another student.
- Provide another student a copy of your homework or assignment.
- Use “unauthorized aids” or notes during an assessment.
- Copy answers from another student during an assessment.
- Give unauthorized assistance to other students during an assessment.
- Plagiarize (Represent the thoughts or ideas of another as if they are your own without proper citations.)





CCHS RETURN TO CAMPUS GUIDE | SECTION 2

Safe Campus Guide

Safe Campus Guide

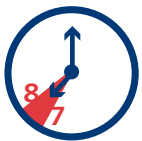
Entering & Exiting Campus Buildings

Students are to arrive at school no later than 7:30. Classes begin at 7:40. Students, faculty and staff are required to show proof of a daily attestation form in order to enter the building. Students must have masks on when they get out of their vehicles and must observe social distancing guidelines while waiting to enter the building.



Prior to 7:00AM:

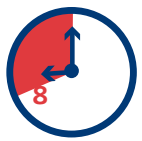
If you arrive on campus between 6:15AM and 7:00AM, students enter through the **MAIN OFFICE DOORS**



Between 7:00 - 8:00AM:

Grades 9 & 10 - enter through MEMORIAL GYMNASIUM DOORS

Grades 11 & 12 - enter through MAIN OFFICE DOORS



After 8:00AM:

If students arrive after 8:00AM, all students enter through the **MAIN OFFICE DOORS**

Before School Locations & Procedures

Upon arriving at school, students need to be in designated areas until such time as they can go to their first period class. Students need to be in these designated common spaces in marked seats to allow for proper social distancing. As always, masks are required at this time.

Grades 9 & 10 - report to and remain in the MEMORIAL GYMNASIUM

Grades 11 & 12 - report to and remain in the BARONI HALL

After School Locations & Procedures

At the end of the school day, students leave the building via the Main Office doors, Memorial Gymnasium doors, or Hampshire Street doors.

Students that remain in the building at the end of the day will be directed to the following designated common spaces:

- Baroni Hall
- Memorial Gymnasium

- Library & Media Center
- Academic Success Center
- Extra-help
- Extra-curricular activities
- Athletics

The student community commitment to safety includes:

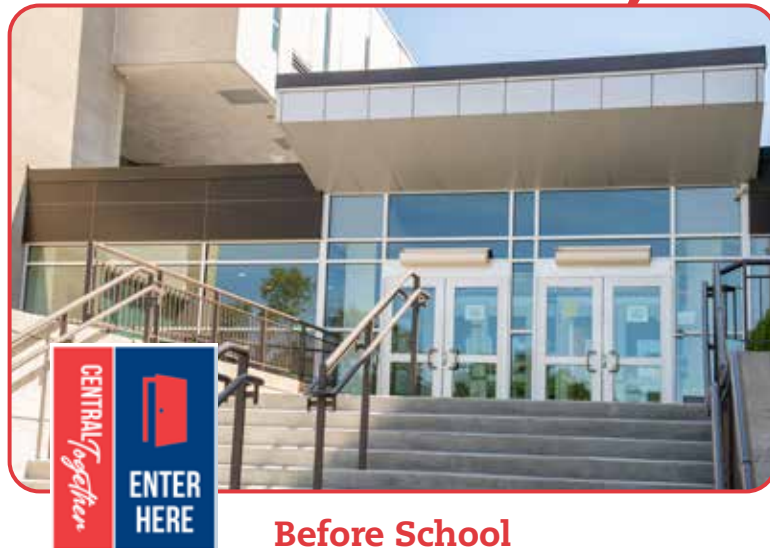
- maintain social distance in hallways and stairways
- properly communicate to faculty and staff regarding after school appointments on campus
- comply with designated common spaces

Students must be in designated common spaces until they leave the building. Students that remain in the building after school must wear a mask and practice proper social distancing.



Students need visual proof of an appointment in the building to travel to any location other than designated common spaces.





Before School

**Grades 11 & 12 enter through
Main Office doors**



Before School

**Grades 9 & 10 enter through
Memorial Gymnasium doors**

Safe Campus Guide



Parking Lot

Social distancing and mask expectations extend from the campus buildings to the parking lot.

Students must put a mask on before exiting their vehicle. Students must promptly enter the building after exiting their vehicle.

When exiting the building, masks must remain in place until the student is back in their vehicle. Once in the vehicle, students must promptly leave the parking lot.

Campus Visitors

The campus is not open to visitors at this time.

PARENT DROP-OFF OF STUDENT ITEMS (iPads, books, lunches, etc)

We recognize that there are times when a parent needs to bring an item to school for their student. Please support the school's efforts to limit trips to the main office to drop off student items.



We cannot accept food delivery from local restaurants and establishments.

Safe Campus Guide



Daily Attestation

Students, faculty and staff must complete and submit the daily attestation form prior to arriving on campus. Anyone who does not successfully complete the process will not be allowed to enter the building.



Social Distancing

Social distancing measures are practiced at all times on campus to avoid close contact.



Handwashing & Hand Sanitizing

One of the main ways to combat the transmission of COVID-19 is strict adherence to hand-washing practices. We encourage students, faculty and staff to wash hands as frequently as possible. As we commit to returning to campus safely, everyone is called on to properly sanitize hands as they enter and leave each classroom.

Hand sanitizing stations are located in every classroom and in non-classroom locations throughout the building.



Safe Campus Guide

Masks

Everyone on campus is required to wear a mask. The school is providing every student and faculty member with a CCHS logo mask. Disposable masks are available for students that forget a mask or in the case of a broken mask.

Masks must meet the following criteria:

- Masks must be a minimum of two-ply cotton
- Masks must be solid colors without patterns, graphics or images unless it is the CCHS mask
- Masks must be worn over the nose and mouth
- Masks can be removed at mask breaks (outside) and at lunch
- Masks cannot display any brands, advertisements for products, social/political causes, or political candidates
- Masks cannot be gaiters or bandanas
- Masks cannot have vents
- Masks cannot be N95/KN95 masks

Mask Breaks

Students may take a mask break during the 10-minute transition time between classes.

Mask breaks take place on campus, outside of the building. When unmasked, students need to maintain social distancing of 6 feet. Students are required to put their mask back on before reentering the building.





CCHS RETURN TO CAMPUS GUIDE | SECTION 3

COVID-19 Protocols

COVID-19 Protocols



Protocol for a CCHS student, faculty or staff member experiencing COVID-19 symptoms on campus

Any member of the CCHS community who does not feel well or has been exposed to a positive case of COVID-19 must not come to school. All students, faculty and staff must complete a daily attestation form at home before arriving to campus each day.

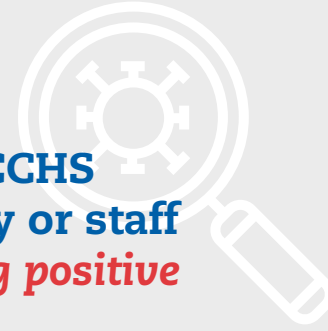
If a member of the CCHS community experiences symptoms of COVID-19 while in school they are to immediately report to the School Nurse. The nurse will isolate the individual in the Dismissal Room. Parents/guardians will be notified and required to pick up their student as soon as possible. The nurse will determine if a student or faculty/staff member is able to drive home or must have a family member pick them up.

If a student, faculty or staff member has COVID-19 like symptoms, they may return to school after they have tested negative for COVID-19, show improvements in symptoms, and have been without fever for at least 24 hours without the use of fever reducing medications. If a provider makes an alternative diagnosis for COVID-19 like symptoms, the individual may return to school based on the recommendations for that alternative diagnosis.

If a student, faculty or staff member presents COVID-19 like symptoms and chooses not to be tested, they may return to school 10 days from the start of symptoms, as long as their symptoms have improved and they have been without fever for at least 24 hours prior to their return to school without the use of fever reducing medication.

Central Catholic High School Nurse

Mrs. Karen Nigrelli, MSN, BA, RN
978.682.0260 x695
KNigrelli@centralcatholic.net



Protocol for a CCHS student, faculty or staff member testing positive for COVID-19

The school nurse must be notified as soon as possible.

The school nurse will contact the Lawrence Department of Public Health and follow their instructions.

The school nurse will inform the Principal of the positive COVID-19 case and the instructions of the Lawrence Department of Public Health.

A contact tracing report will be generated for those individuals who were in close contact.

A close contact is defined as only those who have been within 6 feet of distance of the COVID-19 positive individual for at least 15 minutes.

Any areas of the school building that the individual came in contact with will be closed until sanitized.

The CCHS community will be notified of a positive diagnosis on campus while respecting the confidentiality of the individual.



CCHS RETURN TO CAMPUS GUIDE

COVID-19 Protocols



Contact Tracing

The CCHS administration and school nurse will immediately commence the process of contact tracing.

STUDENT *testing positive for COVID-19*

Faculty will supply seating charts to determine students who were in contact with the individual at a distance of less than 6 feet for 15 minutes or more.

If a student participates in athletics/extra curriculars, coaches/moderators will provide the names of those who were in contact with the individual at a distance of less than 6 feet for 15 minutes or more.

The student will be asked for the names of individuals that eat lunch with him/her.

The school nurse will contact the Lawrence Department of Public Health for directives.

Parents of students who were identified through contact tracing will be notified and informed of the directives of the Lawrence Department of Public Health.

FACULTY/STAFF MEMBER *testing positive for COVID-19*

Faculty/staff, coaches and moderators will supply rosters. Faculty will identify those students whom they were in contact with at a distance of 6 feet or less for 15 minutes or more.

Faculty/staff will identify those individuals with whom they eat lunch or share common workspace. Faculty/staff will identify those individuals with whom they were in contact at a distance of 6 feet or less for 15 minutes or more.

The school nurse will contact the Lawrence Department of Public Health for directives.

Parents of students and faculty/staff who were identified through contact tracing will be notified and informed of the directives of the Lawrence Department of Public Health.



Guidance on Quarantine

Students, faculty and staff who have been identified through contact tracing as a close contact for a person who is COVID-19 positive must quarantine for 14 days. Those individuals who are asymptomatic will participate in remote teaching/learning.

A person who tests positive for COVID-19 may return to school 10 days from the start of symptoms as long as their symptoms have improved and they have been without fever for at least 24 hours without the use of fever reducing medicine prior to their return to school. Individuals who feel well enough may participate in remote teaching/learning.

Detailed information regarding protocols and guidance for quarantine can be found on [Massachusetts Department of Public Health](#) and the [CDC website](#).



**Quarantine for
14 days**



**No Fever for
24 hours**

Travel Quarantine Expectation

Central Catholic will comply with the [CDC Travel Guidelines](#) and the Commonwealth of [MA COVID-19 travel orders](#).

Students, faculty and staff who are traveling outside of Massachusetts or New Hampshire must notify school administration and the school nurse. A determination will be made following travel guidelines if quarantine or other actions must be taken.

Flu Vaccine

All students must obtain a flu vaccine by December 31, 2020. Immunization requirements must be met for all students.





CCHS RETURN TO CAMPUS GUIDE | SECTION 4

Student Life

Student Life

▲ Athletics

On August 19, the MIAA Board of Directors voted to implement a four-season athletic year. *High risk fall sports such as football and competitive cheerleading were moved to a Fall II season which would begin in late February 2021.* Fall I sports will begin on September 18. The Executive Office of Energy and Environmental Affairs (EEA) and The Department of Elementary and Secondary Education (DESE) have provided recommendations and modifications. Fall I sports will be confirmed after a final vote by the MIAA on September 1.

● Extracurricular Activities

Following the guidelines put forth by the Commonwealth and DESE all clubs and activities are currently being examined to determine how they can safely take place. Every effort will be made to ensure that we can offer as many clubs and activities as possible whether it be in-person or virtual. Further information regarding the clubs and activities will be available once the academic year is underway.

For the latest information about clubs and activities, please check the [CCHS website](#).



September 1

[Click to check the Massachusetts Interscholastic Athletic Association \(MIAA\) Web Site](#)



School Counseling

Student Life



The mission of the School Counseling Center is to educate, help develop, and identify individual student strengths and connect those strengths to future educational pathways.

School Counselors meet with all students individually and in small group meetings. The School Counseling team utilizes a developmental curriculum for all grade levels. To support the educational and holistic needs of our students, the counseling team offers various meeting formats including face-to-face, Zoom, interactive webinars and the School Counseling webpage.



School Counseling curriculum themes:

FRESHMAN

*Becoming
A Raider*

SOPHOMORE

*Thinking About
Your Future*

JUNIOR

*Exploring College
Possibilities*

SENIOR

*Preparing for
College*



Art, Music, Chorus, Theater

Student Life

Fine and Performing Arts classes are organized into two week units so that each cohort has one week of in person and one week of virtual class time. Artwork includes physical and digital creations. The school provides students with personal art materials.



We inspire and support students to develop their artistic, musical and theatrical skills. Students will be able to analyze the artistic world through:

- art making
- performance
- research and reflection
- digital communication tools

Peer to peer feedback and discussion is critical to this process.

The Fine and Performing Arts program is dynamic and engaging for all participating students.





Campus Ministry provides Marist experiences for students to grow in faith and their knowledge of themselves and God.

- Marist is a spiritual charism and way of life in the Catholic Church
- As Marists, we seek to make Jesus known and loved following the example of St. Marcellin Champagnat, founder of the Marist Brothers, and Mary, our Good Mother, the mother of Jesus

Campus Ministry provides Marist experiences for students, faculty, staff and the greater Central Catholic community.

These experiences include:

- serving people in need
- times of reflection and prayer at retreats
- worshipping as a community and in small groups



St. Marcellin Champagnat
(Founder of Marist Brothers)

We seek to pray with you
and for you, so each of us
can follow God's Will for
our lives.

*Let us remember to pray for
each other*



Service opportunities take place remotely. Examples of remote service opportunities include:

- writing letters of hope to people in nursing homes
- making storytelling videos
- making masks for adults with special needs in group homes

Faith opportunities take place on campus and remotely and include:

- retreats
- liturgies
- prayer services

Campus Ministry is available for having open discussions about faith, justice and finding hope amidst uncertainty.



Student Life

Raider Campus Store

The store offers a wide range of Central Catholic High School apparel, novelties, and school supplies. To view our catalog and make an online purchase:

[VISIT THE ONLINE RAIDER CAMPUS STORE](#)

Please call us with any questions by phone at 978-682-0260 x642 or email campusstore@centralcatholic.net.



CENTRAL CATHOLIC HIGH SCHOOL



ADMINISTRATIVE TEAM

From left to right: **Jodi Kriner**, Dean of Innovation | **Andrew Murray**, Dean of Students | **Jeanne Burns**, Academic Dean | **Christopher Sullivan '81**, President | **Doreen Keller**, Principal | **Thomas Sipsey '03**, Dean of Students | Not Pictured: **AliAli Belkus '97**, Dean of Inclusion, Diversity & Equity



CENTRAL CATHOLIC HIGH SCHOOL

A College Preparatory High School of Excellence
in the Marist Tradition

300 Hampshire Street | Lawrence, MA | 01841
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