

Eisenhower Community Center Theater

Rental information

Contact: Elliot Johnson, Event and Facility Manager
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Guest Entrances

Entry to the site will be through the main entrance doors, (Door B) located on the south side of the building. Entry to the theater once in the building is on the right hand side of the main hallway. There are also additional entry doors on the north and south sides of the theater. Handicap accessible entrance and seating areas are available as needed.

Seating capacity

465

Food and Beverage Policy

Food and drink (other than plain, uncarbonated water) is strictly prohibited from any area of the house or stage of the theater. This policy will be strictly enforced to insure the best environment possible for all users. We appreciate the leadership of each organization using the facility assisting with the enforcement of this policy. *Failure to comply with this policy will be just cause for immediate termination of future use of the theater.*

Front of House Operations: Doors, Ushers

It is the responsibility of the renter to provide ushers and/or supervision at the entrance of the theater to insure our no food and beverage policy is enforced.

In certain instances, the renting group will be required to hire Hopkins ushers at \$15.00/hour – this requirement will be on a case by case basis and will be determined by the Event Manager.

It is the ushers/ticket takers' responsibility to enforce our no food and beverage policy and to clean up the house after the event (i.e. pick-up programs and trash left by patrons.)

Restrooms

Rest rooms are located in the south hallway adjacent to the theater. All rest rooms are handicap accessible.

Food service and Banquet opportunities

The concessions/vending areas are located in various areas throughout the facility.

Banquets of various sizes can be scheduled in our Oakwoods Room which can seat approximately 250 or Wetlands Café which can seat approximately 50. Please contact us for more information.

All outside food and drink being brought into Hopkins facilities must be approved by our School Nutrition Department.

Dressing rooms

There are two (2) dressing rooms located on the stage against the back wall of the theater. There are no water connections in the dressing rooms.

Stage dimensions

The full stage is 60'-0" wide and 44' deep with a proscenium opening of 48' wide and 15' high. The extended apron is 60' wide at its widest and 20' from the front edge to the main drape. Open stage space is 45' x 32'.

Floor surface

Painted Masonite hardboard

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Loading dock and access

There is a small loading dock on the east side of the building that allows access to the stage space. Access to the stage is through 32" doors

Technical information and specification

Sound reinforcement systems

The audio mixing board is a Soundcraft GB4.

- 32 mic inputs, 2 stereo line inputs, 4 Aux sends and 4 assignable groups.

Output is mono to 3 locations: left, right, and center.

There are four (4) channels of Shure SLX wireless

- 4 SLX body pack transmitters and lavalier microphones
- 4 Shure SLX Handheld microphones

We support CD, iPod/iPhone, and laptop audio playback.

Production Intercom

Two (2) channel Clear Com headset system control for control booth and backstage

- Four (4) wireless headsets w/ belt packs

Musician monitoring systems

There are two (2) discreet monitor sends with two (2) Yamaha BR10 speakers.

Lighting control

ETC Express 24/48 channel control board capable of 24 channel 2 scene preset operation

Electrical

4 – 20 amp circuits are located on the stage face.

Lighting inventory

28 – ETC Source 4 PARs 575w Front light and top light

16 – Altman PAR 64 500w Top light on stage

Rigging systems

There are seven (7) additional line sets that are available for scenery or props.

Video Projection

There is a permanently mounted projector in the control booth (Epson). A roll down screen is available onstage. Inputs are on the stage front and/or in the booth with switchable VGA.