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Dear Parent/Carer

As we approach the start of the new term next week I wanted to add some finer details to the issues that have been covered in my previous correspondence. I hope that this will serve to further help make the transition back to Bilton School as safe and smooth as possible.

Student name:

Tutor group:

Tutor group location from September 2020:

### **Arrival to school**

For Year 7 and Year 12 this will be on Wednesday 2nd September. Year 7 will go directly to Kay Hall and Year 12 directly to the sixth form centre.

For Years 8, 9, 10, 11 and 13 their first day will be on Thursday 3rd September and they will enter the school site as described in the letter dated 21 August.

In order to support our COVID safe environment, students will only be admitted on site from 8:20am.

Once on-site student should move directly to their tutor base without congregating. Staff will help to keep the flow of students moving to their bubble and tutor base destinations.

For those students who arrive on a school bus the pdf guidance document produced by Warwickshire County Council is available via the school website.

In our initial return to school breakfast will not be available from the canteens. This is something that we hope to review in time.

### **When in school**

On the first day there will be an extended registration session where tutors will provide detailed information about that year groups bubble including the classrooms, toilets, canteen and outside space areas that they are permitted to use.

Students will have all of their lessons within the designated classrooms within their bubbles. Teaching staff will move to the teaching spaces where the students are based.

### **Face Coverings**

Following the most recent Govt guidance issued on 25th August 2020 regarding face coverings students and staff at Bilton School may wear masks within indoor communal areas i.e. not classrooms, if they choose to do so.

If face masks are to be worn please ensure that they are:

Of a plain design

If re-usable they are washed on a daily basis and If disposable then they are taken off site at the end of each day and disposed of appropriately

The sole responsibility of the wearer

Not to be worn in the classroom/teaching spaces

### **Water fountains**

These are not currently in use in order to help reduce the risk of COVID and because their locations do not allow there to be one in every bubble. Students will need to bring their own bottle of water or they can purchase drinks from their year group food servery at break and lunch-time.

### **Break and lunch-time**

Each year group will have a designated outdoor space.

We have been able to secure food servery areas within each of the year group zones across the site. These serveries will work in a similar way to the regular canteen facilities at Bilton with finger print recognition payment across all of the year group areas. There will be a selection of hot and cold food, as well as drinks and biscuits in a very similar way to the canteen facilities before lock-down, but with a reduced selection.

### **Lockers**

These will not be available for use during this initial return to school. This is something that we hope to review and bring back into use when we have fewer restriction on the site.

### **Attendance**

If your child is absent from school for any reason, including self-isolation relating to COVID or suspected cases, please call the number below and leave a message or speak to one of our attendance team to explain the reason for absence – 01788 840600.

### **Return to lock-down**

Should the school or the locality be required to move to a lock-down situation, either as a result of a local lock down being imposed on the Bilton/Rugby/Warwickshire area the details of our remote learning strategy will be shared with parents and students. In general terms this will include the use of Class Charts in a similar format to that which was used from March. We will also deliver some 'live' teaching to all year groups through Microsoft Teams. Please ensure that you have the ability and facilities to install/download the apps which will allow you to receive these platforms. Both can be accessed on phones, tablets and laptops. A 'How to install' guide for both is available on the school website: Click onto 'Information During School Closure' banner towards the bottom of the home page and choose from the drop-down menu

The staff at Bilton are ready, keen and excited to welcome Bilton students back to school next week. We have a site that is safe to all who are part of the Bilton learning community. We are also ready to deliver the quality of education that will shrink any gaps in learning as well as stretch and challenge our students in the months ahead to ensure that they are on track to achieve great things.

I would like to thank parents and carers for the many emails, cards and letters of thanks and support that we have received over the past months. They spur us on to be even more determined to continue Bilton's journey to greatness.

Yours sincerely



Tim Chambers  
Headteacher  
Bilton School