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Dear Parent/Carer and students

Starting at Bilton School – September 2020. Year 7

I hope that you have had a safe and enjoyable summer break and are looking forwards to starting the next phase of your educational journey at Bilton.

I can confirm that currently there will be a full return of students to schools at the start of the Autumn Term. I want to confirm that Bilton School will follow all Government guidance and;

- Be open to all students in all year groups for full time provision.
- Will be providing access to the full curriculum ensuring students have the opportunity to study all subjects.

In following government guidance we will at all times attempt to;

- Minimise contact with individuals who are unwell by ensuring that those who have Covid 19 symptoms or who have someone in their household who does, do not attend school.
- Ensure that hands are cleaned more often than usual. This will in time embed a hand cleaning culture throughout the whole school community.
- Enhance our cleaning capacity during the school day.
- Ensure good respiratory hygiene by promoting 'catch it, bin it, kill it'.
- Minimise contact between individuals and as much as possible maintain social distancing.
- Produce a detailed risk assessment outlining how we will keep all stakeholders as safe as possible in order to mitigate risk.

In addition to the above and to keep our students and staff as safe as possible, students will be in kept in Year Group bubbles at the start of next term. This is to reduce transmission risks posed by Covid 19.

I can confirm that each bubble will be allocated a male and female toilet block, canteen food servery, inside and outside social space. Students will be expected to return in full uniform, however we ask that students attend in their PE kit on days when they have a PE practical lesson in order to allow them to take part in this activity without the need to use the changing facilities in school.

Induction Day

The first day of school for our Year 7s will be Wednesday 2nd September 2020. This is their Induction Day and only Year 7s and Year 12s will be on site. Induction Day will begin at 8.40am, and on arrival students will be directed to Kay Hall. Please bring all completed activities from the Summer Challenge Mat to Kay Hall where we will collect them and sort them into subjects. To ensure that students receive the recognition they deserve for any work completed over the summer holiday please make sure each piece of work is clearly labelled with their name and tutor group.

Students will meet their tutor in Kay Hall and will spend the day with their tutor and their tutor group. They will need to be in the correct school uniform and do not need their PE kit for the first day. Throughout the course of the school day students will experience a range of different subjects. They will also receive their timetable and we will record their fingerprints for Parent Pay. Please bring a packed lunch in for Induction Day, however, please note that if your child is entitled to free school meals these will be provided. Induction Day will finish at 3.05pm and school buses will be running as normal before and after school. If you have any further questions regarding Induction Day please email Mrs Martin on zoe.martin@biltonmail.com.

A typical day. Year group specific details are set out below

- On arrival to school students will go directly to their designated outside space (internal rooms in poor weather/when tutors are in their designated tutor room)
- As the bell goes staff will ensure that the year enter the correct zone and go to their tutor room for their Character & Culture lesson. Lesson 1 bell goes and tutors go to teach their lesson according to their timetable, this may well be in a different zone.
- Each lesson will proceed as the above and will follow the regular timetabled day.
- Breaks and lunch-times will also follow the same timings, but students will remain within their year group bubble and will be restricted to specific locations for food servers and where they can go during these times.
- At the end of the day students will be released from their teaching zones in year groups to exit the site at 3 minute intervals. Students will need to quickly vacate the site and proceed on their journey home and not congregate in the area immediately outside the school perimeter.
- Pupils on dedicated school services do not mix with the general public on those journeys and tend to be consistent. This means that the advice for passengers on public transport to adopt a social distance of two metres from people outside their household or support bubble, or a 'one metre plus' approach where this is not possible, will not apply from the autumn term on dedicated transport. Students will, however be expected to sit on the school buses in year group bubbles which will be aided by the staggered year group release at the end of the day.

Details of year group specific zones within the school

- In order to keep everyone as safe as we practically can it is really important that students adhere to the following zonal restrictions within the site.

Year 7

- We realise that the description below will not, at this stage mean much to Year 7 students and further orientation will happen on Wed 2nd Sept, Induction Day, please see below for further details regarding Induction Day.

Entrance and exit to the site

Enter the site via the bottom gate and through the car park next to the nursery. Walk all the way up the drive and turn left as you approach the 6th form block. Carry along the back of the main school buildings and enter left into the English corridor.

Teaching zone

All the classrooms along the English corridor; W28, W29, W30, W30a, W30b, W31, W32, W33. IT room will be W26 accessible through the outside Library entrance.

Outside space

Tennis Courts

Break/Lunch

Food servery will be the external hatch to the Sports Centre
Wet weather area – Sports Centre

Toilets

End of the Sports Hall corridor, near the PE office.

The return to school in September will be as follows:

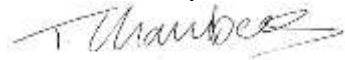
Tuesday 1st September: Staff Training Day.

Wednesday 2nd September: Term starts for Years 7 and 12 students only.

Thursday 3rd September: Term starts for Years 8, 9, 10, 11 and 13 students and all students will attend.

We appreciate the support and feedback that you have given us over the past months. There will, I am sure be many questions to answer over the next few weeks. Please be assured that we are committed to ensuring the educational provision at Bilton continues along the positive trajectory of recent years and that this is matched by the strategies that we have put in place to keep everyone safe.

Yours sincerely



Tim Chambers
Headteacher
Bilton School