



Substitute Teacher The Pingry School

About Pingry

Founded in 1861, The Pingry School is an independent, coeducational, college preparatory day school for students in Kindergarten through Grade 12. Situated on two spacious campuses in Basking Ridge and Short Hills, New Jersey, the school draws students of varied talents and diverse backgrounds from nearly 100 communities in New Jersey and New York. Together, our two campuses in Short Hills (K-5) and Basking Ridge (6-12) serve more than 1,100 students, of whom 50% are people of color. Pingry students participate in an engaging and challenging academic program, complemented by extensive co- and extracurricular opportunities, thriving in a community that is committed to intellectual engagement, diversity and inclusion, honor and character, and stewardship and sustainability.

Position Summary

The Pingry School is seeking qualified substitute educators to work with students in grades K to 12 on a per diem basis.

Job Responsibilities will include:

- Willing to be contacted for coverage the morning of placement
- Must be able to work the full school day of 7:50 a.m. to 3:30 p.m.
- Support the teacher by implementing the daily curriculum for assigned grade level
- Create and maintain a positive, structured learning environment
- Hold students to high academic and behavior standards consistent with The Pingry School Mission and Honor Code
- Hold students accountable during class time, transitions, meals, recess time, and other learning opportunities that may be assigned to the substitute educator
- Collaborate with other teachers to ensure a safe environment for all students

Qualifications and Requirements

Bachelor's Degree and above or in their senior year of undergraduate studies at an accredited college or university.

Qualified candidates are send a resume and cover letter to Mary Kokie McNaugher, Talent Acquisition Manager, mmcnaugher@pingry.org.