Dear Families:

While we are relieved that Houston was spared from the damages of Hurricane Laura, our thoughts are with those of you with families in the affected areas.

Our last day of student orientation was on Friday. We engaged in programming with students around race and identity. We will continue to engage in similar discussions throughout the school year to reflect upon what we can do better as individuals and a campus in combating racism.

Our regular class schedule starts on **Monday, August 31st**. Our announcements for the week are below. As always, our most up to date links and announcements are available at [http://tinyurl.com/brayscovid19](http://tinyurl.com/brayscovid19).

<table>
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<tr>
<th>Bell Schedule for the Week</th>
<th>Students will engage in classes from 8:30am – 3:45pm daily. The schedule is below for starting Monday, August 31st:</th>
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</table>
|                            | **1st Block**<br>8:30am - 10:10am<br>10:15am - 11:45am<br>11:45pm – 12:40pm<br>12:40pm - 2:10pm<br>2:15pm - 3:45pm | **2nd Block**<br>1st Block
|                            | **Lunch/Tutorials/Advisory**<br>12:40pm - 2:10pm<br>Lunch/Tutorials/Advisory<br>12:40pm - 2:10pm<br>2:15pm - 3:45pm | **3rd Block**<br>2nd Block
|                            | **4th Block**<br>3rd Block<br>4th Block | **4th Block**<br>3rd Block<br>4th Block

- All classes will be offered in a “live” or synchronous manner, meaning that students will need to log-in for each class at a specific time daily. Each class will also have a component where students work independently on assignments.
- Teachers will hold tutorials during the second half of each block and during lunch.

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<tr>
<th>Accessing Student Schedules</th>
<th>Students learned how to access their class schedules on Friday. <a href="http://tinyurl.com/brayscovid19">More directions on how to access class schedules are available here</a>. Students will also receive a Teams message on Friday afternoon with a picture of their schedule.</th>
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<th>Requesting Schedule Changes or Issues with Schedules</th>
<th><strong>If students have not received a copy of their schedule:</strong> You can either follow the directions listed <a href="http://tinyurl.com/brayscovid19">here</a> or ask students to send a Teams Message to Natalie Garcia (Director of Student Support) requesting a picture of their schedule. <strong>If students are missing a Teams page for any of their classes:</strong> Students should send a Teams message to the teacher of that class to be added. We will also have administrators available on Monday to help add students if they are missing any classes. <strong>If students want to add/drop an AP class:</strong> Students should reach out to the AP teacher of that course by the end of day Monday. <strong>If there’s a mistake in a students’ schedule:</strong> Students should reach out to their grade level chair describing the mistake. Note that we will not be able to accept any other schedule change requests. Our schedules were created with COVID restrictions in mind (keeping students in the same groupings, minimizing class size for in person classes) and we have less flexibility with electives than during previous years.</th>
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<th>Where students should go on Monday</th>
<th>Students should follow their schedules on Monday. They should go to the Teams channel for each class following their schedule, go to the lessons tab, and then hit “Join Now.” A visual of how to join each class is below:</th>
</tr>
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</table>
If students are not able to access their class or are lost, they should reach out to the teacher of their class and the following leaders for help via Teams message:

- 6th grade: Paige Linnell, Sebastian Gonzalez, and Kareesha de Visser
- 7th grade: Daniel Martinez and LaTasha Brown
- 8th grade: Christopher Basham, George Perez, and Ryan Martinez
- 9th grade: Debbie Ramos and Natalie Garcia
- 10th grade: Erick Perez and Christina Bays
- 11th grade: Jose Montijo and Amber Morton
- 12th grade: Trent Barnes and Jessica Catalan

**Re-scheduled Middle School Novel and Laptop Distribution**

- Our middle school novel distribution and laptop distribution was cancelled as a result of Hurricane Laura. We have rescheduled this distribution for Tuesday, September 1 from 2pm-4pm.
- If your student does not have access to a laptop or internet, we will try to schedule pickup sooner. Please put in a ticket at [http://tinyurl.com/braystechsupport](http://tinyurl.com/braystechsupport) and someone will be in touch to find a time for pickup.

**Meal Distribution**

- Meal distribution will continue through the semester but will now be once a week rather than twice. Meals will be distributed on Mondays only, beginning on Monday, August 24th. Here are some details:
  - Meals will be distributed on Mondays between 9:00 a.m. – 1:00 p.m.
  - You will receive breakfast and lunch for 5 days
  - You may pick up meals for each of your YES Prep students

**Attendance and Absences**

- We will continue to take attendance every period virtually. Here are some key notes:
  - If your student is going to be absent for part or all of the day, please email an excuse note to kenia.lopez@yesprep.org
  - If your student encounters technical difficulties or is having trouble joining a class, they should send a Teams message to their teacher. If a student is tardy by more than 3 minutes or leaves a class early without communication, he/she will receive a tardy demerit.

**Technology Support**

If students run into any technology issues, they should put in a ticket at [http://tinyurl.com/braystechsupport](http://tinyurl.com/braystechsupport) and someone will respond to help out!

If students need any help next week, the following leaders will be available all day for support:

- 6th grade: Paige Linnell, Sebastian Gonzalez, and Kareesha de Visser
- 7th grade: Daniel Martinez and LaTasha Brown
- 8th grade: Christopher Basham, George Perez, and Ryan Martinez
- 9th grade: Debbie Ramos and Natalie Garcia
- 10th grade: Erick Perez and Christina Bays
- 11th grade: Jose Montijo and Amber Morton
- 12th grade: Trent Barnes and Jessica Catalan

We thank you for your patience and flexibility as we navigate virtual learning!

Best,
Stephanie Gounder
Principal, YES Prep Brays Oaks