

UPDATING YOUR PLUS PORTALS ACCOUNT

Step 1

Log into you plus portal account

Step 2

At the top of the screen (under Respect.Responsibility.Reverence)

Step 3

Click on the arrow next to your name

Step 4

Choose Edit Demographics

Step 5

Choose Edit in the top right-hand corner

Step 6

Make your changes then choose save in the upper right hand corner

**Please contact our School Registrar, Terri Allen,
tallen@myimmaculatehs.org if you need assistancet**