



## GMA Carline Information

In order to have a safe and smoothly-run carline, please follow the following morning and afternoon carline information.

**ENTRANCE TO SCHOOL:** Students will enter and exit their vehicle at the back of the school around the circle at "B" door, NOT the front school entrance off of Norristown Road.

Vehicle entrances to the GMA campus are from Bethlehem Pike (rear entrance) and Norristown Road (front entrance). Either entrance/exit may be used for morning drop off and afternoon pick up. The two lines will meet at stop signs near the circle at "B" door where students are either dropped off or picked up. **Vehicles should take turns from each line heading into the circle and remember that buses have right of way.**

- For morning carline, please **do not stop directly in front of "B" door** to drop off your child/ children. **Pull as far around the circle as possible and stop to let your child/children out.**
  - Pre-K through Grade 3 will enter through the primary corridor circle doorway
  - The first two weeks of school, Pre-K and Kindergarten will be dropped off at 8:30 AM when a teacher will greet the students and escort them through the greentop entrance to the primary wing.
  - Grade 4 will enter through the "B" door
  - Grade 5 will enter through the grade 5 hallway door
  - Grade 6 will enter through the doorway located between the Gymnasium and Fine Arts Room
  - Grades 7 and 8 students will enter the Gallery doorway and walk through the Gymnasium
  - Students that have not completed the Healthy Apps checklist will be sent to the tented area to visit with the nurse prior to admission into the school.
  - During the first two weeks of school, we will be assessing the length of time it takes to complete morning drop off procedures. If needed, we will adjust the time.

- For afternoon pick up, **please pull all of the way around the circle**, the teachers will direct your children to your car.
  - Grade 8 will be in the carline circle.
  - Grade 7 will be dismissed from the gymnasium and exit via gallery doors.
  - All other students will be dismissed from their homeroom and will either exit via the primary breezeway door or the “B” door.
  - **Family name tags are REQUIRED due to the anticipated increase in carline traffic.**

**NAME TAG:** You will be given a **last name tag** at the Book Day event that should be placed on your dashboard or can be fastened to your sun visor of your car **at all times when in the carline**. This helps teachers become familiar with your car to assist your child/children. In addition on rainy days, all children will remain indoors and teachers will need to see your name to call for your child/children.

**TIME:** Students can exit their cars beginning at **7:45 a.m.** and should transition to their assigned point of entry, then report directly to their homeroom. Morning carline will end at **8:10 a.m.** in order for students to be in their homerooms no later than **8:15 a.m.** In the afternoon, carline will begin at **3:15 p.m.**

#### **SAFETY:**

- **Parents should NOT get out of their cars** to assist children in and out of cars. Teachers will be out daily, rain or shine, to help your children get in and out of their cars.
- For the safety of our children, please stay off of cell phones while driving on campus and drive slowly.
- If you have a younger child's car seat behind your passenger seat, consider moving it behind the driver's side so that your school aged child can exit and enter the car quickly and freely. Additionally, if your child is aged 8+ consider removing your child safety locks so children can exit the car independently.
- **Children should not exit cars at any point other than when your car is around the circle and they can safely exit onto the sidewalk.** Please do not let your children exit your car onto the grassy areas at the beginning of the circle, wait until you are next to the sidewalk.

#### **2020-2021 School-year Updates:**

- All early dismissals must be completed at the front door (Norristown Road) by 2:30

pm. Students not picked up by that time will have to be dismissed during our daily dismissal procedures.

**Quick Reference: Carline**

<b>DO</b>	<b>DON'T</b>
Pull all the way around	Exit onto the grass or street
Exit on the passenger side	*Parents* don't get out of the car; teachers are there to assist your child!
Exit onto the sidewalk ONLY	Use your cell phone while driving
Keep your Last Name tag visible on your dashboard	Stop at the "B" door
	Drive in front of a school bus, they have the right of way

**Remember: Patience is a virtue!** Especially in the beginning of the year, we are all getting used to a new routine and learning together.

Whether this is your first year of school at GMA or your last, please remember **to pack your patience** as everyone adjusts to the new school year!