

STUDENT/PARENT LAPTOP AGREEMENT – HIGH SCHOOL

GRADUATION YEAR: _____

Student/Parent Information

Student Name: _____
Last First Student ID#

Parent/Guardian Name: _____
Last First Phone Number

Terms of Agreement

In this agreement, “you” and “your” means the parent/guardian and the student enrolled in Lake Washington School District (LWSD or District). The “equipment” is a laptop computer, battery, and power cord/charger.

Terms: Parent initials: _____ Student initials: _____	You will be issued a new LWSD laptop computer, battery and power cord/charger at the start of the school year. Upon receipt of the laptop complete the Laptop Inspection Form distributed at your student’s school. This agreement is valid for all 4 high school years. You will comply with the LWSD’s Student Electronic Resources Policy (IIAB) and Student Use of Electronic Resources Procedures (IIAB-R) and the Laptop Handbook always. The use of the equipment is a privilege that can be revoked for inappropriate use.
Title: Parent initials: _____ Student initials: _____	Legal title to the equipment is in the District and shall always remain property of the District. Your right to possess and use the equipment is limited to and conditioned upon your full compliance with this Agreement. Your permission to use the equipment terminates on the equipment check in date set by the school unless terminated earlier or upon withdrawal of permission by the District.
Lost, Stolen, or Damaged Equipment: Parent initials: _____ Student initials: _____	You must report any lost, stolen, or damaged equipment to the school immediately. For stolen equipment, you must also file a police report. Failure to immediately report lost equipment can result in you being assessed the full replacement cost. If the equipment is lost or damaged, either intentionally or due to negligence, the student may be subject to discipline and you will be responsible for the cost of repair or replacement. Affordable laptop insurance is available through Worth Insurance Group. Refer to the Laptop Handbook for additional information and how to purchase.
Sanctions for Violations Parent initials: _____ Student initials: _____	Any activity that violates Student Use of Electronic Resources Policy (IIAB) and Student Acceptable Use Procedures (IIAB-R) should be reported to a school administrator. Disciplinary action, if any, for the student(s) and other users shall be consistent with the District’s policies and procedures. Violations of the policies can constitute cause for revocation of access privileges, suspension of access to Lake Washington School District electronic resources, other school disciplinary action, and/or other appropriate legal or criminal action including restitution, if appropriate. Students shall be subject to the procedures and sanctions of WAC 392-400, et seq., as appropriate.

Acceptance of Terms

By signing this form, you confirm that you understand and agree to comply with the terms in this agreement. You also confirm that you have read, understand, and accept the terms of LWSD Student Use of Electronic Resources Policy (IIAB), LWSD Student Acceptable Use Procedure (IIAB-R), and the Parent/Student Laptop Handbook.

Parent/Guardian Signature Date Email Address

Student Signature Date