

# **English as an Additional Language (EAL) Charges and Terms & Conditions**

## **1. Introduction**

Oakham School has an outstanding reputation in the provision of English as an Additional Language (EAL) through its department of qualified teachers. The School's policy is set out in its Special Additional Education Needs (SAEN) policy which may be found on the School's website.

## **2. Provision and Reasonable Adjustments for SAEN**

Oakham offers the following arrangements and adjustments to support pupils who come to the school with identified English language needs, and for those pupils who are identified as needing academic language support at some point during their time at Oakham.

## **3. Included in the school fees**

The following support is included in the school fees:

- drop-in session Tuesday 2.00pm – 5.30pm, to provide revision sessions, subject workshops or individual support
- preparation and maintenance of the Individual Education Plan (IEP) page for all teachers

## **4. Charges to parents from September 2020**

Where bespoke, individual assessment and regular support is required, the following is provided at an additional charge to parents:

- one-to-one support with a fully-qualified EAL specialist teacher

Parents should note that offers to pupils for places in the School may stipulate a certain amount of EAL support initially, which will have cost implications. Clearly, the amount of EAL support will be kept under close review over time between the pupil's parents and the School.

## **5. Terms and conditions**

Prices for one-to-one EAL support from Form 4 for the following academic year will be advised in the Bursary Booklet sent out annually in hard copy form over the summer holidays with the Winter Term bill. The Bursary Booklet can also be found in electronic form on the Parent Portal.

For Form 4 (Year 10) onwards, the School may recommend or stipulate a certain level of chargeable one-to-one support for a pupil. For new joiners from Form 4, particularly new joiners at Form 6 (Year 12), offer letters may have as a condition the requirement for a certain level of one-to-one EAL support. All one-to-one lessons will be chargeable in arrears. Lessons missed or forgotten by pupils will be chargeable unless there is an adequate reason (e.g. school commitment clash and no ability to reschedule, teacher not

available and no ability to reschedule) with which the Head of EAL is in agreement. A register of attendance will be maintained.

Notice to withdraw the pupil from one-to-one lessons at the start of a term must be made in writing to the Head of EAL, Ms Jan Irving <mailto:jmi@oakham.rutland.sch.uk> no later than the last day of the preceding term's half term holiday (exeat).

The School may be able to accommodate ad hoc one-to-one EAL academic language support, but priority will always be given to pupils with an IEP.

In the event charges for one-to-one EAL support are found to be too onerous, parents will be able to apply for bursary support, which would involve the submission of full financial circumstances and supporting documentation as for bursaries relating to School Fees. Please contact the Finance Bursar, Maxine Kane, [mak@oakham.rutland.sch.uk](mailto:mak@oakham.rutland.sch.uk) in these circumstances.

## 6. Charges

### Charges from 1 September 2020

Type of Support	Charge
One to one EAL English as an Additional Language support	£42.35 per 50 minute session
Group lessons EAL English as an Additional Language support	£21.65 per 50 minute session

Director of Operations  
August 2020