



**DISCOVER • LEARN • GROW**

**Hillel Yeshiva  
Early Learning Center**

# **Parent Handbook 2020 - 2021**

1025 Deal Road Ocean, NJ 07712  
(732) 493 – 9300 EXT. 218

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## INTRODUCTION

Jewish tradition places a high value on the social, intellectual, emotional and physical growth of children. Hillel Yeshiva Early Learning Center has developed a curriculum designed to reflect these goals. Hillel Yeshiva Early Learning Center includes constructive play both inside and outside, open-ended art activities, language arts, Hebrew language, science, music, creative movement, reading and math-readiness activities. Jewish values, customs, and holiday traditions are interwoven into the entire curriculum.

We believe that a preschool program should provide a warm and nurturing environment in which each child is free to explore his/her unique talents, abilities, and interests. The children are exposed to a stimulating environment that fosters social, physical, emotional and intellectual growth. We feel it is important to aid the young child in developing a healthy self-image, self-confidence, and the ability to work and play well with others.

Our ELC program encourages parental involvement in their child's preschool experience. Parents and teachers gain valuable insights and techniques from each other and at the same time, share their talents and interests to maintain the excellent quality at Hillel ELC.

## AIMS & GOALS

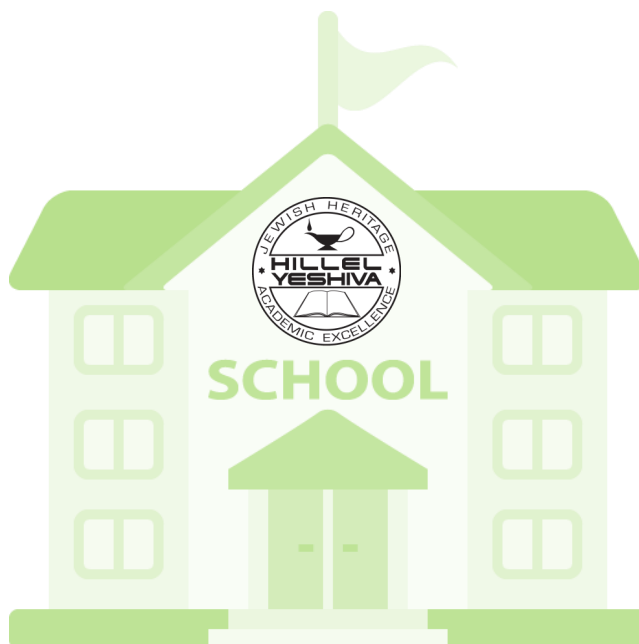
It is our intent as a preschool facility to provide each child with the best possible tools for self-discovery and the understanding of his/her environment. The goals of our program are:

- \* To provide an environment which will serve as a foundation of concrete Jewish experiences, knowledge of the Jewish way of life, values, customs, traditions, and involvement in the synagogue, upon which learning in later years can be built.
- \* To explore, discover, and build upon the child's physical and intellectual abilities.
- \* To instill a positive self-image in each child.
- \* To promote concern for others and feelings of mutual respect.
- \* To foster in the child assertive, positive, and cooperative social behavior.
- \* To nurture within each child respect and love for his/her family.
- \* To stimulate imagination and curiosity.
- \* To expose each child to new experiences in a safe and supportive environment.

# ADJUSTMENT TO SCHOOL

Suggestions for transitioning on the "First Day!"

- \* Talk about school with your child a few days before school begins. Discuss the enjoyable activities that he/she will do at school and the children he/she will play with. Remind your child of the "fun things" he/she did last year and show your child pictures from school last year. Talking about "feelings" helps children adjust to new situations. If your child expresses fear or worry, be sure to acknowledge those feelings and talk about times when you were worried and how things worked out well.
- \* As the first day approaches, prepare your child by reviewing what will happen on the first day. Children like to hear a step by step plan, such as, "You'll wake up in the morning, get dressed, eat breakfast, wait for the bus..." Reassure your child that the teacher and Mrs. Czermak will meet him/her as soon as he/she gets off the bus. Also, review with your child the plans for going home.
- \* At bedtime, spend quiet time reading and speaking to your child. Make sure that he/she gets plenty of sleep (10-12 hours for this age) the night before school begins and every night!
- \* Wake the child up a bit earlier so that there is enough time for a relaxed morning, including a good breakfast. Keep the atmosphere as calm as possible.
- \* Make sure your child is ready for the bus or carpool on time. This helps the day start off well.
- \* A dose of extra TLC (tender loving care) can always help when starting something new.
- \* Reiterate the procedure of separation at the carpool circle or the classroom door. Kisses and hugs of a long nature are for before entering school. Quick good-byes work best at the door. We are trained professionals who will take good care of anxious children.



## CONTACT DIRECTORY

Area	Name	Contact
ELC Office	Tracey Krady - ELC Office	732-493-9300 EXT. 218 TKrady@hillelyeshiva.org
ELC Director	Mrs. Ruchie Czermak	RCzermak@hillelyeshiva.org
ELC Curriculum Director	Mrs. Renna Ohana	ROhana@hillelyeshiva.org
Rosh Yeshiva	Rabbi Saul Kassin	SKassin@hillelyeshiva.org
Business Office	Business Office	732-493-9300 EXT. 201
School Nurse	Mrs. Jeanne Cadenelli	732-493-9300 EXT. 212 JCadenelli@hillelyeshiva.org
Security & Facilities	Mr. Bill Reagan	732-493-9300 EXT. 234 BReagan@hillelyeshiva.org
Educational Support Team	Mrs. Taly Rishty Mrs. Basya Katz	732-493-9300 EXT. 251 732-493-9300 EXT. 245 TRishty@hillelyeshiva.org
Hillel Yeshiva PTA	Mrs. Nina Safdieh Mrs. Tunie Deutsch	PTA@hillelyeshiva.org
Lunch Program	Mrs. Sandy Braverman	732-493-9300 EXT. 255 SBraverman@hillelyeshiva.org

### Teacher Contact Information:

Please call the ELC Office for your teacher's contact information. Some teachers will distribute their email address and/or cellphone number at our ELC Back to School night.

Teachers may not use their cellphone during school hours. If you have an emergency or would like to check on how your child is doing, please call the ELC Office.

If it is not an emergency, teachers will return a parent's call after school hours.

## SCHOOL HOURS

Grade	Monday - Thursday	Friday
PreN	Half Day 9:20 am - 12:50 pm Full Day 9:20 am - 2:50 pm	9:20 am - 12:50 pm
Nursery & PreK	9:20 am - 2:50 pm	9:20 am - 12:50 pm
Kindergarten	8:50 am - 2:50 pm	8:50 am - 12:50 pm

## ARRIVAL

Grade	Arrival Times
Kindergarten	8:50 am - 9:10 am
PreN – PreK	9:20 am - 9:40 am

### Location:

Parents who are dropping off their children in the morning should pull into the ELC small circle. Staff members will be waiting at Door 8 to receive your children. Parents are responsible for seeing that their children and other children in their charge are received at the carpool circle.

### Early Arrivals:

Students who arrive at school before their scheduled start time will need to wait with their parents until the doors open. Our teachers are unable to receive children before the official arrival time. They are utilizing the precious moments before the students arrive to prepare and meet with colleagues.

### Late Arrivals:

Students who arrive after their scheduled time should be brought to the ELC Office, accompanied by an adult and signed in. The secretary will page the child's teacher or assistant to bring him/her to class. This is crucial so as not to interrupt the classroom routine. Please do not walk your child to the classroom door.

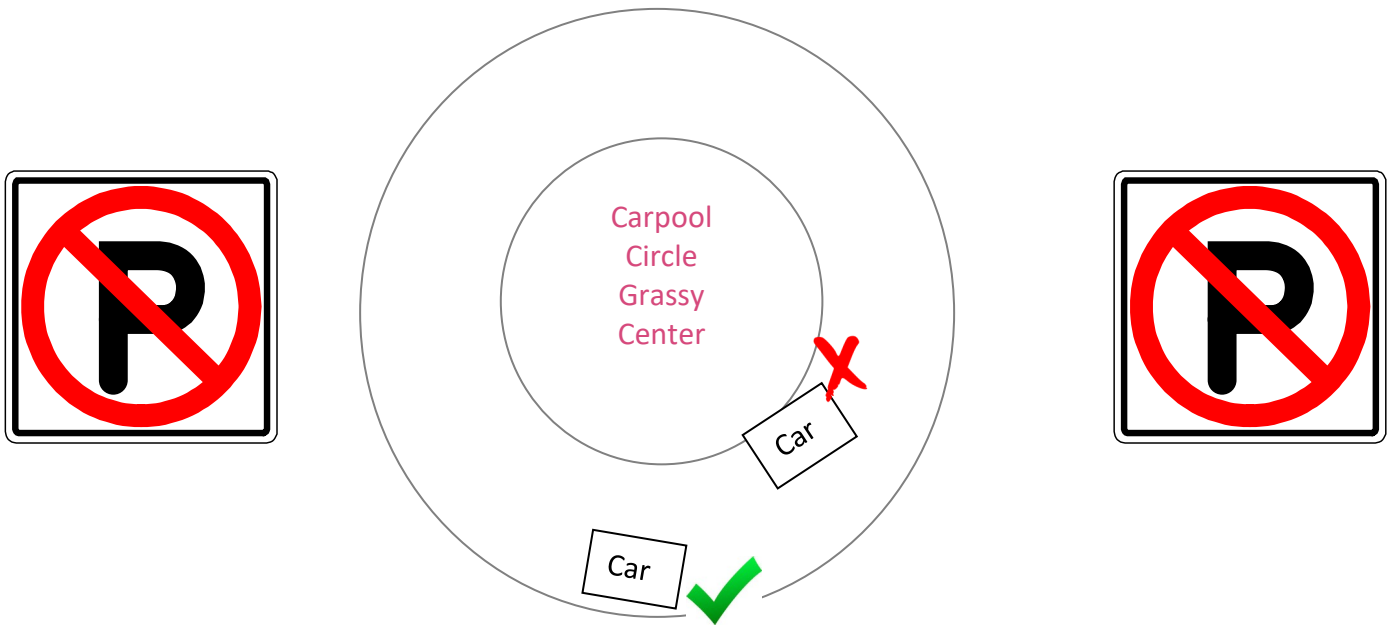
### Lateness:

The teachers have a daily routine planned for the children. Late arrivals not only disrupt the class, but also prevent the latecomers from fully participating in the program. Children are disappointed when they miss an activity due to a late arrival.

### For Pre-Nursery Parents Only:

Please make every effort to separate from your child at the car or outside door. If a parent chooses to accompany the child to the classroom, the parent should say good-bye at the classroom door where teachers will be ready to welcome him/her. Please leave immediately. We expect that some children will cry, however, the teachers have found that the crying time is shorter when parents separate promptly. For this reason, it is the school's policy that parents not enter the classroom at arrival time. The Director of Early Childhood will be available in person or by phone to provide you with information regarding your child's adjustment and progress during the first few days. A staff member will contact any parent of a child who is unduly upset for an excessive length of time.

It's 9:20 AM...It's 2:50 PM...Which Car is Yours?  
ELC Small Carpool Circle



Please do not park at the inside lane of the carpool circle.  
All small circle parking should be done on the sidewalk side.

## SAFETY PRECAUTIONS

- \* Do not leave your car running while children are inside the car, even for a moment.
- \* Cars must be parked in a spot along the curb before children are taken from or put into cars.
- \* Children who arrive late must be walked into the building through the ELC Main Entrance by an adult and signed in at the ELC Office. Please park your vehicle in one of our 30 minute spots located in the front parking lot.
- \* NEVER allow a child to walk from your car to the ELC building alone, even if you are watching.
- \* Police may ticket any vehicle left without a driver behind the wheel, even if you are only "dropping off" your child.

## DISMISSAL

Grade	Monday - Thursday	Friday
PreN	Half Day 12:50 pm Full Day 2:50 pm	12:50 pm
Nursery & PreK	2:50 pm	12:50 pm
Kindergarten	2:50 pm	12:50 pm

### Locations:

Parents who are picking up their children in the afternoon, are asked to proceed to the following locations.

PreN & Kindergarten - ELC Main Entrance  
Nursery & PreK - Door 8

### Procedures:

- \* Please be advised that in the interest of the safety and security of our children, the ELC doors will remain closed until dismissal begins.
- \* Please park your car in the small circle and walk up to the designated door.
- \* Teachers will bring students to the door and hand them over to their parents or their carpool.
- \* Parents are asked NOT to enter the building.
- \* Want to know about your child's day? The teacher will gladly call you at home. Please make every effort to refrain from having conversations with your child's teacher/assistant during dismissal. Teachers need to return inside to supervise remaining students.
- \* Please park cars as close to the curb and as straight as possible so that other cars can get through.

## HAND TO HAND POLICY

Parents and staff members are asked to hold onto and transfer children's hands directly from one adult to the next. Even if you are watching, do not allow children to walk or run ahead toward their teachers. Elementary school through High school siblings or friends may not bring ELC students to a waiting car. At dismissal, once the children are in your hands, please proceed to your car immediately and secure your children in the car. Please do not loiter in the circle. Please explain to adults that you meet that you can't talk now because you have to watch the children.





# TRANSPORTATION

## Busing:

Secret Garden Bus Company at 732-485-9543

School policy does not permit children to be transported to after school programs by their regular school busses. Transportation to after school programs must be arranged by private carpool or parent pickup. Regular school buses will transport children to and from school only. All children must travel back and forth on their assigned buses or carpool.

## Parent Pickup/Carpool:

ELC students may carpool with students of any ELC grade. In your planning, please make sure that each child will have a child safety seat. On Friday, if you are picking up an elementary and preschool student, please arrive at the proper time for your preschool student at 12:50 pm and wait for your elementary school student until 1:20 pm.

If you are planning a play date for your child, please make sure to contact the ELC Office before 2:00 pm Monday through Thursday and before 12:00 noon on Fridays. No dismissal arrangements will be accepted after those times as it causes confusion in your child's dismissal arrangements. If a phone call or written permission is not received, your child will be sent home via his/her regular means of transportation. For the safety of all our students, we will not take a child's word for dismissal arrangements.

If you are a custodial parent and your former spouse does not have permission to pick up your child at school, you must submit appropriate documentation to the ELC Office prior to the first day of school.

Students who are being picked up by a parent any time during the day for an early pickup time will remain in their classroom until the parent arrives at the office. At that time, we will call into the classroom and have your child brought to the office.

## Township Transportation for Eligible Kindergarten Students:

Kindergarten is the first grade in which your child is eligible for township transportation or reimbursement for private transportation. Hillel Yeshiva is not responsible for late submissions of forms, address changes or reimbursement arrangements. Please be in touch with your township transportation office to confirm that your paperwork has been processed and bus/reimbursement arrangements have been put in place for your child.

## Returning Students:

Transportation forms were sent home in April of your child's PreK school year and were forwarded to your township transportation office.

## New Students:

Transportation forms can be obtained from Tracey at the ELC Office and must be filled out as soon as possible before the school year begins.



# SECURITY & DRILLS

## About Our Team:

At Hillel Yeshiva, we take the security of our students very seriously. We appreciate the trust you have placed in us as guardians of your children during the school day and we are ever mindful of their physical and emotional well-being. In light of recent world events, we would like our parents to take comfort in knowing that we have been enhancing the security measures on our campus. In addition to reinforcing our policies and procedures, we have installed a state-of-the-art security system. Among the components of this new system are the following:

- \* Digital Recording CCTV System
- \* Access Control and Door Management System
- \* Video Badges and Visitor Management System
- \* Additional security guards

If you have any questions, please contact Mr. Bill Reagan at (732) 493-9300 ext. 234.

## Car Registration:

All new and existing vehicles belonging to parents, faculty, students and any familiar individuals entering or exiting the Hillel Yeshiva parking lot will need to have a "car tag". Each new family will be mailed 2 car passes to be used throughout the school year. Our existing families should use the ones they received last year. If you require a new one, please contact [breagan@hillelyeshiva.org](mailto:breagan@hillelyeshiva.org).

## Where Do I Park?

If you are visiting for longer than 30 minutes, please park in first lot on the right.

If you are visiting for less than 30 minutes, please let the security guard know and he will direct you to specific spots designated for people who will only be in the building for a short period of time.

## Visitor's Pass

Any person who wishes to remain in the school building for any amount of time, must sign in at the security booth located at the ELC Main Entrance and receive a visitor's pass for the specific division he/she would like to enter. You may sign in/out your child from the ELC office. Please adhere to these procedures to ensure your child's well being.

## Drills

ELC children practice fire and lock down drills at scheduled times throughout the school year. Teachers prepare the children in advance by role-playing different scenarios. Our students are taught in an age appropriate manner how we can stay safe inside and outside the school building.

## WAYS TO CONNECT

### Classroom Presentations:

Parents and family members are welcome to spend meaningful time in their children's classroom. A form will be sent home inviting you to indicate your interests, talents or hobbies that you would like to share and present to your child's class! Teachers will call to schedule a time that is convenient for you.

### Read Alouds:

Teachers will send home a schedule of "Read Aloud" dates that include each family. This program gives parents the opportunity to visit their child's classroom and share a favorite book.

### Class Mother Program:

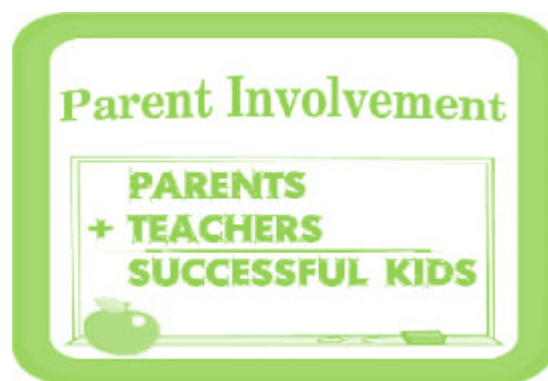
Our Class Mother Program is a wonderful way for parents to get involved and connect with their child's teacher and classroom. If you would like to volunteer or hear more about this program, please call the ELC Office.

### PTA:

Our school is so very fortunate to benefit from a Parent Teacher Association that strives to involve parents in a meaningful way. Our PTA provides wonderful programs and activities to connect our parents, students and teachers! To volunteer, please contact our PTA.

### Call Us:

At any other point that you or a family member would like to schedule some time to present, read or participate in an activity, please call the ELC Office. We would love to have you join us!



## TOILET TRAINING

### PreN:

For those of you who are planning to start toilet training your child during the PreN year, please note the following guidelines regarding this exciting milestone.

- \* Child must be in underwear (not pull-ups) and dry for 3 complete days at home before coming to school in underwear.
- \* In case of consistent accidents, a parent or relative (parent's designee) will be called to school to change the child.
- \* Please provide 2 extra sets of clothing and at least 3 extra pairs of underwear.

### Nursery

As per school policy, all students entering the Nursery grade must be fully trained by the start of the school year. Please contact Mrs. Czermak by **Friday, August 14, 2020** if your child is not fully trained by then.

# HEALTH

A registered nurse is ordinarily on duty at Hillel Yeshiva. Students who become ill or who are in need of medical attention will be taken to the nurse.

Nurse Jeanne Cadenelli (732) 493 - 9300 ext 212  
JCadenelli@hillelyeshiva.org

It is very important that Hillel Yeshiva is made aware of any medical condition that affects or may affect any student. As a condition of enrollment and continued attendance at Hillel Yeshiva, a confidential health information form must be completed and updated as necessary, and the student and family must consent to Hillel Yeshiva's emergency or routine treatment of the student as required by any medical condition and as agreed by the student and family or as the student's physician may require.

## Nut Free School

We have several students in our school with a potentially life threatening allergy to nuts, peanuts and sesame. In consideration of this allergy, the administration of Hillel Yeshiva has adopted a policy regarding food containing nuts and sesame. We are a nut and sesame free school. Hillel Yeshiva requires that all students refrain from bringing any nut products into the school. This includes peanuts, peanut butter, all tree nuts and anything containing sesame. Tree nuts include almonds, Brazil nuts, cashews, filberts, hazelnuts, hickory nuts, pecans, pine nuts, pistachios, macadamia nuts and walnuts. For those of you whose children have specific allergies, please remind them to avoid sharing and trading food. Food labels must be checked carefully. Food manufactured in a factory or bakery that may contain traces of nuts and/or sesame may not be brought to school.



## Allergies

If your child is allergic to anything, such as foods or bee stings, make sure to indicate this on the medical form. Also, please notify your child's teacher at the beginning of the year. If you have an antidote that should be administered, please bring it to the nurse with full instructions before the start of school. If your child needs to bring the antidote on a school trip, please advise the Health Office who will give it to the teacher to take on the trip and administer to your child if needed.

## Vaccines & Immunization Forms

All students must submit an Emergency Medical Form to the Nurse's Office *before the start of school*. *If forms are not received, students may not be able to attend school. These forms are mailed home prior to the start of school in September.*

New Jersey State Law requires that all children must have the following immunizations: Hepatitis B, Varicella, Tetanus, Pertussis, Diphtheria, Measles, Mumps, Rubella, Polio, Pneumococcal, and Meningococcal. Influenza vaccine is required annually for all children ages 6 months–59 months.

A valid Medical exemption from your pediatrician/specialist requires formal documentation shared with the Nurse's Office. The school does not accept religious exemptions. Without current forms and medical documentation evidencing immunizations, students may be prohibited from attending classes, field trips, athletic events and special activities.

# HEALTH

## Illness/Injury Policy:

If your child contracts any communicable illness, injury or condition (e.g. strep throat, pink eye, chicken pox, head lice, pinworms, etc.), we require that you notify the nurse immediately.

- \* If any such illness or condition becomes apparent in school, you will be called and requested to take your child home.
- \* Children with fever of 100 degrees or more must remain home until they are fever free for 24 hours without the help of medication.
- \* A child who vomits, must remain home until he/she is vomit free for 24 hours without the help of medication.
- \* A child with diarrhea must remain home until he/she is episode free for 24 hours without the help of medication.
- \* State guidelines recommend that we inform parents when a child has an illness that may affect other students. If your child will be absent due to contagious illness please communicate this to the nurse's office. The classroom will be informed of contagious illness, but no student will be identified. All student medical information will remain confidential.
- \* Nebulizer treatments will be given in school only as an emergency. If your child needs nebulizer treatments and it is not an emergency, the child will be sent home.
- \* A number of automated external defibrillators (AEDs) have been placed in strategic locations across campus, allowing Hillel Yeshiva to maintain a high level of preparedness for student and staff emergencies.

## Medication:

- \* If your child must receive medication at school, an adult must deliver the medication to one of our nurses in the health office.
- \* The medication must be in an original pharmacy bottle with the original label.
- \* We must also receive a note from the doctor with the dosage instructions and a note from a parent.
- \* Please do not give your child medication to bring to school, even if it has a safety cap.
- \* All medications must be current through the school year (i.e., not expired or due to expire during the school year.)
- \* All medications must be picked up by a parent from the nurse's office prior to your child's last day of school or they will be discarded.

Please note that school personnel may not distribute medications, including over-the-counter products, to students. All medications are dispensed through the nurse's office. Written orders from the doctor must be provided, including name of the drug, child's full name, reason for giving, date, time, dosage and any possible side effects. Students with a special healthcare need (e.g., asthma, food allergies, diabetes, seizures) who take medicine in school require an individualized Emergency Healthcare Plan/Food Allergy Action Plan. The development of this plan provides for efficient delivery of care and optimal environment of safety. The Emergency Healthcare Plan must be completed by the doctor and signed by the parent.

## Head Lice & Ticks

Head checks are conducted for all children PreN - Grade 8 three times during the school year at a cost of \$25 per child. Payment for head checks must be submitted prior to or at the time of the head check. No child will be admitted into class without clearance from the head check team. Although we try to keep the grassy area treated and mowed, we still advise that you check your child each night during the season to be certain that he/she doesn't have any ticks. Anti-tick spray can be used as well, on clothing only. You may want to send your child to school in long pants or tights and closed shoes for added protection.

## CHILD ABUSE POLICY

Hillel Yeshiva has developed very specific policies and procedures for the protection of the health and welfare of its students. These policies and procedures are in strict compliance with current New Jersey State code and law. Child abuse and neglect is a very unpleasant topic, but it does occur. Often, the school is the primary source of possible identification and therefore shares an important role with the Division of Child Protection & Permanency (CP&P), a New Jersey agency within the Department of Children and Families in the investigation of a reported suspected case. Any suspected child abuse or neglect will be reported immediately to the CP&P by any administrator, teacher, counselor, nurse, bus driver or anyone else working for Hillel Yeshiva.

## SUPPORT SERVICES & THERAPIES

### Guidance for Parents:

At times, a child may demonstrate a need for extra support and/or therapies. The ELC Office contains a list of services that can be obtained privately and through the state, please call us for a copy.

### Educational Support Team

Hillel Yeshiva's Educational Support Team (EST) is comprised of a social worker, school psychologist and educational consultants. This team serves as a resource to administrators, teachers and parents. Upon teacher recommendation and with parent consent, a case manager is assigned to monitor a child's progress in academic, behavior and social areas. Clear communication and collaboration between home and school insure that issues are addressed efficiently and effectively.



# BIRTHDAY GUIDELINES

Birthdays are joyous events in your child's life and in yours as well. They are memorable, fun and exciting. We are happy to share these wonderful occasions with you and your child in school! Please adhere to the following procedures and guidelines as we strive to insure the highest Kashrut and safety standards for our ELC students.

Dairy snacks and refreshments will not be served on meat days. If a dairy snack is mistakenly brought on a meat day, it will be served to the children the next day. On Meat Days, please make sure your cakes, cupcakes, ice cream cakes, ice cream and any refreshments are parve.

## Birthday Party Guideline Form

After arranging the date and time of the party with your child's teacher, you will be provided with a birthday guideline form that must be signed and returned to the teacher before the scheduled party date. Please follow the Kashrut and Safety Guidelines in planning your party.

## Kashrut Guidelines

**Symbols:** When shopping for a cake or cupcakes, please keep in mind that although there are many different types of Kashrut symbols, the school accepts only the following: OU, OK, Chaf K, Star K, and JSOR.

## NO Bakeries!

As per our school nurse, Nurse Jean Cadenelli, ice cream shops, bakeries and supermarkets with bakery departments usually cannot guarantee that their products are nut free. These items may not be brought to school unless approved by Nurse Jean in advance. Nahums, Stop & Shop, Food Town, Shoprite, Carvel or Igloo have not been approved in the past. Please call Nurse Jean Cadenelli with any further questions you may have.

## Home Baked Goods

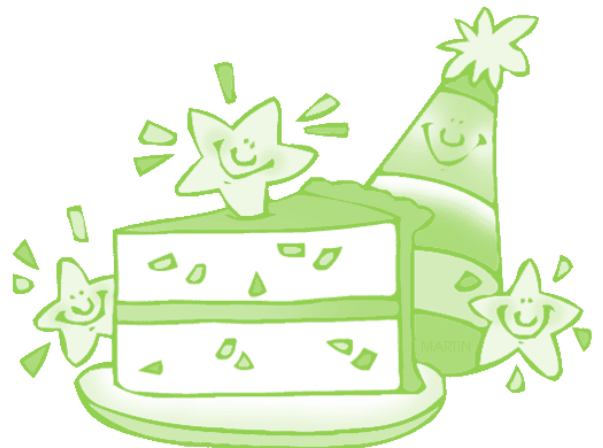
As per school policy, home baked cakes and other home baked goods may not be served at school.

## Choking Hazards:

Gum, hard candy, lollipops, taffy, sour sticks, marshmallows, gummy bears, carrots, popcorn or grapes (unless cut into quarters), Fruit by the Foot, Gushers, jelly beans, soda and any beverages in glass containers are not permitted in school at any time. In general, we encourage students to avoid treats that are excessively sweet, "gooey" and unhealthy for teeth. When purchasing cupcakes, please be aware that white frosting is the only acceptable color as colored frosting contains heavy food coloring and causes digestion issues for many children.

## Toys and Prizes:

"Goody bags" may not be distributed at school. Our suggested alternative is that the child present a birthday gift to the class. This is a treat that the whole class can share and appreciate during the entire year. Please feel free to call for suggestions as to what the class will enjoy.



## BIRTHDAY GUIDELINES

### Kindergarten Birthday Parties:

As our Kindergarten students prepare to transition into the Elementary School, birthdays are acknowledged and celebrated by your child's teacher and classmates only. The birthday child may bring a snack for his/her classmates and distribute it at the lunch table after the children have finished their lunches.

### School-Wide Sibling Attendance at In-School Birthday Parties:

ELC students will be permitted to attend an ELC sibling's birthday party for a limited amount of time as determined by his/her teacher. In an effort to ensure quality instructional time and a minimum of distractions, cousins, neighbors and friends from other classes will not be permitted to attend. Please do not send a note or promise your child that he/she will be excused to attend these parties.

### Policy Regarding Birthday Parties Outside of School:

If you decide to celebrate your child's birthday with a party at home or at a special location, please bear in mind the following points so that all of your child's friends can enjoy the celebration:

- \* It is Hillel Board of Education policy to have parents invite the entire class, or all the boys and/or all the girls. Even at this young age, children are sensitive to being left out of the group.
- \* Invitations will be distributed in school only if this school policy is complied with.
- \* Please do not have the party on Shabbat.
- \* Please be sure that the establishment that you choose for a party meets all Kashrut requirements.

## LUNCH

Meat: Monday & Wednesday  
Dairy: Tuesday, Thursday & Friday

Children may bring lunch from home or sign up to receive pre-paid school lunch. If you choose not to sign up for the school lunch program, please follow the DAIRY and MEAT schedule so that all the children may eat together. Parve items, such as tuna fish, egg salad, or jelly may be brought any day.

To register for our school lunch program, please visit our website at [www.HillelYeshiva.org](http://www.HillelYeshiva.org).



## SNACK

Each day, we will be providing your child with snack. Great care has been taken to ensure that snacks are healthy, appealing and kid friendly. Teachers will be sending an introductory “snack letter” during the first week of school containing more information. It is not necessary to send additional snacks from home. If you feel it is necessary to send a snack with your child’s lunch, please be aware of the following guidelines.

### Choking Hazards:

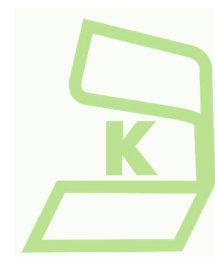
Gum, hard candy, lollipops, taffy, sour sticks, marshmallows, gummy bears, carrots, popcorn or grapes (unless cut into quarters), Fruit by the Foot, Gushers, jelly beans, soda and any beverages in glass containers are not permitted in school at any time.

Please be reminded that we are a nut and sesame free school! We have several students in our school with a potentially life threatening allergy to nuts and peanuts. In consideration of this allergy, the administration of Hillel Yeshiva has adopted a policy regarding food containing nuts in the school. We are a nut free school. Hillel Yeshiva requires that all students refrain from bringing any nut products into the school. This includes peanuts, peanut butter and all tree nuts. Tree nuts include almonds, Brazil nuts, cashews, filberts, hazelnuts, hickory nuts, pecans, pine nuts, pistachios, macadamia nuts and walnuts. For those of you whose children have specific allergies, please remind them to avoid sharing and trading food. Food Labels must be checked carefully. Food manufactured in a factory or bakery that may contain traces of nuts may not be brought to school.



## KASHRUT GUIDELINES

All food items and box drinks brought to school for personal or group use must have one of the following approved symbols on the package:



### JSOR - The Shore Area Orthodox Rabbinical Supervision

Although there are many supervision symbols on the market, school policy requires that only these symbols be used. We will be unable to distribute foods bearing any other Kashrut symbol. If you have questions regarding any kosher certified product, please consult with Rabbi Saul Kassin, our Rosh Yeshiva at [SKassin@hillelyeshiva.org](mailto:SKassin@hillelyeshiva.org).

## PHYSICAL AGGRESSION AND ALTERCATIONS

**Hillel Yeshiva ELC employs a zero tolerance policy regarding physical aggression.**

We are committed to providing a caring, friendly and safe environment for all of our children so they can learn in a relaxed and secure atmosphere. Examples of inappropriate physical behaviors are:

- \* Pushing
- \* Kicking
- \* Hitting
- \* Punching
- \* Biting
- \* Scratching
- \* Any use of violence



School rules and guidelines regarding appropriate behavior will be discussed with students in a clear and age appropriate manner. Preschool students are taught and coached to use their words to express their wants and needs. Of course, it is understood that a minimal amount of physical behavior may be considered within the normal realm for young children. ELC teachers are prepared to communicate and work with each child and to partner with his/her parents in this area.

Any student who demonstrates inappropriate physical behavior with intensity and/or consistently will be removed from the classroom. The child's parent will be asked to take the child home. Follow-up discussion and a plan of action will be discussed with the teacher and ELC Director.

## VARIOUS SCHOOL POLICIES

### **Mishloach Manot:**

As Purim approaches, please note that the exchange of Mishloach Manot among friends should be restricted to home delivery. We are making every effort to be vigilant and protect our students who are allergic to foods of varied ingredients.

### **Sibling Attendance at School-Wide Events:**

In an effort to ensure quality instructional time and a minimum of distractions, students will not be permitted to attend each other's events or performances. Please do not send a note or promise your child that he/she will be excused from class to attend a sibling's function. Kindergarten Graduation: As per school policy, siblings are welcome to attend the Kindergarten graduation. Please bring them to school with you at the designated time and sign them in after graduation.

### **Trendy Toys, Electronic Devices and iPhones:**

Please do not permit your child to bring any toys, electronic/gaming devices and iPhones onto the bus or into class. These items cause frustration when lost, and can lead to conflict among children. They are not conducive to an appropriate learning atmosphere. Items that are confiscated may be claimed by a parent from the ELC Office.

### **Dress Code-Parents:**

When entering our Yeshiva, all parents and visitors are requested to dress in accordance with Jewish Tradition. Men are required to wear Kippot at all times while in the building.

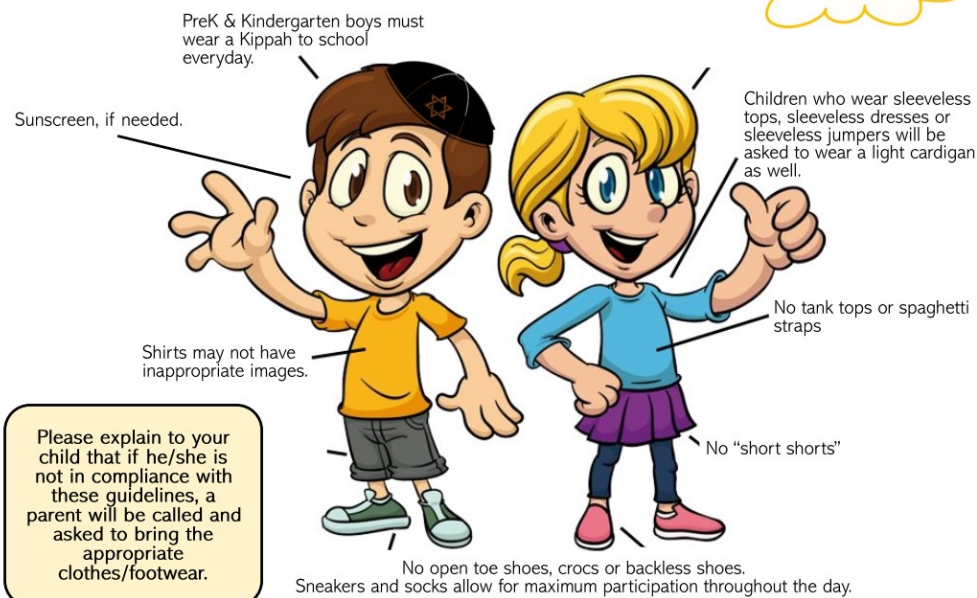
### **Parents Are Away:**

If you are planning to have a sitter, relative or friend watch your children, please notify the ELC Office with the dates you will be traveling, emergency contact number and information regarding who you will be leaving your children with.

# STUDENT DRESS CODE

Hillel Yeshiva ELC

## Warm Weather Dress Code



### PreN, Nursery & PreK:

- \* Shirts may not have inappropriate images
- \* Sneakers allow for maximum participation at playground and gym classes. No open toes sandals, crocs or backless shoes.
- \* No "short shorts"
- \* No tank tops or spaghetti straps. If your child would like to wear one, please make sure you send a light cardigan or sweater to wear over it.
- \* PreK boys must wear a Kippah each day

### Kindergarten:

We are pleased to announce the expansion of our Hillel Yeshiva uniform/dress code to include incoming Kindergarten students of 2020!

Girls	Boys
<p><b>Solid Polo Shirts</b> without logos are permitted in white, navy, chambray blue and gray short and long sleeves.</p> <p><b>Sweaters &amp; Sweatshirts</b> are permitted in navy and gray in crew neck, V neck, zip up and cardigan styles. <b>Footwear</b> must be closed in the front and back.</p> <p><b>Skirts</b> - Hillel approved skirts and jumpers can be purchased from Jonah Fashions and Orly Gabbay.</p>	<p><b>Solid Polo Shirts</b> without logos are permitted in white, navy, chambray blue and gray short and long sleeves.</p> <p><b>Sweaters &amp; Sweatshirts</b> are permitted in navy and gray in crew neck, V neck, zip up and cardigan styles. <b>Footwear</b> must be closed in the front and back.</p> <p><b>Pants</b> - Solid navy, gray and khaki chino pants are permitted. No cargo, jeans, ultra tight fitting or elastic ankle pants are allowed.</p> <p>Tzitzit and kippot are required at all times.</p>