

SAN ANGELO INDEPENDENT SCHOOL DISTRICT

Child Nutrition Department

Kim Carter, Director

305 Baker, San Angelo, Texas 76903-7030

Phone (325) 659-3615 Fax (325) 658-4353

Paper & Chemical Products Competitive Sealed Proposal #18-10

May 17, 2017

The San Angelo Independent School District will receive sealed proposals on Paper and Chemical Products for the 2017-18 school year. This is for the period of September 1, 2017 through August 31, 2018.

All proposals will be received until 11:00 am, Wednesday, June 14, 2017. Any proposal received after that time and date will be returned unopened and not considered. The District invites bidders to be present at the opening. Please mail or deliver all bids to:

**Child Nutrition Department
Attn: Jason A. Henry, Assistant Director
305 Baker Street
San Angelo, Texas 76903**

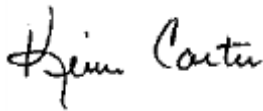
Please mark your envelope as follows: **Paper & Chemical Products Competitive Sealed Proposal #18-10, OPEN 11:00 am, June 14, 2017.** All proposals must be submitted on the provided "Bid Sheets".

The District reserves the right to reject any and/or all proposals. To make awards as they may appear to be advantageous to the District and to waive all formalities in bidding.

The District will not accept proposals without proper signature.

Your proposal will be appreciated.

Sincerely,



Kim Carter
Child Nutrition Director

Sincerely,



Jason Henry
Child Nutrition Assistant Director

Signature Page

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Company _____

Address _____

City _____ State _____ Zip Code _____

Telephone _ (____) _____ 1-800- _____

Fax _ (____) _____

Bidder (Signature) _____ Date _____

Bidder (Print Name) _____

Position with Company _____

E-mail Address of Bidder _____

Signature of Company

Official Authorizing this Bid _____

Company Official (Print Name) _____

Official Position _____

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.
This institution is an equal opportunity provider.

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
RETURNED IN SEALED PROPOSAL PACKAGE**



******* IMPORTANT SUBMITTAL INFORMATION *******

Please duplicate the appropriate label and affix to the outside of your sealed bid envelope or sample case/envelope. Vendor's name and return address should be printed on the sealed bid envelope or sample case/envelope.

Do not include any samples in the sealed bid envelope.

FOR SAMPLES

S A M P L E S	San Angelo ISD Child Nutrition Department 305 Baker Street San Angelo, TX 76903	S A M P L E S
	Attn: Jason Henry, Assistant Director	
	<u>Bid:</u> Paper & Chemicals Proposal #18-10 <u>Samples Due:</u> June 13, 2017	
	Labels must accompany all samples.	

FOR SEALED BIDS

S E A L E D B I D	San Angelo ISD Child Nutrition Department 305 Baker Street San Angelo, TX 76903	S E A L E D B I D
	Attn: Jason Henry, Assistant Director	
	<u>Bid:</u> Paper & Chemicals Proposal #18-10 <u>Bid Deadline:</u> OPEN 11:00 AM, June 14, 2017	

It is your responsibility to meet the submittal requirements. We recommend that you verify the label data with the title page; the latter prevails.

SAN ANGELO INDEPENDENT SCHOOL DISTRICT
Child Nutrition Department
Kim Carter, Director
305 Baker, San Angelo, Texas 76903-7030
Phone (325) 659-3615 Fax (325) 658-4353

Paper & Chemicals
Bid #18-10
Forms Checklist

- ☐ Page 2 – Signature page
- ☐ Page 4 – Check List
- ☐ Page 10 - 16 – Vendor Acknowledgment Forms and Certifications
- ☐ Page 17 & 18 – Disclosure of Lobbying Activities – Signature box
- ☐ Page 19 – Conflict of Interest Questionnaire
- ☐ Page 20 – W-9
- ☐ Page 21 – Notarized Statement
- ☐ Page 22 – 34 – Bid Forms
- ☐ MSDS Sheets for all Chemicals bid

Company

Signature

Printed Name

Date

Mandatory Forms For Bid Acceptance
Failure To Complete, Sign & Return Will
Result In Rejection Of Bid

GENERAL CONDITIONS FOR PAPER AND CHEMICAL PRODUCTS

1. **APPLICABILITY** –These conditions are applicable and form a part of the contract documents for each purchase order and a part of the terms of each purchase order for items included in the specifications and bid forms issued herein.
2. **BIDS SHALL BE SUBMITTED ON THESE FORMS.** Failure to supply all required forms in this packet will prevent the bid from being considered for award. Deviations to the General Conditions and/or Specifications shall be conspicuously noted in writing by the bidder and shall be included with the bid.
3. **ALTERNATE BID** - If necessary, shall be written on a separate sheet and attached to the bid form provided. Each alternate must be clearly marked and variance from specifications noted.
4. **RIGHT TO REMEDY** Failure to notify SAISD Child Nutrition Office of deviations in schedules or quantities will allow SAISD the option to purchase product from another source. If a company defaults on any item, the item will be awarded to the next lowest bidder meeting specifications. Any increases in prices that are incurred by SAISD to secure these products may be charged to the defaulting company that received the original bid award.
5. **VENDORS WHO DO NOT BID** are requested to notify the San Angelo Independent School District Child Nutrition Department in writing if they wish to receive future bids. Failure to do so may result in their being deleted from our vendor list.
6. **CONTRACTS** (except those of \$10,000 or less) awarded by School Food Authorities shall include a provision to the effect that the State agency or School Food Authority, the Department, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the contractor which are directly pertinent to the Program for the purpose of making audits, examination, excerpts, and transcriptions.
7. **TAX EXEMPT** - No charge will be allowed for Federal, State, or City taxes for which the Board of Education is exempt. The price bid shall be net and shall not include the amount of any such tax. Exemption certificate, if required, will be furnished on forms provided by the vendor.
8. **FAX BIDS** or EMAILED BIDS - Will not be accepted.
9. **FELONY CONVICTION NOTICE** must be completed and returned with this bid.
10. All Small Business and Minority Firms, Women's Business Enterprises, and Labor Surplus Area firms are especially invited to submit Proposals.
11. **QUESTIONS** concerning this bid shall be addressed to Jason A. Henry, Assistant Director, San Angelo Independent School District.

ADDITIONAL GENERAL CONDITIONS FOR PAPER AND CHEMICAL PRODUCTS

12. **BID PERIOD** – The contract bid period for this bid will be from September 2017 through August 2018. Bid prices submitted must remain firm for the entire bid period.

Bids received after the time and date specified, regardless of cause, will not be considered.

Such late bids will be returned to the bidder upon the submission of a written request.

PLEASE complete all blanks for each item number.

Bids must be submitted in a sealed envelope, plainly marked with bidder's name, product bid, opening date and time. Bids received without proper signature will not be accepted.

The District reserves the right to waive formalities and irregularities and to accept or reject each item separate or as a whole.

13. **PRICES** – shall be net, including transportation and delivery charges fully prepaid by the vendor, F.O.B. SAISD Warehouse. All prices must be typed or written in ink. Bids written in pencil will not be accepted.

14. **EVALUATION OF BIDS** – It is not the policy of the San Angelo I.S.D. to purchase on the basis of low bids alone.

In evaluating bids submitted, the following considerations will be taken into account: price, quality, suitability for the intended use, probability of continuous availability, vendor's service and date of proposed delivery and placement.

This bid will be awarded by line item unless specified differently in the specs.

15. **TIE BID** – In the case of a tie bid between a local company (in San Angelo) and an out-of-town company, the item will awarded to the local company.

16. **PACKAGING** – All items must be securely packed in uniform containers, adequately marked as to content, and must be delivered without damage or breakage. Open containers will not be accepted. No charge will be allowed for cases, boxes, etc., or for freight expense, or cartage. No empty cases or boxes will be returned to the vendor; however, such containers may be removed by the bidder at his own expense.

17. **SPECIFICATIONS** have been developed by the District to show minimal standards as to the usage, materials, and contents based on our needs.

18. **PACK** – It is very important to indicate pack as packaging may vary between companies.

19. **PRIVATE LABEL** – When bidding “Private Label Products” please identify the packer.

20. **MINIMUM SHIPMENT REQUIREMENTS** – Quantities will be delivered in amounts requested. Alternate bids may be submitted for increases in quantities due to shipping requirements if a company so desires. Evaluations will be based on storage availability and price.

21. **DELIVERIES** required in this bid shall be a drop shipment, freight prepaid, F.O.B. destination, 305 Baker, San Angelo, Texas. Bid prices shall include all freight and delivery charges.

Products will be delivered during the specified week and in the specified quantity as listed in the delivery schedule. Vendors shall keep the district advised of the status of orders, as failure to meet delivery dates may result in removal from the approved bidders list.

Bulk materials are to be placed on pallets on the receiving platform as directed by the receiving clerk. All products **MUST BE** delivered on a 40" x 48" standard wood pallet. Pallets are exchangeable, if desired. If a supplier fails to ship on pallets, 10% will be deducted from the invoice amount to cover handling charges OR the shipment will be refused.

All deliveries must be pre-scheduled with the Child Nutrition Office. Deliveries will be accepted between the hours of 8:00 AM and 2:00 PM.

22. **SUPPLIERS** are expected to carry sufficient inventories to cover the needs of the District.

23. **NONPERFORMANCE OF CONTRACT** – The District reserves the right to cancel the entire contract with a ten (10) day notice in the event:

- a. any item is not delivered according to the specifications and/or bid price
- b. delivery is not made within the specified time period.
- c. product quality is not acceptable.

24. **QUANTITIES REQUIRED** are substantially correct. The District reserves the right to purchase additional quantities above that stated at the same unit price unless otherwise specified by the bidder.

Quantities will be delivered in amounts requested. Alternate bids may be submitted for increases in quantities due to shipping requirements if a company so desires. Evaluations will be based on storage availability and price.

Bulk materials are to be placed on pallets on the receiving platform as directed by the receiving clerk. Delivery dates are listed on the Delivery Schedule.

25. **QUALITY** of products will be tested for acceptability as per bid specifications. Selection will be based on testing. The decision of the Child Nutrition Department regarding the quality and acceptability will be final.

Out-dated items and items not meeting specifications will be refused and returned to the vendor at the vendor's expense.

26. **SAMPLES** shall be delivered or mailed by the bidder to the attention of the Assistant Director, 305 Baker, San Angelo, Texas 76903. Each sample shall be clearly tagged to show the bidder's name, address, bid title, and bid item for which the sample is proposed. Samples are to be sent at **NO CHARGE**.

To bid an alternate to a branded item, the bidder must submit a representative sample no later than **June 13, 2017**, for the item to be considered as a recognized and accepted equal. The sample must be accompanied by a product spec sheet or a manufacturer's catalog.

Alternate bids may be considered if samples have been received by the Food Service Office and time limits allow for proper brand approval.

If bidding products that are not listed as Approved or Not Approved, a sample is required.

Failure to send qualified samples as required will disqualify the vendor's bid on that product.

If samples are received and approved after the date of this mailing, the San Angelo I.S.D. is not responsible for informing vendors that they can bid this newly approved product (even if the product is not listed on this mailing). The company sending the sample will be responsible for informing others that the product is approved and may be considered for this bid period. The San Angelo I.S.D. will award bids to approved products (even if they are not on this list).

27. **TESTING** – All products will be tested upon delivery. The vendor will be notified by the Child Nutrition Department if any portion of the specified shipment does not meet specification for quality.

It will then be the responsibility of the vendor to pick up the entire shipment within thirty (30) days after receipt of notification by certified mail. If the product is not picked up within thirty (30) days, it will be destroyed by the District. The San Angelo I.S.D. reserves the right to purchase the specified product elsewhere and charge the increase in price, and cost of handling, if any, to the contractor.

28. **CONTRACTS FOR PURCHASE** will be put into effect by a purchase order (s) executed by the Child Nutrition Director after bids have been awarded. This bid will be submitted to the School Board on **July 24, 2017**. Purchase Orders will be mailed thereafter.

A summary of this bid may be found after the School Board approval on the SAISD website.

<http://www.saisd.org/Departments/FoodServices/bids.asp>

Purchase Orders will be issued to companies awarded the bid per item. Number of Purchase Orders will be determined by scheduled delivery of products.

29. **WARRANTY CONDITIONS** for all products shall be considered manufacturer's minimum standard warranty unless otherwise agreed to in writing.

30. **FEDERAL FOOD, DRUG AND COSMETIC ACT COMPLIANCE** – Bidder hereby agrees that the detergents and equipment proposed to be furnished by the bidder are not adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act or is an article which may not, under the provisions of Section 404 or 505 of the Act, be introduced into interstate commerce. Bidder further guarantees that the detergents and equipment proposed to be furnished will meet the minimum requirements required under State and Federal laws.

The Texas Hazard Communication Act (Art 5132b, VTCS) requires chemical manufacturers and distributors to provide Material Safety Data Sheets (MSDS) for hazardous materials sold. Each product bid covered by this Act must be accompanied by an MSDS and such product labeled in compliance with the law. If the product is not covered under the Act, a Statement of Exemption must be provided with the bid. Your failure to submit with your bid the MSDS or Exemption Statement will void your bid.

Bidder shall provide and maintain during the life of this agreement, insurance acceptable to the SAISD for Workman's Compensation Insurance, Public Liability and Property Damage Insurance, Products Liability Insurance.

31. **Any catalog**, brand name or manufacturer's reference used in the bid request is descriptive - not restrictive. It is intended to indicate type and quantity desired. Bids on brands of like nature and quality will be considered. If bidding on other than reference specifications, bid must show manufacturer, brand, model, etc. of article offered. If brand other than that specified is offered, complete descriptive information of said article must be included with the bid. If bidder takes no exception of reference data as specified, the brand names, model, count, etc. specified on the bid must be bid and furnished.

32. **INVOICES** shall have all items received listed. Invoices will be verified and signed by the receiving department.

33. **STATEMENTS** are to be mailed monthly to:

San Angelo Independent School District
Child Nutrition Department
305 Baker Street
San Angelo, Texas 76903-7030

34. **BUY AMERICAN PROVISION** – San Angelo ISD has a preference for domestic end products for supplies for the use in the United States when spending federal funds. Schools and RCCIs participating in the NSLP and SBP are required by law to use nonprofit SNP funds, to the maximum extent practicable, to buy domestic commodities or products for meals served under the NSLP and SBP. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. *substantially* using agricultural commodities that are produced in the U.S. The term “substantially” means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Therefore, when nonprofit SNP funds are used to acquire foods, schools and institutions must ensure that the items are in compliance with this requirement. Additional requirements for preference for agricultural products from Texas are applicable to the use of nonprofit school Child Nutrition funds, in accordance with Section 44.042, Texas Education Code.

35. **EQUAL EMPLOYMENT OPPORTUNITY:**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

VENDOR ACKNOWLEDGMENT FORM

BIDDER PREFERENCE CERTIFICATION

Please answer the following questions and return them with this Bid:

Is your principal place of business in Texas? (Circle One) Yes No

If no, in which state is your principal place of business?

If your principal place of business is not Texas, does your state favor resident Bidders in your state by some dollar increment or percentage? (Circle one) Yes No

If yes, what is that dollar increment or percentage?

For information regarding this series of questions, see Article 601g of the Texas Civil Statutes.

FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No.1, Section 44.034, Notification of criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notices as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

This Notice Is Not Required of a Publicly-Held Corporation

Check One:

- ☐ My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.
- ☐ My firm is not owned nor operated by anyone who has been convicted of a felony.
- ☐ My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

CERTIFICATION REGARDING TEXAS FAMILY CODE

As per Section 14.52 of the Texas Family Code, added by S.B. 84, Acts, 73rd Legislature, R.S. (1993), all bidders must complete and submit with the bid the following required affidavit:

I, the undersigned authorized bidder, do hereby acknowledge that *NO* sole proprietor, partner, majority shareholder of a corporation, or an owner of 10% or more of an other business entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement. I understand that under this code, a sole proprietorship, partnership, corporation, or other entity in which a sole proprietor, partner, majority shareholder of a corporation, or an owner of 10% or more of another entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement is *NOT* eligible to bid or receive a state contract.

I, the undersigned agent for the firm named below, certify that the information concerning notifications and certifications listed above has been reviewed by me and the information furnished is true to the best of my knowledge.

Organization Name

Printed Name of Authorized Representative

Address

Title of Authorized Representative

Signature

Date

VENDOR ACKNOWLEDGMENT FORM

APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS EXCEEDING \$100,000 IN FEDERAL FUNDS

Submissions of the certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more the \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

COMPLIANCE CERTIFICATION TO EPA REGULATIONS APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS EXCEEDING \$100,000 IN FEDERAL FUNDS

I, the vendor, am in compliance with all applicable standards, orders or regulation issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 12 (1) regarding reporting violations to the grantor agency and to the United States Environmental Protection Agency Assistant Administrator for the Enforcement.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

Vendor Certifications

Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 31463148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule above, when federal funds are expended by SAISD during the term of an award for all contracts and sub grants for construction or repair, the vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to the Federal Rule above, when federal funds are expended by San Angelo ISD, the vendor certifies that during the term of an award for all contracts by San Angelo ISD, resulting from this procurement process, the vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to the Federal Rule above, when federal funds are expended by San Angelo ISD, the vendor certifies that during the term of an award for all contracts by San Angelo ISD, resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in the Federal Rule above.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Vendor Certifications

Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding Agreement” under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding Agreement,” the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Pursuant to the Federal Rule above, when federal funds are expended by San Angelo ISD, the vendor certifies that during the term of an award for all contracts by San Angelo ISD, resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in the Federal Rule above.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to the Federal Rule above, when federal funds are expended by San Angelo ISD, the vendor certifies that during the term of an award for all contracts by San Angelo ISD, resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

EMPLOYMENT VERIFICATION (FAR 22.18) As applicable, and as a condition for the award of any Federal contract at \$150,000 or greater, Vendor certifies that vendor is enrolled in, and is currently participating in, E-Verify or any other equivalent electronic verification of work authorization program operated by the U.S. Department of Homeland Security and does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services. A breach in compliance with immigration laws and regulations shall be deemed a material breach of the contract and may be subject to penalties up to and including termination of the contract.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

RECORD RETENTION REQUIREMENTS FOR CONTRACTS PAID FOR WITH FEDERAL FUNDS – (2 CFR § 200.333)

When federal funds are expended by San Angelo ISD, for any contract resulting from this procurement process, the vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The vendor further certifies that vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or sub grantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Vendor Certifications

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) – All Contractors that apply or bid for an award exceeding \$100,000 must file the required Lobbying Certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by San Angelo ISD, the vendor certifies that during the term and after the awarded term of an award for all contracts by San Angelo ISD, resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative Agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative Agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions: <https://www.whitehouse.gov/sites/default/files/omb/grants/sfillin.pdf>.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub recipients shall certify and disclose accordingly.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF COMPLIANCE WITH EPA REGULATIONS

APPLICABLE TO GRANTS, SUB GRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS

IN EXCESS OF \$100,000 OF FEDERAL FUNDS When federal funds are expended by San Angelo ISD, for any contract resulting from this procurement process in excess of \$100,000, the vendor certifies that the vendor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT When federal funds are expended by San Angelo ISD, for any contract resulting from this procurement process, the vendor certifies that the vendor will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Does vendor agree? YES _____ Initials of Authorized Representative of vendor

Vendor Certifications

CERTIFICATION OF COMPLIANCE WITH BUY AMERICAN PROVISIONS Vendor certifies that vendor is in compliance with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must still follow the applicable procurement rules calling for free and open competition.

Does vendor agree? YES _____ Initials of Authorized Representative of vendor _____

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) CERTIFICATION Proposing companies that have been certified as Historically Underutilized Business (HUB) entities are encouraged to indicate their HUB status when responding to this Proposal Invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form. **Please attach a copy of HUB certification.**

____ I certify that my company has been certified as a Historically Underutilized Business (HUB) in the following categories: (Please check all that apply)

____ **Minority Owned Business**

____ **Small Business**

____ **Women Owned Business**

____ My Company has **NOT** been certified as a Historically Underutilized Business (HUB).

Company Name _____

Signature of Authorized Company Official _____

February 2017
H2048

**CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS**

Name of Business (Contractor)	Vendor ID No. or Social Security No.
-------------------------------	--------------------------------------

- (1) The prospective contractor certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.

Signature of Contractor Representative

Date

Printed/Typed Name of
Contractor Representative

Printed/Typed Title of
Contractor Representative

Procurement

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and / or has been secured to influence the outcome of a covered Federal Action.
2. Identify the status of the covered Federal Action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal Action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub award recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1st tier. Sub awards include but are not limited to subcontracts, sub grants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal Agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Proposal (IFB) number; grant announcement number; the contract, grant, or loan award number; the application Proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award / loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box (es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box (es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Approved by OMB
0348-0046

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
RETURNED IN SEALED PROPOSAL PACKAGE**

CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	
<div style="border: 1px solid black; padding: 2px;"> 1 Name of person who has a business relationship with local governmental entity. </div>		
<div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; align-items: flex-start;"> <div style="width: 30px; text-align: center; border: 1px solid black; margin-right: 10px;"> 2 </div> <div> <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.) </div> </div> </div>		
<div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; align-items: flex-start;"> <div style="width: 30px; text-align: center; border: 1px solid black; margin-right: 10px;"> 3 </div> <div> Name of local government officer with whom filer has employment or business relationship. <div style="border-bottom: 1px solid black; width: 100%; text-align: center; margin-bottom: 5px;">Name of Officer</div> <p>This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>D. Describe each employment or business relationship with the local government officer named in this section.</p> </div> </div> </div>		
<div style="border: 1px solid black; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;"> 4 </div> <div style="width: 50%;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; text-align: center;"> Signature of person doing business with the governmental entity </div> <div style="width: 50%; text-align: center;"> Date </div> </div> </div>		

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	
Sign Here	Signature of U.S. person ► Date ►

Form **W-9** (Rev. 12-2014)

NOTARIZED STATEMENT VALIDATING PROPOSAL CONTENTS

NON COLLUSION STATEMENT

Vendor shall not prepare this Proposal in collusion with any other *Vendors* and the contents of this Proposal as to prices, terms or conditions may not be communicated by this organization nor by an employee or agent of this organization to any other *Vendor* or to any other persons engaged in this type of business activity prior to the official Proposal due date. However, the authorized agent or officer signing this Proposal is not and has not been, for six months, directly or indirectly concerned in any agreement to control the conditions and/ or prices of services proposed, or has not influenced any person to propose or not purpose thereon.

I have read the complete Proposal for **Paper & Chemical CSP #18-12** and verify the accuracy of all information contained in the Proposal.

Authorized Vendor Officer

Signature

Typed name

Date

NOTARY PUBLIC

Name

Date

My commission expires on the _____ day of _____,
_____.

COMPANY _____

**SAN ANGELO INDEPENDENT SCHOOL DISTRICT
CHILD NUTRITION DEPARTMENT
Kim Carter, Director
305 Baker, San Angelo, Texas 76903-7030
Phone (325) 659-3615 Fax (325) 658-4353**

**Paper & Chemicals
BID #18-10**

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1102	200	Gal	Bleach, 5%			
<u>Delivery Dates:</u> 04/12/18 200			MSDS Sheets Required Attach product information to verify %			
Oz	Vendor's minimum shipment:					
23.1103	180	Gal	Delimer			
<u>Delivery Dates:</u> 09/06/17 92 12/06/17 88			Approved: Candy Peck Eliminate 10894CGH1-4 Lime Buster 2, Focus, Kitter 8590 Spartan-SparClean 457655-1 Carroll Heavy Duty Lime Off PC375 Zep Provision 157924, Spurrier 995 Not Approved: Lime Buster #5110, HOC 3544 MSDS Sheets Required SAMPLE REQUIRED if not listed above			
gl	Vendor's minimum shipment:					
23.1104	72	qt	Drain Cleaner			
<u>Delivery Dates:</u> 09/06/17 72			Approved: Cello, Varley, Daley 151CH1Q12 Focus EDC121, Spartan Bloc-Aid 457380 MSDS Sheets Required SAMPLE REQUIRED if not listed above			
qt	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1107	920	gal	Soap-Pot & Pan, Lotonized Product Ratio: If Bidding this product - You MUST supply a Product label that shows ounces per application.	Use _____ oz of soap to _____ gallons of water		
<u>Delivery Dates:</u> 09/06/17 320 12/06/17 300 03/14/18 300			Approved: Cello, Daley S91CG1-4 Spartan-SparClean 7656-04 Zep Provision 262024			
			Not Approved: Starco Pink & Creamy Advance Marketing PAP311 (Thrifty Pink), Certified Lab - Sparkle 1876 Pink Rose Ecomonique #5052 Kitter 4015, Pantastic 12963, Spurrier 1010			
			MSDS Sheets Required If your product is not listed above. Sample & Product Label is REQUIRED			
Ap	Vendor's minimum shipment:					
23.1109	200	150 ct case	Disposable Linen Towels, Minimum size required 13" x 19"			
<u>Delivery Dates:</u> 09/06/17 100 01/03/18 100			Approved: Cascade Busboy #35050 Atlantic Mills #8250A,			
ea	Vendor's minimum shipment:					
23.1201	50	each	Broom, Corn, Warehouse Parlor, No Push Brooms, 42" long wood handle			
<u>Delivery Dates:</u> 09/06/17 50			Approved: Texan #22, ACS Scrubble B410 & B408 Lagasse #92Y, Impact IT115040 Abco 00312NB, Waco #7020,			
			Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
Alternate	50	each	Broom, Nylon			
<u>Delivery Dates:</u> 09/06/17 50			Sample & Product Information REQUIRED			
ea	Vendor's minimum shipment:					
23.1202	300	each	Mop Head, 16oz, Loop end, Cotton/Rayon Blend 4 ply, Wide Band			
<u>Delivery Dates:</u> 09/06/17 150 12/06/17 150			Approved: Golden Star Starline ASB5MB Abco LM202BMW, Generation G4M-00000002 Not Approved: Impact IT115042, ACS M8016 Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					
23.1203	100	each	Mop Handle, Metal Wing-nut head and Quick release bar Lacquered 1-1/8" diam. wood handle, Over all length: 63" long for above mop heads			
<u>Delivery Dates:</u> 09/06/17 50 01/05/18 50			Approved: Unisan UNS60S, ACS Scrubble M8901, Abco 01204NB Not Approved: Impact IT115044 Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					
Alternate	100	each	Mop Handle, All Plastic			
<u>Delivery Dates:</u> 09/06/17 50 01/05/18 50			Sample & Product Information REQUIRED			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1204	775	250 ct case	Trash Bags, Plastic 33 x 40, Clear 33x40 minimum size			
<u>Delivery Dates:</u> 09/06/17 275 11/15/17 250 03/06/18 250			Must fit 32 gallon trash can High Density, 17 Mic., Mil .66, Manufacturer Manufacturer's item number Exact size Gague Color Case Pack Type of resin/material Net case weight Gross case weight			
Approved: Central Poly CP344017H Unipak 403-33x40						
Not Approved: Berry Plastics HR344416N Berry Plastics HR334016N Interboro Int-3340 All American 33x40 Unipak 402-33x40 & 402-34x40						
			Sample & Product Information REQUIRED if not listed above			
ea		Vendor's minimum shipment:				
23.1206	500	each	Scouring Pads, Medium Duty, 6 x 9			
<u>Delivery Dates:</u> 10/04/17 250 01/10/17 250			Approved: Royal #S960, Glit #20940 Sample & Product Information REQUIRED if not listed above			
ea		Vendor's minimum shipment:				
23.1304	275	1000 ct case	Cups-12 oz, Tall Foam			
<u>Delivery Dates:</u> 09/06/17 100 11/10/17 175			Approved: Sysco Clasic FE12CSYS Dart #12J12, Wincup 12C16			
ea		Vendor's minimum shipment:				

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1305	1,656	500 ct pkg	Deli-Wax Paper Sheets, Interfolded 8 x 10 ¾			
<u>Delivery Dates:</u>			Approved: Bagcraft/Papercon 778688 QF8, Glenvale #697-6674, Durable SW-8			
09/06/17	414					
11/01/17	414					
02/07/18	414					
04/18/18	414					
ea	Vendor's minimum shipment:					
23.1309	100	200 ct case	Trays - Hinged 3 Compartment Styro Lidded Tray, 9 1/4 x 9 1/4 x 3			
<u>Delivery Dates:</u>			Approved: Mobil TH1-0063, Dart 95HTPF3, LinPak #200, Genpak #SN203VW Not Approved: Pactiv YDT19903000			
09/06/17	100					
ea	Vendor's minimum shipment:					
23.1311	400	500 ct case	Plates- Round Foam 9"			
<u>Delivery Dates:</u>			Approved: Dart 9PWC, GenPak 80900 Solo/Sweetheart FS9DPY Not Approved: Pactiv TH10009			
09/20/17	100					
11/22/17	100					
01/24/18	100					
03/28/18	100					
ea	Vendor's minimum shipment:					
23.1313	20	case	Popcorn Boxes, No Bags Size 3ER , 7.5' x 4' x 2', automatic bottom One Reclose Tab, No hook and eye closure			
<u>Delivery Dates:</u>			Approved: Field Container Corp. 3ER, or Equal			
09/06/17	20					
cs	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1317	550	1000 ct case	Food Trays #200, paper			
<u>Delivery Dates:</u>			Approved: Southland #0417, Ample Ind. #FT200, Dopaco 5814 Southern Champ PAP-2Tray 417SC, SQP 8702			
09/06/17	150		Not Approved: SQP 8152 & FV200 Bagcraft 300697			
11/22/17	100		Sample & Product Information REQUIRED if not listed above			
01/17/18	100					
03/14/18	100					
05/02/18	100					
ea	Vendor's minimum shipment:					
23.1318	275	1000 ct case	Bowls-Styro, white, 10 oz			
<u>Delivery Dates:</u>						
09/06/17	175		Approved: Sysco Clasic 2826598			
03/07/18	100					
ea	Vendor's minimum shipment:					
23.1322	90	1040 ct case	Lids for 10 oz Bowls-Styro			
<u>Delivery Dates:</u>			MUST FIT BOWLS ABOVE (Item # 23-1318)			
09/06/17	90		Approved: Pactiv#YLEQ321V			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1401	600	200 ct case	Bags – Food Storage 27x37 HD, Clear, Flat Seal			
<u>Delivery Dates:</u> 09/06/17 200 01/17/18 200 03/14/18 200			Approved: Atlantis Plastic 2BU, Hangard 847665 & Tuff Gards FB37, Calico # 9930577, Elkay BOR21635 Central Poly CP2737HD Interboro Int-2737HVY, Foodhandler 22-PB27 Not Approved: All American Poly AAP2737 Capital Plastics H273714N Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					
23.1407	550	6000 ct case	Napkins-Dispenser – Not Printed Overall size 13" x 12", 1 ply, Folded Napkin 3.5" x 6.25"			
<u>Delivery Dates:</u> 09/06/17 225 01/17/18 225 04/04/18 100			MUST fit dispenser Traex #6513-06 ONLY Approved: Tork D820, Tork D826 Sysco S820-SYS Sample REQUIRED			
ea	Vendor's minimum shipment:					
23.1408	1,300	100 ct pkg	Poly Gloves, Serving Disposable, Medium Size, 1.25 mil,			
<u>Delivery Dates:</u> 09/20/17 450 12/06/17 425 03/14/18 425			Approved: Crest DG 90, Royal RDPG-100, Prime Source #2964M, 75007130, Atlantis Plastic 2GM2, Atlantis Plastic GLEMB125, Ambitex PMD6501, Clean hand 70850, Calico G4Medium Impact IT114268, Interboro INT-Med-PG Not Approved: Job Select 104-GB4 Ansel Edmont 35-835 Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23-1409	200	2500 ct case	Offer vs. Serve, 4oz, Clear 7.5 mil., 3 1/2" x 3 1/2" x 1",			
<u>Delivery Dates:</u> 10/04/17 100 01/24/18 100			Approved: ParPak #21821 Cascade Busboy #35050			
ea	Vendor's minimum shipment:					
23.1413	575	100 ct pkg	Poly Gloves, Serving Disposable, Large size			
<u>Delivery Dates:</u> 09/20/17 575			Approved Product: Valugards VG-500, Clean Hand 70850, Ambitex PLG6501, Atlantis Plastics #2GE3, Calico G4, Impact IT114269, Inteboro INT-Lrg-PG Not Approved: Job Select 104-GB6 Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					
23.1417	45	1000 ct case	Disposable Pre-Moistened Hot/cold Towel, Individual package, Restaurant style, Minimum Size Required: 10 x 8 1/4			
<u>Delivery Dates:</u> 09/13/17 45			Approved Product: Diamond wipes # F1746, GoJo 9022-10 Not Approved: SQP 64727263 Wallace 6700263 MSDS Sheets Required Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23-1419	275	2000 ct case	Offer vs. Serve, 6oz, Black Tray Oriented polystyrene, 12.5 mil., 3 1/2" x 3 1/2" x 1 1/2"			
<u>Delivery Dates:</u> 09/13/17 275			Approved: Par Pak #21935, 21860, 7754200 WOW #PT35			
ea			Vendor's minimum shipment:			
23.1420	20	2500 case	Soufflé Cups, (Portion), 1 oz Plastic, Translucent			
<u>Delivery Dates:</u> 05/02/18 20			Approved: DaxwellE10002049			
			Sample REQUIRED			
ea			Vendor's minimum shipment:			
23.1501	200	Roll	Foil, Aluminum rolls, Standard, 18" x 500', cutter box			
<u>Delivery Dates:</u> 10/04/17 100 02/07/18 100			Approved: Rayco, Reynolds #614, Western Plastic 285, Durable #61805 HFA Medallion #51805 & 51803, Prime Source 1850, Daxwell J10003023			
			Not Approved: Pactiv W18, Hivalu #73009122			
RI			Vendor's minimum shipment:			
23.1503	175	500 ct pk	Sandwich Wrap – Gold, plain Minimum size 10.5 X 13			
<u>Delivery Dates:</u> 09/06/17 175			Approved: General Pkg #GPPW64, Brown 5C13-G, Reynolds #7511, OVC 2008G, Specialty PKG #1878, McNairn 811139, Bagcraft Papercon #300816, 7532997 Not Approved: HFA 29110			
ea			Vendor's minimum shipment:			

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1505	125	500 ct pk	Sandwich Wrap-Red Minimum size 10.5 X 13			
<u>Delivery Dates:</u> 09/06/17 125			Approved: General Pkg, Brown Paper 5C13-R, Reynolds 7512, OVC 2008R, McNairn 811140, Specialty PKG 1876, Bagcraft Papercon #300827, 8358418			
ea	Vendor's minimum shipment:					
23.1506	500	1000 ct case	Pan Liners, Quilon coated, 16 3/8" x 24 3/8"			
<u>Delivery Dates:</u> 09/06/17 250 12/06/17 250			Approved: Brown Paper #159-1, Papercon #25Q1, RIPCO #112, Lift Off #L010, Calico 8815007654, McNarin Qbake, Patterson 2405161 Durable QPL-5			
ea	Vendor's minimum shipment:					
23.1507	50	RI.	Poly Film Perforated ONLY, 15"X15"			
<u>Delivery Dates:</u> 09/06/17 50			Approved: Reynolds #954, Western Plastics #314, AEP #21W2E Not Approved: AEP 30011212			
RI	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.1603	1,300	1000 ct case	Sporks, White or Clear plastic Only, Medium weight			
<u>Delivery Dates:</u> 09/06/17 325 11/22/17 325 02/07/18 325 04/04/18 325			Approved: WOW #724880, Winkler Products #CFS-66, Clearshield Regal #5900, Spectrum, Prime Source, Nutribon 3647 (YR Foods #3647), Calico 632492W, Wallace 3647, Daxwell A10001391, Berkley Square BS5000 Not Approved: Jet Plastics CDW iPack Solutions WOW H95MWK Sample & Product Information REQUIRED if not listed above			
ea	Vendor's minimum shipment:					
23.1843	20	Ea	Apron, plastic Heavy Duty, White			
<u>Delivery Dates:</u> 03/07/18 20			Approved: Safety-Zone DAV08-35x45WH			
ea	Vendor's minimum shipment:					

Reference Number	Qty	Pack	Item Description	Manuf. Brand & Manuf. Product Code Number	Your Pack	Price
23.2011	250	gal	Degreaser			
<u>Delivery Dates:</u>			Approved: HOC Absolute, Focus Festival Certified lab Aqua-Sol 237 Zep Z Green 184823, Kitter 2110 Sanivac Davis WIPE #11-0175 Crud Buster, Candy Peck Spray 66 Spartan SPA-2034-04, Spurrier 10616 950			
09/06/17	125					
12/06/17	125					
MSDS Sheets Required Sample & Product Information REQUIRED if not listed above						
gl	Vendor's minimum shipment:					

PLEASE NOTE:

- Bids received without proper signature will not be accepted

Any catalog, brand name or manufacturer's reference used in the bid request is descriptive - not restrictive.

It is intended to indicate type and quantity desired. Bids on brands of like nature and quality will be considered.

If bidding on other than reference specifications, bid must show manufacturer, brand, model, etc. of article offered.

If brand other than that specified is offered, complete descriptive information of said article must be included with the bid.

COMPANY _____

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
RETURNED IN SEALED PROPOSAL PACKAGE**

Bid Item #	DELIVERY SCHEDULE Product	Bid Qty	Unit	Sept		Oct - Nov		Dec - Feb		March - April		May - June	
				Date	Qty	Date	Qty	Date	Qty	Date	Qty	Date	Qty
23-1102	Bleach	200	Gal							04/12/18	200		
23-1103	Delimer	180	Gal	09/06/17	92			12/06/17	88				
23-1104	Drain Cleaner	72	Qt	09/06/17	72								
23-1107	Soap - Pot & Pan	920	Gal	09/06/17	320			12/06/17	300	03/14/18	300		
23-1109	Towels - Linen	200	Cs	09/06/17	100			01/03/18	100				
23-1201	Broom	50	Ea	09/06/17	50								
23-1202	Mop Heads	300	Ea	09/06/17	150			12/06/17	150				
23-1203	Mop Handles	100	Ea	09/06/17	50			01/05/18	50				
23-1204	Trash Bags	775	Cs	09/06/17	275	11/15/17	250			03/06/18	250		
23-1206	Scouring Pads	500	Ea			10/04/17	250	01/10/18	250				
23-1304	Cups - 12 oz.	275	Cs	09/06/17	100	11/01/17	175						
23-1305	Deli Wax paper sheets	1656	Ea	09/06/17	414	11/01/17	414	02/07/18	414	04/18/18	414		
23-1309	Trays Hinged 3 compt.	100	Cs	09/06/17	100								
23-1311	Plates, Round 9"	400	Cs	09/20/17	100	11/22/17	100	01/24/18	100	03/28/18	100		
23-1313	Popcorn Boxes	20	Cs	09/06/17	20								
23-1317	Trays #200	550	Cs	09/06/17	150	11/22/17	100	01/17/18	100	03/14/18	100	05/02/18	100
23-1318	Bowls Styro 10 oz.	275	Cs	09/06/17	175					03/07/18	100		
23-1322	Lids Styro Bowls	90	Cs	09/06/17	90								
23-1401	Bags, Storage Food	600	CS	09/06/17	200			01/17/18	200	03/14/18	200		
23-1407	Napkins, Dispenser	550	Cs	09/06/17	225			01/17/18	225	04/04/18	100		
23-1408	Gloves - Poly Med 100 ct	1300	Pkg	09/20/17	450			12/06/17	425	03/14/18	425		
23-1409	Trays, Offer vs. Serve, CLR	200	Cs			10/04/17	100	01/24/18	100				
23-1410	Cups - Soufflé, 20/250	20	Cs									05/02/18	20
23-1413	Gloves, Poly Large	575	Pkg	09/20/17	575								
23-1417	Wet Wipes, indiv	45	Cs	09/13/17	45								
23-1419	Offer vs. Serve, 6oz, BLK	275	Cs	09/13/17	275								
23-1501	Foil	200	RI			10/04/17	100	02/07/18	100				
23-1503	SandWrap - Gold	175	Pkg	09/06/17	175								
23-1505	SandWrap - Red	125	Pkg	09/06/17	125								
23-1506	Pan Liners	500	Cs	09/06/17	250			12/06/17	250				
23-1507	Poly Film	50	RI	09/06/17	50								
23-1603	Sporks	1,300	Cs	09/06/17	325	11/22/17	325	02/07/18	325	04/04/18	325		
23-1843	Apron, plastic	20	Ea							03/07/18	20		
23-2011	Degreaser	250	Gal	09/06/17	125			12/06/17	125				