



## Creating a DSD Student/Guardian Account

Now that you are enrolled at Viewmont High School, students and guardians must go online to read and electronically sign all required documents.

Following are the instructions to set up a **guardian account**:

1. Go to [www.davis.k12.ut.us](http://www.davis.k12.ut.us)
2. Click on the myDSD icon (with the leaf logo) in the top right corner of the web page
3. Click on Create an Account Now and follow the instructions. You will need an active email address to receive a request confirmation.

Accessing the **student account**:

1. Go to [www.davis.k12.ut.us](http://www.davis.k12.ut.us)
2. Click on the myDSD icon (with the leaf logo) in the top right corner of the web page
3. Use your User Name and your PIN # to access your account.
4. You will be prompted to create a new password.

Student # _____
PIN # _____
User Name _____
School E-mail = Your user name plus @go.dsdmail.net (example: 22jdoe@go.dsdmail.net)

Other important uses for your myDSD account:

- See the student schedule
- Pay school fees online (fees can only be paid through the guardian account, not the student account)
- Deposit funds into the lunch account
- Check lunch balances
- Apply for free or reduced fee lunch assistance
- See student homework details and scores
- See student attendance history
- Excuse student absences
- Test results
- Access Counseling Office CCR information and appointment scheduler
- Bus information
- Access all reports:
  - Missing assignments
  - Midterm grades
  - Term report card (the school no longer distributes paper copies of the student report cards)
  - Graduation summary
  - Unofficial transcript