



PARKLAND SCHOOL DISTRICT

Educating For Success, Inspiring Excellence.

1210 Springhouse Rd., Allentown, PA 18104

www.parklandsd.org



@ParklandSchools



ParklandSchoolDistrict

**TOP
WORK
PLACES**

5X WINNER
2016 - 2020

**THE
MORNING
CALL**

August 25, 2020

Dear Parents/Guardians,

We are excited to reopen our schools to all students this Monday! To that end, we've compiled a list of important information that will help you and your students prepare for the start of the school year.

VIRTUAL NEW STUDENT ORIENTATIONS - Orientations will occur this week and will be held virtually for all new students and/or students who are transitioning to a new school within Parkland. Your child's school will be sending links to connect virtually over the next two days for orientation (if they have not done so already). If you don't receive this information, please [contact your child's school office](#) immediately as it is possible that your contact information needs to be updated.

PHOTOGRAPHS/LIVESTREAM/RECORDED CLASSES/PERSONAL INFORMATION - Student related information known as "Directory Information" is a part of a student's education record under federal law and School Board Policy. "Directory Information" is an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Directory Information includes, but is not limited to, the student's name, address, telephone listing, electronic mail address, photograph, major field of study, grade level, enrollment status, dates of attendance, participation in officially recognized school activities and sports, degrees, honors and awards received, the most recent educational agency or institution attended, and other similar information. Directory Information may be disclosed to others without parent/guardian consent in connection with a student's participation in academics, the arts, athletics and other school related endeavors. If you do not want the District to disclose Directory Information from your child's education records without your prior written consent, **[you must notify your school's main office by this Friday, August 28, 2020.](#)** Unless and until notice is given by you, Directory Information will be disclosed in accordance with [School Board Policy 216](#). Your rights regarding your student's education record are fully explained in the Parent/Student Handbook for the current school year and in School Board Policy 216.

LIVESTREAMING/VIDEO RECORDING OF LIVE INSTRUCTION - [Board Policy 815.2](#) authorizes the use of livestream video for instructional and other educational purposes at the discretion of teachers, administrators and other employees if approved by the building administrator. Classes may be recorded, livestreamed, or include livestream discussions this year due to the District offering in-person and remote instruction, and since teachers at the secondary level will be working with a mix of students who are attending school in both online and face-to-face modalities. Students will be notified prior to the recording of sessions. If you have specific privacy concerns about your child that should be taken into consideration as instruction will begin on August 31, 2020, **[you must notify your school's main office by this Friday, August 28, 2020.](#)** Unless and until notice is given by you, livestreaming and recorded instruction may include your child's name and likeness in accordance with [School Board Policy 815.2](#).

DAILY WELLNESS SCREENER - A daily wellness screener form should be completed and submitted electronically by parents before students enter the bus or school on any given day. One form should be completed for each child who is attending the respective Parkland school listed on our [Wellness Screener Portal Page](#). To remind you, we will be emailing and texting the form daily for the first week of school.

DEVICE AND INSTRUCTIONAL MATERIALS PICK-UP - If you have not yet received a district Chromebook or other device and/or your child is enrolled in Parkland Online and needs to pick up textbooks or other materials, please report to your child's school as follows:

All Elementary Schools

9 AM - 3 PM on Thursday, August 27

Orefield and Springhouse Middle Schools

12 noon - 3 PM on Thursday, August 27

Parkland High School

12 noon - 3 PM (Device pick-up only). Pickup for any instructional materials needed will be coordinated the week of Sept 8. Any resources that students may need before then will be posted in their Schoology courses.

SCHEDULES/1st DAY OF SCHOOL ON AUG 31 - Complete student schedules will be available for review in Home Access Center (HAC) this Friday at 5 PM. At that time, your student can log into Schoology and view instructions from each teacher on how they can expect to connect with their class and/or teacher on August 31 if they will be in Remote Learning on the first day of school. Teachers are expected to have assignments posted on Fridays for the following week for each class.

HYBRID CALENDARS - Please click on the links below for the 1st Semester Hybrid Schedule. Next week, we will be in school Monday through Thursday, so A-L learners will report Monday and Tuesday and M-Z learners will report Wednesday and Thursday. The following week is Labor Day week, so A-L Learners will report Tuesday and Wednesday and M-Z learners will report Thursday and Friday. The calendars will help you plan and also list the Day numbers for learners so that students know what schedule they will be on any given day:

[Elementary Hybrid Calendar](#)

[Secondary Hybrid Calendar](#)

SCHOOLY/CLEVER/PERSONAL LEARNING DEVICES - Watch [this video](#) for how to access Schoology. This is especially helpful for students who are new to Parkland. Students can access Schoology and all Parkland support applications to support our curriculum via the [CLEVER](#) portal using their network login and password. A friendly reminder that student personal learning devices for students in grades 2 through 12 attending hybrid instruction will be brought home and need to be brought to school on their assigned days fully charged.

STUDENT EXPECTATIONS IN PARKLAND ONLINE AND HYBRID LEARNING:

- Students are expected to access Schoology each day of Remote Learning.
- Students are expected to complete work on assigned due dates.
- Students are expected to attend assigned in-person learning days, if parents chose the Hybrid Learning option.
- Students are expected to engage in learning, whether enrolled in Parkland Online or Hybrid Learning.
- If home internet usage for a student goes down, students or parents need to contact the building principal so student attendance is not affected. Also, technology support will continue for families as it did in the spring. Options for technical support (including help with Internet access if needed) can be found online at <http://www.parklandsd.org/digital> or by emailing psdtechhelp@parklandsd.org.
- When students are in-person for Hybrid Learning, staff will take attendance. If a student is going to be absent, be it due to illness or an appointment, it is the parent's responsibility to call the school and report the absence.
- For students enrolled in Parkland Online, attendance will be taken daily. Attendance is based on completion of work and access to instruction.

4th GRADE BAND/STRINGS - You may still sign up for Parkland's 4th grade band/string instrument program this year. In-school, face-to-face small-group band/strings lessons will occur for HYBRID students. Virtual small-group lessons will occur for PARKLAND ONLINE students. If you want your child to participate in this optional program and haven't already

done so, please visit www.parklandinstrumentsignup.com for more info and complete the online Interest Form by September 3rd.

TRANSPORTATION - Buses will be making practice runs this Wednesday throughout our community as they haven't been on the roads for quite some time. Lots of changes have been submitted since last week when the bus assignments were posted in HAC, so we ask that you please double check your child's bus stop assignment this Friday to be certain there is no change of information posted. Please arrive at the stop 10 minutes before the assigned time, especially during the first weeks of school. Check out our "[How to Ride the Bus](#)" Video.

FOOD SERVICE - Breakfast will not be available on the first day of school for face-to-face learners but breakfast and lunch will be available on all days after that. Lunch will be available on the first day. Please visit the [Food Service website](#) for menus, prices, cashless payment system, and more. Families may purchase/pick-up meals on Remote Learning Days. More information will be forthcoming over the next week about this.

HANDBOOKS - Parents/Guardians must review with their student(s) the Parent/Student Handbook for their school at the beginning of each school year. The Handbook contains information about the Student Code of Conduct, medication, health, food, academics, athletics, arts, transportation, security, Chromebooks/iPads issued to students and much more. A review of the Parent/Student Handbook is imperative to assure that your student follows and complies with all policies, procedures, rules, regulations, requirements, guidance and information School Handbooks can be accessed at the links below:

[Elementary Handbook](#)

[Middle School Handbook](#)

[PHS Handbook](#)

VIDEO/AUDIO RECORDING ON BUSES - The District is permitted by law and by [School Board Policy 810.2](#) to videotape and audio tape on school buses or school vehicles. This means that your student's image and voice will be recorded while riding in a school bus or school vehicle.

ACCEPTABLE USE ELECTRONIC RESOURCES - Your student will be required to abide by the Acceptable Use Policy for Electronic Resources or [School Board Policy 815](#).

RAPID NOTIFICATION SYSTEM - The School District uses a rapid notification system that allows for automated call messages and emails to phone number(s) and email addresses the parent or guardian has provided to the District. To receive text messages, parents must opt-in by texting the word "yes" sent to **67587**. In mid-September, parents and guardians will be sent an email with a link to the Parkland Online Registration Update Form which will provide an opportunity to update this contact information. Please contact your student's school with any updates that need to be made immediately.

We appreciate your patience as we reopen our buildings and engage students online. We are committed to working through the challenges ahead and providing the best possible educational experience for all students. Please continue to remain flexible and allow us to establish routines over the next several weeks as we adjust to the new normal that the upcoming school year brings to our community.

Thank you.