

MERRILL LYNCH

Greenwich Academy Securities Transfer Information Sheet

Please send/fax instructions directly to your broker to initiate transfer: Date _____

(Please type or print clearly)

Broker's Name _____

Brokerage Firm Name _____

Address _____

Phone Number _____ Fax Number _____

Dear _____:
(Broker's Name)

Please accept this letter as your authorization to deliver free, via Depository Trust Corporation (DTC), a gift to Greenwich Academy from:

Mr./Mrs./Ms. _____ of _____ shares of
(number)
_____ common stock.
(name of stock)

Please deliver stock to the School's brokerage firm in care of:

Nicholas Disa
Merrill Lynch
2 Pickwick Plaza, 4th floor
Greenwich, CT 06830
Phone: 203-863-7647
Fax: 203-583-4770
Email: Nicholas.disa@ml.com
DTC#: 8862
N/O: Greenwich Academy
Greenwich Academy's account #: 832-04254 Tax ID # 06-0653118 E-01054

Greenwich Academy Fund to be credited: _____

Sincerely,

Donor's signature

Please print name in full

So that we may properly acknowledge your donation, please mail or fax copy of this letter to:
Greenwich Academy Advancement Office Phone #: 203-625-8952
200 North Maple Avenue Fax #: 203-869-6580
Greenwich, CT 06830

AND please email a copy to Nicholas Disa at Merrill Lynch at Nicholas.disa@ml.com or fax to 203-349-8316