

# Amherst Exempted Village Schools Extended Campus Plan

August 2020



# The Amherst Extended Campus (eCampus) Program

- Students electing the Amherst online program will attend school from home using our Extended Campus or eCampus option. Students will attend Monday through Friday.
- Students and families will only be permitted to request a change in enrollment back to in-person or onCampus learning at the end of a semester/trimester. Requests will be approved, provided there is space and class availability.
- It will be expected that each family honors the eCampus commitment for a minimum of one semester/trimester.
- Families interested in returning to onCampus learning at the end of the semester/trimester must communicate their request, in writing, to their child's respective building principal no later than 17 days prior to the end of the semester/trimester.

# Our Commitment

- Amherst Schools are committed to providing the best learning opportunities for all students with planning that is safe, flexible, and tailored to our community. The safety of our students, staff, and community is our number one priority. All school administration and staff in Amherst are committed to provide the best learning options for students.
- The Amherst Schools Extended Campus (eCampus) program is dedicated to providing the high-quality education our families have to come to expect by utilizing Amherst teachers to provide instruction to our students in the home setting.

# Your Commitment

- It will be expected that each family honors their commitment to participate in the Amherst eCampus program for the entire semester/trimester.
- Students will be required to meet with all of their teachers, everyday online in some capacity. This could be through a quick class meeting, a small group conversation, one-on-one support, or other ways to connect.
- Students must commit to being actively online, participating in live instruction, and working on coursework during normal school hours.
- Students must be self-starters and have the maturity and motivation to work independently.
- Students must use time wisely, be organized, be self-directed, and be willing to use new modes of communication and learning.
- Students must check communication frequently, get all assignments in on time, and discuss any concerns and questions with the teacher.

# eCampus Attendance

- The schedule for eCampus school hours will closely follow the schedule for onCampus school:
  - Powers Hours 9:00 am - 3:45 pm
  - Nord Hours 8:40 am - 3:20 pm
  - AJH Hours 7:25 am - 2:25 pm
  - Steele Hours 7:45 am - 2:45 pm
- Students not logged into school on time will be considered tardy. Students who do not log into school at all during the school day will be considered absent. Absences will be monitored and tracked per HB 410, as outlined in each building's handbook.
- The eCampus student school calendar will be the exact same calendar as the onCampus school calendar.

# eCampus Schedules

- The following slides contain the general eCampus schedules for Powers (K-3), Nord 4th Grade, Nord 5th Grade, AJH (6-8), and Steele (9-12).
- Individual teachers or teams of teachers may adjust the general eCampus schedule slightly based on the needs of the students, class, or team.
- The green time frames are the scheduled times for live instruction for the entire class or a small group of students. Students are required to attend live instruction when requested by the teacher.
- Live instruction may be scheduled for the full time frame or part of the time frame. Teachers will communicate the exact times and schedule on a weekly basis.
- NOTE: The weekly summary of the schedule, live instruction times, and assignments can change or be adjusted on a daily basis just like in a general onCampus classroom. Teachers must have the flexibility to deliver instruction and adapt to the needs of the class or individual students.

# Powers eCampus Schedule

Monday mornings before 9am a detailed plan for the week will be posted to the Google Classroom and will be shared with families. Check back regularly for updates and stay in communication with the classroom teacher if you have any questions.

9:00 - 9:45

**Morning Meeting and ELA Instructional Time**

Students are required to attend eCampus live instruction.

9:45 - 10:15

English/Language Arts **Small Group** or **Intervention**

Students may receive small group instruction/intervention if needed or requested.

10:15 - 10:30

**Independent Work Time for Assignments and Projects**

10:30 - 10:45

Morning Break

10:45 - 11:30

**Math Meeting and Instructional Time**

Students are required to attend eCampus live instruction.

11:30 - 12:00

Math **Small Group** or **Intervention**

Students may receive small group instruction/intervention if needed or requested.

12:00 - 1:15

**Independent Work Time for Assignments and Projects**

Lunch and Physical/Mental Break

1:15 - 2:00

**Afternoon Meeting & Instructional Time (Science/SS/Specials/etc)**

Students are required to attend eCampus live instruction.

2:00 - 2:30

Afternoon **Small Group** or **Intervention**

Students may receive small group instruction/intervention if needed or requested.

2:30 - 2:45

**Independent Work Time for Assignments and Projects**

2:45 - 4:00

Teacher Office Hours

# Nord eCampus Schedule (Grade 4)

Monday

Tuesday

Wednesday

Thursday

Friday

8:30 - 9:15

**Independent Work** or Social Emotion Learning Art, Music, PE, Spanish

9:15 - 10:00

**Class 1**

**Class 1**

**Class 1**

**Class 1**

**Class 1**

Students are required to attend eCampus live instruction.

10:00 - 11:35

Class 1 **Small Group** or **Independent Work** Time

10:35 - 11:10

**Class 2**

**Class 2**

**Class 2**

**Class 2**

**Class 2**

Students are required to attend eCampus live instruction.

11:10 - 12:10

Lunch and Physical/Mental Break

12:10 - 1:00

Class 2 **Small Group** or **Independent Work** Time

1:00 - 1:45

**Class 3**

**Class 3**

**Class 3**

**Class 3**

**Class 3**

Students are required to attend eCampus live instruction.

1:45 - 2:30

Teacher Organization and Planning

Students may receive small group instruction/intervention if needed or requested.

2:30 - 3:10

Class 3 **Small Group** or **Independent Work** Time



# Nord eCampus Schedule (Grade 5)

Monday

Tuesday

Wednesday

Thursday

Friday

8:30 - 9:15

**Class 1**

**Class 1**

**Class 1**

**Class 1**

**Class 1**

Students are required to attend eCampus live instruction.

9:15 - 10:00

Teacher Organization and Planning

Students may receive small group instruction/

10:00 - 11:00

Class 1 **Small Group** or **Independent Work** Time

intervention if needed or requested.

11:00 - 11:25

**Independent Work** or Social Emotion Learning Art, Music, PE, Spanish

11:25 - 12:00

**Class 2**

**Class 2**

**Class 2**

**Class 2**

**Class 2**

Students are required to attend eCampus live instruction.

12:00 - 1:00

Lunch and Physical/Mental Break

1:00 - 1:50

Class 2 **Small Group** or **Independent Work** Time

1:50 - 2:35

**Class 3**

**Class 3**

**Class 3**

**Class 3**

**Class 3**

Students are required to attend eCampus live instruction.

2:35 - 3:10

Class 3 **Small Group** or **Independent Work** Time

# AJH eCampus Schedule (Grades 6-8)

	Monday	Tuesday	Wednesday	Thursday	Friday
7:30 - 8:15	<b>Period 1</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			
15 minutes		<b>Break</b>			
8:30 - 9:15	<b>Period 2</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			
15 minutes		<b>Break</b>			
9:30 - 10:15	<b>Period 3</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			
10:15 - 11:45	Lunch and Physical/Mental Break/Plan				
12:00 - 12:45	<b>Period 4</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			
15 minutes		<b>Break</b>			
1:00 - 1:45	<b>Period 5</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			
15 minutes		<b>Break</b>			
2:00 - 2:45	<b>Period 6</b>	AJH eCampus students will have four scheduled classes of live instruction during four periods throughout the day. The other two periods will be independent work time.			

# Steele eCampus Schedule (Grades 9-12)

	Monday	Tuesday	Wednesday	Thursday	Friday	
7:45 - 10:15	<b>Class 1</b>	<b>Class 1</b>	<b>Class 1</b>	<b>Class 1</b>	<b>Class 1</b>	<p>Students are required to attend eCampus classes.</p> <p>Class time will include live instruction, small group instruction, class meetings, or independent work. Students may receive small group instruction/intervention if needed or requested.</p>
10:20 - 10:30	<a href="#"><u>Steele News Live</u></a>					
10:30 - 11:15	Lunch and Physical/Mental Break					
11:15 - 2:00	<b>Class 2</b>	<b>Class 2</b>	<b>Class 2</b>	<b>Class 2</b>	<b>Class 2</b>	<p>Students are required to attend eCampus classes.</p> <p>Class time will include live instruction, small group instruction, class meetings, or independent work. Students may receive small group instruction/intervention if needed or requested.</p>

# Student Devices

- eCampus students will receive a school-issued Chromebook and charger.
- All technology use is subject to the district Acceptable Use Policy (AUP).
- Students will be required to take care of their school issued device while it is in their care, ensuring that it remains in the same condition it was given to them at the end of the school year.
- Students will be required to turn their Chromebook and charger back into their school for inspection and collection at the end of the school year.

# Internet Access

- Students will utilize their home internet access to complete assignments and communicate with their teachers.
- Before selecting the online option as the best option for your family, parents should consider the internet bandwidth they currently have available in their homes and ensure it is enough to support online learning requirements for their students.
- Parents who have concerns with their internet capacity at home are encouraged to contact the teacher, school counselor, or principal for assistance. School counselors and the social worker can also help families access additional resources.
- School-issued devices will have content filtering enabled.

# Technology Support

- We recognize that technology related problems may occur during home instruction with school-issued devices.
- The Amherst Tech Department has created a Student & Parent Tech Hotline for technology support. Please call 440-988-1907 for assistance. Our goal is to support you as much as we can!
- Chrome Remote Desktop software will be utilized to access student devices to troubleshoot and fix technology related problems.

# Curriculum and Instruction

- eCampus classes will be facilitated by Amherst teachers. Depending on the number of students enrolled in different courses, we could have some teachers educating students in both programs - onCampus and eCampus.
- The eCampus curriculum will be the same or very similar to the onCampus curriculum. Due to the uniqueness of some courses and online learning, not every course offered in the onCampus setting will be available on eCampus.
- The goal is to match current student schedules with equivalent courses. In cases where this is not possible, our school counselors will reach out to families to share other options available.
- Daily instruction will be a combination of teacher-delivered live instruction via Zoom, classroom meetings, structured activities, projects, and independent work/homework.

# Communication & Delivery of Instruction

- Communication will be delivered through district Gmail accounts and Google Classroom.
- eCampus students in grades K-3 will have one teacher as a point of contact who will facilitate effective instruction and efficient communication through one Google Classroom.
- eCampus students in grades 4-8 will have a small team of teachers who will facilitate effective instruction and efficient communication through one Team Google Classroom.
- eCampus students in grades 9-12 will have two teachers per trimester who will facilitate effective instruction and efficient communication through individual teacher Google Classrooms.
- A summary of the weekly lessons and assignments will be posted on Google Classroom and through Gmail by Monday mornings at 10:00 a.m. Assignments and projects will be posted throughout the week.
- Teachers and administrators will provide students with login information, usernames, and passwords for any online program or resources when necessary.



# Grading & Expectations

- The Amherst Schools will maintain high expectations for learning.
- eCampus teachers will grade all assignments and homework using the same grading scales and criteria as the onCampus teachers.
- Teachers in grades K-3 will continue to use the S (Satisfactory), N (Needs Improvement), and U (Unsatisfactory) grading scale in combination with the A, B, C, D, and F grading scale.
- Teachers in grades 4-12 will continue to use the A, B, C, D, and F grading scale for all subjects.
- Teachers will continue to grade student work and provide feedback during home instruction.
- If a student is having difficulty completing or managing school work, first contact the classroom teacher for support. If the issues extend beyond the classroom, please contact the school counselor and principal for assistance.

# Student Services and Special Education

For students with 504 plans:

- School counselors will still be available for questions regarding students who are receiving accommodations through 504 plans.
- 504 plans will be communicated to all eCampus instructors and accommodations will be provided through virtual instruction.

For students on Individualized Education Plans (IEPs):

- Students receiving specially designed instruction through an IEP will be assigned to an intervention specialist to ensure delivery of services.
- Team meetings will be held for students who will be participating in the eCampus option during the first few weeks of school in order to discuss how services will be provided.
- Parents that have questions or concerns about implementation or access to services are encouraged to contact our Director of Student Services, Sarah Walker, at 440-988-1990 or [sarah\\_walker@amherstk12.org](mailto:sarah_walker@amherstk12.org).

# Athletics and Extracurricular Activities

- eCampus students will be permitted to participate in after school activities whenever possible. The only challenge will be with activities that are extensions of classes held during the school day. Contact the advisor of the activity you are interested in to be sure you can participate.
- School sponsored sports will be fully open to eCampus students, provided the student meets all eligibility requirements.
- The eCampus program is NCAA approved.

# Mental Health

COVID-19 has impacted the mental health and well-being of many Amherst students and families. Some signs of stress and anxiety: muscle tension, trouble sleeping, heart racing/increased heart rate, restlessness, or racing thoughts

At-home stress/anxiety management:

- Talk to a trusted adult/friend
- Practice deep breathing/relaxation techniques
- Self-talk/reframe the situation
- Self-care
- Journaling, drawing, listen to music
- Exercise or take a walk

# Mental Health

If stress or anxiety become out-of-control or unmanageable:

- Ask if you or your child can speak with your school counselor.
- Contact your primary care physician to schedule an appointment. (Many are still providing telehealth options.)
- Contact a mental health provider to schedule an appointment. (Many are still providing telehealth options.)

Social-Emotional learning and Mental Health awareness will be a weekly component of the eCampus program.

# Community Support

Lorain County Public Health: [LorainCountyHealth.com/coronavirus](https://LorainCountyHealth.com/coronavirus), [LorainCountyHealth.com/data](https://LorainCountyHealth.com/data) - 440-322-6367

Lorain County Educational Service Center: [LorainCountyESC.org](https://LorainCountyESC.org) - 440-324-5777

Mental Health, Addiction, and Recovery Services of Lorain County: [www.mharslc.org](https://www.mharslc.org)

- Crisis Hotline: 1-800-888-6161
- Non-Emergency Navigator: 440-240-7025

Firelands Counseling and Recovery Services: [www.firelands.com](https://www.firelands.com) - 440-984-3882

Second Harvest: [www.secondharvestfoodbank.org](https://www.secondharvestfoodbank.org) - (440) 960-2265 | E-mail: [info@secondharvestfoodbank.org](mailto:info@secondharvestfoodbank.org)

The LCADA Way: [www.thelcadaway.org](https://www.thelcadaway.org)

# Thank you for considering the Amherst eCampus Option!

Contact us with any questions:

Restart Plan Information

Superintendent, Steve Sayers [steve\\_sayers@amherstk12.org](mailto:steve_sayers@amherstk12.org)

Teaching and Learning

Assistant Superintendent, Mike Molnar [mike\\_molnar@amherstk12.org](mailto:mike_molnar@amherstk12.org)

Special Education

Director of Student Services, Sarah Walker [sarah\\_walker@amherstk12.org](mailto:sarah_walker@amherstk12.org)

Technology

Technology Supervisor, Doug Cogdell [doug\\_cogdell@amherstk12.org](mailto:doug_cogdell@amherstk12.org)

You may also contact various departments, building administrators, school counselors, and our district social worker by visiting the Amherst Schools website at [www.amherstk12.org](http://www.amherstk12.org).