

# How to Access Online School (New Students)



Click here [oncourseconnect.com](https://oncourseconnect.com) to see all your assignments, grades & attendance

Log in using your OnCourse username and password. This was provided to you in your new student information packet.

If you forget your password, you can ask your dean to reset it by emailing: [poliver@stemcivics.org](mailto:poliver@stemcivics.org)



Check the dashboard each day to make sure you are on target with grades, assignments and attendance



Have questions? [Click here](#) for help!

# How to Access Online School (Returning Students)



Click here [oncourseconnect.com](https://oncourseconnect.com) to see all your assignments, grades & attendance  
Log in using your OnCourse username and password

If you forget your password, you can ask your dean to reset it by emailing:

9<sup>th</sup> : [Phyllis.oliver@stemcivics.org](mailto:Phyllis.oliver@stemcivics.org)

10<sup>th</sup>: [Miriam.rooks@stemcivics.org](mailto:Miriam.rooks@stemcivics.org)

11<sup>th</sup>: [sesky.paul@stemcivics.org](mailto:sesky.paul@stemcivics.org)

12<sup>th</sup>: [luca.fortunato@stemcivics.org](mailto:luca.fortunato@stemcivics.org)



Check the dashboard each day to make sure you are on target with grades, assignments and attendance



Have questions? [Click here](#) for help!

# How To Borrow a Chromebook



Parent and Student  
Sign  
Chromebook  
Agreement

Check email for your  
invitation to sign up for a  
pickup timeslot

Come to the gym  
entrance at your  
designated time to pick  
up Chromebook

## Why Didn't I Get an Agreement?

Agreement will be sent to parent's email address that is on file with the school. Check OnCourse to see which email you have provided.

You may need to turn in your transfer card

Check your spam folder

## Why Was My Agreement Declined?

Your agreement may have been declined for missing or incorrect information

If you have children in both schools, make sure you signed the agreement with the correct child's name. Separate agreements are sent for high school & middle school students.

## What Do I Do When I Get To School?

Drive to the rear gym entrance and pick up your Chromebook from the table outside

Wear a mask and maintain social distance

All parents will be emailed an agreement automatically.  
You do not need to request an agreement.

You do not need to fill out the agreement  
if you do not wish to borrow a Chromebook.

## How to Access the OnCourse Parent Portal



Click here [oncourseconnect.com](https://oncourseconnect.com) to see all your student's assignments, grades & attendance records

Log in using your OnCourse username and password.



If you forget your password, you can ask your child's dean to reset it by emailing:

9<sup>th</sup> : [Phyllis.oliver@stemcivics.org](mailto:Phyllis.oliver@stemcivics.org)

10<sup>th</sup>: [Miriam.rooks@stemcivics.org](mailto:Miriam.rooks@stemcivics.org)

11<sup>th</sup>: [sesky.paul@stemcivics.org](mailto:sesky.paul@stemcivics.org)

12<sup>th</sup>: [luca.fortunato@stemcivics.org](mailto:luca.fortunato@stemcivics.org)



Check the dashboard each day to make sure your child is on target with grades, assignments and attendance

## School Day Schedule

STEMCivics will follow an A/B schedule

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
All classes (asynchronous)	A Day (Classes 1-4)	B Day (Classes 5-8)	A Day (Classes 1-4)	B Day (Classes 5-8)

Check OnCourse to view your personal school schedule

You will log into:

- Periods 1-8 on Mondays (asynchronous, no live classes)
- Tuesdays/Thursdays: only the classes that are held Periods 1-4
- Wednesdays/Fridays: only the classes held Periods 5-8

All Tuesday-Friday classes will meet in the mornings starting at 8am.

These classes are live video lessons and students must attend to be marked present for class.

## **Student Responsibilities**

- Attend your live lessons and any small group sessions you are assigned to by your teacher. You will be marked present only if you attend your live lessons – or if you have made a prior arrangement with your dean or teacher to watch a makeup lesson.
- If you can't attend the live lesson, make sure to review the recorded lesson before the end of the day so you can stay on track.
- Text your dean if you are having any difficulties with your computer or internet so they can assist you in a timely manner.
- Respond promptly to any emails or texts from your teachers, deans and administration. We are here to help, but we can't help if you don't respond!
- Remember that your teachers are not required to respond to emails, calls or texts after hours. If you have an extenuating circumstance and need to speak to your teacher outside of normal school hours, please let them know in advance whenever possible.
- Make sure to reach out to guidance counselors if you are feeling overwhelmed, stressed, have a personal or academic issue, or need working papers. All guidance services will continue during online learning.
- Check your grades regularly in OnCourse to make sure you are staying on top of your studies

