

**Central Davis Junior High Community Council Meeting**

**Minutes**

**April 9, 2020**

**4:30 p.m.**

**Virtual Meeting via Zoom (due to COVID-19 Pandemic)**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member  
Dr. Lori Hawthorne, Principal  
Kelli Harrison, Vice Chair, Parent-Member  
Nicole Roche, Secretary, Parent-Member  
Melissa Wayment, PTA Representative  
Tobin Hagen, Parent-Member  
Daniela Harding, Parent-Member  
Jana Pendleton, Parent-Member

Absent: Celia Larson, Parent-Member  
Kathleen Peterson, Parent-Member  
Michelle Downard, Teacher-Member  
Spencer Hadlock, Teacher-Member

**1. Welcome**

The meeting began at 4:36 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC).

**2. Approval of the March 12, 2020 Minutes**

Chair Roche presented the proposed minutes for the March 12, 2020 meeting. A motion to approve the minutes was made by Parent-Member Tobin Hagen. The motion was seconded by Vice-Chair Kelli Harrison. The motion passed without objection.

**3. Current LAND Trust Accounting**

Chair Roche turned the time over to Dr. Lori Hawthorne to provide a current accounting of the LAND Trust funds. Due to the COVID-19 pandemic and the resulting soft closure of schools, funds for several line items haven't been spent because there are not any students to use the supplies (for example, students are not present to dissect fetal pigs or to go on field trips). Because of this, no additional funds have been spent since the last meeting. This will not affect carryover. The funds will be spent next year.

**Goal #1:**

Academic Success: Over the course of the 2019-2020 school year, teachers will draft clear learning targets and collect student examples of success criteria on various levels of achievement for DESK Standards, with an emphasis in core classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$4,625.00	Stipends or substitute for teachers to collect or	\$0.00

		create exemplars/success criteria	
<b>Total</b>	<b>\$4,625.00</b>		

As of March 2020, four of eight departments have submitted evidence.

Goal #2:

College and Career Ready:

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of seventh and eighth graders will pass all classes.

Budget Category	Expenditures	Description	To Date
Salaries & Benefits	\$47,500.00	Cub Skills Teacher Assistants (may include AmeriCorps); Special Session Tutoring	Total encumbered for four Teacher Assistants: \$36,797.21  (Leaves \$10,702.79 for tutoring)
Transportation/Travel	\$150.00	College Campus Visit	will be May 15 or 19
General Supplies	\$23,000.00 + \$11,505.00 = \$34,505.00	Classroom supplies, subject to further CC approval	\$29,965.22 As allocated below
<b>Total</b>	<b>\$82,155.00</b>		

Mini Grant Awards	Actual to Date*
Hicken – Classroom Library (\$350)	\$348.42
Pendleton – cloudbook & cart (\$5,560)	\$5,589.00
Barber – Apple Pencil (\$90)	\$89.00
Kershaw – iPad, Apple Pencil, Apple TV (\$597)	\$583.00
Campbell – iPads, cart, Logitech crayons, iPad cases, pencil holders (\$21,500)	\$21,204.91
Counselors – Curriculum (\$930)	\$906.95
Hadlock – headphones and microphones (\$575)	\$573.04
Downard – electricity & circuits (\$400)	\$419.80
C. Gardner – field trips (\$600)	\$251.10
Starkey – calculators (\$640)	
Rabe – fetal pigs (\$480)	
<b>Total</b>	<b>\$29,965.22</b>

**Goal #3**

Positive and Productive Life: Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured by equal or increased participation in elective courses and school-sponsored opportunities.

Budget Category	Expenditures	Description	To Date
General Supplies	\$63,857.00 - \$11,505.00 reallocated to Goal #2 = \$52,352.00  Adjusted to \$50,752*	Reality Town; VEX and TSA; Audio Enhancement; computer charging/storage carts; projectors, cloud books/carts; orchestra instruments; band instruments; calculators	\$50,598.51
Textbooks	\$2,945.00	Hi-Lo Books; Scholastic Magazines; Collection text	\$2,503.51
Library Books	\$3,000.00	New library books (emphasis on biography); books for Diverse Book Challenge	\$2,063.22
<b>Total</b>	<b>\$56,697.00*</b>		

\*to reflect the correct amount for graphing and scientific calculators of \$1600 instead of \$3200.

Budget	Actual to Date*
\$1,200.00 for Reality Town	\$1,176.01
\$2,100.00 for Vex Robotics and TSA	\$1,212.00
\$18,000.00 for Audio Enhancement Includes Fall audio enhancement	\$18,065.31
\$1,252.00 for projectors	\$1,262.00
\$11,505.00 for Cloudbooks and computer storage/charging carts	Paid for from FY 2019 Funding (reallocated to Goal #2)
\$4,200.00 for Orchestra instruments	\$4,195.76
\$22,400.00 for Band instruments	\$23,095.43
\$1,600.00 for graphing and scientific calculators*	\$1,592.00
Total	\$50,598.51
\$1,445.00 for Hi-Lo books and Scholastic	\$1,788.13
\$1,500.00 for 7 <sup>th</sup> grade Collections classroom textbooks	\$1,506.50 (purchased 23)
Total	\$2,503.51
\$3,000 for new library books with an emphasis on biographies and diversity	\$2,063.22
Total	\$2,063.22

\*Denotes an error. Actual grant amount was \$1,600 not \$3,200 as previously reported.

4. **SIP Wrap-Up**

Due to the COVID-19 pandemic and the soft closure of schools, Chair Roche recounted that the usual four to six-hour Davis School District Learning First meeting was cut to a one-hour meeting held digitally the day after the local earthquake. A final draft was submitted to the district on April 6, the review was started today, and it will then be submitted to the Davis School Board and then the state.

Chair Roche asked if there were any questions about the SIP. There were no questions.

5. **2020-21 Meeting Schedule/Elections Timeline**

Chair Roche explained to the CDCC that for the last several years, the Central Davis Community Council has held elections at the beginning of the school year. Statute allows for elections to be at the beginning or end of the school year; CDCC bylaws have the elections set at the beginning of each school year. It seems that elections have worked well at the beginning of the school year as there seems to be a lot of enthusiasm for volunteerism going into a new school year.

The CDCC needs to be aware of the following dates: school is scheduled to start on August 25, while the initial School LandTrust Report is due around October 15. Additionally, the nominations will need to be open for a certain time period, as will elections. The council also needs to set meeting dates for the upcoming year. Traditionally, the CDCC has set the date for the first meeting and let the new CDCC set dates for the rest of the year.

Chair Roche asked that CDCC set the first meeting and recommended that CDCC leave setting elections schedule to Dr. Hawthorne and to Vice-Chair Kelli Harrison, as Chair Roche is up for reelection. Secretary Nicole Roche is available to maintain the CDCC website.

In this election cycle there will be three open parent-member seats, although there are five members of the CDCC who are completing their two-year terms. Previously, the bylaws had that three to five parent-members could be elected per election cycle. During the 2019 audit, it was determined that the number needed to be a set number, and as a result the bylaws were amended to three seats per cycle last year.

Chair Kyle Roche made a motion that the first Central Davis Community Council meeting be held Thursday, October 1, 2020 at 4:30 pm and that the setting of the elections be determined in accordance with all relevant statutes and bylaws by Dr. Hawthorne and CDCC Vice-Chair Kelli Harrison. The motion was seconded by parent-member Daniela Harding. The motion passed without objection.

Kyle Roche	Yay	Daniela Harding	Yay	Lori Hawthorne	Yay
Kelli Harrison	Yay	Celia Larson	Ab	Michelle Downard	Ab
Nicole Roche	Yay	Jana Pendleton	Yay	Spencer Hadlock	Ab
Tobin Hagen	Yay	Kathleen Peterson	Ab	Melissa Wayment	PTA

6. **Known Issues/Items for Next Meeting**

Known issues for the next meeting include setting the remaining meeting schedule for the 2020-2021 school year. Additionally, the dress code will need to be addressed at a future meeting. Dr. Hawthorne will send out a survey at a future date, possibly in the summer. Dr. Hawthorne informed the CDCC that there is some discussion among junior high principals about dress code changes; she will evaluate the discussion and send out the survey.

Chair Roche thanked everyone for everything they have done this year. He wished them the best and hoped they stayed safe and healthy. Parent-member Tobin Hagen also added his thanks to everyone and appreciation to the CDCC for what they do.

7. **Adjournment**

Parent-member Daniela Harding made a motion to adjourn. The motion was seconded by Parent-member Tobin Hagen. The motion passed without objection. The meeting adjourned at 5:06 p.m.