



Visitor Policy and the Coronavirus (COVID19)

Pocklington School is asking for the support of all those who visit the school site in minimising the risk of COVID-19 to its community.

Our policy has been informed by the directives and guidance given by Public Health England (PHE), the Boarding Schools' Association (BSA) and supported by our in-house medical team.

We ask that any visitors to the school site, be it parents, contractors, speakers or visiting staff read the following:

All visitors are politely asked to refrain from entering the school site for any reason if you have developed the following symptoms in the last 7 seven days. If a member of your household has developed these symptoms, please do not enter the school site unless you have fulfilled the 14 day self-isolation direction given by Public Health England and NHS:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Government advice re international travel and self-isolation requirements on return to the UK can be found at the following website: <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>

Track and Trace:

In line with the Government Track and Trace initiative we respectfully ask that you follow the guidance below:

- Visitors should sign in at Reception, contact details will be taken and, in the event of a Covid-19 outbreak within 14 days of your visit, the school will contact you.
- We ask that you report back to the Headmaster, head@pocklingtonschool.com, should you become unwell with symptoms of Covid-19 within the 14 day period following your visit.
- Only 2 independent visitors or one family bubble will be allowed in the reception area at a time. We ask that other visitors wait outside until they are called through.
- Restricted seating will be in place.
- Hand sanitisers for visitors to use on arrival and departure.
- You will be given a copy of our Covid Visiting Agreement with additional information which we encourage you to read (see Appendix 1).

Many thanks for your continued support.

<https://www.nhs.uk/conditions/coronavirus-covid-19/>
<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

COVID VISITING AGREEMENT

Visiting Agreement for Facilitating Visits to Pocklington School

This agreement confirms that Pocklington School is able to safely facilitate a visit to the school.

I, Toby Seth, Headmaster, confirm on behalf of the school that:

- This school is “healthy and well” and free from infection including Covid-19.
- This child/member of staff being visited and visitor has not exhibited any symptoms of Covid-19 or been exposed to anyone with symptoms in the preceding 14 days.
- Adequate staffing is available to support a meaningful and well managed visit.
- A safe designated visiting area has been identified and risk assessed to facilitate your visit.
- A member of staff has been designated to facilitate your visit.
- Your personal safety will be well managed for the duration of your visit.
- Toilet facilities may be used by the visitor during the visit, but use is restricted to the Disabled Toilets near the changing rooms.

I, the visitor to the school, acknowledge and understand that there are certain requirements which must be adhered to for this visit to be facilitated safely. I confirm that:

- I have not exhibited any symptoms of Covid-19 or been exposed to anyone with symptoms in the preceding 14 days.
- I will comply with all necessary infection control guidelines necessary to facilitate a safe visit.
- I will ensure that I use hand sanitiser upon entry and leaving the school.
- I will remain in the designated visit area and will not access other areas of the school.
- I will maintain 2 metres distance wherever possible.
- I will respect other school children and staff whilst conducting my visit.
- I will respect the arrangements in place regarding movement around the school, such as keep left or one way.
- I have been advised to wash my hands and clothes as soon as possible after undertaking the visit.
- I will report back to the Headmaster, head@pocklingtonschool.com, should I become unwell with symptoms of Covid-19 within the 14 day period following my visit.