

**Time, Place and Notification of Meetings****Regular Meetings**

The Bethany Board of Education (Board) shall file with the Town Clerk, no later than January 31<sup>st</sup> of each year, the schedule of the regular meetings of the Board and shall post the schedule on the District's website. No meeting shall be held sooner than thirty (30) days after such filing.

Normally the Board shall schedule regular meetings on the second Wednesday of each month of the year unless otherwise indicated.

If at any point in the meeting the Board should not maintain a quorum, then the Board Chairperson will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of adjournment.

**Special Meetings**

Notice of each special meeting of the Board shall be filed not less than twenty-four (24) hours in advance of the meeting with the Town Clerk and be posted giving the time and place of the special meeting and the business to be transacted. The special meeting shall also be posted on the District's website. No other business shall be considered by the Board at that special meeting.

When a majority of the Board members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such a meeting.

**Meeting Time and Place**

All regular meetings of the Board shall begin at 6:30 p.m. or as soon thereafter as a quorum is present. All regular meetings of the Board shall be held in the Bethany Community School unless otherwise ordered by the Board.

**Electronic Meetings**

In the event of a prohibition on public meetings for health and safety reasons, business of the Board may still need to occur. In this event where pressing business of the Board is required a meeting through electronic means will be permitted.

## **BYLAWS OF THE BOARD**

**9321(b)**

Legal References:      Connecticut General Statutes § 1-200  
                                 Connecticut General Statutes § 1-206  
                                 Connecticut General Statutes § 1-225  
                                 Connecticut General Statutes § 1-226  
                                 Connecticut General Statutes § 1-227  
                                 Connecticut General Statutes § 1-228  
                                 Connecticut General Statutes § 1-229  
                                 Connecticut General Statutes § 1-230  
                                 Connecticut General Statutes § 1-232  
                                 Connecticut General Statutes § 7-3  
                                 Connecticut General Statutes § 7-4  
                                 Connecticut General Statutes § 10-218

Bylaw adopted:            September 9, 1991  
Bylaw reviewed:         February 11, 2004  
Bylaw revised:            March 10, 2004  
Bylaw revised:            March 10, 2010  
Bylaw revised:            February 10, 2016  
Bylaw revised:            April 8, 2020  
Bylaw revised:            August 12, 2020