

# **SOUTHWESTERN MIDDLE SCHOOL**

**WILDCATS**



**2020-2021  
BAND HANDBOOK**

# Southwestern Middle School Wildcat Bands

As a member of the band, you are a member of a team. We all must work together to achieve the many successes that are in our future. Over the course of this school year, try to remember the many reasons for participating in Band such as *“Learning an Instrument”, “Fun”, “Teamwork”, “A Sense of Belonging”, “Learning Responsibility”, “Music Makes You Smarter”, “Cultural Enrichment”,* and many others. It is exciting to think about how much we really will accomplish this year.

**Parents** - Insuring student success in the band program requires cooperation from the teacher, student, and parent. Parents are a great support system for their children and should provide structure, praise, encouragement, and practice time. This handbook has been prepared to help you know what is expected of each student. Please become familiar with its contents and support your musician and the total band program.

- **Students and Parents** - Please read through this handbook carefully and discuss it together.
- After you have read and discussed the information in this handbook, please sign the **Confirmation Form and Chaperone Form** and return them to the band director by Friday August 28, 2020.
- Please keep this handbook in a safe place so you may refer to it, if the need arises. It will also be available on the school website.
- If you have any questions regarding this handbook or your child’s progress, please feel free to contact the band director.

Sincerely,

Tom Eisan  
Director of Bands  
Southwestern Middle School  
Tippecanoe School Corporation  
teisan@tsc.k12.in.us  
School Phone: (765) 269-6027

## **CLASSROOM EXPECTATIONS FOR BAND**

1. Students must be in their seat with all required materials by the end of the passing period.
  - Tardiness will follow the Southwestern Middle School Tardy Policies.
  - Restroom Policy will follow the Grade Level Restroom Policies.
2. Gum, candy, food, or drinks are not allowed in the classroom at any time.
3. Raise your hand and wait to be called on before speaking or leaving your seat, unless there is an emergency.
4. Keep your hands, feet, and all other objects to yourself - No Bullying
5. Do not disrupt the education of other students in any way or manner.

## **TECHNOLOGY EXPECTATIONS FOR BAND**

1. Bring your Chromebook charged and ready to use when needed for class or remote learning.
2. Your Chromebook will be used primarily for playing tests, music theory, Newsela and other web-based assignments.
3. When your Chromebook is not being used for class, it should be put away under your seat.

Students are expected to respect each other as individuals, demonstrate good citizenship, follow class rules and expectations, participate in class in a positive manner, and complete class work and homework to the best of their ability by the scheduled due date.

## **EXPECTATION CONSEQUENCES**

- 1<sup>st</sup> time: Verbal Warning (you will be aware)
- 2<sup>nd</sup> time: Student conference with the teacher after class
- 3<sup>rd</sup> time: Parents contacted AND detention before, after, or during school.
- 4<sup>th</sup> or more times: Discipline Referral to Office + Parents Contacted

**Follow these simple rules and we will have a successful school year.**

## CONCERT DRESS CODE

It is very important all the Southwestern Band students present a good appearance at all school and public performances. A SAMPLE "Band Polo Shirt Order Form" is included in this handbook for your viewing. The ACTUAL form will be sent home with all NEW band students in early September. Please take note of the other required attire in the Southwestern Band Dress Code: **The dress code for all performances is as follows:**

### Gentlemen:

- Southwestern Band Polo Shirt (Please wear a white shirt under your polo shirt)
- Black Dress Pants
- Black Socks
- Black Dress Shoes.

### Ladies:

- Southwestern Band Polo Shirt (Please wear a black or white shirt under your polo)
- Black Dress Pants
- Black Socks
- Black Dress Shoes – Black flat OR closed-toe shoe with a maximum of a 2 inch heel

## DAILY REHEARSAL PROCEDURES

1. Enter the room with a positive attitude and good behavior.
2. Find your seat quickly and read the daily agenda.
3. Attendance and announcements.
4. Get your band instrument, music folder, and return to your assigned seat.
5. Put your music and materials in order according to the daily agenda.
6. When the teacher is on the podium, no one should be talking.
7. If you are well enough to be at school, you are well enough to play your instrument. If you have an injury or illness inhibiting you from participating in class, a note is required from your doctor or the school nurse.

## Equipment Rental and Care

### Equipment Care:

Your band instrument will function properly if you care for it properly.

All students are expected to:

- Keep their instrument(s) in good working condition
- Keep their music book and black music binder in good condition
- Keep the band folder cart and school issued instrument storage lockers in good condition
- Students are responsible for all sheet music issued to them.

## Band Instrument Storage and Lockers

### Student Instrument Storage Area:

A place to store your instrument is provided by the school. Students are responsible for any item contained in the storage area. The band storage and locker areas are school property and subject to search at any time by school officials and/or law authorities. Please respect the storage areas and plan on taking your instrument home each day to practice and be prepared.

## CLASS MATERIALS

Students are expected to bring the following materials to class each day without exceptions.

### **6<sup>th</sup> Grade Band – Beginning Band**

- Musical Instrument
- Flat Black – 1 inch Music Binder for sheet music – Needed for 2<sup>nd</sup> semesters
- Yellow Highlighter
- Beginning Band Starter Pack – Purchased from the music store
- Items included in the Paiges Music Starter Pack are listed below:
  - Essential Elements 2000 Interactive Band Method – Book I
  - Instrument maintenance supplies include items such as: pencil, reeds, valve oil, slide grease, cork grease, swabs, mouthpiece cushion, and a polishing cloth

### **7<sup>th</sup> Grade Band – Intermediate Band**

- Musical Instrument
- Essential Elements 2000 interactive Band Method - Book II
  - We will order this book in Late October
  - Woodwind and Brass Book II: \$10.00
  - Percussion Book II: \$17.00
- Southwestern RED Warm-up Binder - Provided by the school
- Flat Black – 1 inch Music Binder for sheet music
- Pencil (PLEASE – NO PENS)
- Proper instrument maintenance supplies: Reeds, valve oil, slide grease, cork grease, swab, etc.

### **8<sup>th</sup> Grade Band – Advanced Band**

- Musical Instrument
- Essential Elements 2000 interactive Band Method - Book II
- Southwestern White Warm-up Binder – Provided by the school
- Flat Black – 1 inch Music Binder for sheet music
- Pencil (PLEASE – NO PENS)
- Proper instrument maintenance supplies: Reeds, valve oil, slide grease, cork grease, swab, etc.

# Grading Policy for Classroom and Remote Learning

## 10% Daily Preparedness and Habits

- Students try their best to have a positive attitude and respectful behavior.
- Students come to class prepared with the proper materials each day.
- Students are prepared to play all required music in class each day.
- Instrument Care and Maintenance - Students should keep their band instrument in good working condition every day.

## 20% Homework

- Homework will cover music theory, music history, music terms and vocabulary, which will be used to prepare for assessments.

## 10% Written Tests & Class Writing

- Students will be tested over music theory, music history, music terms and vocabulary. In class, we will also write reflective and self-assessment journals regarding aspects of being a good musician, concert preparation, and concert etiquette.

## 20% Playing Tests

- Playing Tests will be used to assess student progress several times throughout each grading period. Playing tests will be worth 20 points each. Students will be tested on material covered in class by using the TSC Playing Test Rubric.

## 10% Final Exam/End of Course Assessment

- Students will take either a written or performance based final exam at the end of each semester.

## 30% Concert Attendance – This portion of the

- ALL practices and performances have been scheduled in advance and are a co-curricular requirement of band class. Band concerts and performances should not conflict with any Southwestern sporting activities. Please see the attached calendar of events. No points or grade can be earned if a student is not in attendance for any scheduled performance or virtual performance
  - Students are expected to attend each required live or virtual performance
  - Excused absences (illness, death in the family, etc) will only be accepted with a signed note from a parent or doctor's note on file with the school office.
  - Missing any performance will require make-up work.
  - Please plan ahead and be a participating and valued member of our team.

# Extra Credit and Make-up Work

**Please Note: Due to COVID-19, many of the extra credit opportunities below are limited.**

## **HONOR BANDS**

Any Intermediate Band and Advanced Band student who participates in the Indiana Bandmasters All-Region Band.

## **NON-SOUTHWESTERN CONCERT ATTENDANCE**

Students who attend approved concerts and show proof of attendance may receive extra credit. This includes concerts by other TSC performance groups, symphony concerts, collegiate music concerts, Purdue Convocations, and other approved performances.

- 20 Points per review (Program Bill or Concert Program Handout is Required)

## **CONCERT REVIEWS & MUSIC REPORTS**

Students can receive extra credit if they write a review of a recently attended concert or performance. Music reports, on approved topics, can be turned in for extra credit. The source for the information must be cited. Plagiarism or anything remotely close will not be accepted.

- 20 Points per review (Program Bill or Concert Program Handout is Required)

## **MUSIC COMPOSITIONS**

Composing your own music is highly encouraged. Any student who is interested in composing music for members of the band to perform.

- 20 Points per composition
- Must be Teacher Approved

## **SOLO AND ENSEMBLE CONTEST**

The annual Indiana State School Music Association (ISSMA) Solo & Ensemble Contest will be held in at Harrison High School. All band students are highly encouraged to participate in the ISSMA contests. Students interested in participating in solo and ensemble will be responsible for filling out the ISSMA forms provided by the band director and preparing their pieces.

- 5 points per after school help session (3 are required)
- 50 Points for Performance of your Solo or Ensemble



# Southwestern Wildcats



## 2020-2021 Wildcat Band Calendar

<p align="center"><b>Friday</b> <b>August 28, 2020</b></p>	<p align="center"><b>Indiana Bandmasters Association All-Region Honor Band</b> Student Application Deadline Advanced Band Students Only No Performance - Students will receive a prestigious "Certificate of Selection"</p>	<p align="center"><b>Student Application be completed on the IBA Website</b></p>
<p align="center"><b>Friday</b> <b>September 18, 2020</b></p>	<p align="center"><b>Southwestern Band Uniform Order Deadline Band Polo Shirt - \$25.00</b> All Beginning Band and New Students A Paper form will be sent home</p>	<p align="center"><b>Due by the end of the school day</b></p>
<p align="center"><b>Thursday</b> <b>September 24, 2020</b></p>	<p align="center"><b>Semester 1 Wildcat Jazz Band</b> Jazz music will be part of the class curriculum. We will pass out jazz band music in class. Advanced and Intermediate students Only</p>	<p align="center"><b>No Auditions will be held this year</b></p>
<p align="center"><b>Wednesday</b> <b>November 18, 2020</b></p>	<p align="center"><b>ISSMA Solo and Ensemble Contest Entry Fee Deadline</b> Intermediate and Advanced Students Only This event is currently tentative</p>	<p align="center"><b>Entry Fee due by the end of the school day</b></p>
<p align="center"><b>Wednesday</b> <b>December 16, 2020</b> (Possible Virtual Performance)</p>	<p align="center"><b>Winter Band Concert at Southwestern</b> Beginning, Intermediate, and Advanced Bands This event is currently tentative</p>	<p align="center"><b>Link will be provided to parents</b></p>
<p align="center"><b>Saturday</b> <b>January 30, 2021</b></p>	<p align="center"><b>ISSMA Solo and Ensemble Contest Woodwinds, Brass &amp; Percussion</b> Hosted by at Harrison High School This event is currently tentative</p>	<p align="center"><b>ISSMA releases performance times 2 weeks before the contest</b></p>
<p align="center"><b>Thursday</b> <b>March 11, 2021</b> (Tentative Live Performance) OR (Possible Virtual Performance)</p>	<p align="center"><b>Fine Arts Concert Featuring the Southwestern Beginning, Intermediate, and Advanced Bands and Choirs</b> This event is currently tentative</p>	<p align="center"><b>7:00 PM SMS Gymnasium Or Virtual Concert</b></p>
<p align="center"><b>Saturday March 13, 2021</b> Or <b>Saturday April 3, 2021</b></p>	<p align="center"><b>ISSMA Band Contest</b> Intermediate and/or Advanced Band Permission Slip Required This event is currently tentative</p>	<p align="center"><b>ISSMA releases performance times 2 weeks before the contest</b></p>
<p align="center"><b>Wednesday</b> <b>May 19, 2021</b> (Tentative Live Performance) OR (Possible Virtual Performance)</p>	<p align="center"><b>Spring Band Concert</b> Beginning, Intermediate, and Advanced Bands This event is currently tentative</p>	<p align="center"><b>7:00 PM SMS Gymnasium Or Virtual Concert</b></p>



## PRIVATE LESSONS

1. Many of our Southwestern band students are already taking advantage of this great opportunity. In the Lafayette Area, we have many great instrumental music teachers who have a great amount of musical experience.
2. Private lessons are strongly encouraged and a highly recommended way for band students to learn more about their instrument. This individual attention can be very important in helping children develop their musical ability to its fullest potential.
3. Students who take private lessons are usually among the most advanced and capable band students.
4. Private lessons provide individualized instruction on your instrument that neither rehearsals nor sectionals can offer.
5. Lessons generally meet once a week and you will be practicing a method book in addition to your band music.
6. Please contact the director of bands for an **approved private lesson teacher list**.

**Please call or E-mail if you need a recommendation for a private teacher.**



### Private Lesson Teacher Form

**Band Student First & Last Name:** \_\_\_\_\_

**Private Lesson Teacher First and Last name:** \_\_\_\_\_

**Approved Private Lesson Teacher Phone #: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_\_**

**Parent/Guardian Printed Name:** \_\_\_\_\_



*Southwestern Middle School*  
**SAMPLE ORDER FORM**  
*Band Polo Shirt*

**Instructions:**

1. Please read the entire order form carefully.
2. REMEMBER – This is a SAMPLE form.
3. The Band Polo shirt is a required part of each band student’s concert attire. *All Shirts are Adult Sizes.*
4. Your child has been fitted for their shirt in class. If possible, you want your child’s shirt to last for 3 years.
5. If you have more than ONE child in band, please *complete a separate form for each student* AND send the forms together with one payment.
6. All shirts are \$25.00, regardless of the size.
7. All Order Forms are **MUST** be returned by September 18, 2020.

**\*\*\* If you disagree with the suggested shirt size, please change the shirt size and sign below.**

<u>Extra Small</u>	<u>Small</u>	<u>Medium</u>	<u>Large</u>	<u>XL</u>	<u>2-XL</u>	<u>3-XL</u>
_____	_____	_____	_____	_____	_____	_____

Student Name: \_\_\_\_\_  
First Name
Last Name

Total Amount Enclosed: \$ \_\_\_\_\_

**\*\*\* Please send cash or a check payable to: Southwestern Band Boosters.**

**\*\*\* Please return this order form to Mr. Eisan by September 18, 2020.**

## Parent Chaperone Form

We are blessed to have to opportunity to have an exceptional music program at Southwestern Middle School; however, the program cannot be successful without supportive parent volunteers. As we have all learned, if everyone pitches in with one duty or activity, then the burden is much easier to bear for all. Your assistance with any of the items listed below will be greatly appreciated. There is always a need for volunteers and we are happy to work within your individual capabilities and exploit your talents wherever possible!

***Please check all areas below where you can help with supervision.***

I can help with supervision before one or more of the band concerts.

Please note, all concerts are tentative due to COVID-19.

Please check all that apply:

Winter Band Concert - December 16, 2020

Fine Arts Concert - March 11, 2021

Spring Concert - May 19, 2021

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I will be chaperone for the (ISSMA) Indiana State Schools of Music Association Band Contest. The band contest will be on ONE of the following days, depending on which schools decide to host the ISSMA Band Contest.

Please note, the ISSMA Band contest is tentative due to COVID-19.

Please check all that apply:

Saturday March 13, 2021

OR

Saturday April 3, 2021

## **Wildcat Band Handbook - Confirmation Form**

- The classroom teacher has discussed the Wildcat Band Handbook and the band expectations, policies, and procedures with your Southwestern student during class time.
- A digital copy of the Wildcat Band Handbook was sent to all band families on August 21, via the email address you provided when you registered your child for school.
- This year, parents are signing the Band Handbook via a Google Form.
- Please use the link to the Google Form and digitally sign the Band Handbook by **Friday August 28, 2020**.

If you have any questions, please feel free to contact Mr. Eisan via email or phone.

Mr. Tom Eisan  
Director of Bands  
Southwestern Middle School  
Tippecanoe School Corporation

School Email: [teisan@tsc.k12.in.us](mailto:teisan@tsc.k12.in.us)  
School Phone: (765) 269-6027