

## Update student portal password

1. Select "User" search from menu dropdown & enter search criteria. Use student number if possible to narrow results!

User

16703

Go

Advanced Search

Search Results: 1 users

SALSBERRY, JACOB E #16703 [09/14/2]

16703

2. From the following screen, select the [Reset Password](#) link

User: 16703

Person: SALSBERRY, JACOB EDWARD

User Account User Groups Tool Rights Calendar Rights Access Log

Save Delete Login As User User Rights Summary Reset Account Settings

User Account Editor

\*Username 16703

Expires Date

Force Password Change

Disabled

Time-based Two-factor Authentication w/ Enhanced Security

- Modified by: GARDNER, JASON 08/28/2018 13:01

- Created Date: Unknown

Password

Reset Password

Homepage

Campus Student Portal

3. Enter and confirm the new password. Password must be 8 characters and contain at least one capital letter or number. The progress bar will be green when the password has met the requirements

Infinite Campus

Change Password

Change Password

Type in the new password. Warning this will overwrite the existing password!

\*New Password

\*Verify Password

Reset Password

100%