

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
July 27, 2020

The July 27 board meeting was called to order by President Eric Laliberte at 5:00 p.m.

CALL TO ORDER

Due to current social distancing precautions because of the Coronavirus, all meeting participants will be joining the meeting remotely in alignment with current proclamation issued by Governor Inslee. The board meeting will be livestreamed and viewable on the [district website](#). Viewers could call (425) 936-2805 or (425) 936-2809, Conference ID: 471683, to listen to the meeting in alignment with the Governor's proclamation. *{Due to technical difficulties, this option was not available for this board meeting.}*

There will be no in-person public comment to ensure social distancing. All public comments should be submitted in writing to [djenkins@lwsd.org](mailto:djenkins@lwsd.org) by 3:00 p.m. on the day of the board meeting.

Members present: Eric Laliberte, Mark Stuart, Cassandra Sage, Siri Bliesner, and Chris Carlson.

ROLL CALL

Present: Superintendent Jon Holmen.

Chris Carlson moved to approve the July 27 agenda. Seconded by Siri Bliesner.

APPROVAL OF AGENDA

Motion carried.

There were 13-pages of public comments compiled on three topics: Inclusion/Equity and Return to School/Fall. Board members read the comments for Inclusion/Equity and summarized comments submitted for Return to School/Fall for the 30-minutes set aside for public comment.

PUBLIC COMMENT

Inclusion/Equity

- **Rohinee Mattikalli**, EHS Student, [rohineemattikalli@gmail.com](mailto:rohineemattikalli@gmail.com)
- **Abby Hu**, [s-ABHU@lwsd.org](mailto:s-ABHU@lwsd.org)
- **Crystal Visperas**, Teacher, EHS, [cvisperas@lwsd.org](mailto:cvisperas@lwsd.org)
- **Shila Hodgins**, EHS, [shodgins@lwsd.org](mailto:shodgins@lwsd.org)

Return to School/Fall

- **Audrey Jones**, LWSO Student Services Teacher and Parent, [audreyinsaza@gmail.com](mailto:audreyinsaza@gmail.com)
- **Veronica Nelson**, [vjnpolis@gmail.com](mailto:vjnpolis@gmail.com)

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- **Carissa Robinson**, parent, Helen Keller Elementary, [carissa.e.robinson@gmail.com](mailto:carissa.e.robinson@gmail.com)
- **Samantha Powers**, Preschool Special Education Teacher, [spowers@lwsd.org](mailto:spowers@lwsd.org)
- **Kristen Jumper**, [klmjumper@gmail.com](mailto:klmjumper@gmail.com)
- **Adam White** [adamwhite40000@gmail.com](mailto:adamwhite40000@gmail.com)
- **Wesa Anderson**, [wesa.k.anderson@gmail.com](mailto:wesa.k.anderson@gmail.com)
- **Jo Sentell**, [jocsentell@gmail.com](mailto:jocsentell@gmail.com)
- **Sarah Getzinger** [sgetzinger@hotmail.com](mailto:sgetzinger@hotmail.com)
- **Kelly Warren** [kelwar7@yahoo.com](mailto:kelwar7@yahoo.com)
- **Lori Neumann**, Mead Office Manager, [glcrneu@gmail.com](mailto:glcrneu@gmail.com)
- **Leann Clawson**, Library Media Specialist, [lclawson@lwsd.org](mailto:lclawson@lwsd.org)
- **Scott Ruthford**, Blackwell Parent, [scott.ruthford@outlook.com](mailto:scott.ruthford@outlook.com)
- **Tammy Sarangay**, Special Education Teacher/Preschool SNAPS, [tammyshi@gmail.com](mailto:tammyshi@gmail.com)
- **Alexander, Jennette**, [jealexander@lwsd.org](mailto:jealexander@lwsd.org)
- **Anne Sandbo**, [Beaujo@live.com](mailto:Beaujo@live.com)
- **Michael Gibbons**
- **Victoria Jacobson**, [vjacobson@lwsd.org](mailto:vjacobson@lwsd.org)

Chris Carlson moved to approve the consent agenda. Seconded by Siri Bliesner.

CONSENT AGENDA

Eric Laliberte, yes; Mark Stuart, yes; Cassandra Sage, yes ; Siri Bliesner, yes; and Chris Carlson, yes.

Motion carried.

Approves the minutes of June 20 and July 13 study session meetings and July 13 board meeting.

VOUCHERS

Approves July 27, 2020 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves out-of-endorsement assignments for the teachers listed for the 2019-20 school year per WAC 181-82-110.

OUT-OF-ENDORSEMENT ASSIGNMENT WAIVER

Accepts the donations/grants as identified –

DONATIONS

Acceptance from A. G. Bell PTSA to Bell Elementary in the amount of \$1,296.00 to support assemblies.

Acceptance from Albert Einstein PTSA to Einstein Elementary in the amount of \$9,615.53 to provide stipends for outdoor education, music, student council, and after-school activities.

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Acceptance from Ben Franklin PTA to Franklin Elementary in the amount of \$1,199.00 to purchase computer cart.

Acceptance from Samantha Smith Elementary PTSA to Smith Elementary in the amount of \$5,550.00 to support recess coaching.

Acceptance from Juanita Rebels Booster Club to Juanita High in the amount of \$3,010.32 to purchase golf bags.

Acceptance from Lake Washington High Booster Club Kang Gridiron Club to Lake Washington High in the amount of \$12,211.36 to purchase football equipment.

**TOTAL \$32,882.21**

NON-CONSENT AGENDA

RETURN TO SCHOOL  
TASKFORCE UPDATE

Jon Holmen shared the three topics to be covered tonight with the update of the Return to School Taskforce: childcare, technology and information services, and mental health supports. Last Thursday, it was shared with families and staff the decision to open schools remotely in September. He noted that the goal is to have students receive in-person instruction from their teachers. However, the district had to pivot and shift plans because of the Coronavirus. This decision was informed given the guidelines from Center for Disease Control, King County Health, the Office of Superintendent of Public Instruction, and other agencies. He noted that all members of the Return to School Taskforce and workgroups are focused on the guiding principles as we prepare for the opening of schools.

Dr. Holmen noted that the district partners with local agencies to provide child care; this is connected to OE-9, Communication and Engagement with the Community, specifically 9.3, Develop connections and strategic partnerships throughout the larger community focused on understanding and contributing to district efforts to help all students achieve defined district Results.

Barbara Posthumus, Associate Superintendent, Business and Support Services, provided an update on childcare. Since March, the district has been working with the YMCA and the Boys and Girls Club to provide childcare for essential workers and first responders. Over the summer, the “stay at home” order was lifted and expanded childcare at district facilities for

summer camps was offered; 176 served were served in small groups with no more than 45 students at one location. She shared the safety protocols implemented at each site.

She reviewed the current model for before- and after-school daycare at district sites. The district is continuing to work with the YMCA and the Boys and Girls Club to review different models and facility usage. The district is surveying staff on their interest and need for childcare. Registration information will be posted on the district's website and additional space will be evaluated based on demand and availability. Ms. Posthumus responded to board members' questions.

Siri Bliesner suggested communicating with local businesses to provide "family friendly" policies such as more flexible work schedules and inquire how the district can assist them.

Dr. Holmen noted that the district maintains technology systems and applications consistent with the Result policies; this is connected to OE-13, Technology, specifically 13.2, Provide a comprehensive and functional technology infrastructure that addresses need of all staff, students, and community; and 13.3, Provide easily accessible, relevant, and current data to appropriate users to direct school and instructional improvement planning.

Mindy Mallon, Director, Technology Integration; Tim Krieger, Director, Data, Research, and Accountability; and Forrest Baker, Director, Technology Operations, provided an update on Technology and Information Services in preparation for the remote reopening of schools in September.

Mindy Mallon shared that to ensure a high-quality consistent instruction with clear expectations, the district is shifting to a single digital instructional platform, Microsoft Classroom Teams. The district has entered into a letter of agreement with the Lake Washington Education Association to make adjustment in the calendar to secure time to participate in Classroom Teams training with staff. She highlighted the calendar adjustments and staff training in August-October. She highlighted the support/tutorials that will be provided for staff, students, and parents/guardians.

Tim Krieger reviewed the priorities and focus for data, research, and accountability. The goal will be to ensure metrics are in place to monitor and evaluate remote learning and data is available to school leaders.

Forrest Baker noted that in order to provide a full remote learning environment in September, every K-5 student will be provided a device and mobile hotspots will be provided to ensure that all students have connectivity.

Dr. Holmen noted that the district maintains a learning environment that is safe, respectful, free from unnecessary disruption and conducive to effective learning; this is connected to OE-10, Learning Environment/Treatment of Students, specifically 10.1, Maintain a collaborative school culture that ensures high expectations and success for all children in all classrooms through equitable and aligned systems and supports.

Matt Gillingham, Associate Superintendent and Community Services, provided an update on mental health supports, both in-person and remote for elementary, middle and high school students

Jon Holmen referenced the July 13 study session in which an update was provided on the City of Kirkland School Resource Officer (SRO) Taskforce report and recommendations. He referenced OE-9, Communication and Engagement with the Community, that the community is informed about the conditions of the district and engaged in defining and supporting its directions, specifically 9.1, Assure the timely flow of information, appropriate input, and strategic two-way communication between the district and its communities to build understanding and support for district efforts; and 9.2, Maintain family engagement that recognizes the developmental needs of our diverse students and ensures active participation of students' families; and OE-10, Learning Environment/Treatment of Students, shall establish and maintain a learning environment that is safe, respectful, free from unnecessary disruption and conducive to effective learning, specifically, 10.1, Maintain a collaborative school culture that ensures high expectations and success for all

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RECOMMENDATIONS &  
SRO LEGISLATION

children in all classrooms through equitable and aligned systems and supports; 10.2, Ensure an inclusive, equitable, welcoming and safe school environment; and 10.3, Ensure that all policies and procedures regarding discipline are collaboratively developed, appropriately communicated to students and parents, and enforced consistently using reasonable judgment.

Matt Gillingham conveyed that the City of Kirkland Resolution #5339 authorized the city to work with the district to engage members of the community regarding the School Resource Officer Program in 2019. He reviewed the membership of the taskforce and meeting schedule. The task force focused on national best practices, reviewed the current program, and developed recommendations for improvements. He noted that the district has SRO officers from the cities of Kirkland, Redmond, and Sammamish in addition to King County.

He reviewed the recommendations of the Task Force: define clear statement of purpose; align authorization documents for consistent purpose, roles, and responsibilities; and update documents in alignment with HB 1216 and other general recommendations such as creating proactive communication materials to introduce SRO program to community, meeting with affinity groups, formalizing community feedback requirement of RCW 28A.320, exploring ways for SROs to be provided information on student behavior-intervention plans, developing methods to collect data; evaluating mechanisms for feedback. The district will be working with agencies to bring documents/procedures into alignment. He responded to board members questions.

Jon Holmen stated that as the decision was made to provide a remote learning environment in September, the district will be working closing with OSPI regarding apportionment/state funding for schools. It continues to be a local decision as to when and how school districts throughout the state will open in the fall. OSPI provided guidelines to increase student access to ensure students are learning in a remote environment. There is no consistency in the data for school districts to consider for reopening. He highlighted the data points, key metrics, and rationale he used when making the decision for reopening in the

SUPERINTENDENT  
REPORT

fall remotely. Opening schools would increase transmission of the Coronavirus. It is important to have rapid testing and contact tracing to avoid opening and closing of schools. Given the defined metrics, it would be appropriate to open schools remotely in the fall and implement a model to provide the highest level of service to students. He noted that the district is continuing to also work on plans to reopen schools for in-person learning.

Eric Laliberte requested exploration of additional ways to provide live public comment at board meetings since it is more likely remote board meetings will continue to be held in the months ahead.

BOARD MEMBER  
COMMENTS

Siri Bliesner noted that it was important that the board continue its work on a equity policy and explore ways to provide equity training to board members since the previous scheduled training was cancelled due to the pandemic.

Siri Bliesner shared that board members were meeting with other board members on the eastside to share perspectives on the reopening of school districts. At the last meeting, they had a representative from King County Health Department provide updates.

Eric Laliberte reviewed the August board meeting schedule and noted that it may be adjusted on July 30 due to new directives from the Governor. As soon as the information is known, it will be posted on the district's website.

Cassandra Sage moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 7:42 p.m.

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Eric Laliberte, President

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Jon Holmen, Superintendent

Diane Jenkins  
Recording Secretary